

MEETING OF THE
ROTTERDAM TOWN BOARD
JANUARY 12, 2022
7:00 pm
AGENDA REVIEW 6:30 PM

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

SUPERVISOR'S REMARKS: Supervisor Mollie A. Collins

EXECUTIVE SESSION

- Personnel matter, employee 621

PROCLAMATIONS/PRESENTATIONS:

PUBLIC HEARINGS:

PUBLIC COMMENT – PRIVILEGE OF THE FLOOR:

Those members of the public wishing to address the Town Board will be asked to sign in before the meeting is called to order on the sign-in sheets being provided. Speakers will be called to the podium in the order of their signing in. Persons recognized by the Chair to speak during privilege of the floor shall direct his/her comments to the Town Supervisor as Chair of the meeting. Persons granted the privilege of the floor shall first clearly state his/her name and address for the record. Persons so addressing the Chair through the use of a prepared written statement shall submit a copy of the same to the Town Clerk for the purpose of maintaining clear and accurate official minutes of the Town Board meeting.

GENERAL RULES OF PROCEDURE FOR PUBLIC HEARINGS & PRIVILEGE OF THE FLOOR:

Any person recognized by the town supervisor to speak during privilege of the floor shall direct his/her comments to the town supervisor as chair of the meeting. Any person granted the privilege of the floor shall first clearly state his/her name and address for the record. The purpose of privilege of the floor shall be for speakers to express their views, thoughts and speak freely. Each speaker, who wishes to address the town board and the public, shall have an equal and reasonable opportunity to be heard by the town board. Each speaker shall be afforded a maximum of four (4) minutes to address the town board and public.

INTRODUCTION OF MOTIONS, ORDERS AND RESOLUTIONS

MOTIONS

Motion to enter into executive session

- Personnel matter, employee 621

RESOLUTIONS

54.22 A resolution to amend members of the Ethics Board.

55.22 A resolution to authorize a Change Order #1 for Wellfield Chlorination with Brunswick Electric, Inc.

56.22 A resolution to authorize release of retainage to AMZ Construction Inc.

57.22 A resolution to authorize Change Order #1 for Wellfield Chlorination with AMZ Construction Inc.

58.22 A resolution to amend Resolution No. 21 of the year 2022.

59.22 A resolution to amend Resolution No 324 of the year 2021.

60.22 A resolution to appoint police officers.

61.22 A resolution authorizing execution of a contract for Labor Relations Attorney and Consultants.

62.22 A resolution accepting the Town Board of the Town of Rotterdam meeting minutes for the December 8, 2021 meeting.

63.22 A resolution to accept revenue for Town Clerk's Office for December 2021.

64.22 A resolution to make budgetary transfers for the 2022 final budget.

65.22 A resolution to enter into an agreement with Paul C. Sebesta to Financial Consulting Services.

RESOLUTION NO. 54.22

TO AMMEND RESOLUTION NO. 16.22 TO APPOINT MEMBERS TO THE ETHICS BOARD

THEREFORE, UPON MOTION OF Councilmember _____, seconded
by Councilmember _____, **NOW**

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The following individuals of Rotterdam, New York are appointed to the Town of Rotterdam Ethics Board:

Megan Griffin
Steve Grandstaff
Yvonne Cleveland

SECTION 2. This resolution shall become effective January 12, 2022.

DATED: January 12, 2022

NAME	AYES	NOES	ABSTAIN
Christou			
Miller-Herrera			
Dodson			
Mastroianni			
Collins			

RESOLUTION NO. 16.22 TABLED

At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Saturday, January 1, 2022, at 1:00 p.m., the following resolution was tabled:

TO APPOINT MEMBERS OF THE ETHICS BOARD

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **MASTROIANNI**, **NOW**

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The following individuals of Rotterdam, New York are appointed to the Town of Rotterdam Ethics Board:

Joseph Villano, Esq.

Steve Grandstaff

Yvonne Cleveland

SECTION 2. This resolution shall become effective January 1, 2022.

DATED: January 1, 2022

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson	X		
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was tabled by the Town Board of the Town of Rotterdam at the Organizational Meeting on January 1, 2022, and that the foregoing is a true and correct transcript of the original resolution and of the whole thereof and that said original resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 7, 2022.



Diane M. Marco

Diane M. Marco, Town Clerk

RESOLUTION NO. 55.22

**A RESOLUTION TO AUTHORIZE A CHANGE ORDER #1 FOR WELLFIELD
CHLORINATION WITH BRUNSWICK ELECTRIC, INC.**

THEREFORE, UPON MOTION OF Councilmember _____ **seconded by**
Councilmember _____, **NOW**

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to execute Change Order No. 1 with Brunswick Electric, Inc, 290 Hoosick Street, Troy, New York 12180, for an increase in the amount of three thousand one hundred thirty five and 68/100 dollars (\$3,135.68), for the Wellfield Chlorination Building.

SECTION 2. This resolution shall become effective January 12, 2022.

DATED: January 12, 2022

NAME	AYES	NOES	ABSTAIN
Christou			
Miller-Herrera			
Dodson			
Mastroianni			
Collins			

TOWN OF ROTTERDAM

John F. Kirvin Government Center • 1100 Sunrise Boulevard • Rotterdam, NY 12306
Telephone: 518-355-7575 • Fax: 518-355-7976 • Website: www.rotterdamny.org



LEGISLATIVE REQUEST FORM

DATE: January 3, 2022

TO: Mollie Collins – Town Supervisor

FROM: Michael T. Maher – DPW Advisor

TITLE OF REQUEST: Authorize the Supervisor to sign Change Order One (1) for Brunswick Electric, Inc, – Wellfield Chlorination

TOWN BOARD MEETING: January 12, 2022

Background Information: Brunswick Electric, Inc. is the contractor for the Wellfield Chlorination Building.

Evaluation/Analysis: Allow Change Order for Brunswick Electric Inc. on Wellfield Chlorination Building for an increase cost change order of \$3,135.68 for additional work.

Recommendation(s): Authorize the Supervisor to sign a Change Order for an increase cost change contract for Brunswick Electric, Inc.

Attachment/Document(s): Contract Change Order

Compliance with Purchasing Policy:

Effect(s) on Existing Law(s): None

LEGISLATION WILL BE PREPARED BY: Supervisors Office

CHANGE
ORDER 1

AIA DOCUMENT G701

OWNER ☐
ARCHITECT ☐
CONTRACTOR ☐
FIELD ☐
OTHER ☐

PROJECT: Town of Rotterdam Water System
Improvements Phase 1 Wellfield Chlor.
Contract No. 2 - Electrical
TO CONTRACTOR: Brunswick Electric, Inc.
290 Hoosick Street
Troy, NY 12180
CHANGE ORDER NUMBER: 1
DATE: 11/17/21
ARCHITECT'S PROJECT NO.: 01-1705
CONTRACT DATE: November 1, 2019
CONTRACT FOR: Contract No. 2 - Electric

The Contract is changed as follows:

Change order to incorporate the extra work items per the attached sheet
and formal time extension.

Not valid until signed by the Owner, Architect and Contractor.

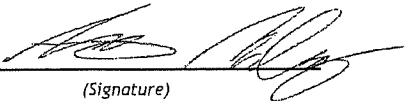
The original (Contract Sum) (~~Guaranteed maximum Price~~) was	\$126,810.00
Net change by previously authorized Change orders	\$0.00
The (Contract Sum) (~~Guaranteed maximum Price~~) prior to this Change order was	\$126,810.00
The (Contract Sum) (~~Guaranteed maximum price~~) will be (increased) (~~decreased~~) (~~unchanged~~) by this Change Order in the amount of	\$3,135.68
The new (Contract Sum) (~~Guaranteed maximum Price~~) including this Change order will be	\$129,945.68
The Contract Time will be (increased) (~~decreased~~) (~~unchanged~~) by	371 days
The date of Substantial Completion as of the date of this Change Order therefore is	July 6, 2021

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which
have been authorized by Construction Change Directive.

PRIME AE Group of NY
ARCHITECT
100 Great Oaks Blvd Suite 114
Address
Albany, NY 12203

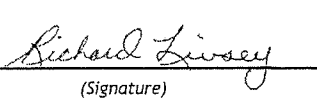
Brunswick Electric, Inc.
CONTRACTOR
290 Hoosick Street
Address
Troy, NY 12180

Town of Rotterdam
OWNER
1100 Sunrise Blvd.
Address
Rotterdam, NY 12306

BY 
(Signature)

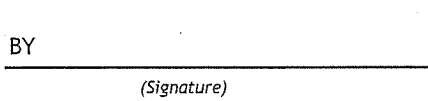
BY Brett S. Newberry, PE
(Typed Name)

DATE 11/17/2021

BY 
(Signature)

BY Richard Livsey
(Typed Name)

DATE 11/18/2021

BY 
(Signature)

BY Steven Tommasone
(Typed Name)

DATE

Item	Price	Reason
Conduit Repair 1	\$ 6,997.37	Conduits not marked out during excavation and damaged and also found to be improper conduit material for wire. Wires in basement discovered to be exposed. Town requested receptacle replacement
SCADA SubPanel	\$ 1,797.84	Installed subpanel to reduce number of wires pulled back to main PLC
Stainless Steel Transformer & NEMA 4X Components/ Mount Near Ceiling	\$ 4,961.00	To provide more corrosion resistant electrical components in chlorine storage room where there is the possibility of chlorine gas escaping lines during cylinder changes.
Overhang Soffit Lights	\$ 570.00	Add lights under overhang soffits to ensure doors are illuminated at night.
Fan Control	\$ 1,023.04	To provide fan operation as intended after revision of fan voltage from 120V to 208V for improved fan operation.
OH Door Controls	\$ 1,404.43	Added automatic controls for overhead door.
Add Fan Switch By Interior Inspection Window	\$ 517.00	Additional switch provided at inspection window in chlorine injection room to control fans in chlorine storage room.
Add Exterior Gas Strobe Light	\$ 415.00	Additional warning light provided outside of chlorine storage room.
Wire Relocated Pressure Transmitters and Flow Meters	\$ 450.00	To wire in accordance with work performed by AMZ to relocate equipment.

Totals: \$ 18,135.68

Allowance Amount: \$ 15,000.00

Change Order Amount: \$ 3,135.68

RESOLUTION NO. 56.22

A RESOLUTION TO AUTHORIZE RELEASE OF RETAINAGE

THEREFORE, UPON MOTION OF Councilmember _____ **seconded by**
Councilmember _____, **NOW**

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to release retainage to AMZ Construction Services, Inc., 1234 Main Street, Rotterdam Junction, New York 12150, in the amount of Eighty Three thousand five hundred sixty eight and 96/100 dollars (\$83,568.96), for the Wellfield Chlorination Building project.

SECTION 2. This resolution shall become effective January 12, 2022.

DATED: January 12, 2022

NAME	AYES	NOES	ABSTAIN
Christou			
Miller-Herrera			
Dodson			
Mastroianni			
Collins			

TOWN OF ROTTERDAM

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LEGISLATIVE REQUEST FORM

DATE: January 3, 2022

TO: Mollie Collins – Town Supervisor

FROM: Michael T. Maher – DPW Advisor

CC:

TITLE OF REQUEST: Authorize the release of final payment of retainage and close out paper work for Water System Improvements Phase 1-Contract No. 1-General Construction.

TOWN BOARD MEETING: January 12, 2022

Background Information: AMZ Construction Services, Inc. is the contractor for the Wellfield Chlorination Building and is requesting release of retainage.

Evaluation/Analysis: Project is substantially complete. Retainage release needs to be authorized by the Town Board in order to issue final payment to the contractor.

Recommendation(s): Authorize the Supervisor and/or the Town Comptroller to execute all documents necessary to release retainage and issue Final Payment #9 to AMZ Construction Services, Inc. in the amount of \$83,568.96.

Attachment/Document(s): Letter dated October 7, 2021 from KB Group of NY, Inc.
AMZ Construction Services, Inc. Invoice and Voucher.

Compliance with Purchasing Policy:

Effect(s) on Existing Law(s): None

LEGISLATION WILL BE PREPARED BY: Supervisors Office

TOWN OF ROTTERDAM

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FROM: Michael T. Maher – DPW Advisor

CC:

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Attachment/Document(s): Letter dated October 7, 2021 from KB Group of NY, Inc.
AMZ Construction Services, Inc. Invoice and Voucher.

Compliance with Purchasing Policy:

Effect(s) on Existing Law(s): None

LEGISLATION WILL BE PREPARED BY: Supervisors Office

Voucher

VOUCHER NO.

CLAIMANT'S NAME AND ADDRESS

Terms _____
Vendor's _____
Ref. No. _____

DO NOT WRITE IN THIS BOX

Dates	Quantity	Description of Materials or Services	Unit Price		Amount
9 3 21		Application #9 Chlorination Building Period to 9/1/21 Project #01-1705			\$83,568 96
		(See instructions on Reverse Side)	TOTAL		\$83,568.96
			CHECK #		

CLAIMANT'S CERTIFICATION

DATE _____

SIGNATURE
(Space below for Municipal Use)

TITLE

DEPARTMENT APPROVAL

APPROVAL FOR PAYMENT

DATE _____

AUTHORIZED OFFICIAL

DATE _____

AUDITING BOARD

PROGRESS BILLING

Application: 9

Period: 09/01/2021

Schedule of Work Completed

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
General Conditions	121,041.00		121,041.00	121,041.00			121,041.00	100.00		
Concrete	37,018.00		37,018.00	37,018.00			37,018.00	100.00		
Masonry	49,924.00		49,924.00	49,924.00			49,924.00	100.00		
Metals	4,220.00		4,220.00	4,220.00			4,220.00	100.00		
Woods, Plastics & Co	18,264.00		18,264.00	18,264.00			18,264.00	100.00		
Thermal & Moisture	28,625.00		28,625.00	28,625.00			28,625.00	100.00		
Openings	39,014.00		39,014.00	39,014.00			39,014.00	100.00		
Finishes	19,390.00		19,390.00	19,390.00			19,390.00	100.00		
Special Construction	20,000.00		20,000.00	16,000.00		4,000.00	20,000.00	100.00		
Plumbing	20,000.00		20,000.00	20,000.00			20,000.00	100.00		
Earthwork	89,004.00		89,004.00	89,004.00			89,004.00	100.00		
Exterior Improvemen	14,540.00		14,540.00	14,540.00			14,540.00	100.00		
Utilities	3,960.00		3,960.00	3,960.00			3,960.00	100.00		
Allowance	25,000.00		25,000.00		25,000.00		25,000.00	100.00		
Driveway backup fill				17,956.74	-17,956.74					
Extra fill				7,043.26	-7,043.26					
Co#1 Breakdown:										
Change Order# 2		10,806.64	10,806.64		10,806.64		10,806.64	100.00		
Change Order# 3		614.46	614.46		614.46		614.46	100.00		
Change Order# 4		3,619.22	3,619.22		3,619.22		3,619.22	100.00		
Change Order# 5		6,256.36	6,256.36		6,256.36		6,256.36	100.00		
Change Order# 6		1,756.70	1,756.70		1,756.70		1,756.70	100.00		
Change Order# 7		480.91	480.91		480.91		480.91	100.00		
Change Order# 8		152.12	152.12		152.12		152.12	100.00		
Change Order# 9		1,484.18	1,484.18		1,484.18		1,484.18	100.00		
Change Order# 10		1,458.90	1,458.90		1,458.90		1,458.90	100.00		
Change Order# 11		4,888.40	4,888.40		4,888.40		4,888.40	100.00		
Change Order# 12		7,841.50	7,841.50		7,841.50		7,841.50	100.00		

PROGRESS BILLING

Application: 9

Period: 09/01/2021

Schedule of Work Completed

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
Change Order# 13		1,303.30	1,303.30		1,303.30		1,303.30	100.00		
Change Order# 14		849.00	849.00		849.00		849.00	100.00		
Change Order# 15		4,701.00	4,701.00		4,701.00		4,701.00	100.00		
Change Order# 16		12,856.27	12,856.27		12,856.27		12,856.27	100.00		
Totals:	490,000.00	59,068.96	549,068.96	486,000.00	59,068.96	4,000.00	549,068.96	100.00		

CONTRACTOR'S AFFIDAVIT OF RELEASE OF LIENS

AIA Document G706A
(Instructions on reverse side)

OWNER ☐
ARCHITECT ☐
CONTRACTOR ☒
SURETY ☐
OTHER ☐

TO, OWNER: *Town of Rotterdam*
(Name and address) *1100 Sunrise Blvd*
Rotterdam NY 12300

ARCHITECT'S PROJECT NO.:

CONTRACT FOR: *18446*

PROJECT: *Chlorination Building*
(Name and address) *49 Rice Road*
Schenectady NY 12300

CONTRACT DATED: *10/24/19*

STATE OF: *New York*
COUNTY OF: *Montgomery*

The undersigned hereby certifies that to the best of the undersigned's knowledge, information and belief, except as listed below, the Releases or Waivers of Lien attached hereto include the Contractor, all Subcontractors, all suppliers of materials and equipment, and all performers of Work, labor or services who have or may have liens or encumbrances or the right to assert liens or encumbrances against any property of the Owner arising in any manner out of the performance of the Contract referenced above.

EXCEPTIONS:

SUPPORTING DOCUMENTS ATTACHED HERETO:

1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.

CONTRACTOR:
(Name and address)



1234 Main Street
PO Box 232

Rotterdam Junction, New York 12150

BY:

[Signature]
(Signature of authorized representative)

Annalisa Pappia, President
(Printed name and title)

Subscribed and sworn to before me on this date:

September 9, 2021

Notary Public:

[Signature]

My Commission Expires:

5/19/23



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01HA6092401



AIA DOCUMENT G706A • CONTRACTOR'S AFFIDAVIT OF RELEASE OF LIENS • 1994 EDITION • AIA • 01994 • THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVENUE, NW, WASHINGTON, D.C. 20006-5292 • WARNING: Unlicensed photocopying violates U.S. copyright laws and will subject the violator to legal prosecution.

Notary Public, State of New York
Qualified in Montgomery County
My commission expires MAY 19th, 20 *23*

**CONTRACTOR'S AFFIDAVIT OF
PAYMENT OF DEBTS AND CLAIMS**

AIA Document G706

(Instructions on reverse side)

OWNER ☐
ARCHITECT ☐
CONTRACTOR ☒
SURETY ☐
OTHER ☐

TO OWNER: *Town of Rotterdam*
(Name and address) *1100 Sunrise Blvd*
Rotterdam NY 12306

ARCHITECT'S PROJECT NO.:

CONTRACT FOR: *18446*

PROJECT: *Chlorination Building*
(Name and address) *49 Rice Road*
Schenectady NY 12306

CONTRACT DATED: *10/24/19*

STATE OF: *New York*
COUNTY OF: *Montgomery*

The undersigned hereby certifies that, except as listed below, payment has been made in full and all obligations have otherwise been satisfied for all materials and equipment furnished, for all work, labor, and services performed, and for all known indebtedness and claims against the Contractor for damages arising in any manner in connection with the performance of the Contract referenced above or which the Owner or Owner's property might in any way be held responsible or encumbered.

EXCEPTIONS:

SUPPORTING DOCUMENTS ATTACHED HERETO:

Consent of Surety to Final Payment. Whenever Surety is involved, Consent of Surety is required. AIA Document G707, Consent of Surety, may be used for this purpose.

Indicate attachment: ☐ yes ☐ no

The following supporting documents should be attached hereto required by the Owner:

Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.

Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.

Contractor's Affidavit of Release of Liens (AIA Document G706A).

CONTRACTOR:
(Name and address)



1234 Main Street
PO Box 232

Rotterdam Junction, New York 12150.

BY:

(Signature of authorized representative)

Anna Kira Zappia, President
(Printed name and title)

Subscribed and sworn to before me on this date:

Notary Public

My Commission Expires:

September 9, 2021
Debra J Hall
5/19/23



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AIA DOCUMENT G706 • CONTRACTOR'S AFFIDAVIT OF PAYMENT OF DEBTS AND CLAIMS
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01HA6092401

Notary Public, State of New York
Qualified in Montgomery County
My commission expires MAY 19th, 2023

FINAL WAIVER OF LIEN

To All Whom It May Concern:

WHEREAS, the undersigned has been employed by (A) Town of Rotterdam

to furnish labor and materials for (B) Water System Improvements Phase I
Wellfield Chlorination building work,

under a contract (C) #18446

for the improvement of the premises described as (D) new chlorination building,
relocation of existing equipment and install of new equipment

in the Town (City-Village) of Rotterdam, County of

Schenectady, State of New York

of which The Town of Rotterdam

is the Owner.

NOW, THEREFORE, this 9th day of September, 2021,

for and in consideration of the sum of (E) \$567,025.70
Dollars paid simultaneously herewith, the receipt whereof is hereby acknowledged by the undersigned, the undersigned does hereby waive and release any lien rights to, or claim of lien with respect to and on said above-described premises, and the improvements thereon, and on the monies or other considerations due or to become due from the owner, on account of labor, services, material, fixtures, apparatus or machinery heretofore or which may hereafter be furnished by the undersigned to or for the above-described premises by virtue of said contract.

(Affix corporate
seal here)

(F) AMZ Construction Services Inc. (SEAL)
(Name of sole ownership, corporation or partnership)

[Signature] (SEAL)
(Signature)
TITLE: President

INSTRUCTIONS FOR FINAL WAIVER

- (A) Person or firm with whom you agree to furnish either labor, or services, or materials, or both.
- (B) Fill in nature and extent of work; strike the word labor or the word materials if not in your contract.
- (C) If you have more than one contract on the same premises, describe the contract by number if available, date and extent of work.
- (D) Furnish an accurate enough description of the improvement and location of the premises so that it can be distinguished from any other property.
- (E) Amount shown should be the amount actually received and equal to total amount of contract as adjusted.
- (F) If waiver is for a corporation, corporate name should be used, corporate seal affixed and title of officer signing waiver should be set forth; if waiver is for a partnership, the partnership name should be used, partner should sign and designate himself or herself as partner.

Designed By The
Construction Industry Affairs Committee (CIAC)
TOPS 3459
LTHO IN U.S.A.

© COPYRIGHT 1973, TOPS BUSINESS FORMS, CHICAGO, IL

Selective Insurance Company of America
40 Wantage Avenue
Branchville, New Jersey 07890
973-948-3000

B 1221300

**CONSENT OF SURETY COMPANY
TO FINAL PAYMENT**

In accordance with the provisions of the contract dated 2nd day of October, 2019,

, between the TOWN OF ROTTERDAM
Obligee

1100 SUNRISE BOULEVARD SCHENECTADY, NY 12306

and

AMZ Construction Services, Inc.

1234 Main Street, PO Box 232 Rotterdam Junction, NY 12150

(Contractor)

the SELECTIVE INSURANCE COMPANY OF AMERICA Surety on the bond of

AMZ Construction Services, Inc.

(Contractor)

after a

careful examination of the books and records of said Contractor or after receipt of an affidavit from Contractor, which examination or affidavit satisfies this company that all claims for labor and materials have been satisfactorily settled, hereby approves of the final payment to the said

AMZ Construction Services, Inc.

(Contractor)

and by these presents witnesseth the payment to the Contractor of the final estimates shall not relieve the Surety Company of any of its obligations to the Obligee as set forth in the said Surety Company's Bond.

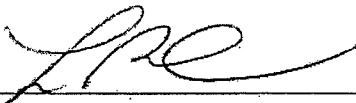
IN WITNESS WHEREOF, the said Surety Company has hereunto set its hand and seal this

24th day of October, 2019

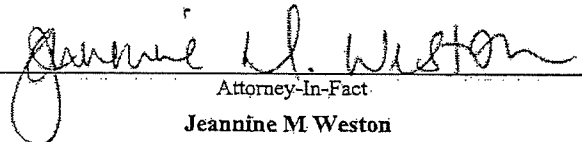
Attest:

SELECTIVE INSURANCE COMPANY OF AMERICA

(SEAL)



BY:


Attorney-In-Fact
Jeannine M. Weston

Individual Acknowledgement

State of _____
County of _____

On this _____ day of _____, 20____, before me personally came

to me known and known to me to be the individual(s) who executed the foregoing instrument, and acknowledged that ___he___ executed same.

My commission expires _____ Notary Public

Partnership Acknowledgement

State of _____
County of _____

On this _____ day of _____, 20____, before me personally came

_____ a member of the co-partnership of _____ to me known and known to me to be the person who is described in and who executed the foregoing instrument and acknowledges to me that he executed the same as and for the act and deed of the said co-partnership.

My commission expires _____ Notary Public

Corporate Acknowledgement

State of _____
County of _____

On this __ day of _____, 20____, before me personally came _____ to me known, who being by me duly sworn, did depose and say that he resides in _____ that he is the _____ of the _____, the corporation described in and which executed the foregoing instrument, and that he signed his name thereto by order of the Board of Directors of said corporation.

My commission expires _____ Notary Public

Surety Acknowledgement

State of _____ New York
County of _____ Broome

On this 27th day of September, 2021, before me personally came Jeannine M. Weston to me known, who being by me duly sworn, did depose and say that she resides in Binghamton, NY that she is the Attorney In Fact of the Selective Insurance Company of America, the corporation described in and which executed the foregoing instrument; that she knows the Seal of said corporation; that one of the Seals affixed to the foregoing instrument is such Seal; that it was so affixed by order of the Board of Directors of said corporation; and that she signed her name thereto by like order.

Valerie S. Shara
NOTARY PUBLIC, STATE OF NEW YORK
Registration No. 10UP4942349
Residing in Broome County
Commission Expires September 19, 2022

Valerie S. Shara

My commission expires 9/19/2022 Notary Public

SELECTIVE
BE UNIQUELY INSUREDSM

Selective Insurance Company of America
40 Wantage Avenue
Branchville, New Jersey 07890 Bond No. B 1221300
973-948-3000

POWER OF ATTORNEY

SELECTIVE INSURANCE COMPANY OF AMERICA, a New Jersey corporation having its principal office at 40 Wantage Avenue, in Branchville, State of New Jersey ("SICA"), pursuant to Article VII, Section 1 of its By-Laws, which state in pertinent part:

The Chairman of the Board, President, Chief Executive Officer, any Executive Vice President, any Senior Vice President or any Corporate Secretary may, from time to time, appoint attorneys in fact, and agents to act for and on behalf of the Corporation and they may give such appointee such authority, as his/her certificate of authority may prescribe, to sign with the Corporation's name and seal with the Corporation's seal, bonds, recognizances, contracts of indemnity and other writings obligatory in the nature of a bond, recognizance or conditional undertaking, and any of said Officers may, at any time, remove any such appointee and revoke the power and authority given him/her.

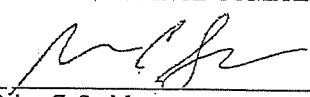
does hereby appoint **Jeannine M Weston**

, its true and lawful attorney(s)-in-fact, full authority to execute on SICA's behalf fidelity and surety bonds or undertakings and other documents of a similar character issued by SICA in the course of its business, and to bind SICA thereby as fully as if such instruments had been duly executed by SICA's regularly elected officers at its principal office, in amounts or penalties not exceeding the sum of: **Four Hundred Ninety Thousand Dollars (\$490,000.00)**

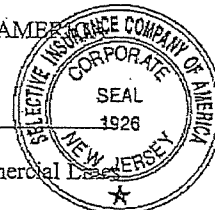
Signed this 27th day of September, 2021

SELECTIVE INSURANCE COMPANY OF AMERICA

By:


Brian C. Sarisky

Its SVP, Strategic Business Units, Commercial Lines



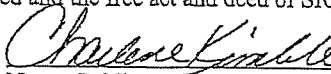
STATE OF NEW JERSEY :

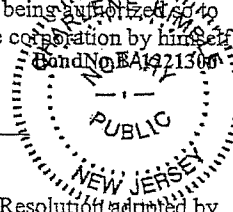
:ss. Branchville

COUNTY OF SUSSEX :

On this 27th day of September, 2021 before me, the undersigned officer, personally appeared Brian C. Sarisky, who acknowledged himself to be the Sr. Vice President of SICA, and that he, as such Sr. Vice President, being authorized to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself as Sr. Vice President and that the same was his free act and deed and the free act and deed of SICA.

Charlene Kimble
NOTARY PUBLIC
STATE OF NEW JERSEY
ID # N/A
MY COMMISSION EXPIRES 6/2/26


Notary Public



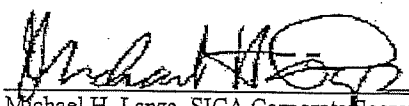
The power of attorney is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of SICA at a meeting duly called and held on the 6th of February 1987, to wit:

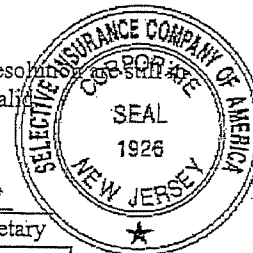
"RESOLVED, the Board of Directors of Selective Insurance Company of America authorizes and approves the use of a facsimile corporate seal, facsimile signatures of corporate officers and notarial acknowledgements thereof on powers of attorney for the execution of bonds, recognizances, contracts of indemnity and other writing obligatory in the nature of a bond, recognizance or conditional undertaking."

CERTIFICATION

I do hereby certify as SICA's Corporate Secretary that the foregoing extract of SICA's By-Laws and Resolutions is true in force and effect and this Power of Attorney issued pursuant to and in accordance with the By-Laws is valid.

Signed this 27th day of September, 2021


Michael H. Lanza, SICA Corporate Secretary



Important Notice: If the bond number embedded within the Notary Seal does not match the number in the upper right-hand corner of this Power of Attorney, contact us at 973-948-3000.

B91 (4-14)

CERTIFIED COPY

Certificate of Substantial Completion

Project: Town of Rotterdam Water System Improvements	Owner: Town of Rotterdam	Owner's Contract No.: 1
Contract: Phase 1 – Wellfield Chlorination – Contract No. 1 – General Construction		Date of Contract: October 24, 2019
Contractor: AMZ Construction Services, Inc.		Engineer's Project No.: 01-1705-C1

This [tentative] [definitive] Certificate of Substantial Completion applies to:

☒ All Work under the Contract Documents: ☐ The following specified portions:

July 6, 2021

Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Project or portion thereof designated above is hereby declared and is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below.

A [tentative] [revised tentative] [definitive] list of items to be completed or corrected, is as follows:

- 1.) Complete punch list items on attached punch list.
- 2.) Complete and submit all required project closeout documents.

This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

The responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, insurance and warranties shall be as provided in the Contract Documents except as amended as follows:

☐ Amended Responsibilities ☒ Not Amended

Owner's Amended Responsibilities: Not amended.

Contractor's Amended Responsibilities: Not amended.

The following documents are attached to and made part of this Certificate: Not applicable.

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract Documents.

Executed by Engineer

9/3/2021

Date

Accepted by Contractor

9/7/2021

Date

Accepted by Owner

Date



Albany Office
100 Great Oaks Boulevard | Suite 114 | Albany, New York 12203
P: 518.382.1774

April 28, 2021, Updated 7/6/2021, Updated 9/3/2021

Town of Rotterdam
Water System Improvements
Phase 1 – Wellfield Chlorination
01-1705
Punch List

Contract No. 1 – General Construction
AMZ Construction Services, Inc. Punch List

General

1. As per the original contract, the date of final completion will be 31 days after the date of Substantial Completion. With the Substantial Completion date of September 3, 2021, all punch list work shall be completed by October 4, 2021. Per the contract, liquidated damages for exceeding this 30 day deadline between Substantial and Final completion will be \$500 per day until the work is complete and ready for final payment.

Punch List

1. ~~Reroute chlorine vent piping out the side of building a minimum of 2' above grade.~~
2. ~~Replumb gas lines into switchover module into a manifold in lieu of the current setup with tees.~~
3. ~~Replumb gas lines into vent piping into a manifold in lieu of the current setup with tees.~~
4. ~~Adjust louvers to open smoothly.~~
5. ~~Provide spare fittings to replace those used to repair cracked fittings.~~
6. ~~Install railing and chains to secure gas cylinders in place. Railing to consist of new railing post at end of cylinders and a top and mid rail constructed from angles. Each individual cylinder shall have its own individual chain anchored to the wall.~~
7. ~~Repair leaking fitting on north main booster pump piping and north main chlorine injector.~~
8. ~~Establish turf in areas disturbed by work of this contract.~~
9. ~~Fill in areas of site where there is no soil.~~
10. ~~Paint interior CMU wall at penetration for hose bibs.~~
11. ~~Cleanup walls and floors of dirt and debris resulting from work of this contract.~~



CONNECTING. CREATING. CONSERVING. COMMUNITY.
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RESOLUTION NO. 57.22

A RESOLUTION TO AUTHORIZE CHANGE ORDER #1 FOR WELLFIELD CHLORINATION

THEREFORE, UPON MOTION OF Councilmember _____ **seconded by**
Councilmember _____, **NOW**

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to execute Change Order No. 1 with AMZ Construction Services, Inc., 1234 Main Street, Rotterdam Junction, New York 12150, in the amount of zero dollar (\$0) for the Wellfield Chlorination Building.

SECTION 2. This resolution shall become effective January 12, 2022.

DATED: January 12, 2022

NAME	AYES	NOES	ABSTAIN
Christou			
Miller-Herrera			
Dodson			
Mastroianni			
Collins			

TOWN OF ROTTERDAM

John F. Kirvin Government Center • 1100 Sunrise Boulevard • Rotterdam, NY 12306
Telephone: 518-355-7575 • Fax: 518-355-7976 • Website: www.rotterdamny.org



LEGISLATIVE REQUEST FORM

DATE: January 3, 2022

TO: Mollie Collins – Town Supervisor

FROM: Michael T. Maher – DPW Advisor

TITLE OF REQUEST: Authorize the Supervisor to sign Change Order One (1) for AMZ Construction Services – Wellfield Chlorination

TOWN BOARD MEETING: January 12, 2022

Background Information: AMZ Construction Services, Inc. is the contractor for the Wellfield Chlorination Building.

Evaluation/Analysis: Allow Change Order for AMZ Construction Services, Inc. on Wellfield Chlorination Building for a no cost change order.

Recommendation(s): Authorize the Supervisor to sign a Change Order for a no cost change contract for AMZ Construction Services, Inc.

Attachment/Document(s): Contract Change Order
Email from KB Group

Compliance with Purchasing Policy:

Effect(s) on Existing Law(s): None

LEGISLATION WILL BE PREPARED BY: Supervisors Office



Albany Office
100 Great Oaks Boulevard | Suite 114 | Albany, New York 12203
P: 518.382.1774

October 7, 2021

Mr. Mickey Maher
Town of Rotterdam
1100 Sunrise Blvd.
Rotterdam, NY 12306

**Re: Town of Rotterdam
Water System Improvements Phase 1 – Wellfield Chlorination
Contract No. 1 – General Construction
Change Order No. 1
Our Project No. 01-1705**

Dear Mr. Maher,

Change Order No. 1 for The Town of Rotterdam, Water System Improvements, Phase 1 Wellfield Chlorination, Contract No. 1 – General Construction has been developed and is attached. The reasons for this change order are listed as follows:

- To extend the substantial completion date from June 30, 2020 to July 6, 2021. This is to accommodate the extended lead times on materials, the time needed to coordinate the contract with tank painting and Princetown Road watermain replacement, and to perform additional work.
- To increase the total costs of this project by \$59,068.96, from \$490,000.00 to \$549,068.96. This increase factors in use of the allowance for additional costs. Additional costs are described as follows:
- Extra Fill - \$10,806.64. Used to provide additional fill to fill in an existing low area behind the Well #1 building.
- Expose Broken Conduit - \$614.46. Excavation performed to expose damaged conduit to allow repairs by Brunswick Electric.
- Remove Additional Trees - \$3,619.22. Town requested removal of additional trees.
- Replace Pipe Corps - \$6,256.36. The original plan included reuse of the existing pipe corps. Providing new corps would provide a better seal with the injection lances provided.
- Driveway Backup Fill - \$1,756.70. Installed fill to back up the slope along the entrance driveway to allow for easier maintenance of the slope.
- Air Release Valves - \$480.91. Provided the supplied 2" air release valves to the Town as spares for the wells, and supplied ½" air release valves for use on chlorine piping.
- Furnco Caps Interior of Building - \$152.12. Added caps to 12" pipes carrying chlorine lines between the building and manholes to prevent debris from entering conduit.
- Vacuum Monitor - \$1,484.18. Provided an additional vacuum monitor so that one could be provided for each chlorine injection system.
- Panic Bars - \$1,458.90. Provided panic bars for exit doors as required by code.
- Relocate Flow Meters - \$4,888.40. Relocated flow meters and pressure transmitters from inside manholes to inside building to mitigate risk of damage to equipment in the event the manholes flood.
- Topsoil - \$7,841.50. Installed topsoil, seed, and mulch along driveway where extra fill was provided.
- Pump Pedestals - \$1,303.30. Added equipment pads for pumps.

Mr. Mickey Maher
October 5, 2020
Page Two

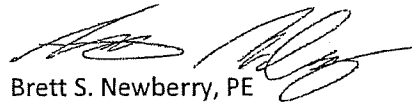
- Chlorine Equipment Backboard - \$849.00. Installed painted plywood backboard on wall to mount chlorine equipment to.
- Plumbing - \$4,701.00. Installed bypass piping to allow flexibility of operations, installed connections for spare raw water and chlorine injection lines to allow any lines to be used at any time.
- T&M Plumbing Changes - \$12,856.27. Replaced injection lances to eliminate 3/8" integral check valves, replacement of chlorine ejectors, and installation of additional railings to support chlorine gas cylinders.

There are sufficient funds within the project contingency line item that will cover these additional costs without increasing the overall project cost. We recommend the Town adopt the resolution (enclosed) to accept this change order at their next meeting and for you to sign the enclosed change order at your earliest convenience.

If you have any questions or concerns about this change order, please do not hesitate to contact me.

Sincerely,

KB Group of NY, Inc. dba PRIME AE Group of NY



Brett S. Newberry, PE
Design Engineer

cc: Steven Tommasone, Supervisor
Peter Comenzo, Senior Planner
Beth Greenwood, Director of Finance
Lisa Gallo, Town of Rotterdam
Tammy Whelan, Town of Rotterdam



CHANGE
ORDER 1

AIA DOCUMENT G701

OWNER ☐
ARCHITECT ☐
CONTRACTOR ☐
FIELD ☐
OTHER ☐

PROJECT: Town of Rotterdam Water System
Improvements Phase 1 Wellfield Chlor.
Contract No. 1 - General Construction
TO CONTRACTOR: AMZ Construction Services, Inc.
299 McDougall Road
Pattersonville, NY 12137
CHANGE ORDER NUMBER: 1
DATE: 9/3/21
ARCHITECT'S PROJECT NO.: 01-1705
CONTRACT DATE: October 24, 2019
CONTRACT FOR: Contract No. 1 - General Construction

The Contract is changed as follows:

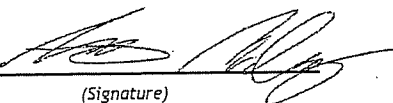
Change order to incorporate the extra work items per the attached sheet
and formal time extension.

Not valid until signed by the Owner, Architect and Contractor.

The original (Contract Sum) (~~Guaranteed maximum Price~~) was	\$490,000.00
Net change by previously authorized Change orders	\$0.00
The (Contract Sum) (~~Guaranteed maximum Price~~) prior to this Change order was	\$490,000.00
The (Contract Sum) (~~Guaranteed maximum price~~) will be (increased) (decreased) (unchanged) by this Change Order in the amount of	\$59,068.96
The new (Contract Sum) (~~Guaranteed maximum Price~~) including this Change order will be	\$549,068.96
The Contract Time will be (increased) (decreased) (unchanged) by	371 days
The date of Substantial Completion as of the date of this Change Order therefore is	July 6, 2021

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which
have been authorized by Construction Change Directive.

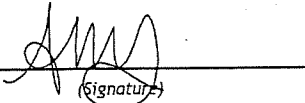
PRIME AE Group of NY
ARCHITECT
100 Great Oaks Blvd Suite 114
Address
Albany, NY 12203

BY 
(Signature)

BY Brett S. Newberry, PE
(Typed Name)

DATE 9/3/2021

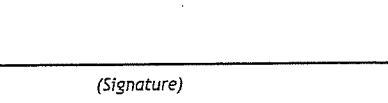
AMZ Construction Services, Inc.
CONTRACTOR
1234 Main Street PO Box 232
Address
Rotterdam Junction, NY 12150

BY 
(Signature)

BY Annalisa Zappia
(Typed Name)

DATE 9/7/2021

Town of Rotterdam
OWNER
1100 Sunrise Blvd.
Address
Rotterdam, NY 12306

BY 
(Signature)

BY Steven Tommasone
(Typed Name)

DATE



AMZ Construction Services, Inc.

Prime Change List

06/09/21

Prime Change List

Job 1014 to 1014

Record#	Order#	Date	Description	Status	Requested	Approved
1014 Chlorination Building						
31	1	04/28/2020	Slab Modification	Approved	17,956.74	17,956.74
40	2	07/23/2020	Extra Fill	Approved	17,849.90	17,849.90
41	3	07/23/2020	Conduit Repair	Approved	614.46	614.46
42	4	07/23/2020	Removal of additonal trees	Approved	3,619.22	3,619.22
43	5	07/23/2020	Replace pipe corps	Approved	6,256.36	6,256.36
44	6	07/23/2020	Driveway backup fill	Approved	1,756.70	1,756.70
46	7	10/16/2020	Air Release Valve	Approved	480.91	480.91
48	8	10/26/2020	FURNCO CAPS INTERIOR OF BLDG	Approved	152.12	152.12
51	9	12/18/2020	Additional Vac monitor	Approved	1,484.18	1,484.18
55	10	11/01/2020	Panic bars	Approved	1,458.90	1,458.90
56	11	01/27/2021	Relocate flow meters	Approved	4,888.40	4,888.40
57	12	02/04/2021	Top Soil, mulch	Approved	7,841.50	9,145.00
58	13	02/04/2021	Pump Pedestals	Approved	1,303.30	1,303.30
59	14	02/04/2021	Paint backbaord for chlorine equiptm	Approved	849.00	849.00
60	15	02/04/2021	plumbing	Approved	4,701.00	4,701.00
61	16	02/09/2021	T&M Plumbing Changes	Approved	12,856.27	13,643.18
Job Totals:					84,068.96	86,159.37
Grand Totals:					84,068.96	86,159.37
Project Allowance:					25,000.00	25,000.00
Final Change Order Amount:					59,068.96	59,068.96



AMZ Construction Services, Inc.
1234 Main Street
PO Box 232
Rotterdam Junction NY 12150
518-887-2919

Change Order

Order#: 1

Order Date: 04/28/2020

To: Town of Rotterdam
1100 Sunrise Blvd
Rotterdam NY 12306

Project: 1014
Chlorination Building
49 Rice Road
Schenectady NY 12306

The contractor agrees to perform and the owner agrees to pay for the following changes to this contract

Plans Attached ☐

Ordered By: 2 Joshua Zappia

Customer Order:

Specifications Attached ☐

Description of Work	Amount
Slab Modification	17,416.74
Bond	540.00

Notes

- Supply additional fill material at interior and exterior of foundation.
- Build and install foundation edge forms, drill and epoxy rebar.
- Additional concrete material.
- Strip and cleanup form material after pour.

Billed 100% with allowance

Negative changes will lower the overall contract price requiring no additional payment by owner.

Approved Amount of Change

17,956.74

The original Contract Sum was	490,000.00
Net change by previous Change Orders	68,202.63
The Contract Sum prior to this Change Order	558,202.63
The Contract Sum will be changed by this Change Order	17,956.74
The new Contract Sum including this Change Order will be	576,159.37
The Contract Time will be changed by	0 Days

Approved _____ Date _____ Date _____

Contractor _____ Owner _____



AMZ Construction Services, Inc.

1234 Main Street
PO Box 232
Rotterdam Junction NY 12150
518-887-2919

Change Order

Order#: 2

Order Date: 07/23/2020

To: Town of Rotterdam
1100 Sunrise Blvd
Rotterdam NY 12306

Project: 1014
Chlorination Building
49 Rice Road
Schenectady NY 12306

The contractor agrees to perform and the owner agrees to
pay for the following changes to this contract

Plans Attached ☐

Ordered By:

Customer Order:

Specifications Attached ☐

Description of Work	Amount
Extra Fill	17,849.90

Notes

Billed \$7,043.26 with allowance. Balance of \$10,806.64 to be billed.

Negative changes will lower the overall contract
price requiring no additional payment by owner.

Approved Amount of Change

17,849.90

The original Contract Sum was	490,000.00
Net change by previous Change Orders	68,309.47
The Contract Sum prior to this Change Order	558,309.47
The Contract Sum will be changed by this Change Order	17,849.90
The new Contract Sum including this Change Order will be	576,159.37
The Contract Time will be changed by	0 Days

Approved _____ Date _____ Date _____
Contractor _____ Owner _____

**AMZ Construction Services, Inc.**

1234 Main Street
PO Box 232
Rotterdam Junction NY 12150
518-887-2919

Change Order

Order#: 3

Order Date: 07/23/2020

To: Town of Rotterdam
1100 Sunrise Blvd
Rotterdam NY 12306

Project: 1014
Chlorination Building
49 Rice Road
Schenectady NY 12306

The contractor agrees to perform and the owner agrees to
pay for the following changes to this contract

Plans Attached ☐**Ordered By:****Customer Order:**Specifications Attached ☐

Description of Work	Amount
Conduit Repair	614.46

Notes

Negative changes will lower the overall contract
price requiring no additional payment by owner.

Approved Amount of Change**614.46**

The original Contract Sum was	490,000.00
Net change by previous Change Orders	85,544.91
The Contract Sum prior to this Change Order	575,544.91
The Contract Sum will be changed by this Change Order	614.46
The new Contract Sum including this Change Order will be	576,159.37
The Contract Time will be changed by	0 Days

Approved _____ Date _____ Date _____

Contractor _____ Owner _____

**AMZ Construction Services, Inc.**

1234 Main Street
PO Box 232
Rotterdam Junction NY 12150
518-887-2919

Change Order

Order#: 4

Order Date: 07/23/2020

To: Town of Rotterdam
1100 Sunrise Blvd
Rotterdam NY 12306

Project: 1014
Chlorination Building
49 Rice Road
Schenectady NY 12306

The contractor agrees to perform and the owner agrees to
pay for the following changes to this contract

Plans Attached ☐**Ordered By:****Customer Order:**Specifications Attached ☐

Description of Work	Amount
Removal of additonal trees	3,619.22

Notes

Negative changes will lower the overall contract
price requiring no additional payment by owner.

Approved Amount of Change**3,619.22**

The original Contract Sum was	490,000.00
Net change by previous Change Orders	82,540.15
The Contract Sum prior to this Change Order	572,540.15
The Contract Sum will be changed by this Change Order	3,619.22
The new Contract Sum including this Change Order will be	576,159.37
The Contract Time will be changed by	0 Days

Approved _____ Date _____ Date _____

Contractor _____ Owner _____



AMZ Construction Services, Inc.

1234 Main Street
PO Box 232
Rotterdam Junction NY 12150
518-887-2919

Change Order

Order#: 5

Order Date: 07/23/2020

To: Town of Rotterdam
1100 Sunrise Blvd
Rotterdam NY 12306

Project: 1014
Chlorination Building
49 Rice Road
Schenectady NY 12306

The contractor agrees to perform and the owner agrees to pay for the following changes to this contract

Plans Attached ☐

Ordered By:

Customer Order:

Specifications Attached ☐

Description of Work	Amount
Replace pipe corps	6,256.36

Notes

Negative changes will lower the overall contract price requiring no additional payment by owner.

Approved Amount of Change

6,256.36

The original Contract Sum was	490,000.00
Net change by previous Change Orders	79,903.01
The Contract Sum prior to this Change Order	569,903.01
The Contract Sum will be changed by this Change Order	6,256.36
The new Contract Sum including this Change Order will be	576,159.37
The Contract Time will be changed by	0 Days

Approved _____ Date _____ Date _____

Contractor _____ Owner _____

**AMZ Construction Services, Inc.**

1234 Main Street
PO Box 232
Rotterdam Junction NY 12150
518-887-2919

Change Order

Order#: 6

Order Date: 07/23/2020

To: Town of Rotterdam
1100 Sunrise Blvd
Rotterdam NY 12306

Project: 1014
Chlorination Building
49 Rice Road
Schenectady NY 12306

The contractor agrees to perform and the owner agrees to pay for the following changes to this contract

Plans Attached ☐**Ordered By:****Customer Order:**Specifications Attached ☐

Description of Work	Amount
Driveway backup fill	1,756.70

Notes

Negative changes will lower the overall contract price requiring no additional payment by owner.

Approved Amount of Change**1,756.70**

The original Contract Sum was	490,000.00
Net change by previous Change Orders	84,402.67
The Contract Sum prior to this Change Order	574,402.67
The Contract Sum will be changed by this Change Order	1,756.70
The new Contract Sum including this Change Order will be	576,159.37
The Contract Time will be changed by	0 Days

Approved _____ Date _____ Date _____

Contractor _____ Owner _____

**AMZ Construction Services, Inc.**

1234 Main Street
PO Box 232
Rotterdam Junction NY 12150
518-887-2919

Change Order

Order#: 7

Order Date: 10/16/2020

To: Town of Rotterdam
1100 Sunrise Blvd
Rotterdam NY 12306

Project: 1014
Chlorination Building
49 Rice Road
Schenectady NY 12306

The contractor agrees to perform and the owner agrees to
pay for the following changes to this contract

Plans Attached ☐**Ordered By:** 17 Cassandra Ramos**Customer Order:**Specifications Attached ☐

Description of Work	Amount
Air Release Valve	480.91

Notes

Negative changes will lower the overall contract
price requiring no additional payment by owner.

Approved Amount of Change**480.91**

The original Contract Sum was	490,000.00
Net change by previous Change Orders	85,678.46
The Contract Sum prior to this Change Order	575,678.46
The Contract Sum will be changed by this Change Order	480.91
The new Contract Sum including this Change Order will be	576,159.37
The Contract Time will be changed by	0 Days

Approved _____ Date _____ Date _____

Contractor _____ Owner _____

**AMZ Construction Services, Inc.**

1234 Main Street
PO Box 232
Rotterdam Junction NY 12150
518-887-2919

Change Order

Order#: 8

Order Date: 10/26/2020

To: Town of Rotterdam
1100 Sunrise Blvd
Rotterdam NY 12306

Project: 1014
Chlorination Building
49 Rice Road
Schenectady NY 12306

The contractor agrees to perform and the owner agrees to pay for the following changes to this contract

Plans Attached ☐**Ordered By:****Customer Order:**Specifications Attached ☐

Description of Work	Amount
FURNCO CAPS INTERIOR OF BLDG.	152.12
FURNCO CAPS FOR INTERIOR OF CHLORINATION BLDG AT 12" SDR PIPES THROUGH FLOOR.	

Notes

Negative changes will lower the overall contract price requiring no additional payment by owner.

Approved Amount of Change**152.12**

The original Contract Sum was	490,000.00
Net change by previous Change Orders	86,007.25
The Contract Sum prior to this Change Order	576,007.25
The Contract Sum will be changed by this Change Order	152.12
The new Contract Sum including this Change Order will be	576,159.37
The Contract Time will be changed by	0 Days

Approved _____ Date _____ Date _____

Contractor _____ Owner _____

**AMZ Construction Services, Inc.**

1234 Main Street
PO Box 232
Rotterdam Junction NY 12150
518-887-2919

Change Order

Order#: 9

Order Date: 12/18/2020

To: Town of Rotterdam
1100 Sunrise Blvd
Rotterdam NY 12306

Project: 1014
Chlorination Building
49 Rice Road
Schenectady NY 12306

The contractor agrees to perform and the owner agrees to pay for the following changes to this contract

Plans Attached ☐**Ordered By:****Customer Order:**Specifications Attached ☐

Description of Work	Amount
Additional Vac monitor	1,484.18

Notes

Negative changes will lower the overall contract price requiring no additional payment by owner.

Approved Amount of Change**1,484.18**

The original Contract Sum was	490,000.00
Net change by previous Change Orders	84,675.19
The Contract Sum prior to this Change Order	574,675.19
The Contract Sum will be changed by this Change Order	1,484.18
The new Contract Sum including this Change Order will be	576,159.37
The Contract Time will be changed by	0 Days

Approved _____ Date _____ Date _____

Contractor _____ Owner _____

**AMZ Construction Services, Inc.**

1234 Main Street
PO Box 232
Rotterdam Junction NY 12150
518-887-2919

Change Order

Order#: 10

Order Date: 11/01/2020

To: Town of Rotterdam
1100 Sunrise Blvd
Rotterdam NY 12306

Project: 1014
Chlorination Building
49 Rice Road
Schenectady NY 12306

The contractor agrees to perform and the owner agrees to
pay for the following changes to this contract

Plans Attached ☐**Ordered By:****Customer Order:**Specifications Attached ☐

Description of Work	Amount
Panic bars	1,265.30
Installation of panic bars	193.60

Notes

Negative changes will lower the overall contract
price requiring no additional payment by owner.

Approved Amount of Change**1,458.90**

The original Contract Sum was	490,000.00
Net change by previous Change Orders	84,700.47
The Contract Sum prior to this Change Order	574,700.47
The Contract Sum will be changed by this Change Order	1,458.90
The new Contract Sum including this Change Order will be	576,159.37
The Contract Time will be changed by	0 Days

Approved _____ Date _____ Date _____

Contractor _____ Owner _____

**AMZ Construction Services, Inc.**

1234 Main Street
PO Box 232
Rotterdam Junction NY 12150
518-887-2919

Change Order

Order#: 11

Order Date: 01/27/2021

To: Town of Rotterdam
1100 Sunrise Blvd
Rotterdam NY 12306

Project: 1014
Chlorination Building
49 Rice Road
Schenectady NY 12306

The contractor agrees to perform and the owner agrees to
pay for the following changes to this contract .

Plans Attached ☐**Ordered By:****Customer Order:**Specifications Attached ☐

Description of Work	Amount
Relocate flow meters	4,888.40

Notes

Negative changes will lower the overall contract
price requiring no additional payment by owner.

Approved Amount of Change**4,888.40**

The original Contract Sum was	490,000.00
Net change by previous Change Orders	81,270.97
The Contract Sum prior to this Change Order	571,270.97
The Contract Sum will be changed by this Change Order	4,888.40
The new Contract Sum including this Change Order will be	576,159.37
The Contract Time will be changed by	0 Days

Approved _____ Date _____ Date _____

Contractor _____ Owner _____

**AMZ Construction Services, Inc.**

1234 Main Street
PO Box 232
Rotterdam Junction NY 12150
518-887-2919

Change Order

Order#: 12

Order Date: 02/04/2021

To: Town of Rotterdam
1100 Sunrise Blvd
Rotterdam NY 12306

Project: 1014
Chlorination Building
49 Rice Road
Schenectady NY 12306

The contractor agrees to perform and the owner agrees to pay for the following changes to this contract.

Plans Attached ☐**Ordered By:****Customer Order:**Specifications Attached ☐

Description of Work	Amount
	\$2,613.60 in material costs (OK)
Topsoil	1,936.00
Seed, Mulch & Blankets	677.60
Labor	4,549.60
Trucking and Equipment DumpTruck/Mini/Mulcher/SVL	1,965.04
	Operator - \$73.81/hr Laborer - \$57.79/hr $16 \times (73.81 + (2 \times 57.79)) \times 1.15 = \$3,484.78$
	Dump truck <26000 lb - \$28.28/hr / \$1/mile Dozer - \$44.25/hr Mulcher - \$15.59/hr Seeder - \$19.74/hr $((28.28 + 15.59 + 19.74) \times 16 + (44.25 \times 8) + (36 \times 4 \times 1)) \times 1.15 = \$1,743.12$
	\$7,841.50
	Requested Amount of Change
	9,128.24

Negative changes will lower the overall contract price requiring no additional payment by owner.

The original Contract Sum was	490,000.00
Net change by previous Change Orders	56,517.89
The Contract Sum prior to this Change Order	546,517.89
The Contract Sum will be changed by this Change Order	9,128.24
The new Contract Sum including this Change Order will be	555,646.13
The Contract Time will be changed by	0 Days

Owner: _____ Date: _____

Contractor: _____ Date: _____

**AMZ Construction Services, Inc.**

1234 Main Street
PO Box 232
Rotterdam Junction NY 12150
518-887-2919

Change Order

Order#: 13

Order Date: 02/04/2021

To: Town of Rotterdam
1100 Sunrise Blvd
Rotterdam NY 12306

Project: 1014
Chlorination Building
49 Rice Road
Schenectady NY 12306

The contractor agrees to perform and the owner agrees to
pay for the following changes to this contract

Plans Attached ☐**Ordered By:****Customer Order:**Specifications Attached ☐

Description of Work	Amount
Pump Pedestals	1,303.30

Notes

16"x16"x6" equipment pads - epoxy coated.
As per email chain 7/29 & 7/30

Negative changes will lower the overall contract
price requiring no additional payment by owner.

Approved Amount of Change**1,303.30**

The original Contract Sum was	490,000.00
Net change by previous Change Orders	84,856.07
The Contract Sum prior to this Change Order	574,856.07
The Contract Sum will be changed by this Change Order	1,303.30
The new Contract Sum including this Change Order will be	576,159.37
The Contract Time will be changed by	0 Days

Approved _____ Date _____ Date _____

Contractor _____ Owner _____



AMZ Construction Services, Inc.

1234 Main Street
PO Box 232
Rotterdam Junction NY 12150
518-887-2919

Change Order

Order#: 14

Order Date: 02/04/2021

To: Town of Rotterdam
1100 Sunrise Blvd
Rotterdam NY 12306

Project: 1014
Chlorination Building
49 Rice Road
Schenectady NY 12306

The contractor agrees to perform and the owner agrees to
pay for the following changes to this contract

Plans Attached ☐

Ordered By:

Customer Order:

Specifications Attached ☐

Description of Work	Amount
Backbaord for chlorine equiptment	849.00

Notes

Supply labor, material and all necessary equipment to install and paint plywood backboard for chlorine equipment..

Negative changes will lower the overall contract
price requiring no additional payment by owner.

Approved Amount of Change

849.00

The original Contract Sum was	490,000.00
Net change by previous Change Orders	85,310.37
The Contract Sum prior to this Change Order	575,310.37
The Contract Sum will be changed by this Change Order	849.00
The new Contract Sum including this Change Order will be	576,159.37
The Contract Time will be changed by	0 Days

Approved _____ Date _____ Date _____

Contractor _____ Owner _____

**AMZ Construction Services, Inc.**

1234 Main Street
PO Box 232
Rotterdam Junction NY 12150
518-887-2919

Change Order

Order#: 15

Order Date: 02/04/2021

To: Town of Rotterdam
1100 Sunrise Blvd
Rotterdam NY 12306

Project: 1014
Chlorination Building
49 Rice Road
Schenectady NY 12306

The contractor agrees to perform and the owner agrees to pay for the following changes to this contract

Plans Attached ☐**Ordered By:****Customer Order:**Specifications Attached ☐

Description of Work	Amount
Plumbing	4,701.00

Notes

Supply labor and material to hard pipe spare raw water lines, bypass and extra work in pump room hooking up chlorination spare lines.

Negative changes will lower the overall contract price requiring no additional payment by owner.

Approved Amount of Change**4,701.00**

The original Contract Sum was	490,000.00
Net change by previous Change Orders	81,458.37
The Contract Sum prior to this Change Order	571,458.37
The Contract Sum will be changed by this Change Order	4,701.00
The new Contract Sum including this Change Order will be	576,159.37
The Contract Time will be changed by	0 Days

Approved _____ Date _____ Date _____

Contractor _____ Owner _____

**AMZ Construction Services, Inc.**

1234 Main Street
PO Box 232
Rotterdam Junction NY 12150
518-887-2919

Change Order

Order#: 16

Order Date: 02/09/2021

To: Town of Rotterdam
1100 Sunrise Blvd
Rotterdam NY 12306

Project: 1014
Chlorination Building
49 Rice Road
Schenectady NY 12306

The contractor agrees to perform and the owner agrees to
pay for the following changes to this contract.

Plans Attached ☐**Ordered By:****Customer Order:**Specifications Attached ☐

Description of Work	Amount
GIFFCO LANCES- MATERIAL COST ONLY	1,573.00
PLUMBING MAN HOURS	7,335.24
PUMP/EJECTOR	1,847.67
MISC. PLUMBING MATERIALS	1,702.99
ADDITONAL BOND	397.37

Negative changes will lower the overall contract
price requiring no additional payment by owner.

Requested Amount of Change**12,856.27**

The original Contract Sum was	490,000.00
Net change by previous Change Orders	72,516.19
The Contract Sum prior to this Change Order	562,516.19
The Contract Sum will be changed by this Change Order	12,856.27
The new Contract Sum including this Change Order will be	575,372.46
The Contract Time will be changed by	0 Days

Owner: _____ Date: _____

Contractor: _____ Date: _____

Invoice

104

Name: Cassandra Date: 05/25/2021 Pieces: 3

Date: 05/25/2021 Pieces: 3

SHIP TO:
AMZ CONSTRUCTION SERVICES, INC.
1234 MAIN STREET
ROTTERDAM JUNCTION, NY 12150

INVOICE DATE	INVOICE NUMBER
05/25/21	S3748564.002
REMIT TO:	PAGE NO.
NEFCO Corporation P.O. Box 1701 BRIDGEPORT CT 06601-1701	1

CUSTOMER NUMBER	CUSTOMER ORDER NUMBER	RELEASE NUMBER	ORDERED BY	
91245	8769		JESSE	
WRITER	SHIP VIA	TERMS	SHIP DATE	ORDER DATE
Howard Aitken	ALBANY TRUCK 2	1% 10TH NET 30 D	05/25/21	05/24/21
DESCRIPTION	ORDER QTY	SHIP QTY	UNIT PRICE	\$\$\$
PF200EHHDG10 1-5/8 X 1-5/8 STRUT 12GA ELONG HOLE 10FT HDG	30FT	30FT	350.00/CF	105.00
			Subtotal	105.00
			Shipping Chg	0.00
			Sales Tax	8.40
			Amount Due	113.40

If paid by 06/10/21 you may deduct \$1.05
Invoice is due by 06/30/21 net of any cash discount.

All claims for shortage or errors must be made at once. Returns require written authorization and are subject to handling charges. Special orders are non-returnable.

NEFCO CORPORATION
 Box 280186
 West Hartford, CT 06128-0186
 860-290-9044 FAX 860-528-3923

Invoice

1014

Handwritten signature

INVOICE DATE	INVOICE NUMBER
05/25/21	S3748564.001
REMIT TO: NEFCO Corporation P.O. Box 1701 BRIDGEPORT CT 06601-1701	PAGE NO: 1

BILL TO:
 AMZ CONSTRUCTION SER
 PO BOX 232
 ROTTERDAM JUNCTION, NY 12150

SHIP TO:
 AMZ CONSTRUCTION SERVICES, INC.
 1234 MAIN STREET
 ROTTERDAM JUNCTION, NY 12150

CUSTOMER NUMBER	CUSTOMER ORDER NUMBER	RELEASE NUMBER	ORDERED BY	
91245	8769		JESSE	
WRITER	SHIP VIA	TERMS	SHIP DATE	ORDER DATE
Howard Aitken	ALBANY TRUCK 2	1% 10TH NET 30 D	05/25/21	05/24/21
DESCRIPTION	ORDER QTY	SHIP QTY	UNIT PRICE	Net
PF3025FLHDG 2 HOLE BSE 2 HOLE UP FOR 1-5/8" STRUT HDG	3EA	3EA	2228.00/C	66.84
200DUBOH/FIG137 2" PIPE SZ FIG 137 U-BOLT ONLY HDG (3/8 STOCK)	2EA	2EA	191.67/C	3.83
25DPCCZ/CUT20 1/4" PROOF COIL CHAIN ZN PLATED 20FT PIECE	1PC	1PC	23.64/PC	23.64
37C250FEPH 3/8 X 2-1/2 FORGED EYE BOLT PLAIN PATTERN HDG	12EA	12EA	180.00/C	21.60
25DQULZ 1/4" QUICK LINK FOR CHAIN ZN PLATED	12EA	12EA	0.75/EA	9.00

Subtotal	124.91
Shipping Chg	0.00
Sales Tax	9.98
Amount Due	134.89

If paid by 06/10/21 you may deduct \$1.25
 Invoice is due by 06/30/21 net of any cash discount.

All claims for shortage or errors must be made at once. Returns require written authorization and are subject to handling charges. Special orders are non-returnable.
 Past due invoices may be subject to 1.50% late charge.

Amsterdam

12123.00 Extra work on injection valves

*** INVOICE ***

Page 1

Amsterdam Riverfront Ace Hardware
1000 Riverfront Center
Amsterdam, NY 12010
518-684-6100

Bill To:
Customer # 10499
AMZ CONSTRUCTION
MCDOUGALL RD.
PATTERSONVILLE, NY

Date: 02/16/2021 Time: 03:55:52 PM - Transaction#: A472082
Associate: JIM - Due Date: 03/10/2021

Qty	Description ProductCode	Unit Note	Price	Tax	Extended
12.00	CLAMP 1.25 - 2.25 MARIN 020637291459	EACH SKU# 4306353	\$1.09	T	\$13.08
3.00	PLUG SCH40 PVC 1/2" MPT 038561318050	EACH SKU# 6805485	\$0.79	T	\$2.37
	025528143145				

Subtotal: \$15.45

8% - State Tax: \$1.24
TOTAL: \$16.69
INVOICE: \$16.69

CHANGE: \$0.00

(X)

2 1/2
Josh

Thank You!

"Give us a call, We have it all"



**How doers
get more done.**

2500 CAMBRIDGE RD. SCHENECTADY, NY 12304
STORE MANAGER: GINA MURRAY 388-9121

1239 00051 36833 06/03/21 12:39 PM
SALE SELF CHECKOUT

077089120066 4PC 6" KIT <A> 7.48
BEST 6 IN HD FOAM/WOVEN MINI KIT 4PC
030699429448 SPRNG LINK <A>
SPRING LINK 5/16X3-1/4 ZINC
692.98 17.88

SUBTOTAL 25.36
SALES TAX 2.03
TOTAL \$27.39

XXXXXXXXXXXX9815 VISA USD\$ 27.39

AUTH CODE 001884/8510261 TA
Chip Read
AID A0000000031010 CAPITAL ONE VISA

P.O.#/JOB NAME: ROTTERDAM

1239 06/03/21 12:39 PM



1239 51 36833 06/03/2021 6209

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
A 1 90 09/01/2021

DID WE NAIL IT?

Take a short survey for a chance TO WIN
A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: H89 75194 74006
PASSWORD: 21303 73955

Entries must be completed within 14 days
of purchase. Entrants must be 18 or
older to enter. See complete rules on
website. No purchase necessary.



**How doers
get more done.**

135 HANNAFORD PLAZA, AMSTERDAM NY 12010
MANAGER: CARM CARBONE (518)843-1275

1289 00002 02309 06/02/21 06:48 AM
SALE CASHIER PATRICIA

764666528659 PTN4S5 <A> 28.98
#10 X 4" PG10 EXT SCREW 5 LB
071649447204 HASPS <A> 6.48
4-1/2" HASPS

071649286537 PADLOCK <A> 16.76
SET YOUR OWN COMBT 1-1/2 IN. SHACKLE

887480047103 HEX NUTS <A> 10.80
HEX NUT ZINC 1/2 50PC

887480072402 ZINCWASHER <A> 11.25
FLAT WASHER ZINC 1/2 50PC

887480009705 1/2X11/2HXBL <A> 26.55
HEX BOLT ZINC 1/2 X 1-1/2 50PC

712216022805 SPAX WH CP <A> 32.98
1/4" X 5" SPAX PLAG WH YZ CP 50 CT

044315734403 2X6HGR <A>
LUS26Z 2"X6" 18GA DBL SHEAR HANGER
1000.98 9.80

081942165859 JUS26 BK <A> 40.00
JUS26 18GA BK 48-PACK

SUBTOTAL 183.60
SALES TAX 14.69
TOTAL \$198.29

XXXXXXXXXXXX9815 VISA USD\$ 198.29

AUTH CODE 057411/9024346 TA
Chip Read

AID A0000000031010 CAPITAL ONE VISA

P.O.#/JOB NAME: 81020

1289 06/02/21 06:48 AM



1289 02 02309 06/02/2021 3923

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
A 1 90 08/31/2021

DID WE NAIL IT?

Take a short survey for a chance TO WIN
A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: H89 6196 4909
PASSWORD: 21302 4907

Entries must be completed within 14 days
of purchase. Entrants must be 18 or
older to enter. See complete rules on
website. No purchase necessary.

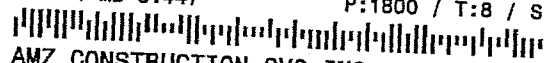
Rotterdam 12/23/2020

F.W. Webb Company
Ballston Spa, NY 12020
518-490-7500

RETURNS ARE SUBJECT TO MIN 25% RESTOCK
CHARGE - NO ELECTRICAL RETURNS

1800 1 MB 0.447

P:1800 / T:8 / S:



AMZ CONSTRUCTION SVC INC
1234 MAIN ST
PO BOX 232

ROTTERDAM JUNCTION NY 12150-0232

ORIGINAL INVOICE

Customer P.O. Number ROTTERDAM			Invoice No. 71321360
Customer No. 193045	Ship Via SELF-SERVE	Date Shipped 04/23/21	Invoice Date 04/23/21
Ship To SAME 1 Mccrea Hill Rd BALLSTON SPA, NY 12020			

Page 1 of 1

Ordered	Shipped	B.O.	Description	Line #	Net Price	Extension
20	20	0	PIPE GRY PVC 1/2x20' S80	(1)	0.60	12.00
4	4	0	P/P12S80 15277	(2)	4.01	16.04
3	3	0	TEE 1/2 PVC S80 SOC 801-005	(3)	4.63	13.89
4	4	0	PVP12ST80 16429	(4)	1.40	5.60
2	2	0	TEE 1/2 PVC S80 F 805-005	(5)	3.29	6.58
3	3	0	PVP12TT80 16438	(6)	2.20	6.60
4	4	0	ELL 90DEG 1/2 PVC S80 SOC 806-005	(7)	2.57	10.28
2	2	0	PVP12S9080 16447	(8)	2.38	4.76
3	3	0	ELL 90DEG 1/2 PVC S80 F 808-005	(9)	2.98	5.96
4	4	0	PVP12T9080 16462	(10)	2.72	21.76
2	2	0	PIPE NIP PVC 1/2x6 MPT S80 882-060	(11)	3.35	13.40
4	4	0	PVP12X6 16683	(12)	2.27	9.08
2	2	0	CPLG 1/2 SOC PVC 829-005 S80	(13)	5.18	20.72
4	4	0	PVP12SCO80 16490			
2	2	0	F ADPT PVC 1/2 SOCxS 80 835-005			
2	2	0	PVP12SFA80 16509			
8	8	0	M ADPT PVC 1/2 SOCxM S80 836-005			
4	4	0	PVP12SMA80 42947			
4	4	0	PIPE NIP PVC 1/4x4 MPT S80 880-040			
4	4	0	PVP14X4 43303			
4	4	0	ELL 90DEG 1/4 PVC S80 F 808-002			
4	4	0	PVP14T9080 42846			
4	4	0	BU PVC 1/2x1/4 SPGxS 80 838-072			
4	4	0	PVP12X14TBU80 43248			
4	4	0	BU PVC 1/2x1/4 MxS 80 839-072			
4	4	0	PVP12X14MXFBU80 43274			
				Freight/Handling	Tax	Subtotal
				0.00	10.27	146.67
				156.94		

Cost code? 12123

Materials purchased hereon are subject
to terms and conditions on back hereof.
OP-002-1, REV.0

PAY THIS AMOUNT

REMITTANCE SLIP

Invoice Date 04/23/21	Invoice No. 71321360	Invoice Amount 156.94	Amount Remitted \$	Payment Terms 2% 10TH, 30 NET
Customer No. 193045	BR# 19	Customer Name AMZ CONSTRUCTION SVC INC	Mail all remittances to: 160 Middlesex Turnpike	



F.W. Webb Company
Albany, NY 12204-2589
518-472-9322

RETURNS ARE SUBJECT TO MIN 25% RESTOCK
CHARGE - NO ELECTRICAL RETURNS

1916 1 MB 0.447 P:1916 / T:8 / S:
1916 1 MB 0.447
AMZ CONSTRUCTION SVC INC
1234 MAIN ST
PO BOX 232
ROTTERDAM JUNCTION NY 12150-0232

Customer P.O. Number		Invoice No.	
ROTTERDAM		70928816	
Customer No.	Ship Via	Date Shipped	Invoice Date
193045	SELF-SERVE	03/22/21	03/23/21

Ship To

SAME
17 Erie Boulevard

ALBANY, NY 12204-2589



ROTTERDAM

cost code? - 12123.00

Page 1 of 1

Ordered	Shipped	B.O.	Description	Line #	Net Price	Extension
2	2	0	GA 2.5 300PSI 1/4 NPT LWR LIQFLD Use Bubble Pack. Pack separately. Inspected by WNTPFQ807R1 36515	(1)	30.24	60.48
1	1	0	B/V 1/2 SS FPT 2PC RPTFE FP APO76F10301A 395266	(2)	42.89	42.89
1	1	0	TEE 1-1/2 316 SS 150 THD SIF112316T 40481	(3)	35.03	35.03
8	8	0	NIP 304SS 1/2xCLO SSN12XCLO304 23140	(4)	1.93	15.44
5	5	0	NIP 304SS 1/2x1-1/2 SSN12X112304 23141	(5)	2.32	11.60
1	1	0	CAP 1/2 304SS THD 150 SIF12304CA 40352	(6)	3.09	3.09
1	1	0	TEE 1/2 304 SS 150 THD SIF12304T 40370	(7)	6.31	6.31
1	1	0	BU 1/2x1/4 304 SS 150 THD SIF12X14304BU 40237	(8)	3.17	3.17
1	1	0	NIP 304SS 1/2x2 SSN12X2304 23142	(9)	2.79	2.79
1	1	0	UN 1/2 304 SS 150 THD SIF12304UN 40440	(10)	13.10	13.10
1	1	0	UN 3/4 304 SS 150 THD SIF34304UN 40362	(11)	16.60	16.60
1	1	0	BU 1-1/4x3/4 304 SS 150 THD SIF114X34304BU 40318	(12)	11.53	11.53
1	1	0	BU 1-1/2x3/4 304 SS 150 THD SIF112X34304BU 40552	(13)	13.80	13.80
1	1	0	BU 1-1/2x1/2 304 SS 150 THD SIF112X12304BU 72681	(14)	13.80	13.80
1	1	0	NIP 304SS 1-1/2x4-1/2 SSN112X412304 23188	(15)	12.59	12.59
2	2	0	CPLG 3/4x1/2 THD 304SS 150 SIF34X12304CO 40281	(16)	5.86	11.72
1	1	0	NIP 304SS 3/4x1-1/2 SSN34X112304 23152	(17)	2.77	2.77
1	1	0	FLG RF 1-1/2 THD 316 SS CLS 150 SIF112316FLG 40512	(18)	59.20	59.20
Materials purchased hereon are subject to terms and conditions on back hereof. OP-002-1, REV.0				Freight/Handling	Tax	Subtotal
				0.00	26.87	335.91
						362.78

PAY THIS AMOUNT

REMITTANCE SLIP

Please detach at the perforation and
remit this section with your payment.

Payment Terms

2% 10TH, 30 NET

Invoice Date	Invoice No.	Invoice Amount	Amount Remitted
03/23/21	70928816	362.78	\$
Customer No.	BR#	Customer Name	Mail all remittances to:
193045	19	AMZ CONSTRUCTION SVC INC	160 Middlesex Turnpike Bedford MA 01730



F.W. Webb Company
Albany, NY 12204-2589
518-472-9322

RETURNS ARE SUBJECT TO MIN 25% RESTOCK
CHARGE - NO ELECTRICAL RETURNS

1843 1 MB 0.447 P:1843 / T:8 / S:
AMZ CONSTRUCTION SVC INC
1234 MAIN ST
PO BOX 232
ROTTERDAM JUNCTION NY 12150-0232

ORIGINAL INVOICE

Customer P.O. Number ROTTERDAM		Invoice No. 70911988	
Customer No. 193045	Ship Via SELF-SERVE	Date Shipped 03/19/21	Invoice Date 03/22/21
Ship To SAME 17 Erie Boulevard ALBANY, NY 12204-2589			

ROTTERDAM

Cost code? - 12123.00

Page 1 of 1

Ordered	Shipped	B.O.	Description	Line #	Net Price	Extension
1	1	0	UN 3/4 304 SS 150 THD SIF34304UN 40362	(1)	15.19	15.19
1	1	0	UN 1/2 304 SS 150 THD SIF12304UN 40440	(2)	11.99	11.99
1	1	0	TEE 1-1/2 304 SS 150 THD SIF112304T 40268	(3)	28.93	28.93
1	1	0	FLG RF 1-1/2 THD 316 SS CLS 150 SIF112316FLG 40512	(4)	59.20	59.20
1	1	0	THD SLNT BLU MONSTER W/PTFE 8OZ 1/2PT M/R76003 498951	(5)	23.41	23.41
1	1	0	B/V 1/2 SS FPT 2PC RPTFE FP APO76F10301A 395266	(6)	42.89	42.89
1	1	0	BU 1-1/2x1/2 304 SS 150 THD SIF112X12304BU 72681	(7)	12.63	12.63
1	1	0	BU 1-1/2x3/4 304 SS 150 THD SIF112X34304BU 40552	(8)	12.63	12.63
1	1	0	BU 1-1/4x3/4 304 SS 150 THD SIF114X34304BU 40318	(9)	10.55	10.55
1	1	0	TEE 1/2 304 SS 150 THD SIF12304T 40370	(10)	5.78	5.78
1	1	0	BU 1/2x1/4 304 SS 150 THD SIF12X14304BU 40237	(11)	2.90	2.90
1	1	0	NIP 304SS 1-1/2x4-1/2 SSN112X412304 23188	(12)	10.64	10.64
1	1	0	NIP 304SS 1-1/2x3 SSN112X3304 23185	(13)	7.38	7.38
1	1	0	NIP 304SS 3/4x1-1/2 SSN34X112304 23152	(14)	2.34	2.34
1	1	0	NIP 304SS 3/4x2 SSN34X2304 23153	(15)	2.80	2.80
1	1	0	NIP 304SS 3/4x2-1/2 SSN34X212304 23154	(16)	3.36	3.36
1	1	0	NIP 304SS 3/4x3 SSN34X3304 23155	(17)	3.93	3.93
3	3	0	NIP 316SS 1/2x1-1/2 WLD SSN12X112316 23263	(18)	2.62	7.86
2	2	0	NIP 316SS 1/2x2 WLD SSN12X2316 34390	(19)	3.21	6.42
1	1	0	NIP 304SS 1/2x2-1/2 SSN12X212304 23143	(20)	2.82	2.82

Materials purchased hereon are subject
to terms and conditions on back hereof.
OP-002-1, REV.0

Freight/Handling

Tax

Subtotal

0.00

21.89

273.65

295.54

PAY THIS AMOUNT

REMITTANCE SLIP

Please detach at the perforation and
remit this section with your payment.

Payment Terms

2% 10TH, 30 NET

Invoice Date 03/22/21	Invoice No. 70911988	Invoice Amount 295.54	Amount Remitted \$
Customer No. 193045	BR# 19	Customer Name AMZ CONSTRUCTION SVC INC	Mail all remittances to: 160 Middlesex Turnpike Bedford MA 01730



F.W. Webb Company
Syracuse, NY 13211
315-476-9322

133045

AMZ CONSTRUCTION SVC INC
1234 MAIN ST
PO BOX 232
ROTTERDAM JUNCTION NY 12150



ORIGINAL INVOICE

Customer P.O. Number PRESSURE RELIEF VALVE JESSE 51			Invoice No. 70926276-2
Customer No. 193045	Ship Via UPS GROUND	Date Shipped 03/22/21	Invoice Date 03/23/21

Ship To

SAME
1234 MAIN ST

ROTTERDAM JUNCTION, NY 12150

cost code?

Page 1 of 1

Ordered	Shipped	B.O.	Description	Line #	Net Price	Extension
2	2	0	RLF VLV CAL PRES 3/4 MNPTxFNPT BRS WAT372273 359360	(1)	83.21	166.42
<i>ROTTERDAM</i> <i>CC - 12123.00</i>						
Materials purchased hereon are subject to terms and conditions on back hereof. OP-002-1, REV.0				Freight/Handling 15.38	Tax 14.54	Subtotal <u>166.42</u> 196.34

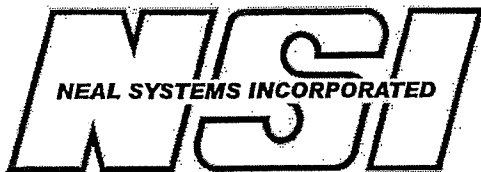
PAY THIS AMOUNT

REMITTANCE SLIP

Please detach at the perforation and
remit this section with your payment.

Payment Terms
2% 10TH, 30 NET

Invoice Date 03/23/21	Invoice No. 70926276-2	Invoice Amount 196.34	Amount Remitted \$
Customer No. 193045	BR# 19	Customer Name AMZ CONSTRUCTION SVC INC	Mail all remittances to: 160 Middlesex Turnpike Bedford MA 01730



www.nealsystems.com
E.I. #22-2709891

Bill to: AMZ CONSTRUCTION SERVICES
1234 MAIN STREET
P.O. BOX 232
ROTTERDAM JUNCTION, NY 12150

Phone: (518) 887-2919

Ship to: ROTTERDAM CHLORINATION BUILDING
49 RICE ROAD
SCHENECTADY, NY 12306

Attn:
Phone: (518) 887-2919

Order Acknowledgement

Order Number : 248907-0

Customer# : AMZ001

Ordered Date : 03/23/2021

Wanted Date : 04/02/2021

Ordered By : J.Zappia

Entered By : Helen Batchelor

Salesperson : Wayne Martin

Terms : CREDIT CARD

Ship Via : UPS PPD NEXT DAY AIR

Ship Acct# :

Customer PO : 8755

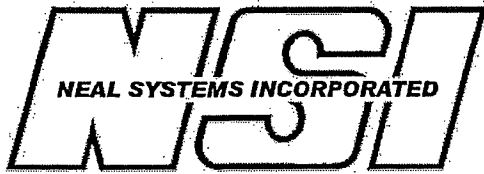
Line	Order	U/M	Item #	Description	Price	Per	Extension
0001	1	EA	EJ100C1	EJC100C1-01-02-12-01-XX-XX Denora Ejector 100 PPD High Pressure 140psi \$75 Overnight Freight Below	688.50	EA	688.50
SubTotal							688.50
Freight / Customs							75.00
Total USD							763.50

ALL FREIGHT CHARGES MUST BE PAID.
NO RETURNS WITHOUT PRIOR AUTHORIZATION.

122 Terry Drive, Newtown, PA 18940
Phone: (215) 968-7577 • Fax: (215) 968-6480 • sales@nealsystems.com

Thank you for your business!





www.nealsystems.com
E.I. #22-2709891

Invoice

Invoice Number : 248838-1
Customer# : AMZ001
Invoice Date : 03/24/2021
Due Date : 03/24/2021
Ship Date : 03/18/2021
Ordered By : J.Zappia
Entered By : Laura Kane
Salesperson : Wayne Martin
Terms : CREDIT CARD
Ship Via : UPS PPD NEXT DAY AIR
Ship Acct# :
Customer PO : 8754

Bill to: AMZ CONSTRUCTION SERVICES
1234 MAIN STREET
P.O. BOX 232
ROTTERDAM JUNCTION, NY 12150

Phone: (518) 887-2919

Ship to: ROTTERDAM CHLORINATION BUILDING
49 RICE ROAD
SCHENECTADY, NY 12306

Attn:
Phone: (518) 887-2919

Customer/Order Instructions

Mastercard ending 8031 Joshua Zappia

Line	Order	Ship	B/O	U/M	Item #	Description	Price	Extension
0001	1	1	0	EA	EJ100C1	EJC100C1-01-02-12-01-XX-XX Denora Ejector 100 PPD High Pressure 140psi \$75 Overnight Freight Below	688.50	688.50

SubTotal 688.50

Freight / Customs 75.00

ALL FREIGHT CHARGES MUST BE PAID.
NO RETURNS WITHOUT PRIOR AUTHORIZATION.





609-689-3000
609-259 3575 (fax -
m.sales@mcmaster.com

Ship to

A M Z Construction Services Inc
1234 Main St
Rotterdam Junction NY 12150

Attention Josh Zappia

Order Confirmation

Order Date

4/20/21

Ordered By

Josh Zappia

McMaster-Carr Number

5641548

ROTTERDAM
12/23.00
JOSH CC

Line	Product	Ordered	Delivers	Price	Total
1	5533K488 Compression Tube Fitting for Food and Beverage, High-Temperature, Adapter, for 3/8" Tube OD x 1/4 NPT Male	20 each	Apr 21	5.55 each	111.00

Merchandise \$111.00

Applicable shipping and tax will be added.

Tax@mcmaster.com

Your order is subject only to our terms and conditions, available at www.mcmaster.com or from our Sales Department.

McMaster-Carr Supply Company

Page 1 of 1

JEM
228 Spring Avenue
Troy, NY 12180
P: 518-273-8048

Rotterdam *12123,000*
Extra work on injection lanes
TEM

Invoice

Invoice #: 00027628

Bill To:

AMZ Construction Services
1234 Main Street
Rotterdam Junction, NY 12150

Ship To:

CPU / Fed Ex - JEM / Troy
UPS - AMZ

SALESPERSON		YOUR PURCHASE ORDER NO.	SHIP VIA	SHIP DATE	TERMS	DATE	PG.
*Michael Mooney		8741	Prepay and Add	2/12/2021	Net 30	2/12/2021	1
QTY.	ITEM NO.	DESCRIPTION	PRICE	UNIT	DISC %	EXTENDED PRICE	TX.
5	1436-132 x	Chlorination Building Injectors:	\$3.97			\$19.85	
4	1436-212 x	1" x 1-1/4" PVC Insert Male Adapter	\$4.49			\$17.96	
30	NA100-1.25x1.732 x	1-1/2" x 1-1/4" PVC Insert Male Adapter	\$4.19	ft		\$125.70	
		1-1/4" ID x 1.732" OD Nylobrade Tubing Fed Ex					
		inbound - \$23.08					
		CPU - 2/12/21					
4	GrifCSP100P10 x	Griffco 1-1/4" PVC Ball Valve & Nozzle - 1-1/4" MNPT	\$238.00			\$952.00	
		Tap, 1" OD x 10" Nozzle, 1" FIPT Injector Inlet					
		UPS# 1Z625Y4V0375426202 - \$79.36					
1-1/2% per month charge on all past due invoices					Sale Amt:	\$1,115.51	
					Freight:	\$102.44	
					Sales Tax:	\$0.00	
					Total Amt:	\$1,217.95	
					Paid Today:	\$0.00	
					Balance Due:	\$1,217.95	



EMAIL DUPLICATE INVOICE

FERGUSON WATERWORKS #576
PO BOX 417592
BOSTON, MA 02241-7592

Deliver To:
From: Eleni Diakolambrianos
Comments:

Please Contact With Questions:
407-816-6550

Invoice Number	Customer	Page
0999448	50698	1

Please refer to Invoice Number when making payment and remit to:

TOTAL DUE --> 129.36

FERGUSON WATERWORKS #576
PO BOX 417592
BOSTON, MA 02241-7592

Sold To:

AMZ CONSTRUCTION SERVICES INC
1234 MAIN STREET PO BOX 232
CENTRAL BRIDGE WWTP
ROTTERDAM JCT, NY 12150

Ship To:

AMZ CONSTRUCTION SERVICES INC
1234 MAIN STREET PO BOX 232
CENTRAL BRIDGE WWTP
ROTTERDAM JCT, NY 12150

Ship Whse	Sell Whse	Tax Code	Customer Order Number	Sales Person	Job Name	Invoice Date	Batch
2043	2043	NYE	VERBAL JOSH	AAC	CENTRAL BRIDGE WWTP	12/30/2020	77489
Ordered	Shipped	Item Number	Description	Unit Price	UM	Amount	
4	4	FBBA165NL	*CVR* LF 1-1/2X1-1/4 AWWAXIP BRASS	32.340	EA	129.36	
Invoice Sub-Total						129.36	
Tax						0.00	
Total Amt						129.36	

TOTAL DUE --> 129.36

ALL ACCOUNTS ARE DUE AND PAYABLE PER THE CONDITIONS AND TERMS OF THE ORIGINAL INVOICE. ALL PAST DUE AMOUNTS ARE SUBJECT TO A SERVICE CHARGE AT THE MAXIMUM RATE ALLOWED BY STATE LAW PLUS COSTS OF COLLECTION INCLUDING ATTORNEY FEES IF INCURRED. FREIGHT TERMS ARE FOR OUR DOCK UNLESS OTHERWISE SPECIFIED ABOVE. COMPLETE TERMS AND CONDITIONS ARE AVAILABLE UPON REQUEST OR CAN BE VIEWED ON THE WEB AT <https://www.ferguson.com/content/website-info/terms-of-sale>
GOVT BUYERS: ALL ITEMS QUOTED ARE OPEN MARKET UNLESS NOTED OTHERWISE.

LEAD LAW WARNING: IT IS ILLEGAL TO INSTALL PRODUCTS THAT ARE NOT "LEAD FREE" IN ACCORDANCE WITH US FEDERAL OR OTHER APPLICABLE LAW IN POTABLE WATER SYSTEMS ANTICIPATED FOR HUMAN CONSUMPTION. PRODUCTS WITH *NP IN THE DESCRIPTION ARE NOT LEAD FREE AND CAN ONLY BE INSTALLED IN NON-POTABLE APPLICATIONS. BUYER IS SOLELY RESPONSIBLE FOR PRODUCT SELECTION.



AMZ Construction Services, Inc.

Job Labor Journal

06/17/21

Job Labor Journal

Job 1014 to 1014, Cost Code 12123 to 12123, Cost Type
= 2, Status = 1,...

Record#	Date	Employee	Name	Type	Hours	Amount
10985	01/27/2021	15	Jesse Carpenter	Regular	4.00	386.68
11079	02/12/2021	15	Jesse Carpenter	Regular	2.00	191.85
11176	02/16/2021	15	Jesse Carpenter	Regular	3.00	283.70
11177	02/17/2021	15	Jesse Carpenter	Regular	5.00	472.83
11456	03/19/2021	15	Jesse Carpenter	Regular	5.00	471.60
11577	03/22/2021	15	Jesse Carpenter	Regular	8.00	752.58
11578	03/23/2021	15	Jesse Carpenter	Regular	3.00	282.21
11580	03/24/2021	15	Jesse Carpenter	Regular	8.00	752.58
11971	04/19/2021	15	Jesse Carpenter	Regular	5.00	468.52
11980	04/22/2021	15	Jesse Carpenter	Regular	5.00	468.52
11981	04/23/2021	15	Jesse Carpenter	Regular	3.00	281.12
12366	05/21/2021	4	Adam Schafelberg	Regular	2.00	142.98
12442	05/21/2021	15	Jesse Carpenter	Regular	8.00	739.19
12589	06/03/2021	15	Jesse Carpenter	Regular	6.00	430.43
12590	06/03/2021	15	Jesse Carpenter	Overtime	2.00	186.93
						5,700.22
Grand Totals:					69.00	6,311.72
						Liability insurance 6.35% 361.96
						Total Labor cost \$6,062.18

RESOLUTION NO. 58.22

TO AMEND RESOLUTION NO. 21 OF THE YEAR 2022

THEREFORE, UPON MOTION OF Councilmember _____, seconded
by Councilmember _____, **NOW**

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby amends Resolution 21 of the year 2022 to increase the hourly pay for Donna Larsen from \$17 per hour to \$19.5 per hour, and to impose a not-to-exceed amount of \$10,000.00.

SECTION 2. This resolution shall become effective retroactive to January 1, 2022.

DATED: January 12, 2022

NAME	AYES	NOES	ABSTAIN
Christou			
Miller-Herrera			
Dodson			
Mastroianni			
Collins			

TOWN OF ROTTERDAM

John F. Kirvin Government Center • 1100 Sunrise Boulevard • Rotterdam, NY 12306
Telephone: 518-355-7575 • Fax: 518-355-7976 • Website: www.rotterdamny.org

LEGISLATIVE REQUEST FORM

DATE: January 6, 2022

TO: Mollie Collins, Town Supervisor

FROM: Larry Lamora Highway Superintendent

TITLE OF REQUEST: Part Time Clerk

TOWN BOARD MEETING: January 12, 2022

Background Information: Donna Larsen has been an Account Clerk Specialist for 13 years until her retirement 2013 and has been part time for the help needed for the Highway Department to date today.

Evaluation/Analysis: Excellent performance and duties and does deserve the increase in wage.

Recommendation(s): To change hourly rate from \$17.00 per hour to \$19.50 per hour with yearly cap of \$10,000.00.

Attachment/Document(s):

Compliance with Purchasing Policy:

Effect(s) on Existing Law(s):

LEGISLATION WILL BE PREPARED BY:

RESOLUTION NO. 21.22

At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Saturday, January 1, 2022, at 1:00 p.m., the following resolution was duly adopted:

TO APPOINT AND/OR REAPPOINT INDIVIDUALS TO THE VARIOUS POSITIONS AND TITLES FOR THE CALENDAR YEAR 2022

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by
Councilmember **MASTROIANNI**, **NOW**

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The following individuals are hereby appointed/reappointed to various additional duties and/or part-time positions at the indicated rates of pay, on an as needed basis as directed by the Supervisor or his designee, with no employee benefits for the year 2022 as follows:

ADA Compliance Officer/Safety Officer

James Keith	Annual Stipend \$ 3,000
-------------	-------------------------

Grant Coordinator

Peter Comenzo	Annual Stipend \$ 3,500
---------------	-------------------------

Clerk- Part Time

Donna Larsen	Hourly Rate \$ 17.00
--------------	----------------------

Traffic Liason

Edward H. Scholz, Jr. (maximum of \$12,500.00 for the year 2022)	Hourly Rate \$ 29.86
---	----------------------

School Traffic Officer

Floyd Rorick (maximum of 4 hours daily)	Hourly Rate \$ 15.00
--	----------------------

COVID Compliance

Megan Griffin	Annual Stipend \$2,500
---------------	------------------------

Administrative Records Specialist – Part Time

Lynn Fiorillo

Hourly Rate \$19.50

Public Works Advisor – Part Time

Michael T. Maher

Hourly Rate \$38.50

(maximum of 17.5 hours per week)

SECTION 2. This resolution shall become effective January 1, 2022.

DATED: January 1, 2022

NAME	AYES	NOES	ABSTAIN
Christou		X	
Miller-Herrera		X	
Dodson	X		
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam at the Organizational Meeting on January 1, 2022, and that the foregoing is a true and correct transcript of the original resolution and of the whole thereof and that said original resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 7, 2022.



Diane M. Marco

Diane M. Marco, Town Clerk

RESOLUTION NO. 59.22

TO AMEND RESOLUTION NO. 324.21 DECLARE EQUIPMENT OBSOLETE

THEREFORE, UPON MOTION OF Councilmember _____, seconded
by Councilmember _____, **NOW**

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. Resolution 324.21 declaring certain equipment obsolete adopted on December 29, 2021 is hereby amended to remove the following items, which are still in good working order and needed for use at the Rotterdam Senior Center.

Industrial Dishwasher
Large Double Door Food Cooler
Convection Oven
Industrial Sink
Large Industrial Slop Sink
Large Silver Serving Cart
Commercial Range w/Griddle
Ice Machine
Large Freezer

SECTION 2. The above mentioned items, deemed to still be in good working order and needed for use at the Rotterdam Senior Center shall be excluded from the previous resolution.

SECTION 3. This resolution shall become effective January 12, 2022.

DATED: January 12, 2022

NAME	AYES	NOES	ABSTAIN
Christou			
Miller-Herrera			
Dodson			
Mastroianni			
Collins			

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, December 29, 2021, at 5:30 p.m., the following resolution was duly adopted:

Moved on consent

RESOLUTION NO. 324.21

DECLARE EQUIPMENT OBSOLETE

THEREFORE, UPON MOTION OF Councilmember **CHRISTOU**, seconded by Councilmember **SIGNORE**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. That the Town Board of the Town of Rotterdam hereby ratifies the decision of various department heads to declare the following equipment obsolete and be sold at auction:

Highway Department

<i>Item Description</i>	<i>VIN #</i>	<i>Reason for disposal</i>
Ford Backhoe model 555	C769595	obsolete
(2) Calcium Chloride tanks W/frame and pump		Non-working
Multiple battery powered lights		need batteries nonworking
Multiple Loader Tires		Condition Unknown

Senior Center

<i>Item Description</i>	<i>Qty</i>	<i>Reason for disposal</i>
Industrial dishwasher	1	
Plastic dish racks	3	
Large double door food cooler	1	
Convection oven	1	
Industrial sink	1	
Large industrial slop sink	1	
Industrial metal fan	1	
Large silver serving cart	1	
Grease trap	1	
Commercial range w/ griddle	1	
Ice machine	1	
Large freezer	1	

SECTION 2. This resolution shall become effective December 29, 2021.

DATED: December 29, 2021

NAME	AYES	NOES	ABSTAIN
Christou	X		
Guidarelli	X		
Miller-Herrera	X		
Signore	X		
Tommasone	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on **December 29, 2021**, and that the foregoing is a true and correct transcript of the original resolution and of the whole thereof and that said original resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this **December 30, 2021**.

Diane M. Marco

Diane M. Marco, Town Clerk



TOWN OF ROTTERDAM

John F. Kirvin Government Center • 1100 Sunrise Boulevard • Rotterdam, NY 12306
Telephone: 518-355-7575 • Fax: 518-355-7976 • Website: www.rotterdamny.org



LEGISLATIVE REQUEST FORM

DATE: December 17, 2021

TO: Steven Tommasone – Town Supervisor

FROM: Morgan Coryer-Coordinator of Parks & Senior Programs

TITLE OF REQUEST: Authorization to Dispose of Equipment and Declare it Obsolete

TOWN BOARD MEETING: December 29, 2021

Background Information: Town equipment being stored in POD at the Senior Center is no longer in use/needed and needs to be declared obsolete.

Evaluation/Analysis: Items contained in this list are no longer in use and should be declared obsolete and disposed of at Auction.

Recommendation(s): Town Board to authorize the Auction of the equipment listed and declare it obsolete.

Attachment/Document(s): List of obsolete equipment to be auctioned.

Compliance with Purchasing Policy: N/A

Effect(s) on Existing Law(s): N/A

LEGISLATION WILL BE PREPARED BY: Kate McGuirl, Town Attorney

POD Items for Auction

Item	Quantity
Industrial dishwasher	1
Plastic dish racks	3
Large double door food cooler	1
Convection oven	1
Industrial sink	1
Large industrial slop sink	1
Industrial metal fan	1
Large silver serving cart	1
Grease trap	1
Commercial range w/ griddle	1
Ice machine	1
Large freezer	1

RESOLUTION NO. 60.22

A RESOLUTION TO APPOINT POLICE OFFICERS

THEREFORE, UPON MOTION OF Councilmember _____ **seconded by**
Councilmember _____, **NOW**

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. Noah A. Keith and Austin J. McCrum of Rotterdam, New York are hereby appointed to the position of police officer, full time, probationary with full employee benefits at a salary of forty-four thousand three hundred eighty-two and 98/100 (\$44,382.98).

SECTION 2. This resolution shall be effective January 24, 2022.

DATED: January 12, 2022

NAME	AYES	NOES	ABSTAIN
Christou			
Miller-Herrera			
Dodson			
Mastroianni			
Collins			

TOWN OF ROTTERDAM

John F. Kirvin Government Center • 1100 Sunrise Boulevard • Rotterdam, NY 12306
Telephone: 518-355-7575 • Fax: 518-355-7976 • Website: www.rotterdamny.org



LEGISLATIVE REQUEST FORM

DATE: January 5, 2022

TO: Legislative Review Board

FROM: Deputy Chief William Male *W. Male*

TITLE OF REQUEST: Appoint Noah A. Keith and Austin J. McCrum to the position of Police Officer.

TOWN BOARD MEETING: January 12, 2022

Background Information: These two positions have been budgeted for the year 2022 and replace existing vacancies at the Police Department.

Evaluation/Analysis: After passing a written Civil Service exam, Keith and McCrum each passed a physical agility test. They were subsequently interviewed by a panel of Police Command staff and then completed extensive background investigations which included a polygraph and psychological exam.

Recommendation(s): Appoint Noah A. Keith and Austin J. McCrum to the position of Patrolman 6th, full time, probationary with full employee benefits, at an annual salary of \$44,382.98 effective January 24, 2022.

Attachment/Document(s): Civil service applications.

Compliance with Purchasing Policy: N/A

Effect(s) on Existing Law(s): N/A

LEGISLATION WILL BE PREPARED BY: RPD

Schenectady County is an Equal Opportunity Employer. Schenectady County does not unlawfully discriminate in employment because of age, race, creed, color, national origin, sex, sexual orientation, disability, marital status, arrest and/or criminal conviction record unless based on a bona fide occupational qualification or other exception, genetic predisposition, or domestic violence victim status.



Schenectady County

Human Resources & Civil Service
620 State Street
Schenectady, NY 12305-2114

APPLICATION FOR EXAMINATION OR EMPLOYMENT

FOR COUNTY OFFICES, TOWNS, VILLAGES, SCHOOL DISTRICTS
LIBRARIES AND SPECIAL DISTRICTS

1. Police Officer (All Juris)

POSITION TITLE

EXAM NUMBER

Date Received _____ Approved _____

Conditional _____ Disapproved _____

CIVIL SERVICE DEPT.
USE ONLY

This application is part of your examination. Answer all questions fully. A resume, if submitted, cannot substitute for the application. You are encouraged to read the General Conditions and Instructions for more information.

2. Name and Legal Residence

Keith Noah A
Last Name First Name Middle Initial

Street Address or Road R.D. # or P.O. Box #

Schenectady Rotterdam NY
County City, Town, Village State Zip

Home Phone Number _____ Cell Phone: _____

Email Address: _____

If mailing address is different:

Street Address or Road R.D. # or P.O. Box #

County City, Town, Village State Zip

Social Security Number _____

3. Police Officer & Firefighter Candidates Only:

Date of Birth (MM/DD/YYYY) _____

4. Residency Requirements: Candidates must meet the Residency Requirements as stated on the examination announcement. You must complete the following to determine if you meet these residency requirements. Indicate how long this has been your legal residence, up to the date of this application, showing that you meet the residency requirements as announced.

	Name	Years	Months
State of:	<u>New York</u>	<u>23</u>	<u>5</u>
County of:	<u>Schenectady</u>	<u>23</u>	<u>5</u>
Village of:	<u>n/a</u>		
Town of:	_____	_____	_____
City of:	<u>n/a</u>		
School District	_____	_____	_____

5. Citizenship

A. Are you currently a U.S. Citizen? YES ☒ NO ☐

B. If not, do you have the legal right to accept Employment in the United States? YES ☐ NO ☐
Please give alien registration number: _____

C. Are you a retiree from New York State or any civil division thereof? YES ☐ NO ☒

6. Special Testing Arrangements (Refer to General Conditions and Instructions). If you need Special Accommodations to take the examination, contact the Civil Service Office at (518) 388-4233.

Religious ☐ Military ☐ Disability ☐

7. Crossfiler - If you have filed or are filing SEPARATE applications for Civil Service Examinations being held on the same date, attach the CROSSFILER APPLICATION. Call to make arrangements no later than two weeks before the test date.

8. Driver's License: Complete the following if a license to operate a motor vehicle is required for the position that you are applying.

License #:	_____
Restrictions:	_____
Expiration Date:	_____
Endorsements:	_____
Class of License:	_____
Is this License Currently Valid	YES ☒ NO ☐

9. Veterans Credits: If you wish to apply for Veterans Credits, complete the following questions and complete the Application for Veterans Credits (Refer to General Conditions and Instructions).

	YES	NO
Have you ever served in the Armed Forces of the United States? (The Armed Forces means the Army, Navy, Marine Corps, Air Force, and Coast Guard, including all components thereof and the National Guard when in the service of the US pursuant to call as provided by Law on a full-time active duty basis other than active duty for training purposes).		✓
Did you serve in the Armed Forces during any of the following periods:		✓
February 28, 1961 – May 7, 1975		✓
August 2, 1990 – end of hostilities		✓
*Lebanon: June 1, 1983 – December 1, 1987		✓
*Granada: October 23, 1983 – November 21, 1983		✓
*Panama: December 20, 1989 – January 31, 1990		✓
*Credit for Lebanon, Grenada and Panama is limited to those who received the Armed Forces Expeditionary Medal, the Navy Expeditionary Medal, or the Marine Corps Expeditionary Medal.		✓
Have you ever used additional credits as a disabled or non-disabled veteran for appointment to any position in the public employment of New York State or any of its civil divisions?		✓
Do you have a service connected disability rated at 10% or more by the U.S. Department of Veterans Affairs? This disability must have been incurred during a Time of War period listed above.		✓
After you were permanently appointed using non-disabled veteran credits, were you subsequently certified as having a service connected disability rated at 10% or more by the U.S. Department of Veterans Affairs?		✓
Are you currently a resident of New York State?	✓	

10. Additional Questions: Check the appropriate box to the right of each question.

	YES	NO
Were you dismissed or discharged from any employment for reasons other than lack of work or funds?		✓
Did you ever resign from any employment rather than face dismissal?		✓
Did you ever receive a discharge from the Armed Forces of the United States which was other than "Honorable" or which was issued under the other than honorable circumstances?		✓
Have you ever been convicted of any crime (felony or misdemeanor)?		✓
Are you now under charges for any crime?		✓
Have you ever forfeited bail bond posted to guarantee your appearance in court to answer any criminal charge?		✓

If you answered yes to any of the above questions, you may give specifics below. If you elect not to provide specifics, or if such explanation is insufficient, you may be required to submit further information. None of the above circumstances represents an automatic bar to employment. Each case is considered and evaluated on individual merits in relation to the position (s) for which you are applying.

REMARKS:

11. Licenses: If a license, certificate or other authorization to practice a trade or profession is listed as a requirement on the announcement of the examination (s) for which you are applying.

Name of Trade or Profession:		Specialty:	
License Number:			
Granted by (Licensing Agency):		City/State	
Date License First Issued:		Registered From:	Registered To:

12. Education: If credit is claimed for a partially completed college curriculum or correspondence course, attach a list of courses and credit or semester hours completed. Indicate how many credit hours or courses are required for graduation. If required to indicate specific course work, do so on an attached sheet.

High School						
Have you ever graduated from High School or do you have possession of a High School Equivalency Diploma?						YES ☒ NO ☐
If Yes, Name and Location of High School or Issuing Government Authority:				[REDACTED]		
Equivalency Diploma Number:				[REDACTED]		
College, University, Professional or Technical School						
Name of School	Number of College Credits	Degree Earned	Major Subject/ Courses	Did You Graduate?		Date Degree Expected or Received
				Yes	No	
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

13. Experience: All sections must be filled out completely even if you attach a resume. Begin with the most recent employment. List all employment or military service that shows that you meet the minimum qualifications for the examination. Omissions or vagueness will not be interpreted in your favor. Under *Description of Duties*, clearly describe the nature of work which you personally performed. Part-time experience will be prorated unless otherwise stated on the examination announcement. Verified and documented volunteer experience will only be credited when specifically stated on the examination announcement. If you move to a different position within the same organization, indicate so in a separate employment box. You may attach additional sheets if you need more space.

Length of Employment	Firm Name:	[REDACTED]
From: [REDACTED] Month/Year (mm/yyyy)	Firm Address:	[REDACTED]
To: [REDACTED] Month/Year (mm/yyyy)	Description of Duties:	
Employment Details	[REDACTED]	
Your Exact Title	[REDACTED]	
Name of Your Supervisor	[REDACTED]	
Supervisor's Title	[REDACTED]	
Hours worked / wk. (exclusive of overtime)	[REDACTED]	
Reason for Leaving	[REDACTED]	
Length of Employment	Firm Name:	[REDACTED]
From: [REDACTED] Month/Year (mm/yyyy)	Firm Address:	[REDACTED]
To: [REDACTED] Month/Year (mm/yyyy)	Description of Duties:	
Employment Details	[REDACTED]	
Your Exact Title	[REDACTED]	
Name of Your Supervisor	[REDACTED]	
Supervisor's Title	[REDACTED]	
Hours worked / wk. (exclusive of overtime)	[REDACTED]	
Reason for Leaving	[REDACTED]	

Length of Employment	Firm Name:	[REDACTED]
From: [REDACTED]	Firm Address:	[REDACTED]
To: [REDACTED] Month/Year (mm/yyyy)	Description of Duties:	
Month/Year (mm/yyyy)	[REDACTED]	
Employment Details	[REDACTED]	
Your Exact Title	[REDACTED]	
Name of Your Supervisor	[REDACTED]	
Supervisor's Title	[REDACTED]	
Hours worked / wk. (exclusive of overtime)	[REDACTED]	
Reason for Leaving	[REDACTED]	
Started college	[REDACTED]	

Length of Employment	Firm Name:	
From: [REDACTED]	Firm Address:	
To: [REDACTED] Month/Year (mm/yyyy)	Description of Duties:	
Month/Year (mm/yyyy)		
Employment Details		
Your Exact Title		
Name of Your Supervisor		
Supervisor's Title		
Hours worked / wk. (exclusive of overtime)		
Reason for Leaving		

THIS AFFIRMATION MUST BE COMPLETED

I affirm, subject to the penalties of perjury, that the statements made in this application, including statements made in any accompanying papers, are true. I understand that all statements made by me in connection with this application are subject to investigation and verification and that a material misstatement or fraud may disqualify me from appointment and/or lead to revocation of my appointment. I give the employer the right to investigate all references and to secure additional job related information about me. I hereby release from liability the employer and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information. If the position I am applying for is covered by the employer's drug testing policy, I understand that as a condition of appointment to this position, I will be required to take and successfully pass a pre-employment drug test.

[Signature]
Signature of Applicant

Noah Anthony Keith
Print Name

12/20/2021
Date

(State below any other name by which you have been known)

Application Forms. Applications may be obtained at the Schenectady County Civil Service Office or on the website at www.schenectadycounty.com. Candidates will be notified of the time and place of the examination.

Application Deadline. Applications postmarked after midnight of the last filing date will not be considered eligible for this examination.

Change of Address. You must notify the Civil Service Office of any change of address.

Special Rights for Military Personnel.

- Application Filing Period Extension.** Individuals serving on active duty in the armed forces during the filing period for a civil service examination, or individuals who have been discharged with other than a dishonorable discharge after the filing period has commenced will be permitted to file an application for examination no later than ten business days before the scheduled examination date, or the last date to file, whichever is later.
- Make Up Examination.** Any member of the armed forces who properly filed, within the announced filing period, an application for a competitive examination but was unable to participate in the examination due to active military service, will be provided with a special make-up examination under the terms and conditions deemed appropriate by the New York State Department of Civil Service and/or the Schenectady County Civil Service Commission.

Examination Fee. A fee of \$15.00 is required for each separately-numbered examination for which you apply. The required fee must accompany your application. If you wish to pay by credit card, please use our online application or send certified check or money order payable to the Schenectady County Civil Service Commission. Cash and personal checks will not be accepted. As no refund will be made, you are urged to compare your qualifications carefully with the requirements for admission and file only for those examinations for which you are clearly qualified.

Examination Fee Waiver. The examination fee will be waived for (1) those applicants who are unemployed and primarily responsible for the support of a household; (2) those applicants who are receiving SSI or public assistance (Family Assistance or Safety Net Assistance); (3) those applicants certified as Workforce Innovation and Opportunity Act (WIOA). If you wish to apply for a fee waiver, you must complete the Fee Waiver Form and attach it to your application. This form can be obtained at the Civil Service Office or on the website at www.schenectadycounty.com.

Notice to Appear for Examination. Accepted candidates will be notified when and where to appear for the examination. If an application is disapproved, due notice will be sent.

Use of Calculators. Unless otherwise notified, candidates are permitted to use quiet, hand-held, solar or battery powered calculators. Devices with typewriter keyboards, spell checkers, personal digital assistants, address books, language translators, dictionaries, or any similar devices are prohibited. You may not bring books or other reference material to the test site.

Failure to Appear for Exam. Candidates who fail to appear for the exam as scheduled will be eliminated from further consideration for this competitive examination.

Examination Preparation and Rating. This written examination is being prepared and rated by the New York State Department of Civil Service in accordance with Section 23-2 of the Civil Service Law. The provisions of the New York State Civil Service Rules and Regulations dealing with the rating of examinations will apply to this written examination.

Eligible List. The minimum qualifications listed in this announcement have been approved by the Schenectady County Civil Service Commission for the purpose of evaluating a candidate's education, training and experience to determine admission to this examination. This examination is being conducted to establish a Civil Service Eligible List which will be certified to appointing authorities to fill available vacancies. Candidates whose names are certified for appointment have only met the minimum qualifications to take the examination. All candidates who pass the examination will be placed on an eligible list. Unless otherwise specified, the final rank order of the eligible list will be determined on the basis of the scores received on the written test, plus Veterans Credits and Seniority Credits where appropriate. The eligible list established as a result of this examination will remain in force for at least four years and may expire when a new eligible list is established.

Seniority Credits (Promotional Exams Only). Seniority Credits will be added to an eligible score based on continuous permanent competitive class service in the jurisdiction holding the examination. Service would be credited up to and including the date of examination as follows:

No. of Years	Credits	No. of Years	Credits	No. of Years	Credits
Less than 1 year	0	6 to 10 years	2	16 to 20 years	4
1 to 5 years	1	11 to 15 years	3	21 to 25 years	5

Each additional 5 years will be credited 1 point in accordance with the above schedule.

Additional Credits for Eligible Children or Siblings of Firefighters and Police Officers Killed in the Line of Duty. If you are either a child or sibling of Firefighter or Police Officer killed in the line of duty as defined in Civil Service Law Sections 85-a or b (see below), you may be entitled to receive an additional ten points in a competitive examination for original appointment in the same municipality in which the deceased firefighter or police officer had served. A candidate claiming such credit has a minimum of two months from the application deadline to provide the necessary documentation to verify additional credit eligibility. However, no credit may be added after the eligible list has been established. You must contact this office regarding these credits upon submission or your application for examination.

- Civil Service Law Section 85-a. Children of firefighters and police officers killed in the line of duty are eligible for these additional credits.
- Civil Service Law Section 85-b. Siblings of Firefighters and Police Officers Killed in line of duty (World Trade Center, September 11, 2001) are eligible for these additional credits. Pursuant to CSL §85-b, "killed in the line of duty" shall mean having died in the performance of duty as the natural and proximate results of participation in the rescue effort that was conducted in response to such attack.

Special Testing Arrangements. If you are in need an accommodation to take the examination for one of the reasons outlined below, please check the appropriate box on the Examination Application and contact the Civil Service Office at (518) 388-4233.

- Religious Accommodations.** Most written exams are held on Saturdays. If you cannot take the exam on the announced date due to a conflict with a religious observation or practice, arrangements will be made so that you can take the examination on an alternate date.
- Reasonable Accommodation for Individuals With a Disability.** A reasonable accommodation will be made for individuals with a disability during the application and examination process. You must provide documentation as to the accommodation you need to apply for and/or take the examination.
- Other Reasons.** An alternate exam date may be requested for one of the following reasons. Documentation supporting the request will be required.
 - A death in the immediate family or household within the week preceding the exam date.
 - Medical emergencies involving the candidate or member(s) of the candidate's immediate family.
 - Military Orders (a copy of the orders is required).
 - Wedding - must be a member of the wedding party or an immediate family member of the bride or groom.
 - Vacation for which a non-refundable down payment was made before the exam announcement was issued.

Application Verification and Background Checks - Statements made on the Examination Application are subject to verification. A clearance from the Commissioner of Education will be required for employment within a school district for those positions that are designated by the school district as having direct contact with students.

Persons holding a permanent position in this title, in this department are not eligible for admittance to this examination.

Veterans Credits. The following information and instructions pertain to those candidates who are claiming Veterans Credits. Please note that Veterans Credits will not be granted after the establishment of the eligible list.

- If you are claiming Veterans Credits as either a disabled or non-disabled veteran, you must check the appropriate box on the *Application for Examination* form and answer all questions accurately and completely. You must also complete the *Application for Veterans Credits* (obtained in the Schenectady County Civil Service Office or on the website at www.schenectadycounty.com), and submit the DD-214 Discharge Papers showing that you have an honorable discharge. Failure to do so may result in a denial of your claim for Veterans Credits.
- If you are claiming credits as a disabled veteran, you must in addition to meeting the requirements as indicated on the Examination Application, be certified by the United States Department of Veterans Affairs as being disabled in the actual performance of duty in any war; that the disability is rated at ten percent or more, and that the disability exists at the time of application for appointment or promotion.
- All claims and grants for Veterans Credits are tentative and must be verified through inspection of discharge papers and related documents prior to the establishment of the eligible list. All statements you make in support of your claim for Veterans Credits are subject to investigation and substantiation by the Schenectady County Civil Service Commission. In the event of subsequent disclosure of any material misstatement or fraud in your claim, your appointment may be rescinded and you may be disqualified from further appointment on which you have been granted additional credits as a result of such material misstatement or fraud.
- Any candidate who is currently serving in the Armed Forces of the United States on a full-time active duty basis, other than active duty for training, may file for Veterans Credits on an examination prior to the list being established.
- Conditional Veterans Credits.** A qualified candidate receiving Conditional Veterans Credits will be restricted from certification using the credits until the appropriate documentary proof indicating that the service was in time of war and that the individual received an honorable discharge or was released under honorable circumstances has been presented. It is the candidate's responsibility to provide such proof to the Schenectady County Civil Service Office in order to have the restriction removed and be certified at a score including the Veterans Credits. Until such documentation is submitted, a candidate may only be certified with the examination score, not including the Veterans Credits.
- Additional Veterans Credits.** Effective January 1, 2014, additional Veterans Credits may be granted to veterans who:
 - Used Non-Disabled Veterans Credits to obtain a civil service appointment or promotion with New York State or a local government; and
 - Subsequent to such appointment, are certified by the US Department of Veterans Affairs as having a service connected disability rated at 10% or more.

Schenectady County is an Equal Opportunity Employer. Schenectady County does not unlawfully discriminate in employment because of age, race, creed, color, national origin, sex, sexual orientation, disability, marital status, arrest and/or criminal conviction record unless based on a bona fide occupational qualification or other exception, genetic predisposition, or domestic violence victim status.



Schenectady County

Human Resources & Civil Service
620 State Street
Schenectady, NY 12305-2114

APPLICATION FOR EXAMINATION OR EMPLOYMENT

FOR COUNTY OFFICES, TOWNS, VILLAGES, SCHOOL DISTRICTS
LIBRARIES AND SPECIAL DISTRICTS

1. Police Officer

POSITION TITLE

EXAM NUMBER

Date Received _____ Approved _____

Conditional _____ Disapproved _____

CIVIL SERVICE DEPT.
USE ONLY

This application is part of your examination. Answer all questions fully. A resume, if submitted, cannot substitute for the application. You are encouraged to read the General Conditions and Instructions for more information.

2. Name and Legal Residence

McLarn Austin J
Last Name First Name Middle Initial

Street Address or Road R.D. # or P.O. Box #

Schenectady Rotterdam NY [REDACTED]
County City, Town, Village State Zip

Home Phone Number _____ Cell Phone _____

Email Address: _____

If mailing address is different:

Street Address or Road R.D. # or P.O. Box #

County City, Town, Village State Zip

Social Security Number [REDACTED]

3. Police Officer & Firefighter Candidates Only:

Date of Birth (MM/DD/YYYY) [REDACTED]

4. Residency Requirements: Candidates must meet the Residency Requirements as stated on the examination announcement. You must complete the following to determine if you meet these residency requirements. Indicate how long this has been your legal residence, up to the date of this application, showing that you meet the residency requirements as announced.

	Name	Years	Months
State of:	<u>New York</u>	<u>2</u>	<u>9</u>
County of:	<u>Schenectady</u>	<u>2</u>	<u>9</u>
Village of:			
Town of:	<u>Rotterdam</u>	<u>2</u>	<u>9</u>
City of:			
School District	<u>[REDACTED]</u>	<u>[REDACTED]</u>	

5. Citizenship

A. Are you currently a U.S. Citizen? YES ☒ NO ☐

B. If not, do you have the legal right to accept Employment in the United States? YES ☐ NO ☐
Please give alien registration number: _____

C. Are you a retiree from New York State or any civil division thereof? YES ☐ NO ☒

6. Special Testing Arrangements (Refer to General Conditions and Instructions). If you need Special Accommodations to take the examination, contact the Civil Service Office at (518) 388-4233.

Religious ☐ Military ☒ Disability ☐

7. Crossfiler - If you have filed or are filing SEPARATE applications for Civil Service Examinations being held on the same date, attach the CROSSFILER APPLICATION. Call to make arrangements no later than two weeks before the test date.

8. Driver's License: Complete the following if a license to operate a motor vehicle is required for the position that you are applying.

License #:	<u>[REDACTED]</u>
Restrictions:	<u>[REDACTED]</u>
Expiration Date:	<u>[REDACTED]</u>
Endorsements:	<u>[REDACTED]</u>
Class of License:	<u>[REDACTED]</u>
Is this License Currently Valid	YES ☒ NO ☐

9. Veterans Credits: If you wish to apply for Veterans Credits, complete the following questions and complete the Application for Veterans Credits (Refer to General Conditions and Instructions).

	YES	NO
Have you ever served in the Armed Forces of the United States? (The Armed Forces means the Army, Navy, Marine Corps, Air Force, and Coast Guard, including all components thereof and the National Guard when in the service of the US pursuant to call as provided by Law on a full-time active duty basis other than active duty for training purposes).	☒	☐
Did you serve in the Armed Forces during any of the following periods:		☒
February 28, 1961 – May 7, 1975		☒
August 2, 1990 – end of hostilities		☒
*Lebanon: June 1, 1983 – December 1, 1987		☒
*Granada: October 23, 1983 – November 21, 1983		☒
*Panama: December 20, 1989 – January 31, 1990		☒
*Credit for Lebanon, Grenada and Panama is limited to those who received the Armed Forces Expeditionary Medal, the Navy Expeditionary Medal, or the Marine Corps Expeditionary Medal.		☒
Have you ever used additional credits as a disabled or non-disabled veteran for appointment to any position in the public employment of New York State or any of its civil divisions?		☒
Do you have a service connected disability rated at 10% or more by the U.S. Department of Veterans Affairs? This disability must have been incurred during a Time of War period listed above.		☒
After you were permanently appointed using non-disabled veteran credits, were you subsequently certified as having a service connected disability rated at 10% or more by the U.S. Department of Veterans Affairs?		☒
Are you currently a resident of New York State?	☒	☐

10. Additional Questions: Check the appropriate box to the right of each question.

	YES	NO
Were you dismissed or discharged from any employment for reasons other than lack of work or funds?	☐	☒
Did you ever resign from any employment rather than face dismissal?	☐	☒
Did you ever receive a discharge from the Armed Forces of the United States which was other than "Honorable" or which was issued under the other than honorable circumstances?	☐	☒
Have you ever been convicted of any crime (felony or misdemeanor)?	☐	☒
Are you now under charges for any crime?	☐	☒
Have you ever forfeited bail bond posted to guarantee your appearance in court to answer any criminal charge?	☐	☒

If you answered yes to any of the above questions, you may give specifics below. If you elect not to provide specifics, or if such explanation is insufficient, you may be required to submit further information. None of the above circumstances represents an automatic bar to employment. Each case is considered and evaluated on individual merits in relation to the position (s) for which you are applying.

REMARKS: _____

11. Licenses: If a license, certificate or other authorization to practice a trade or profession is listed as a requirement on the announcement of the examination (s) for which you are applying.

Name of Trade or Profession:		Specialty:	
License Number:			
Granted by (Licensing Agency):		City/State	
Date License First Issued:		Registered From:	Registered To:

12. Education: If credit is claimed for a partially completed college curriculum or correspondence course, attach a list of courses and credit or semester hours completed. Indicate how many credit hours or courses are required for graduation. If required to indicate specific course work, do so on an attached sheet.

High School	
Have you ever graduated from High School or do you have possession of a High School Equivalency Diploma? YES ☒ NO ☐	
If Yes, Name and Location of High School or Issuing Government Authority:	[REDACTED]
Equivalency Diploma Number:	[REDACTED]

College, University, Professional or Technical School						
Name of School	Number of College Credits	Degree Earned	Major Subject/ Courses	Did You Graduate?		Date Degree Expected or Received
				Yes	No	
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

13. Experience: All sections must be filled out completely even if you attach a resume. Begin with the most recent employment. List all employment or military service that shows that you meet the minimum qualifications for the examination. Omissions or vagueness will not be interpreted in your favor. Under *Description of Duties*, clearly describe the nature of work which you personally performed. Part-time experience will be prorated unless otherwise stated on the examination announcement. Verified and documented volunteer experience will only be credited when specifically stated on the examination announcement. *If you move to a different position within the same organization, indicate so in a separate employment box.* You may attach additional sheets if you need more space.

Length of Employment	Firm Name:	[REDACTED]
From: [REDACTED]	Firm Address:	[REDACTED]
To: [REDACTED] Month/Year (mm/yyyy)	Description of Duties:	[REDACTED]
[REDACTED] Month/Year (mm/yyyy)		
Employment Details		
Your Exact Title		
Name of Your Supervisor		
[REDACTED]		
Hours worked / wk. (exclusive of overtime)		
Reason for Leaving		
[REDACTED]		
[REDACTED]		
Length of Employment	Firm Name:	[REDACTED]
From: [REDACTED]	Firm Address:	[REDACTED]
To: [REDACTED] Month/Year (mm/yyyy)	Description of Duties:	[REDACTED]
[REDACTED] Month/Year (mm/yyyy)		
Employment Details		
Your Exact Title		
[REDACTED]		
Supervisor's Title		
[REDACTED]		
Hours worked / wk. (exclusive of overtime)		
Reason for Leaving		
[REDACTED]		
[REDACTED]		

Length of Employment	Firm Name:	[REDACTED]
From: [REDACTED]	Firm Address:	[REDACTED]
To: [REDACTED] Month/Year (mm/yyyy)	Description of Duties:	[REDACTED]
Month/Year (mm/yyyy)	[REDACTED]	[REDACTED]
Employment Details	[REDACTED]	[REDACTED]
Your Exact Title	[REDACTED]	[REDACTED]
Name of Your Supervisor	[REDACTED]	[REDACTED]
Supervisor's Title	[REDACTED]	[REDACTED]
Hours worked / wk. (exclusive of overtime)	[REDACTED]	[REDACTED]
Reason for Leaving	[REDACTED]	[REDACTED]
End of Active Duty Contract		

Length of Employment	Firm Name:	[REDACTED]
From: [REDACTED]	Firm Address:	[REDACTED]
To: [REDACTED] Month/Year (mm/yyyy)	Description of Duties:	[REDACTED]
Month/Year (mm/yyyy)	[REDACTED]	[REDACTED]
Employment Details		
Your Exact Title		
Name of Your Supervisor		
Supervisor's Title		
Hours worked / wk. (exclusive of overtime)		
Reason for Leaving		

THIS AFFIRMATION MUST BE COMPLETED

I affirm, subject to the penalties of perjury, that the statements made in this application, including statements made in any accompanying papers, are true. I understand that all statements made by me in connection with this application are subject to investigation and verification and that a material misstatement or fraud may disqualify me from appointment and/or lead to revocation of my appointment. I give the employer the right to investigate all references and to secure additional job related information about me. I hereby release from liability the employer and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information. If the position I am applying for is covered by the employer's drug testing policy, I understand that as a condition of appointment to this position, I will be required to take and successfully pass a pre-employment drug test.

[Signature]
Signature of Applicant

Austin J. McElrath
Print Name

12/15/2021
Date

(State below any other name by which you have been known)

Application Forms. Applications may be obtained at the Schenectady County Civil Service Office or on the website at www.schenectadycounty.com. Candidates will be notified of the time and place of the examination.

Application Deadline. Applications postmarked after midnight of the last filing date will not be considered eligible for this examination.

Change of Address. You must notify the Civil Service Office of any change of address.

Special Rights for Military Personnel.

- **Application Filing Period Extension.** Individuals serving on active duty in the armed forces during the filing period for a civil service examination, or individuals who have been discharged with other than a dishonorable discharge after the filing period has commenced will be permitted to file an application for examination no later than ten business days before the scheduled examination date, or the last date to file, whichever is later.
- **Make Up Examination.** Any member of the armed forces who properly filed, within the announced filing period, an application for a competitive examination but was unable to participate in the examination due to active military service, will be provided with a special make-up examination under the terms and conditions deemed appropriate by the New York State Department of Civil Service and/or the Schenectady County Civil Service Commission.

Examination Fee. A fee of \$15.00 is required for each separately-numbered examination for which you apply. The required fee must accompany your application. If you wish to pay by credit card, please use our online application or send certified check or money order payable to the Schenectady County Civil Service Commission. Cash and personal checks will not be accepted. As no refund will be made, you are urged to compare your qualifications carefully with the requirements for admission and file only for those examinations for which you are clearly qualified.

Examination Fee Waiver. The examination fee will be waived for (1) those applicants who are unemployed and primarily responsible for the support of a household; (2) those applicants who are receiving SSI or public assistance (Family Assistance or Safety Net Assistance); (3) those applicants certified as Workforce Innovation and Opportunity Act (WIOA). If you wish to apply for a fee waiver, you must complete the Fee Waiver Form and attach it to your application. This form can be obtained at the Civil Service Office or on the website at www.schenectadycounty.com.

Notice to Appear for Examination. Accepted candidates will be notified when and where to appear for the examination. If an application is disapproved, due notice will be sent.

Use of Calculators. Unless otherwise notified, candidates are permitted to use quiet, hand-held, solar or battery powered calculators. Devices with typewriter keyboards, spell checkers, personal digital assistants, address books, language translators, dictionaries, or any similar devices are prohibited. You may not bring books or other reference material to the test site.

Failure to Appear for Exam. Candidates who fail to appear for the exam as scheduled will be eliminated from further consideration for this competitive examination.

Examination Preparation and Rating. This written examination is being prepared and rated by the New York State Department of Civil Service in accordance with Section 23-2 of the Civil Service Law. The provisions of the New York State Civil Service Rules and Regulations dealing with the rating of examinations will apply to this written examination.

Eligible List. The minimum qualifications listed in this announcement have been approved by the Schenectady County Civil Service Commission for the purpose of evaluating a candidate's education, training and experience to determine admission to this examination. This examination is being conducted to establish a Civil Service Eligible List which will be certified to appointing authorities to fill available vacancies. Candidates whose names are certified for appointment have only met the minimum qualifications to take the examination. All candidates who pass the examination will be placed on an eligible list. Unless otherwise specified, the final rank order of the eligible list will be determined on the basis of the scores received on the written test, plus Veterans Credits and Seniority Credits where appropriate. The eligible list established as a result of this examination will remain in force for at least four years and may expire when a new eligible list is established.

Seniority Credits (Promotional Exams Only). Seniority Credits will be added to an eligible score based on continuous permanent competitive class service in the jurisdiction holding the examination. Service would be credited up to and including the date of examination as follows:

No. of Years	Credits	No. of Years	Credits	No. of Years	Credits
Less than 1 year	0	6 to 10 years	2	16 to 20 years	4
1 to 5 years	1	11 to 15 years	3	21 to 25 years	5

Each additional 5 years will be credited 1 point in accordance with the above schedule.

Additional Credits for Eligible Children or Siblings of Firefighters and Police Officers Killed in the Line of Duty. If you are either a child or sibling of Firefighter or Police Officer killed in the line of duty as defined in Civil Service Law Sections 85-a or b (see below), you may be entitled to receive an additional ten points in a competitive examination for original appointment in the same municipality in which the deceased firefighter or police officer had served. A candidate claiming such credit has a minimum of two months from the application deadline to provide the necessary documentation to verify additional credit eligibility. However, no credit may be added after the eligible list has been established. You must contact this office regarding these credits upon submission or your application for examination.

- Civil Service Law Section 85-a. Children of firefighters and police officers killed in the line of duty are eligible for these additional credits.
- Civil Service Law Section 85-b. Siblings of Firefighters and Police Officers killed in line of duty (World Trade Center, September 11, 2001) are eligible for these additional credits. Pursuant to CSL §85-b, "killed in the line of duty" shall mean having died in the performance of duty as the natural and proximate results of participation in the rescue effort that was conducted in response to such attack.

Special Testing Arrangements. If you are in need an accommodation to take the examination for one of the reasons outlined below, please check the appropriate box on the Examination Application and contact the Civil Service Office at (518) 388-4233.

- **Religious Accommodations.** Most written exams are held on Saturdays. If you cannot take the exam on the announced date due to a conflict with a religious observation or practice, arrangements will be made so that you can take the examination on an alternate date.
- **Reasonable Accommodation for Individuals With a Disability.** A reasonable accommodation will be made for individuals with a disability during the application and examination process. You must provide documentation as to the accommodation you need to apply for and/or take the examination.
- **Other Reasons.** An alternate exam date may be requested for one of the following reasons. Documentation supporting the request will be required.
 1. A death in the immediate family or household within the week preceding the exam date.
 2. Medical emergencies involving the candidate or member(s) of the candidate's immediate family.
 3. Military Orders (a copy of the orders is required).
 4. Wedding – must be a member of the wedding party or an immediate family member of the bride or groom.
 5. Vacation for which a non-refundable down payment was made before the exam announcement was issued.

Application Verification and Background Checks – Statements made on the Examination Application are subject to verification. A clearance from the Commissioner of Education will be required for employment within a school district for those positions that are designated by the school district as having direct contact with students.

Persons holding a permanent position in this title, in this department are not eligible for admittance to this examination.

Veterans Credits. The following information and instructions pertain to those candidates who are claiming Veterans Credits. Please note that Veterans Credits will not be granted after the establishment of the eligible list.

- If you are claiming Veterans Credits as either a disabled or non-disabled veteran, you must check the appropriate box on the *Application for Examination* form and answer all questions accurately and completely. You must also complete the *Application for Veterans Credits* (obtained in the Schenectady County Civil Service Office or on the website at www.schenectadycounty.com), and submit the DD-214 Discharge Papers showing that you have an honorable discharge. Failure to do so may result in a denial of your claim for Veterans Credits.
- If you are claiming credits as a disabled veteran, you must in addition to meeting the requirements as indicated on the Examination Application, be certified by the United States Department of Veterans Affairs as being disabled in the actual performance of duty in any war, that the disability is rated at ten percent or more, and that the disability exists at the time of application for appointment or promotion.
- All claims and grants for Veterans Credits are tentative and must be verified through inspection of discharge papers and related documents prior to the establishment of the eligible list. All statements you make in support of your claim for Veterans Credits are subject to investigation and substantiation by the Schenectady County Civil Service Commission. In the event of subsequent disclosure of any material misstatement or fraud in your claim, your appointment may be rescinded and you may be disqualified from further appointment on which you have been granted additional credits as a result of such material misstatement or fraud.
- Any candidate who is currently serving in the Armed Forces of the United States on a full-time active duty basis, other than active duty for training, may file for Veterans Credits on an examination prior to the list being established.
- **Conditional Veterans Credits.** A qualified candidate receiving Conditional Veterans Credits will be restricted from certification using the credits until the appropriate documentary proof indicating that the service was in time of war and that the individual received an honorable discharge or was released under honorable circumstances has been presented. It is the candidate's responsibility to provide such proof to the Schenectady County Civil Service Office in order to have the restriction removed and be certified at a score including the Veterans Credits. Until such documentation is submitted, a candidate may only be certified with the examination score, not including the Veterans Credits.
- **Additional Veterans Credits.** Effective January 1, 2014, additional Veterans Credits may be granted to veterans who:
 1. Used Non-Disabled Veterans Credits to obtain a civil service appointment or promotion with New York State or a local government; and
 2. Subsequent to such appointment, are certified by the US Department of Veterans Affairs as having a service connected disability rated at 10% or more.

RESOLUTION NO. 61.22

**AUTHORIZING THE SUPERVISOR TO NEGOTIATE AND EXECUTE A CONTRACT
WITH ROEMER, WALLENS, GOLD, & MINEAUX, LLP AS LABOR RELATIONS
ATTORNEY AND CONSULTANTS**

THEREFORE, UPON MOTION OF Councilmember _____, seconded
by Councilmember _____, **NOW**

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Supervisor is hereby authorized to negotiate and execute a contract with Roemer, Wallens, Gold & Mineaux as Labor Relations Attorney and Consultants to represent the Town of Rotterdam for the period of January 1, 2022 through December 31, 2023.

SECTION 2. This resolution shall become effective January 12, 2022.

DATED: January 12, 2022

NAME	AYES	NOES	ABSTAIN
Christou			
Miller-Herrera			
Dodson			
Mastroianni			
Collins			

AGREEMENT

Made and entered into this _____ day of January, 2022, by and between the **TOWN OF ROTTERDAM**, by and through its Town Board, with its offices located at 1100 Sunrise Boulevard, Rotterdam, New York 12306, hereinafter referred to as the "**TOWN**," and **ROEMER WALLENS GOLD & MINEAUX LLP**, Labor Relations Attorneys and Consultants, with its principal place of business located at 13 Columbia Circle, Albany, New York 12207, hereinafter referred to as "**ROEMER WALLENS GOLD & MINEAUX**."

1. The **TOWN** hereby retains and employs **ROEMER WALLENS GOLD & MINEAUX** as its Labor Relations Attorneys and Consultants to provide to the **TOWN** the following professional services for the period of time hereinafter designated.

- (a) Comprehensive negotiating services up to and including impasse resolution proceedings and interest arbitration as exemplified in Exhibit "A" which is attached hereto and made a part hereof for each of the following collective bargaining units in which terms and conditions of employment for the **TOWN** and its employees are negotiated:
 - i) PBA Bargaining Unit
 - ii) CSEA Bargaining Unit
- (b) Consultations and advice regarding the **TOWN'S** rights and liabilities in connection with:
 - i) Civil Service Law
 - ii) Taylor law
 - iii) Fair Labor Standards Act
 - iv) Public Officers Law
 - v) Freedom of Information Law
 - vi) Unemployment Insurance Law
 - vii) Workers' Compensation Law
 - viii) Human Rights/Discrimination
 - ix) Sexual Harassment Investigations
 - x) Disability Benefits
 - xi) Contract Administration and Enforcement
 - xii) Grievances Filed Against Employer
 - xiii) Employee Discipline Matters (Includes drafting of Notice of Discipline based upon information supplied)
 - xiv) Work Rules
 - xv) Layoff Procedures
 - xvi) General Municipal Law
 - xvii) Americans With Disabilities Act
 - xviii) Family and Medical Leave Act
 - xix) Omnibus Transportation Employee Testing Act of 1991 (CDL Drug Testing)
 - xx) Pregnancy Discrimination Act

- xxi) Appointment of Non-Unionized Employees and related matters
 - xxii) Such other laws, rules and regulations as may apply to the field of labor relations and personnel administration
- (c) Advice and representation in connection with:
- i) Initial steps of contract grievance procedure.
 - ii) Pre-hearing matters before the Public Employment Relations Board (Improper Practice Charges, Managerial/Confidential Petitions, and Union representation challenges), including the preparation of pleadings (other than documents prepared in lieu of a hearing) and attendance at all pre-hearing conferences. Hearing preparation and settlement negotiations which lead to a settlement without a hearing are covered by paragraph 2 below.
 - iii) Attendance at relevant Labor/Management meetings and meetings of the Legislative body and committees thereof.
- (d) Management and Supervisory Training in connection with employee corrective action, contract administration and other topics agreed upon by the parties in an amount not to exceed two (2) days per calendar year.
- (e) Periodic printed reports containing relevant information regarding public sector labor relations as obtained from Public Employment Relations Board decisions, New York State Court decisions, relevant Administrative agency decisions and other similar sources.

2. **ROEMER WALLENS GOLD & MINEAUX** hereby agrees that it will provide the **TOWN**, as requested by the **TOWN**, with those services not specifically covered by this Agreement, such as document preparation, negotiating settlements of disciplinary matters, grievances and other matters upon request, representation at the final step in administrative disciplinary proceedings against employees, representation at the final step in contract grievance proceedings, representation at hearings before the Public Employment Relations Board, including the preparation of documents prepared in lieu of a hearing, hearing preparation and settlement negotiations, as well as representation in labor related litigation in New York and Federal Courts at the following rates:

- Partner and Senior Associate Attorney
In years 2022 and 2023, the hourly rate will be \$260.00.
- Associate Attorney
In years 2022 and 2023, the hourly rate will be \$215.00.
- Paralegal
In years 2022 and 2023, the hourly rate will be \$130.00.

The foregoing includes disbursements such as postage for letters, in-house photocopy costs, local telephone charges and faxes. The foregoing shall be exclusive of normal disbursements paid by the firm on behalf of the **TOWN**, such as court filing fees, computer research, consultants, appraisers, arbitration panel selection fees, out-of-office copy charges, express delivery charges and the like.

3. The **TOWN** and **ROEMER WALLENS GOLD & MINEAUX** agree that those representatives of **ROEMER WALLENS GOLD & MINEAUX** who perform services pursuant to this Agreement shall be approved in advance by the **TOWN**.

4. That in consideration of the foregoing, the **TOWN** hereby agrees to compensate **ROEMER WALLENS GOLD & MINEAUX** (inclusive of normal disbursements) as follows:

- Three Thousand Fifty Dollars (\$3,050.00) per month from January 1, 2022 through December 31, 2023.

The Town may have the right to arbitrate fee disputes under Part 137 of the Rules of the Chief Administrator.

5. In accordance with our records retention policy, we will maintain all documents, papers and other items relating to our representation of you pursuant to this retainer agreement (the "Records") for a period of four (4) years from the date we cease providing you with legal services hereunder. If you desire to maintain the Records beyond that date, you will need to retain your own copies or request the Records in writing before the end of the four (4) year period. After that time, all of the Records will be destroyed.

6. The term of this Agreement shall be from January 1, 2022 through December 31, 2023. The **TOWN** may terminate this Agreement earlier than December 31, 2023, upon thirty (30) days' written notice from the **TOWN** to **ROEMER WALLENS GOLD & MINEAUX**.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year first written above.

TOWN OF ROTTERDAM

By: _____
Mollie A. Collins, Supervisor

ROEMER WALLENS GOLD & MINEAUX LLP

By: Elayne G. Gold 1/7/22
Elayne G. Gold, Partner

EXHIBIT "A"

NEGOTIATION SERVICES

A. Preparation for Negotiations

The need for thorough preparation prior to the commencement of actual bargaining is often overlooked. We believe that preparation is a key element in assuring a successful outcome to the negotiation process.

Preparation includes:

- Reviewing the existing contract and offering advice regarding suggested modifications
- Reviewing the existing work rules and practices
- Reviewing grievances filed and arbitration decisions
- Reviewing the demands presented by both Union and Management in the last negotiations
- Reviewing the history of other benefit changes over the past six years
- Reviewing the most recent settlements in similarly situated jurisdictions
- Meeting with first line supervisors to ascertain their needs - both changes to the existing contract, as well as the needed additions to the contract
- Meeting with senior officials to determine their needs and review the findings resulting from meetings with line supervisors

B. Preparation of Demands

This phase of the process is flexible and is adapted to the needs of each jurisdiction. Generally, we recommend that Labor Counsel prepare suggested demands and that those demands be reviewed by you and modified to suit your needs.

C. Selection of Negotiating Team

We recommend that a cross-section of management representatives be appointed to the negotiating team so that the entire negotiating process can be "felt" at all levels of management. Managers appreciate the process to a much greater degree if they know and trust those who were directly involved.

D. Participation in Negotiations

The negotiations are made much easier by careful planning and research as typified in "A", "B", and "C" above. We will participate fully in all phases of negotiations including renegotiation preparatory sessions, face-to-face meetings at the bargaining table, management caucuses, and, if necessary, the impasse process. We will maintain a detailed record of the negotiations for use in future proceedings. Our services include representation through the impasse procedure.

E. Communications

Meetings with key management personnel will be scheduled throughout the negotiating process to inform them of progress in the negotiations and to recommend position modifications.

F. Drafting the Contract

All changes agreed upon in the negotiations process will be reduced to contract language which accurately reflects the agreement and is readily understood by Union and Management representatives, as well as those important persons not present at the bargaining table such as arbitrators.

G. Ratification

After a tentative agreement has been entered into, it must be presented to and approved by the appropriate Legislative body. We will appear before such body and make all necessary presentations to explain the proposed agreement.

H. Conduct Management Information Sessions

At the conclusion of negotiations it is extremely important that all changes be identified and explained to supervisors and managers. General information on reasons for the changes or failure to achieve desired changes must be explained so that managers are fully supportive of the new contract.

RESOLUTION NO. 62.22

ACCEPTING TOWN BOARD MEETING MINUTES

THEREFORE, UPON MOTION OF Councilmember _____, seconded by
Councilmember _____, **NOW**

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby adopts the minutes of the December 8, 2021 town board meeting as attached, for the meeting on said date.

SECTION 2. This resolution shall become effective January 12, 2022.

DATED: January 12, 2022

NAME	AYES	NOES	ABSTAIN
Christou			
Miller-Herrera			
Dodson			
Mastroianni			
Collins			

TOWN OF ROTTERDAM

John F. Kirvin Government Center * 1100 Sunrise Boulevard * Rotterdam, NY 12306
Telephone: 518-355-7575 * Fax: 518-355-7976 * Website: www.rotterdamny.org



LEGISLATIVE REQUEST FORM

DATE: January 4, 2022

TO: Mollie A. Collins, Supervisor

FROM: Diane M. Marco, Town Clerk

TITLE OF LEGISLATIVE REQUEST: To adopt meeting minutes from the December 8, 2021 Town Board Meeting.

TO BE PLACED ON TOWN BOARD AGENDA OF: January 12, 2022

TO BE PLACED ON TOWN BOARD MEETING OF: January 12, 2022

Background Information: Attached. To adopt the meeting minutes from the **December 8, 2021 Town Board Meeting.**

Evaluation/Analysis: N/A

Recommendation(s): To place on Town Board agenda and Town Board meeting of **January 12, 2022.**

Attachment/Document(s): Attached

Compliance with Purchasing Policy: N/A

Effect(s) on Existing Law(s): N/A

LEGISLATION WAS PREPARED BY: Town Clerk Diane M. Marco

TOWN OF ROTTERDAM

Diane M. Marco
Town Clerk



John F. Kirvin Government Center • 1100 Sunrise Boulevard • Rotterdam, NY 12306
Telephone: 518-355-7575 Ext. 352 • Fax: 518-355-7837 • Website: www.rotterdamny.org
Email * dmarco@rotterdamny.org

December 9 ,2021

Certified Resolutions: -#297- #316.21 for the year 2021 were duly adopted at the Town Board Meeting held at J.F. Kirvin Government Center, 1100 Sunrise Blvd, that was held Wednesday, December 8, 2021. The Town Board Agenda review started at approximately 5:34 p.m. and Motion #20 was made by Signore and seconded by Miller-Herrera to enter into executive session at approximately 5:34pm. Motion#21 was made by Miller-Herrera and seconded by Signore to table the Plotterkill proposed plan of dissolution till December 29, 2021 at 530pm. The executive session was adjourned at approximately 6:04pm by a motion by Guidarelli and seconded by Signore. The Town Board Meeting began at approximately 6:39pm and a motion was made to adjourn the Town Board meeting at approximately 8:45 p.m. by Miller-Herrera and seconded by Guidarelli all agreed.

Supervisor Tommasone was absent
All Councilmembers were present

Diane M. Marco

Diane M. Marco, Town Clerk

**Rotterdam Town Board
December 8, 2021**

5:30 p.m.

AGENDA REVIEW

EXECUTIVE SESSION:

- William Hardwood v. the Town of Rotterdam with invited guests Michael J. Murphy, Esq., Chief Michael S. Brown, and Deputy Chief William Male

MISCELLANEOUS

6:00 p.m.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

SUPERVISOR'S REPORT

PROCLAMATION/PRESENTATIONS:

- Benefits Renewal with Gina Longo, Vice President, Consultant/Benefits Consulting, USI Insurance Services

PUBLIC HEARINGS:

The Proposed Plan of Dissolution of the Plotterkill Fire Protection District

PUBLIC COMMENT/PRIVILEGE OF THE FLOOR:

(Those members of the public wishing to address the town board will be asked to sign in before the meeting is called to order on the sign-in sheets being provided. Speakers will be called to the podium in the order of their signing in. Persons recognized by the chair to speak during privilege of the floor shall direct his/her comments to the town supervisor as chair of the meeting. Persons granted the privilege of the floor shall first clearly state his/her name and address for the record. Persons so addressing the chair through the use of a prepared written statement shall submit a copy of the same to the town clerk for the purpose of maintaining clear and accurate official minutes of the town board meeting.)

General Rules of Procedure for Public Hearings & Privilege of the Floor:

Any person recognized by the town supervisor to speak during privilege of the floor shall direct his/her comments to the town supervisor as chair of the meeting. Any person granted the privilege of the floor shall first clearly state his/her name and address for the record. The purpose of privilege of the floor shall be for speakers to express their views, thoughts and speak freely. Each speaker, who wishes to address the town board and the public, shall have an equal and reasonable opportunity to be heard by the town board and the public. Each speaker shall be afforded a maximum of four (4) minutes to address the town board and public.

12-8-2021

INTRODUCTION OF MOTIONS, ORDERS AND RESOLUTIONS

Motion No.

20-21 Motion made to enter executive session

21-21 Motion made to table the Plotterkill proposed plan of dissolution

Resolutions:

297.21 A RESOLUTION appointing a cleaner/laborer

298.21 A RESOLUTION amending Resolution No. 228 of 2021

299.21 A RESOLUTION appointing a coordinator of parks and senior programs

FAILED A RESOLUTION considering the adoption of a Proposed Local Law of the Year 2021 for the following purpose:

Local Law ____ of 2021, to consider adopting a local law to override the tax levy limit established in General Municipal Law 3-c.

300.21 A RESOLUTION adopting the Annual Budget of the Town of Rotterdam for the fiscal year 2022

CONSENT AGENDA:

301.21 A RESOLUTION to add an additional town board meeting on December 29, 2021

302.21 A RESOLUTION to authorize the supervisor to negotiate and execute a memorandum of agreement with CSEA, Local 1000

303.21 A RESOLUTION authorizing JCAP 2021-2022 Grant application

304.21 A RESOLUTION to negotiate and execute health insurance contracts for 2022

305.21 A RESOLUTION to negotiate and execute an amended lease agreement with T-Mobile

306.21 A RESOLUTION to negotiate and execute settlement agreement and mutual release related to Sewer District 7, Extension No. 2

307.21 A RESOLUTION authorizing two sanitary sewer easements

308.21 A RESOLUTION to negotiate and execute a contract with GPI

309.21 A RESOLUTION to negotiate and execute an agreement with Barton & Loguidice

310.21 A RESOLUTION to declare lead agency for an additional water well

311.21 A RESOLUTION to call for bids for 6th Well Water Systems Improvements

312.21 A RESOLUTION to call for bids for the Rotterdam Junction Stormwater Improvements

313.21 A RESOLUTION to approve the appropriation unrestricted fund balance

314.21 A RESOLUTION to execute change order #1 for sewage pump station alarms

TABLED A RESOLUTION to approve the proposed plan of dissolution of the Plotterkill Fire Protection District

315.21 A RESOLUTION to accept the revenue for the town clerk for November 2021

316.21 A RESOLUTION to adopt the town board meeting minutes for November 15, 19, and December 1, 2021

COMMITTEE REPORTS

MISCELLANEOUS

ADJOURNMENT

STEVEN A. TOMMASONE, Supervisor

MOTION NO. 20-2021

At the Town Board scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, December 8, 2021 at 6:00 p.m., the following **motions** were duly adopted:

THEREFORE, UPON MOTION OF Councilmember **SIGNORE**, seconded by Councilmember **MILLER-HERRERA**, **NOW**

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. I'll make a motion that we go into executive session

SECTION 2. This motion shall become effective December 8, 2021.

DATED: December 8, 2021

NAME	AYES	NOES	ABSTAIN
Christou	X		
Guidarelli	X		
Miller-Herrera	X		
Signore	X		
Tommasone(absent)			

MOTION NO. 21-2021

THEREFORE, UPON MOTION OF Councilmember **MILLER-HERRERA**, seconded by Councilmember **SIGNORE**, **NOW**

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. I am going to make a motion to table the resolution to approve the proposed plan of dissolution of the Plotterkill Fire Protection District as explained earlier we are tabling that till the 29th. So that we can have the resolution um with that was suggested and then can be reviewed by our town attorney but was suggested by the attorney who represents the Plotterkill Fire District so um am moving to I am making a motion.

SECTION 2. This motion shall become effective December 8, 2021.

DATED: December 8, 2021

NAME	AYES	NOES	ABSTAIN
Christou	X		
Guidarelli	X		
Miller-Herrera	X		
Signore	X		
Tommasone(absent)			

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on **December 8, 2021** and that the foregoing is a true and correct transcript of the original motions and of the whole thereof and that said motions are on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this **December 9, 2021**.

Diane M. Marco

Diane M. Marco, Town Clerk



At the Town Board scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, December 8, 2021 at 6:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 297.21

A RESOLUTION TO APPOINT A CLEANER/LABORER

THEREFORE, UPON MOTION OF Councilmember **MILLER-HERRERA**, seconded by Councilmember **GUIDARELLI**, **NOW**

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby appoints Devyn Kriss, of Rotterdam, New York, to the position of cleaner/laborer, full time, probationary, with full employee benefits, at an annual salary of forty one thousand nine hundred sixty five and 04/100 dollars (\$41,965.04), commencing December 13, 2021.

SECTION 2. This resolution shall become effective December 8, 2021.

DATED: December 8, 2021

NAME	AYES	NOES	ABSTAIN
Christou	X		
Guidarelli	X		
Miller-Herrera	X		
Signore	X		
Tommasone(absent)			

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on **December 8, 2021** and that the foregoing is a true and correct transcript of the original resolution and of the whole thereof and that said original resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this **December 9, 2021**.



Diane M. Marco

Diane M. Marco, Town Clerk

At the Town Board scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, December 8, 2021 at 6:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 298.21

A RESOLUTION TO AMEND RESOLUTION NO. 228 OF 2021

THEREFORE, UPON MOTION OF Councilmember MILLER-HERRERA, seconded by Councilmember SIGNORE, NOW

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby amends Resolution No. 228 of the Year 2021 to include the following

“The following individuals are hereby appointed to various seasonal and/or part-time positions at the indicated rates of pay, on an as needed basis as directed by the Supervisor or his designee, with no employee benefits for the year 2020 as follows:

ADA Compliance Officer/Safety Officer

Tammy Whelan Annual Stipend \$3,000

Grant Coordinator

Peter Comenzo Annual Stipend \$3,500

COVID Compliance

Tammy Whelan Annual Stipend \$3,000

Social Media Administrator

Dana Osta Annual Stipend \$2,000

Special Assistant to Director of Public Works

Tammy Whelan Annual Stipend \$2,400

Administrative Records Specialist - Part Time

Lynn Fiorillo Hourly Rate \$19.50

Clerk- Part Time

Donna Larsen Hourly Rate \$17.00

Phyllis Horvath Hourly Rate \$19.00

Laborer – Part Time

Randall Tallman Hourly Rate \$15.00

Public Works Advisor - Part Time

Michael T. Maher Hourly Rate \$38.50

Safety Inspector

Kathy Fisher Hourly Rate \$35.00

(subject to a maximum of 500 hours)

Traffic Liaison

Edward H. Scholz, Jr. Hourly Rate \$29.86
(maximum of \$12,500.00 for the year 2020)

SECTION 2. This resolution shall become effective retroactive to November 8, 2021.

DATED: December 8, 2021

NAME	AYES	NOES	ABSTAIN
Christou	X		
Guidarelli	X		
Miller-Herrera	X		
Signore	X		
Tommasone(absent)			

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on **December 8, 2021** and that the foregoing is a true and correct transcript of the original resolution and of the whole thereof and that said original resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this **December 9, 2021**.

Diane M. Marco

Diane M. Marco, Town Clerk



12-8-2021

At the Town Board scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, December 8, 2021 at 6:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 299.21

A RESOLUTION TO APPOINT A COORDINATOR OF PARKS AND SENIOR PROGRAMS

THEREFORE, UPON MOTION OF Councilmember GUIDARELLI, seconded by
Councilmember MILLER-HERRERA, NOW

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby appoints Morgan Coryer of Scotia, New York, to the position of coordinator of parks and senior programs, full time, provisionally, with full employee benefits, at an annual salary of sixty one thousand and 00/100 dollars (\$61,000.00), commencing December 13, 2021.

SECTION 2. This resolution shall become effective December 8, 2021.

DATED: December 8, 2021

NAME	AYES	NOES	ABSTAIN
Christou	X		
Guidarelli	X		
Miller-Herrera	X		
Signore	X		
Tommasone(absent)			

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on **December 8, 2021** and that the foregoing is a true and correct transcript of the original resolution and of the whole thereof and that said original resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this **December 9, 2021**.



Diane M. Marco

Diane M. Marco, Town Clerk

FAILED

At the Town Board scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, December 8, 2021 at 6:00 p.m., the following **FAILED**.

**A RESOLUTION TO ADOPT A LOCAL LAW TO EXCEED THE TAX LEVY PURSUANT TO
GENERAL MUNICIPAL LAW § 3-C**

**THEREFORE, UPON MOTION OF Councilmember SIGNORE, seconded by Councilmember
MILLER-HERRERA, NOW**

**BE IT ENACTED BY THE TOWN BOARD OF THE TOWN OF ROTTERDAM AS
FOLLOWS:**

LOCAL LAW NO. XXX (XX) OF THE YEAR 2021

SECTION 1. The Town Board of the Town of Rotterdam hereby adopts of a Proposed Local Law of the Year 2021 for the following purpose:

Local Law ____ of 2021, to consider adopting a local law to override the tax levy limit established in General Municipal Law 3-c.

SECTION 2. This local law shall be effective upon filing pursuant to General Municipal Law Section 27.

DATED: December 8, 2021

NAME	AYES	NOES	ABSTAIN
Christou		X	
Guidarelli		X	
Miller-Herrera		X	
Signore		X	
Tommasone(absent)			

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on **December 8, 2021** and that the foregoing is a true and correct transcript of the original resolution **FAILED** and of the whole thereof and that said original resolution **FAILED** is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this **December 9, 2021**



Diane M. Marco

Diane M. Marco, Town Clerk

12-8-2021

At the Town Board scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, December 8, 2021 at 6:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 300.21

A RESOLUTION ADOPTING THE 2022 ANNUAL TOWN BUDGET

WHEREAS, The Town Board of the Town of Rotterdam requires the public be provided an opportunity to express views on the 2022 Preliminary Budget; and

WHEREAS, The Town Board of the Town of Rotterdam adopted, by resolution, the 2022 Preliminary Budget on October 27, 2021; and

WHEREAS, the 2022 Preliminary Budget has been made available for public inspection in both the office to the town clerk, during her regular business hours, and through the Town of Rotterdam website, www.rotterdamny.org; and

WHEREAS, Pursuant to New York State Town Law Section 108, the public hearing was held on November 4, 2021 and December 1, 2021; and, where comments by the public both in favor and against the 2022 Preliminary Budget, as compiled, and both for and against specific items contained in that budget were heard by the Town Board;

THEREFORE, UPON MOTION OF Councilmember MILLER-HERRERA, seconded by Councilmember GUIDARELLI, NOW

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby adopts the 2022 Town of Rotterdam Preliminary Budget, as attached and modified by the board, as the 2022 Town of Rotterdam Annual Budget, in accordance with New York State Town Law Section 109, Subpart 2.

SECTION 2. This resolution shall become effective immediately.

DATED: December 8, 2021

NAME	AYES	NOES	ABSTAIN
Christou	X		
Guidarelli	X		
Miller-Herrera	X		
Signore	X		
Tommasone(absent)			

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on **December 8, 2021** and that the foregoing is a true and correct transcript of the original resolution and of the whole thereof and that said original resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this **December 9, 2021**.

Diane M. Marco

Diane M. Marco, Town Clerk



12-8-2021

At the Town Board scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, December 8, 2021 at 6:00 p.m., the following resolution was duly adopted:

Moved on Consent

RESOLUTION NO. 301.21

**A RESOLUTION TO AUTHORIZE A TOWN BOARD MEETING TO BE HELD ON
DECEMBER 29, 2021**

THEREFORE, UPON MOTION OF Councilmember **SIGNORE**, seconded by
Councilmember **MILLER-HERRERA**, **NOW**

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes a town board meeting to be held Wednesday, December 29, 2021 at 5:30 p.m. The town clerk shall notice the meeting as required by Section 30 of the Town Law of the State of New York.

SECTION 2. This resolution shall become effective December 8, 2021.

POST

DATED: December 8, 2021

NAME	AYES	NOES	ABSTAIN
Christou	X		
Guidarelli	X		
Miller-Herrera	X		
Signore	X		
Tommasone(absent)			

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on **December 8, 2021** and that the foregoing is a true and correct transcript of the original resolution and of the whole thereof and that said original resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this **December 9, 2021**.



Diane M. Marco

Diane M. Marco, Town Clerk

At the Town Board scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, December 8, 2021 at 6:00 p.m., the following resolution was duly adopted:

Moved on Consent

RESOLUTION NO. 302.21

**AUTHORIZE THE SUPERVISOR TO ENTER INTO A MEMORADUM OF AGREEMENT
WITH CSEA**

THEREFORE, UPON MOTION OF Councilmember SIGNORE, seconded by

Councilmember MILLER-HERRERA, NOW

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the town supervisor to negotiate and execute the attached memorandum of agreement with CSEA, Local 1000, AFSCME, AFL-CIO to settle an Improper Practice Charge regarding New York State mandated sick leave as a result of the ongoing pandemic.

SECTION 2. This resolution shall become effective December 8, 2021.

DATED: December 8, 2021

NAME	AYES	NOES	ABSTAIN
Christou	X		
Guidarelli	X		
Miller-Herrera	X		
Signore	X		
Tommasone (absent)			

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on **December 8, 2021** and that the foregoing is a true and correct transcript of the original resolution and of the whole thereof and that said original resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this **December 9, 2021**.



Diane M. Marco

Diane M. Marco, Town Clerk

At the Town Board scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, December 8, 2021 at 6:00 p.m., the following resolution was duly adopted:

Moved on Consent

RESOLUTION NO. 303.21

A RESOLUTION TO AUTHORIZE JCAP 2021-2022 GRANT FOR JUSTICE COURT

WHEREAS, funding has been made available under a competitive grant process through the State of New York Unified Court System, Justice Court Assistance Program for funding assistance with municipal court projects, and

WHEREAS, it is in the best interest of the Town of Rotterdam to apply for available funding to assist with financing of such projects for the Town Justice Court, and

WHEREAS, the Rotterdam Town Board has reviewed and approved the application for funding under the 2021-2022 Justice Court Assistance Program,

UPON MOTION OF Councilmember, **SIGNORE** seconded by Councilmember **MILLER-HERRERA, NOW**

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Board of the Town of Rotterdam hereby authorizes the Rotterdam Town Justice Court to apply for a JCAP grant in the 2021-2022 grant cycle up to maximum amount available.

SECTION 2. This resolution shall become effective retroactive to October 5, 2021.

DATED: December 8, 2021

NAME	AYES	NOES	ABSTAIN
Christou	X		
Guidarelli	X		
Miller-Herrera	X		
Signore	X		
Tommasone(absent)			

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on **December 8, 2021** and that the foregoing is a true and correct transcript of the original resolution and of the whole thereof and that said original resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this December 9, 2021.



Diane M. Marco

Diane M. Marco, Town Clerk

At the Town Board scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, December 8, 2021 at 6:00 p.m., the following resolution was duly adopted:

Moved on Consent

RESOLUTION NO. 304.21

A RESOLUTION TO AUTHORIZE INSURANCE CONTRACTS FOR 2022

THEREFORE, UPON MOTION OF Councilmember, **SIGNORE** seconded by

Councilmember, **MILLER-HERRERA** NOW

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to execute insurance contracts with Capital District Physician Health Plan, Inc. (CDPHP), located at 500 Patroon Creek Boulevard, Albany, New York 12206 and MVP Health Services Corp. (MVP), located at 625 State Street, Schenectady, New York 12301, for employee healthcare and benefit coverage in the year 2022.

SECTION 2. This resolution shall become effective December 8, 2021.

DATED: December 8, 2021

NAME	AYES	NOES	ABSTAIN
Christou	X		
Guidarelli	X		
Miller-Herrera	X		
Signore	X		
Tommasone(absent)			

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on **December 8, 2021** and that the foregoing is a true and correct transcript of the original resolution and of the whole thereof and that said original resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this **December 9, 2021**.



Diane M. Marco

Diane M. Marco, Town Clerk

12-8-2021

At the Town Board scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, December 8, 2021 at 6:00 p.m., the following resolution was duly adopted:

Moved on Consent

RESOLUTION NO. 305.21

AUTHORIZE AMENDMENTS TO T-MOBILE LEASE AGREEMENTS

THEREFORE, UPON MOTION OF Councilmember SIGNORE, seconded by

Councilmember MILLER-HERRERA, NOW

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Supervisor of the Town of Rotterdam is hereby authorized to negotiate and execute an amendment to the standard lease agreement with T-Mobile Northeast, LLC, a Delaware Corporation, for the lease of space located at the Bernard Street Water District 5 property.

SECTION 2. The Supervisor of the Town of Rotterdam is hereby authorized to negotiate and execute an amendment to the standard lease agreement with T-Mobile Northeast, LLC, a Delaware Corporation, for the lease of space located at the Hamburg Street Water District 5 property.

SECTION 3. This resolution shall become effective December 8, 2021.

DATED: December 8, 2021

NAME	AYES	NOES	ABSTAIN
Christou	X		
Guidarelli	X		
Miller-Herrera	X		
Signore	X		
Tommasone(absent)			

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on **December 8, 2021** and that the foregoing is a true and correct transcript of the original resolution and of the whole thereof and that said original resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this **December 9, 2021**.



Diane M. Marco

Diane M. Marco, Town Clerk

12-8-2021

At the Town Board scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, December 8, 2021 at 6:00 p.m., the following resolution was duly adopted:

Moved on Consent

RESOLUTION NO. 306.21

**A RESOLUTION TO NEGOTIATE AND EXECUTE A SETTLEMENT AGREEMENT AND
MUTUAL RELEASE**

**THEREFORE, UPON MOTION OF Councilmember SIGNORE, seconded by
Councilmember MILLER-HERRERA, NOW**

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the town supervisor to negotiate and execute settlement agreement and mutual release related to Sewer District 7, Extension No. 2 with Fort Hunter Reserve, LLC ("Fort Hunter"); Pine Grove Apartments, LLC ("Pine Grove"); Brothers Property Management, LLC; John Raucci, Joseph Raucci and Michael Adams.

SECTION 2. This resolution shall become effective December 8, 2021.

DATED: December 8, 2021

NAME	AYES	NOES	ABSTAIN
Christou	X		
Guidarelli	X		
Miller-Herrera	X		
Signore	X		
Tommasone(absent)			

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on **December 8, 2021** and that the foregoing is a true and correct transcript of the original resolution and of the whole thereof and that said original resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this **December 9, 2021**.



Diane M. Marco

Diane M. Marco, Town Clerk

At the Town Board scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, December 8, 2021 at 6:00 p.m., the following resolution was duly adopted:

Moved on Consent

RESOLUTION NO. 307.21

**A RESOLUTION TO AUTHORIZE THE ACCEPTANCE SANITARY SEWER EASEMENTS
FOR BURDECK STREET**

**THEREFORE, UPON MOTION OF Councilmember SIGNORE, seconded by
Councilmember MILLER-HERRERA, NOW**

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the acceptance of two (2) sanitary sewer easements from Burdeck Street Associates, LLC, 1725 Tower Street, Suite 113, Schenectady, New York 12303.

SECTION 2. This resolution shall become effective December 8, 2021.

DATED: December 8, 2021

NAME	AYES	NOES	ABSTAIN
Christou	X		
Guidarelli	X		
Miller-Herrera	X		
Signore	X		
Tommasone(absent)			

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on **December 8, 2021** and that the foregoing is a true and correct transcript of the original resolution and of the whole thereof and that said original resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this **December 9, 2021**.



Diane M. Marco

Diane M. Marco, Town Clerk

At the Town Board scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, December 8, 2021 at 6:00 p.m., the following resolution was duly adopted:

Moved on Consent

RESOLUTION NO. 308.21

A RESOLUTION TO AUTHORIZE A CONTRACT WITH GPI

THEREFORE, UPON MOTION OF Councilmember SIGNORE, seconded by

Councilmember MILLER-HERRERA, NOW

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute a contract with GPI for preliminary and final design services for the replacement of the watermain between Mohawk Drivee and Parkis Street, in an amount not to exceed thirty five thousand and 00/100 dollars (\$35,000.00).

SECTION 2. This resolution shall become effective December 8, 2021.

DATED: December 8, 2021

NAME	AYES	NOES	ABSTAIN
Christou	X		
Guidarelli	X		
Miller-Herrera	X		
Signore	X		
Tommasone(absent)			

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on **December 8, 2021** and that the foregoing is a true and correct transcript of the original resolution and of the whole thereof and that said original resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this **December 9, 2021**.



Diane M. Marco

Diane M. Marco, Town Clerk

12-8-2021

At the Town Board scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, December 8, 2021 at 6:00 p.m., the following resolution was duly adopted:

Moved on Consent

RESOLUTION NO. 309.21

A RESOLUTION TO AUTHORIZE A CONTRACT WITH BARTON & LOGUIDICE

THEREFORE, UPON MOTION OF Councilmember SIGNORE, seconded by

Councilmember MILLER-HERRERA, NOW

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute a contract with Barton and Loguidice, 10 Airline Drive, Suite 200, Albany, New York 12205, for design services for the Wastewater Treatment Plant (WWTP) Improvements, in an amount not to exceed two hundred and fifty thousand and 00/100 dollars (\$250,000.00),

SECTION 2. This resolution shall become effective December 8, 2021.

DATED: December 8, 2021

NAME	AYES	NOES	ABSTAIN
Christou	X		
Guidarelli	X		
Miller-Herrera	X		
Signore	X		
Tommasone(absent)			

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on **December 8, 2021** and that the foregoing is a true and correct transcript of the original resolution and of the whole thereof and that said original resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this **December 9, 2021**.



Diane M. Marco

Diane M. Marco, Town Clerk

12-8-2021

At the Town Board scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, December 8, 2021 at 6:00 p.m., the following resolution was duly adopted:

Moved on Consent

RESOLUTION NO. 310.21

**A RESOLUTION TO DECLARE LEAD AGENCY AND SEQR REVIEW FOR
CONSTRUCTION OF A WATER WELL**

THEREFORE, UPON MOTION OF Councilmember SIGNORE, seconded by

Councilmember **MILLER-HERRERA, NOW**

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby declares the town board as "lead agency" under NYCRR Part 617 (SEQR) in connection to the proposed 6th well construction.

SECTION 2. The Town Board of the Town of Rotterdam hereby authorizes the town planner to prepare, file, publish, and distribute all documents as necessary to comply with NYCRR Part 617 (State Environmental Quality Review).

SECTION 3. This resolution shall become effective December 8, 2021.

DATED: December 8, 2021

NAME	AYES	NOES	ABSTAIN
Christou	X		
Guidarelli	X		
Miller-Herrera	X		
Signore	X		
Tommasone(absent)			

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on **December 8, 2021** and that the foregoing is a true and correct transcript of the original resolution and of the whole thereof and that said original resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this **December 9, 2021**.



Diane M. Marco

Diane M. Marco, Town Clerk

At the Town Board scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, December 8, 2021 at 6:00 p.m., the following resolution was duly adopted:

Moved on Consent

RESOLUTION NO. 311.21

**A RESOLUTION TO REQUEST BIDS FOR THE 6TH WELL AND WATER SYSTEMS
IMPROVEMENTS**

**THEREFORE, UPON MOTION OF Councilmember SIGNORE, seconded by Councilmember
MILLER-HERRERA, NOW**

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

The Town Clerk of the Town of Rotterdam shall cause the following public notice to be published in the official newspaper of the Town of Rotterdam, and the Supervisor of the Town of Rotterdam shall cause the following public notice be published to the Empire State Purchasing Group on BidNet (<http://www.bidnetdirect.com/townofrotterdam>) at least five (5) days before the date of reception of bid proposals:

**TOWN OF ROTTERDAM
NOTICE TO BIDDERS**

PLEASE TAKE NOTICE: That all bids received by the Town Board of the Town of Rotterdam, by Friday, the 25th day of March 2022, at 2:00 p.m., will be electronically opened at that time. The town board will subsequently post an official report to the Empire State Purchasing Group on BidNet (<http://www.bidnetdirect.com/townofrotterdam>) by the close of business the same day, of all bid submissions received pursuant to this notice. Additionally, the official bid report and all bids shall be available in the office of the town clerk for public inspection during regular business hours, for the purchase by the Town of Rotterdam of the following:

6TH WATER WELL AND WATER SYSTEM IMPROVEMENTS

Digital Copies of Specifications may be obtained from the Empire State Purchasing Group on BidNet at <http://www.bidnetdirect.com/townofrotterdam>. Copies of RFP documents obtained from any other source are not considered official copies. The Town of Rotterdam cannot guarantee the accuracy of any information not obtained from the BidNet Direct website and is not responsible for any errors contained by any information received from an alternate source. Only those vendors who obtain ITB, RFP or RFQ documents from the BidNet system are guaranteed to receive addendum information, if such information is issued. If you obtain the document from a source other than the source indicated, it is recommended that you register on the Empire State Purchasing Group website, <http://www.bidnetdirect.com/new-york> and obtain an official copy.

**ALL BID PROPOSALS MUST BE ELECTRONICALLY SUBMITTED
PRIOR TO 2:00 P.M., FRIDAY, MARCH 25, 2022**

The town board reserves the right to reject any and all bids or proposals or any specific part of any item of any bid.

**BY ORDER OF THE ROTTERDAM TOWN BOARD
DIANE M. MARCO, TOWN CLERK**

DATED: December 8, 2021

BidNet: Please publish on December 10, 2021

Daily Gazette: Please publish once on December 11, 2021
Post

NAME	AYES	NOES	ABSTAIN
Christou	X		
Guidarelli	X		
Miller-Herrera	X		
Signore	X		
Tommasone(absent)			

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on **December 8, 2021** and that the foregoing is a true and correct transcript of the original resolution and of the whole thereof and that said original resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this **December 9, 2021**.

Diane M. Marco

Diane M. Marco, Town Clerk



At the Town Board scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, December 8, 2021 at 6:00 p.m., the following resolution was duly adopted:

Moved on Consent

RESOLUTION NO. 312.21

A RESOLUTION REQUESTING BIDS FOR ROTTERDAM JUNCTION STORMWATER IMPROVEMENTS

THEREFORE, UPON MOTION OF Councilmember SIGNORE, seconded by Councilmember MILLER-HERRERA,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

The Town Clerk of the Town of Rotterdam shall cause the following public notice to be published in the official newspaper of the Town of Rotterdam, and the Supervisor of the Town of Rotterdam shall cause the following public notice be published to the Empire State Purchasing Group on BidNet (<http://www.bidnetdirect.com/townofrotterdam>) at least five (5) days before the date of reception of bid proposals:

**TOWN OF ROTTERDAM
NOTICE TO BIDDERS**

PLEASE TAKE NOTICE: That all bids received by the Town Board of the Town of Rotterdam, by Thursday, the 6th day of January, 2022, at 11:00 a.m., will be electronically opened at that time. The town board will subsequently post an official report to the Empire State Purchasing Group on BidNet (<http://www.bidnetdirect.com/townofrotterdam>) by the close of business the same day, of all bid submissions received pursuant to this notice. Additionally, the official bid report and all bids shall be available in the office of the town clerk for public inspection during regular business hours, for the purchase by the Town of Rotterdam of the following:

ROTTERDAM JUNCTION STORMWATER IMPROVEMENTS

Digital Copies of Specifications may be obtained from the Empire State Purchasing Group on BidNet at <http://www.bidnetdirect.com/townofrotterdam>. Copies of RFP documents obtained from any other source are not considered official copies. The Town of Rotterdam cannot guarantee the accuracy of any information not obtained from the BidNet Direct website and is not responsible for any errors contained by any information received from an alternate source. Only those vendors who obtain ITB, RFP or RFQ documents from the BidNet system are guaranteed to receive addendum information, if such information is issued. If you obtain the document from a source other than the source indicated, it is recommended that you register on the Empire State Purchasing Group website, <http://www.bidnetdirect.com/new-york> and obtain an official copy.

**ALL BID PROPOSALS MUST BE ELECTRONICALLY SUBMITTED
PRIOR TO 11:00 A.M., THURSDAY, JANUARY 6, 2022**

The town board reserves the right to reject any and all bids or proposals or any specific part of any item of any bid.

12-8-2021

**BY ORDER OF THE ROTTERDAM TOWN BOARD
DIANE M. MARCO, TOWN CLERK**

DATED: December 8, 2021

BidNet: Please publish on December 10, 2021

Daily Gazette: Please publish once on December 11, 2021
Post

NAME	AYES	NOES	ABSTAIN
Christou	X		
Guidarelli	X		
Miller-Herrera	X		
Signore	X		
Tommasone(absent)			

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on **December 8, 2021** and that the foregoing is a true and correct transcript of the original resolution and of the whole thereof and that said original resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this **December 9, 2021**.

Diane M. Marco

Diane M. Marco, Town Clerk



12-8-2021

At the Town Board scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, December 8, 2021 at 6:00 p.m., the following resolution was duly adopted:

Moved on Consent

RESOLUTION NO. 313.21

A RESOLUTION TO APPROPRIATE UNRESTRICTED FUND BALANCE FOR A CAPACITY ANALYSIS

THEREFORE, UPON MOTION OF Councilmember SIGNORE, seconded by
Councilmember **MILLER-HERRERA**, NOW

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. To appropriate unrestricted fund balance in the amount of thirty five thousand seven hundred one and 83/100 dollars (\$35,701.83) to A8020 4522 to cover the cost of the Capacity Analysis.

SECTION 2. This resolution shall become effective December 8, 2021.

DATED: December 8, 2021

NAME	AYES	NOES	ABSTAIN
Christou	X		
Guidarelli	X		
Miller-Herrera	X		
Signore	X		
Tommasone(absent)			

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on **December 8, 2021** and that the foregoing is a true and correct transcript of the original resolution and of the whole thereof and that said original resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this **December 9, 2021**.



Diane M. Marco

Diane M. Marco, Town Clerk

12-8-2021

At the Town Board scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, December 8, 2021 at 6:00 p.m., the following resolution was duly adopted:

Moved on Consent

RESOLUTION NO. 314.21

A RESOLUTION TO AUTHORIZE A CHANGE ORDER #1 FOR SEWAGE PUMP STATION ALARMS

THEREFORE, UPON MOTION OF Councilmember SIGNORE, seconded by
Councilmember **MILLER-HERRERA**, NOW

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to execute Change Order No. 1 with Stilsing Electric, Inc., 500 South Street, Rensselaer, New York 12144, for a decrease in the amount of five thousand five hundred and 00/100 dollars (\$5,500.00), for the Sewage Pump Station Alarm project.

SECTION 2. This resolution shall become effective December 8, 2021.

DATED: December 8, 2021

NAME	AYES	NOES	ABSTAIN
Christou	X		
Guidarelli	X		
Miller-Herrera	X		
Signore	X		
Tommasone(absent)			

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on **December 8, 2021** and that the foregoing is a true and correct transcript of the original resolution and of the whole thereof and that said original resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this **December 9, 2021**.



Diane M. Marco

Diane M. Marco, Town Clerk

12-8-2021

At the Town Board scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, December 8, 2021 at 6:00 p.m., the following resolution was duly adopted:

Moved on Consent

RESOLUTION NO. 315.21

A RESOLUTION TO ACCEPT REVENUE FOR TOWN CLERK'S OFFICE FOR NOVEMBER 2021

THEREFORE, UPON MOTION OF Councilmember SIGNORE seconded by Councilmember MILLER-HERRERA, NOW

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The town clerk's report for the month of November 2021 has been placed on file and the town clerk's check in the amount of three thousand three hundred eighty three and 42/100 dollars (\$3,383.42) has been submitted to the supervisor for deposit.

SECTION 2. This resolution shall become effective December 8, 2021.

DATED: December 8, 2021

NAME	AYES	NOES	ABSTAIN
Christou	X		
Guidarelli	X		
Miller-Herrera	X		
Signore	X		
Tommasone(absent)			

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on **December 8, 2021** and that the foregoing is a true and correct transcript of the original resolution and of the whole thereof and that said original resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this **December 9, 2021**.



Diane M. Marco

Diane M. Marco, Town Clerk

At the Town Board scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, December 8, 2021 at 6:00 p.m., the following resolution was duly adopted:

Moved on Consent

RESOLUTION NO. 316.21

A RESOLUTION ACCEPTING TOWN BOARD MEETING MINUTES

THEREFORE, UPON MOTION OF Councilmember SIGNORE, seconded by Councilmember MILLER-HERRERA, NOW

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby adopts the minutes of the November 15, 19 and December 1, 2021 town board meetings as attached, for the meetings on these dates.

SECTION 2. This resolution shall become effective December 8, 2021.

DATED: December 8, 2021

NAME	AYES	NOES	ABSTAIN
Christou	X		
Guidarelli	X		
Miller-Herrera	X		
Signore	X		
Tommasone(absent)			

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on **December 8, 2021** and that the foregoing is a true and correct transcript of the original resolution and of the whole thereof and that said original resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this **December 9, 2021**.



Diane M. Marco

Diane M. Marco, Town Clerk

12-8-2021

RESOLUTION NO. 63.22

TO ACCEPT REVENUE FOR TOWN CLERK'S OFFICE FOR DECEMBER 2021

THEREFORE, UPON MOTION OF Councilmember _____, seconded by

Councilmember _____, **NOW**

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The town clerk's report for the month of December 2021 has been placed on file and the town clerk's check in the amount of two thousand nine hundred sixty five and 44/100 dollars (\$2,965.44) has been submitted to the supervisor for deposit.

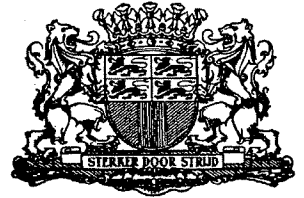
SECTION 2. This resolution shall become effective January 12, 2022.

DATED: January 12, 2022

NAME	AYES	NOES	ABSTAIN
Christou			
Miller-Herrera			
Dodson			
Mastroianni			
Collins			

TOWN OF ROTTERDAM

John F. Kirvin Government Center * 1100 Sunrise Boulevard * Rotterdam, NY 12306
Telephone: 518-355-7575 * Fax: 518-355-7976 * Website: www.rotterdamny.org



LEGISLATIVE REQUEST FORM

DATE: **January 4, 2022**

TO: Mollie A. Collins, Supervisor

FROM: Diane M. Marco, Town Clerk

TITLE OF LEGISLATIVE REQUEST: Revenue received for **December 2021, \$2,965.44** in the Town Clerks office.

TO BE PLACED ON TOWN BOARD AGENDA OF: **January 12, 2022**

TO BE PLACED ON TOWN BOARD MEETING OF: **January 12, 2022**

Background Information: Attached

Evaluation/Analysis: Increase revenue for the Town.

Recommendation(s): To place on the Town Board Agenda and Town Board meeting of **January 12, 2022**

Attachment/Documents(s): Attached

Compliance with Purchasing Policy: N/A

Effect(s) on Existing Law(s): N/A

LEGISLATION WAS PREPARED BY: DIANE M. MARCO, TOWN CLERK

Account Description	Fee Description	Account#	Qty	Local Share	
Conservation	Conservation	A1255	4	8.44	
			Sub-Total:	\$8.44	
Dog Licensing	Exempt Dog	A2544	5	0.00	
Dog Licensing	Female, Spayed	A2544	44	616.00	
Dog Licensing	Female, Unspayed	A2544	2	34.00	
Dog Licensing	Male, Neutered	A2544	48	672.00	
Dog Licensing	Male, Unneutered	A2544	3	51.00	
Dog Licensing	Replacement Tags	A2544	1	3.00	
			Sub-Total:	\$1,376.00	
Ez pass	Ez Pass	A1255	1	25.00	
			Sub-Total:	\$25.00	
Late Fees	Late Fee -Dog Renewal	A1550	17	170.00	
			Sub-Total:	\$170.00	
Marriage Lic.	MARRIAGE LICENSE FEE	A1255	4	70.00	
			Sub-Total:	\$70.00	
MISC. FEES	Certified Copies	A1255	93	930.00	
MISC. FEES	Insufficient Funds	A1255	1	20.00	
			Sub-Total:	\$950.00	
Senior Discount	Senior Discount	A2544	28	-259.00	
			Sub-Total:	-\$259.00	
Taxicab License	Taxi	A2545	14	625.00	
			Sub-Total:	\$625.00	
			Total Local Shares Remitted:	\$2,965.44	
Amount paid to:	NYS Ag. & Markets for spay/neuter program			107.00	
Amount paid to:	NYS Environmental Conservation			448.56	
Amount paid to:	State Health Dept. For Marriage Licenses			90.00	
Total State, County & Local Revenues:		\$3,611.00	Total Non-Local Revenues:		\$645.56

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Diane M. Marco, Town Clerk, Town of Rotterdam during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Mollie A. Collins
Supervisor

1/1/2022
Date

Diane M. Marco
Town Clerk

1/1/2022
Date

*Monthly Worksheet of Daily Work
December 2021*

DATE	AMOUNT DEPOSITED	DEC LICENSE SALES	DEC PORTION	TOWN PORTION	DOG AMOUNT PAID	STATE AG MKTS PORTION	TOWN PORTION	MARRIAGE FEE PAID	STATE DOH PORTION	TOWN PORTION	BINGO/ GAMES CHANCE	GAMES CHANCE	TOWN PORTION	EZ Pass
12/1/2021	\$70.00	\$0.00	\$0.00	\$0.00	\$50.00	\$4.00	\$46.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12/2/2021	\$127.00	\$52.00	\$49.13	\$2.87	\$15.00	\$1.00	\$14.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12/3/2021	\$160.00	\$0.00	\$0.00	\$0.00	\$60.00	\$4.00	\$56.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12/6/2021	\$120.00	\$0.00	\$0.00	\$0.00	\$30.00	\$4.00	\$26.00	\$40.00	\$22.50	\$17.50	\$0.00	\$0.00	\$0.00	\$0.00
12/7/2021	\$70.00	\$0.00	\$0.00	\$0.00	\$60.00	\$10.00	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12/8/2021	\$150.00	\$0.00	\$0.00	\$0.00	\$60.00	\$6.00	\$54.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12/9/2021	\$35.00	\$0.00	\$0.00	\$0.00	\$25.00	\$3.00	\$22.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12/10/2021	\$100.00	\$15.00	\$14.17	\$0.83	\$15.00	\$1.00	\$14.00	\$40.00	\$22.50	\$17.50	\$0.00	\$0.00	\$0.00	\$0.00
12/13/2021	\$450.00	\$0.00	\$0.00	\$0.00	\$190.00	\$16.00	\$174.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12/14/2021	\$113.00	\$0.00	\$0.00	\$0.00	\$83.00	\$6.00	\$77.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12/15/2021	\$230.00	\$10.00	\$9.44	\$0.56	\$140.00	\$10.00	\$130.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12/16/2021	\$45.00	\$0.00	\$0.00	\$0.00	\$45.00	\$3.00	\$42.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12/17/2021	\$155.00	\$0.00	\$0.00	\$0.00	\$95.00	\$7.00	\$88.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12/20/2021	\$225.00	\$0.00	\$0.00	\$0.00	\$90.00	\$9.00	\$81.00	\$80.00	\$45.00	\$35.00	\$0.00	\$0.00	\$0.00	\$25.00
12/21/2021	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12/22/2021	\$145.00	\$0.00	\$0.00	\$0.00	\$35.00	\$3.00	\$32.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12/27/2021	\$190.00	\$0.00	\$0.00	\$0.00	\$30.00	\$2.00	\$28.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12/28/2021	\$150.00	\$0.00	\$0.00	\$0.00	\$30.00	\$2.00	\$28.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12/29/2021	\$481.00	\$0.00	\$0.00	\$0.00	\$46.00	\$6.00	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12/30/2021	\$535.00	\$380.00	\$375.82	\$4.18	\$125.00	\$10.00	\$115.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12/31/21 Audited DNM	\$3,611.00	\$457.00	\$448.56	\$8.44	\$1,224.00	\$107.00	\$1,117.00	\$160.00	\$90.00	\$70.00	\$0.00	\$0.00	\$0.00	\$25.00

SUPERIOR PRESS • 888-690-7998
JB-3920167

RESOLUTION NO. 64.22

TO MAKE BUDGETARY TRANSFERS FOR THE 2022 FINAL BUDGET

THEREFORE, UPON MOTION OF Councilmember _____, seconded
by Councilmember _____, **NOW**

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. Transfer of \$20,000.00 from A3620-105016 into A1490-150011.

SECTION 2. This resolution shall become effective January 12, 2022.

DATED: January 12, 2022

NAME	AYES	NOES	ABSTAIN
Christou			
Miller-Herrera			
Dodson			
Mastroianni			
Collins			

RESOLUTION NO. 65.22

TO ENTER INTO A CONTRACT WITH PAUL C. SEBESTA FOR FINANCIAL CONSULTING SERVICES

THEREFORE, UPON MOTION OF Councilmember _____,
seconded by Councilmember _____, **NOW**

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor of the Town of Rotterdam to negotiate and execute a contract between the Town of Rotterdam and Paul C. Sebesta of Niskayuna, New York for financial consulting services at a rate of \$100.00 per hour, not to exceed \$38,500.00 commencing January 13, 2022.

SECTION 2. This resolution shall become effective January 12, 2022.

DATED: January 12, 2022

NAME	AYES	NOES	ABSTAIN
Christou			
Miller-Herrera			
Dodson			
Mastroianni			
Collins			

This Agreement made this _____ day of January, 2022 by and between the TOWN OF ROTTERDAM, NEW YORK (the "Town"), a municipal corporation organized and existing under the laws of the State of New York, with offices at John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York, 12306 (hereinafter "Town") and PAUL C. SEBESTA (the "Consultant"), an individual residing at 835 Pearse Road, Niskayuna, New York, 12309.

WITNESSETH, the Town and Consultant, for consideration hereinafter named, agree as follows:

1. During the term of this Agreement, Consultant shall provide professional services to the Town Board and Town Supervisor, at the direction of the Supervisor and subject to any duly adopted contrary action of the Town Board, with respect to those duties and responsibilities of the Town Board and Town Supervisor existing in the absence of a duly appointed Town Comptroller as set forth in Town Law § 34 and as may be otherwise provided by law. Such professional services shall include, without limitation, the following:
 - a. Consultation, advice and assistance concerning auditing, allowing or rejecting accounts, charges, claims or demands against the Town or improvement districts thereof;
 - b. Consultation, advice and assistance regarding the examining, auditing and certification of accounts and receipts of town officers;
 - c. Consultation, advice and assistance concerning making provision for preparing and publishing or posting lists of all such accounts, charges, claims or demands after the audit or rejection thereof;
 - d. Consultation, advice and assistance concerning auditing and approving certain claims pursuant to Highway Law §§ 284 and 285;
 - e. Consultation, advice and assistance concerning performing any annual audit of the fiscal affairs of each improvement district in said Town operating under Article 13 of the Town Law, if any, and reporting thereon;
 - f. Consultation, advice and assistance to the Supervisor in keeping of separate appropriation accounts and preventing funds or appropriation accounts from being overdrawn; and
 - g. Consultation, advice and assistance to the Supervisor in drawing upon funds or appropriations.
2. The parties agree and acknowledge that notwithstanding Consultant's provision of professional services in the form of consultation, advice and assistance as set forth above, the Town Board and Supervisor retain the authority, duties and obligations imposed upon them in the absence of a duly appointed Town Comptroller under Town Law § 34 and any other applicable provision of law.
3. For the services provided by Consultant, the Town agrees to pay Consultant on an hourly basis at a rate of \$100.00 per hour, with total charges during the term of this Agreement not to exceed \$38,500.00. No payment shall be due to Consultant until Consultant submits a properly completed and executed itemized voucher (hereinafter, the

“Consultant’s claim”) and the Town Board has duly audited and allowed the Consultant’s claim. Consultant agrees to submit a properly completed and executed itemized voucher with invoice on a generally monthly basis. Upon Town Board audit and allowance of Consultant’s claim, payment shall thereafter be made in accordance with the Town’s standard procedures.

4. The term of this Agreement shall begin on January 13, 2022 and shall terminate on March 31, 2022.
5. The parties agree that the Consultant shall provide the professional services as an independent contractor and shall not be acting or determined to be an employee.
6. Notwithstanding anything contained herein to the contrary, this Agreement may be cancelled and terminated by either party upon provision of 48 hours written notice, one to the other, at the addresses set forth above. No such cancellation or termination shall relieve the Town of paying for services rendered by Consultant prior to the effective date of such cancellation or termination.

IN WITNESS WHEREOF, the parties have executed this Agreement this _____ day of January 2022.

TOWN OF ROTTERDAM

By: _____

Mollie A. Collins, Supervisor

PAUL C. SEBESTA

By: _____

Paul C. Sebesta