MEETING OF THE
ROTTERDAM TOWN BOARD

April 24, 2024
7:00 PM
Agenda Review 6:30 PM

CALL TO ORDER
ROLL CALL
PLEDGE OF ALLEGIANCE
SUPERVISOR'S REMARKS: Supervisor Mollie A. Collins
EXECUTIVE SESSION
PROCLAMATIONS
PRESENTATIONS

- Jim Schaefer, Ph.D. Town Historian, "Yantaputchaberg -- New York's First Alpine (downhill) Ski Mountain 1930s" A short story about the Rotterdam Hills.

PUBLIC HEARING

- To recognize the introduction of Introductory Local Law No. __ of 2024; To amend section 266-46, entitled "Schedule VI: Stop Intersections" of the Code of the Town of Rotterdam, for the addition of Stop Signs along the Edgewood Avenue intersections of Kenmore Avenue, Marengo Street, and Delaware Avenue.

PUBLIC COMMENT – PRIVILEGE OF THE FLOOR:
Those members of the public wishing to address the Town Board will be asked to sign in before the meeting is called to order on the sign-in sheets being provided. Speakers will be called to the podium in the order of their signing in. Persons recognized by the Chair to speak during privilege of the floor shall direct his/her comments to the Town Supervisor as Chair of the meeting. Persons granted the privilege of the floor shall first clearly state his/her name and address for the record. Persons so addressing the Chair through the use of a prepared written statement shall submit a copy of the same to the Town Clerk for the purpose of maintaining clear and accurate official minutes of the Town Board meeting.

GENERAL RULES OF PROCEDURE FOR PUBLIC HEARINGS & PRIVILEGE OF THE FLOOR:
Any person recognized by the Town Supervisor to speak during privilege of the floor shall direct his/her comments to the Town Supervisor as chair of the meeting. Any person granted the privilege of the floor shall first clearly state his/her name and address for the record. The purpose of privilege of the floor shall be for speakers to express their views, thoughts and speak freely. Each speaker, who wishes to address the town board, shall have an equal and reasonable opportunity to be heard by the town board. Each speaker shall be afforded a maximum of four (4) minutes to address the town board.

INTRODUCTION OF MOTIONS, ORDERS AND RESOLUTIONS
RESOLUTIONS

179.24 To accept Town Board meeting minutes. *Pg. 9*

180.24 To appoint Sarah Hunt to the position of Confidential Assistant to the Comptroller. *Pg. 43*

181.24 To amend Resolution 18.24 of the year 2024; Appoint Frederick Waller as a Senior Citizens Center backup bus driver. *Pg. 55*

182.24 To accept bid and award contract for On Call Maintenance Contract Services. *Pg. 62*

183.24 To appoint Joel Miller as the Director of the Town of Rotterdam's Jazz Band for the 2024 Summer Concert Series. *Pg. 72*

184.24 To appoint Michael Salamone as the Director of the Town of Rotterdam's Town Band for the 2024 Summer Concert Series. *Pg. 75*

185.24 To negotiate and execute an agreement with Labella Associates for the Philomena Apartments Sewer Connections Sewer District No. 7 Extension No. 2 Project. *Pg. 78*

186.24 To Enact Introductory Local Law No. 7 of 2024; To amend section 266-46, entitled "Schedule VI: Stop Intersections" of the code of the Town of Rotterdam, for the addition of stop signs along the Edgewood Avenue intersections of Kenmore Avenue, Marengo Street, and Delaware Avenue. *Pg. 91*

187.24 To authorize Change Order No. 7 and No. 8 with Bunkoff General Contractors Inc. for the Rotterdam Town Hall Renovations. *Pg.96*

188.24 To Enact Introductory Local Law No. 3 of 2024; To amend chapter 270, Zoning, of the Town Code, for a Change of Zone of approximately ±0.35 acres from Single Family Residential (R-1) to Light Industrial (I-1), located at the corner of Tower Avenue and Chrisler Avenue (tax map no. 59.7-10-1.12), to facilitate the construction of a ±2,000 square foot storage garage. *Pg. 136*

189.24 To recognize the introduction of Introductory Local Law __ of 2024; To amend chapter 270, Zoning, of the Town Code, to reduce the allowable building height in the Main Street/Neighborhood Center (MS/NC) Overlay District; Declare Lead Agency and referring same to the Planning Commission for report and recommendation. *Pg. 168*

ORDERS

1.24 To approve an order calling a public hearing on the Joint Increase and Improvement of the Facilities of Water District No. 3 and Water District No. 4, each in the Town of Rotterdam, Schenectady County, New York. *Pg. 174*

LIAISON REPORTS
MISCELLANEOUS
EXECUTIVE SESSION
ADJOURNMENT
Mollie A. Collins, Supervisor

PUBLIC HEARING

4/24/24

- To recognize the introduction of Introductory Local Law No. __ of 2024; To amend section 266-46, entitled "Schedule VI: Stop Intersections" of the Code of the Town of Rotterdam, for the addition of Stop Signs along the Edgewood Avenue intersections of Kenmore Avenue, Marengo Street, and Delaware Avenue.

ROTTERDAM POLICE DEPARTMENT
UNIFORM DIVISION
TRAFFIC SURVEY

March 20, 2024

TO: Chief Brown, Deputy Chief Male, Lieutenant Collins, Lieutenant Girard

FROM: Sergeant Varrone

RE: Stop signs on Kenmore Ave, Marengo St, and Delaware Ave at the intersection of Edgewood Ave.

COMPLAINT

The Rotterdam Police Department received a traffic related complaint from a resident of the Town of Rotterdam, regarding concerns he has for vehicles not stopping on Kenmore Ave, Marengo St, and Delaware Ave, all at their intersections of Edgewood Ave.

The resident states he and his family have observed on numerous occasions vehicles taking left and right turns off of the mentioned cross streets onto Edgewood Ave, without stopping and almost striking pedestrians walking in the area. The resident further stated he has observed road rage incidents due to the intersections having no traffic control.

SURVEY

A visual traffic survey of the roadways was completed on 03/19/24.

CONCLUSION

In conclusion, I recommend that stop signs be installed at all of the noted intersections. The area has a reasonable amount of vehicular traffic, along with pedestrians, and they are the only intersections that meet Edgewood Avenue that have no traffic control devices. It would further the safety of the community if the town installed stop signs to prevent any right of way issues and accidents from occurring. The stop signs should be installed at the end of Kenmore Ave, Marengo St, and Delaware Ave where they meet with Edgewood Avenue only.

Respectfully Submitted,

Sgt. Anthony Varrone
Traffic Sergeant, Rotterdam Police Department

TOWN OF ROTTERDAM

John F. Kirvin Government Center • 1100 Sunrise Boulevard • Rotterdam, NY 12306
Telephone: 518-355-7575 • Fax: 518-355-7976 • Website: www.rotterdamny.org

LEGISLATIVE REQUEST FORM

DATE: April 4, 2024

TO: Legislative Review Board

FROM: Deputy Chief William Male W. Male

TITLE OF REQUEST: Recommend stop signs be erected on Kenmore Avenue, Marengo Street, and Delaware Avenue at the Edgewood Avenue intersection.

TOWN BOARD MEETING: April 10, 2024

April 10, 2024:	Call for public hearing
April 24, 2024:	Hold public hearing
April 24, 2024:	Adopt local law

Background Information: The Rotterdam Police Department has received traffic related complaints regarding vehicles neglecting to stop on Kenmore Avenue, Marengo Street, and Delaware Avenue, all at their respective intersections with Edgewood Avenue.

Evaluation/Analysis: A visual traffic survey of the roadway was completed on 3/19/2024.

Recommendation(s): Recommend stop signs be erected on Kenmore Avenue, Marengo Street, and Delaware Avenue at the Edgewood Avenue intersection.

Attachment/Document(s): Memorandum prepared by Sergeant Varrone.

Effect(s) on Existing Law(s): 266-46 Schedule VI of the Rotterdam Town Code

LEGISLATION WILL BE PREPARED BY: RPD

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, April 10, 2024, at 7:00 p.m**.,** the following resolution was duly adopted:

RESOLUTION NO. 170.24

TO RECOGNIZE THE INTRODUCTION OF INTRODUCTORY LOCAL LAW NO. __ OF 2024; TO AMEND SECTION 266-46, ENTITLED "SCHEDULE VI: STOP INTERSECTIONS" OF THE CODE OF THE TOWN OF ROTTERDAM, FOR THE ADDITION OF STOP SIGNS ALONG THE EDGEWOOD AVENUE INTERSECTIONS OF KENMORE AVENUE, MARENGO STREET, AND DELAWARE AVENUE AND SCHEDULING A PUBLIC HEARING THEREON

THEREFORE, UPON MOTION OF Supervisor **COLLINS,** seconded by Councilmember **SCHLAG**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby recognizes the introduction of Introductory Local Law No. __ of 2024; To amend section 266-46, entitled "Schedule VI: Stop Intersections" of the Code of the Town of Rotterdam, for the addition of Stop Signs along the Edgewood Avenue intersections of Kenmore Avenue, Marengo Street, and Delaware Avenue.

SECTION 2. The Town Board of the Town of Rotterdam hereby authorizes the Town Clerk to publish in the official newspaper of the Town of Rotterdam not less than ten (10) days prior to the date designated for the public hearing provided for hereby the following notice:

TOWN OF ROTTERDAM
NOTICE OF HEARING

PLEASE TAKE NOTICE: That the Town Board of the Town of Rotterdam will hold a public hearing at the John F. Kirvin Government Center, Town Hall, 1100 Sunrise Boulevard, Rotterdam, New York 12306 at 7:00p.m. on the 24th day of April, 2024 for the following purpose:

> To recognize the introduction of Introductory Local Law No. __ of 2024; To amend section 266-46, entitled "Schedule VI: Stop Intersections" of the Code of the Town of Rotterdam, for the addition of Stop Signs along the Edgewood Avenue intersections of Kenmore Avenue, Marengo Street, and Delaware Avenue.

BY ORDER OF THE ROTTERDAM TOWN BOARD
DIANE M. MARCO, TOWN CLERK

DATED: April 10, 2024
Daily Gazette: Please publish once on April 12, 2024
Town Clerk
Post

SECTION 3. This resolution shall become effective April 10, 2024.

DATED: April 10, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	**X**		
Mastroianni	**X**		
Gallucci	**X**		
Schlag	**X**		
Collins	**X**		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Meeting of the Town of Rotterdam on April 10, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 12, 2024.

Diane M. Marco

Diane M. Marco, Town Clerk

TOWN OF ROTTERDAM
Office Of The Town Clerk
Schenectady, County, NY

RESOLUTION 179.24

TO ACCEPT TOWN BOARD MEETING MINUTES

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby adopts the minutes of the Town Board Meeting of April 10, 2024 as attached.

SECTION 2. This resolution shall become effective April 24, 2024

DATED: April 24, 2024

NAME	AYES	NOES	ABSTAIN
Dodson			
Mastroianni			
Gallucci			
Schlag			
Collins			

TOWN OF ROTTERDAM

John F. Kirvin Government Center • 1100 Sunrise Boulevard • Rotterdam, NY 12306
Telephone: 518-355-7575 • Fax: 518-355-7976 • Website: www.rotterdamny.org

LEGISLATIVE REQUEST FORM

DATE: April 15, 2024
TO**:** Mollie A. Collins, Supervisor

FROM: Diane M. Marco, Town Clerk

TITLE OF LEGISLATIVE REQUEST: To adopt meeting minutes the Town Board Meeting of April 10, 2024.

TO BE PLACED ON TOWN BOARD AGENDA OF: April 24, 2024.

TO BE PLACED ON TOWN BOARD MEETING OF**:** April 24, 2024.

Background Information: Attached. To adopt the Town Board Meeting of April 10, 2024.

Evaluation/Analysis: N/A

Recommendation(s): To place on Town Board agenda and Town Board meeting of April 24, 2024.

Attachment/Document(s): Attached

Compliance with Purchasing Policy: N/A

Effect(s) on Existing Law(s): N/A

LEGISLATION WAS PREPARED BY: Town Clerk Diane M. Marco

TOWN OF ROTTERDAM

DIANE M. MARCO

Town Clerk

John F. Kirvin Government Center * 1100 Sunrise Boulevard * Rotterdam, NY 12306
Telephone: (518) 355-7575 Ext: 352 * Fax: (518)355-7837* Website: www.rotterdamny.org
Email * dmarco@rotterdamny.org

April 12, 2024

Certified Resolutions: #164.24-#178.24 for the year 2024 was duly adopted at the Town Board Meeting held at J.F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, NY 12306 that was held Wednesday, April 10, 2024 at 7:00 p.m**.** The Town Board Agenda Meeting started at approximately 6:35 p.m. and was adjourned at approximately 6:47 p.m. by Councilmember Dodson and seconded by Councilmember Gallucci. All agreed to adjourn the Town Board Agenda Meeting. The Town Board Meeting started at approximately 7:00 p.m. Motion #28 was made by Councilmember Dodson and seconded by Councilmember Mastroianni. Motion #29 was made by Councilmember Dodson and seconded by Supervisor Collins. Motion #30 was made by Councilmember Dodson and seconded by Councilmember Gallucci. Motion #31 was made by Councilmember Dodson and seconded by Councilmember Mastroianni. Motion #32 was made by Councilmember Mastroianni and seconded by Councilmember Schlag. Motion #33 to go into executive session at approximately 8:31 p.m. was made by Councilmember Mastroianni and seconded by Councilmember Gallucci. Motion #34 was made by Councilmember Mastroianni and seconded by Councilmember Schlag to exit executive session at approximately 10:28. Motion #35 was made by Councilmember Mastroianni and seconded by Councilmember Dodson. The Town Board meeting adjourned at approximately 10:30pm. All agreed to adjourn the Town Board Meeting.

All Councilmembers were present

Diane M. Marco

Diane M. Marco, Town Clerk

MEETING OF THE
ROTTERDAM TOWN BOARD

April 10, 2024
7:00 PM
Agenda Review 6:30 PM

CALL TO ORDER
ROLL CALL
PLEDGE OF ALLEGIANCE
SUPERVISOR'S REMARKS: Supervisor Mollie A. Collins
EXECUTIVE SESSION
PROCLAMATIONS
PRESENTATIONS
PUBLIC HEARING

- To recognize the introduction of Introductory Local Law ___ of 2024; a Change of Zone request on ±1.86 acres from Single Family Residential (R-1) and Retail Business (B-1) to General Business (B-2) to facilitate the construction of a ±3,975 square foot Stewart's Convenience Store with four (4) fueling islands. Property is located at Highbridge Road, Mercer Street, and Sherman Street and comprises 5 parcels of property known as Tax Map No. 59.16-2-10, 59.16-2-9.2, 59.16-2-9.1, 59.16-2-40.2 and 59.16-2-40.1. *(Pg. 5*)
  PUBLIC HEARING CLOSED

  For the enactment of Introductory Local Law No. __ of 2024; To establish a six (6) month extension to Local Law 8 of 2023 which established a six (6) month moratorium prohibiting Battery Energy Storage System installations with in the Town of Rotterdam. *(Pg. 111)* **PUBLIC HEARING CLOSED**

- For the enactment of Introductory Local Law No. __ of 2024; To establish a six (6) month extension to Local Law 9 of 2023 which established a six (6) month moratorium prohibiting wind generation system installations with in the Town of Rotterdam. *(Pg. 123)*
  PUBLIC HEARING CLOSED

PUBLIC COMMENT – PRIVILEGE OF THE FLOOR:
Those members of the public wishing to address the Town Board will be asked to sign in before the meeting is called to order on the sign-in sheets being provided. Speakers will be called to the podium in the order of their signing in. Persons recognized by the Chair to speak during privilege of the floor shall direct his/her comments to the Town Supervisor as Chair of the meeting. Persons granted the privilege of the floor shall first clearly state his/her name and address for the record. Persons so addressing the Chair through the use of a prepared written statement shall submit a

copy of the same to the Town Clerk for the purpose of maintaining clear and accurate official minutes of the Town Board meeting.

GENERAL RULES OF PROCEDURE FOR PUBLIC HEARINGS & PRIVILEGE OF THE FLOOR:

Any person recognized by the Town Supervisor to speak during privilege of the floor shall direct his/her comments to the Town Supervisor as chair of the meeting. Any person granted the privilege of the floor shall first clearly state his/her name and address for the record. The purpose of privilege of the floor shall be for speakers to express their views, thoughts and speak freely. Each speaker, who wishes to address the town board, shall have an equal and reasonable opportunity to be heard by the town board. Each speaker shall be afforded a maximum of four (4) minutes to address the town board.

INTRODUCTION OF MOTIONS, ORDERS AND RESOLUTIONS
RESOLUTIONS

MOTIONS

28.24 I make a motion to table Resolution 165.24.

29.24 I make a motion to add Resolution 178.24 to the agenda.

30.24 I make a motion to close the Public Hearing #1**.**

31.24 I make a motion to close the Public Hearing #2**.**

32.24 I make a motion to close the Public Hearing #3**.**

33.24 I make a motion to go into executive session.

34.24 I make a motion to exit executive session.

35.24. I make a motion to adjourn the Town Board Meeting.

RESOLUTIONS

164.24 To accept Town Board meeting minutes. *(Pg. 135)*

165.24 To appoint Sarah Hunt to the position of Confidential Assistant to the Comptroller. *(Pg. 175)* **Tabled**

166.24 To accept revenue for Town Clerk's office for March 2024. *(Pg. 183)*

167.24 To authorize Change Order No. 2 and 3 with Empire Electric NY LLC for the Rotterdam Town Hall Renovations. *(Pg. 188)*

168.24 To authorize Change Order No. 3 with John W. Danforth Company for the Rotterdam Town Hall Renovations. *(Pg. 200)*

169.24 To authorize Change Order No. 6 with Bunkoff General Contractors Inc. for the Rotterdam Town Hall Renovations. *(Pg. 210)*

170.24 To recognize the introduction of Introductory Local Law No. __ of 2024; To amend section 266-46, entitled "Schedule VI: Stop Intersections" of the code of the Town of Rotterdam, for the addition of stop signs along the Edgewood Avenue intersections of Kenmore Avenue, Marengo Street, and Delaware Avenue and scheduling a public hearing thereon. *(Pg. 224)*

171.24 To approve the change of business hours at Town Hall. *(Pg. 228)*

172.24 To authorize the purchase an I-Mop XL Plus machine for the Senior Citizens Center. *(Pg. 230)*

173.24 To Enact Introductory Local Law No. 5 of 2024; To establish a six (6) month extension to Local Law 8 of 2023 which established a six (6) month moratorium prohibiting battery energy storage system installations with in the Town of Rotterdam. *(Pg. 233)*

174.24 To Enact Introductory Local Law No. 6 of 2024; To establish a six (6) month extension to Local Law 9 of 2023 which established a six (6) month moratorium prohibiting wind generation system installations with in the Town of Rotterdam. *(Pg. 243)*

175.24 To approve budget transfers to the 2024 budget. *(Pg. 253)*

176.24 To adopt the factual findings contained in the report of personnel matter 02282024. *(Pg. 256)*

177.24 To declare computer equipment and accessories obsolete. *(Pg. 257)*

178.24 To appoint Keith Ruggiero to the position of Purchasing Coordinator. *(Pg. 260)*

LIAISON REPORTS
MISCELLANEOUS
EXECUTIVE SESSION

- Pursuant to Board Members requesting executive session to discuss their proposed litigation concerning the Super 8 Motel.

ADJOURNMENT
Mollie A. Collins, Supervisor

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, April 10, 2024, at 7:00 p.m., the following motion passed:

MOTION 28.24

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **MASTROIANNI**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. I make a motion to table Resolution 165.24.

SECTION 2. This motion shall become effective April 10, 2024.

DATED: April 10, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York**, DO HEREBY CERTIFY** that the foregoing motion was approved by the Town Board of the Town of Rotterdam on April 10, 2024 and that the foregoing motion is a true and correct transcript of the original motion and of the whole thereof and that said motion is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 12, 2024.

Diane M. Marco

Diane M. Marco, Town Clerk

TOWN OF ROTTERDAM
Office of the Town Clerk
Schenectady, County, N.Y.

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, April 10, 2024, at 7:00 p.m., the following motion passed:

MOTION 29.24

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Supervisor **COLLINS**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. I make a motion to add Resolution 178.24 to the agenda.

SECTION 2. This motion shall become effective April 10, 2024.

DATED: April 10, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York**, DO HEREBY CERTIFY** that the foregoing motion was approved by the Town Board of the Town of Rotterdam on April 10, 2024 and that the foregoing motion is a true and correct transcript of the original motion and of the whole thereof and that said motion is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 12, 2024.

Diane M. Marco

Diane M. Marco, Town Clerk

TOWN OF ROTTERDAM
Office of the Town Clerk
Schenectady, County, N.Y.

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, April 10, 2024, at 7:00 p.m., the following motion passed:

MOTION 30.24

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **GALLUCCI**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. I make a motion to close the Public Hearing #1**.**

SECTION 2. This motion shall become effective April 10, 2024.

DATED: April 10, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York**, DO HEREBY CERTIFY** that the foregoing motion was approved by the Town Board of the Town of Rotterdam on April 10, 2024 and that the foregoing motion is a true and correct transcript of the original motion and of the whole thereof and that said motion is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 12, 2024.

Diane M. Marco

Diane M. Marco, Town Clerk

TOWN OF ROTTERDAM
Office of the Town Clerk
Schenectady, County, N.Y.

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, April 10, 2024, at 7:00 p.m., the following motion passed:

MOTION 31.24

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **MASTROIANNI**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. I make a motion to close the Public Hearing #2.

SECTION 2. This motion shall become effective April 10, 2024.

DATED: April 10, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York**, DO HEREBY CERTIFY** that the foregoing motion was approved by the Town Board of the Town of Rotterdam on April 10, 2024 and that the foregoing motion is a true and correct transcript of the original motion and of the whole thereof and that said motion is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 12, 2024.

Diane M. Marco

Diane M. Marco, Town Clerk

TOWN OF ROTTERDAM
Office of the Town Clerk
Schenectady, County, N.Y.

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, April 10, 2024, at 7:00 p.m., the following motion passed:

MOTION 32.24

THEREFORE, UPON MOTION OF Councilmember **MASTROIANNI**, seconded by Councilmember **SCHLAG**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. I make a motion to close the Public Hearing #3.

SECTION 2. This motion shall become effective April 10, 2024.

DATED: April 10, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York**, DO HEREBY CERTIFY** that the foregoing motion was approved by the Town Board of the Town of Rotterdam on April 10, 2024 and that the foregoing motion is a true and correct transcript of the original motion and of the whole thereof and that said motion is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 12, 2024.

Diane M. Marco

Diane M. Marco, Town Clerk

TOWN OF ROTTERDAM
Office of the Town Clerk
Schenectady, County, N.Y.

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, April 10, 2024, at 7:00 p.m., the following motion passed:

MOTION 33.24

THEREFORE, UPON MOTION OF Councilmember **MASTROIANNI**, seconded by Councilmember **GALLUCCI**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. I make a motion to go into executive session.

SECTION 2. This motion shall become effective April 10, 2024.

DATED: April 10, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York**, DO HEREBY CERTIFY** that the foregoing motion was approved by the Town Board of the Town of Rotterdam on April 10, 2024 and that the foregoing motion is a true and correct transcript of the original motion and of the whole thereof and that said motion is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 12, 2024.

Diane M. Marco

Diane M. Marco, Town Clerk

TOWN OF ROTTERDAM
Office of the Town Clerk
Schenectady, County, N.Y.

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, April 10, 2024, at 7:00 p.m., the following motion passed:

MOTION 34.24

THEREFORE, UPON MOTION OF Councilmember **MASTROIANNI**, seconded by Councilmember **SCHLAG**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. I make a motion to exit executive session.

SECTION 2. This motion shall become effective April 10, 2024.

DATED: April 10, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York**, DO HEREBY CERTIFY** that the foregoing motion was approved by the Town Board of the Town of Rotterdam on April 10, 2024 and that the foregoing motion is a true and correct transcript of the original motion and of the whole thereof and that said motion is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 12, 2024.

Diane M. Marco

Diane M. Marco, Town Clerk

TOWN OF ROTTERDAM
Office of the Town Clerk
Schenectady, County, N.Y.

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, April 10, 2024, at 7:00 p.m., the following motion passed:

MOTION 35.24

THEREFORE, UPON MOTION OF Councilmember **MASTROIANNI**, seconded by Councilmember **DODSON**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. I make a motion to adjourn the Town Board Meeting.

SECTION 2. This motion shall become effective April 10, 2024.

DATED: April 10, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York**, DO HEREBY CERTIFY** that the foregoing motion was approved by the Town Board of the Town of Rotterdam on April 10, 2024 and that the foregoing motion is a true and correct transcript of the original motion and of the whole thereof and that said motion is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 12, 2024.

Diane M. Marco

Diane M. Marco, Town Clerk

TOWN OF ROTTERDAM
Office of the Town Clerk
Schenectady, County, N.Y.

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, April 10, 2024, at 7:00 p.m**.,** the following resolution was duly adopted:

RESOLUTION NO. 164.24

TO ACCEPT TOWN BOARD MEETING MINUTES

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **GALLUCCI**,
BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby adopts the minutes of the Town Board Meeting of March 27, 2024 as attached.

SECTION 2. This resolution shall become effective April 10, 2024

DATED: April 10, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	**X**		
Mastroianni	**X**		
Gallucci	**X**		
Schlag	**X**		
Collins	**X**		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Meeting of the Town of Rotterdam on April 10, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 12, 2024.

Diane M. Marco

Diane M. Marco, Town Clerk

TOWN OF ROTTERDAM
Office of the Town Clerk
Schenectady, County NY

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, April 10, 2024, at 7:00 p.m**.,** the following resolution was tabled:

RESOLUTION NO. 165.24 TABLED

TO APPOINT SARAH HUNT TO THE POSITION OF CONFIDENTIAL ASSISTANT TO THE COMPTROLLER

THEREFORE, UPON MOTION OF Councilmember **DODSON,** seconded by Councilmember **MASTROIANNI,**

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. Sarah Hunt of Middleburgh, New York is hereby appointed to the position of Confidential Assistant to the Comptroller, full time, with full employee benefits and subject to pre-employment background checks, at an annual salary of $63,000.00, with a yearly performance review, based upon a 35-hour work week, with ten and one half (10 ½) of those hours being off premises, commencing April 11, 2024.

SECTION 2. Sarah Hunt shall receive all of the benefits afforded CSEA members, excluding annual C.O.L.A.'s and the ability to earn overtime and/or compensatory time.

SECTION 3. This resolution shall become effective April 10, 2024.

DATED: April 10, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	**X**		
Mastroianni	**X**		
Gallucci	**X**		
Schlag	**X**		
Collins	**X**		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was tabled by the Town Board Meeting of the Town of Rotterdam on April 10, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 12, 2024.

Diane M. Marco

Diane M. Marco, Town Clerk

TOWN OF ROTTERDAM
Office of the Town Clerk
Schenectady, County, NY

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, April 10, 2024, at 7:00 p.m**.,** the following resolution was duly adopted:

RESOLUTION NO. 166.24

TO ACCEPT REVENUE FOR TOWN CLERK'S OFFICE FOR MARCH 2024

THEREFORE, UPON MOTION OF Councilmember **MASTROIANNI,** seconded by Councilmember **GALLUCCI,**
BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Clerk's report for the month of March 2024, has been placed on file and the Town Clerk's check in the amount of three thousand eight hundred ninety-nine dollars and 31/100 ($3,899.31) has been submitted to the Supervisor for deposit.

SECTION 2. This resolution shall become effective April 10, 2024

DATED: April 10, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	**X**		
Mastroianni	**X**		
Gallucci	**X**		
Schlag	**X**		
Collins	**X**		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Meeting of the Town of Rotterdam on April 10, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 12, 2024.

Diane M. Marco

Diane M. Marco, Town Clerk

TOWN OF ROTTERDAM
Office Of The Town Clerk
Schenectady, County, NY

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, April 10, 2024, at 7:00 p.m**.,** the following resolution was duly adopted:

RESOLUTION NO. 167.24

TO AUTHORIZE CHANGE ORDER NO. 2 AND 3 WITH EMPIRE ELECTRIC NY LLC FOR THE ROTTERDAM TOWN HALL RENOVATIONS

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **SCHLAG,**
BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute Change Order No. 2 and No. 3 with Empire Electric NY LLC, located at PO Box 13082, Albany, New York 12212, for the Rotterdam Town Hall Renovations, Contract 3 – Electrical Construction, to disconnect existing damaged exhaust fan 09 and reconnect newly installed exhaust fan 09, for a cost increase of two hundred ninety six and 28/100 ($296.28) dollars, and to install an exterior GFCI receptacle at the lower roof near the window adjacent the elevator, for a cost increase of six hundred fifty eight and 79/100 ($658.79) dollars, for a new contract sum totaling one hundred seventeen thousand, eight hundred forty seven and 61/100 ($117,847.61) dollars.

SECTION 2. This resolution shall become effective April 10, 2024.

DATED: April 10, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	**X**		
Mastroianni	**X**		
Gallucci	**X**		
Schlag	**X**		
Collins	**X**		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Meeting of the Town of Rotterdam on April 10, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 12, 2024.

Diane M. Marco

Diane M. Marco, Town Clerk



At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, April 10, 2024, at 7:00 p.m**.,** the following resolution was duly adopted:

RESOLUTION NO. 168.24
TO AUTHORIZE CHANGE ORDER NO. 3 WITH JOHN W. DANFORTH COMPANY FOR THE ROTTERDAM TOWN HALL RENOVATIONS

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **GALLUCCI**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute Change Order No. 3 with John W. Danforth, located at 5 Liebich Lane, Halfmoon, NY 12065, for the Rotterdam Town Hall Renovations, Contract 2 – Mechanical Construction, replace damaged exhaust fan 09, for a cost increase of three thousand four hundred seventy seven and 22/100 ($3,477.22) dollars, and a new contract sum totaling one hundred eighty six thousand, six hundred sixty seven and 81/100 ($186,667.81) dollars.

SECTION 2. This resolution shall become effective April 10, 2024.

DATED: April 10, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	**X**		
Mastroianni	**X**		
Gallucci	**X**		
Schlag	**X**		
Collins	**X**		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Meeting of the Town of Rotterdam on April 10, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 12, 2024.

Diane M. Marco

Diane M. Marco, Town Clerk

TOWN OF ROTTERDAM Office Of The Town Clerk Schenectady, County, N.Y.

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, April 10, 2024, at 7:00 p.m**.,** the following resolution was duly adopted:

RESOLUTION NO. 169.24

TO AUTHORIZE CHANGE ORDER NO. 6 WITH BUNKOFF GENERAL CONTRACTORS INC. FOR THE ROTTERDAM TOWN HALL RENOVATIONS

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **GALLUCCI**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute Change Orders No. 6 with Bunkoff General Contractors Inc, located at 790 Watervliet Shaker Road, Latham, NY 12110, for the Rotterdam Town Hall Renovations, Contract 1 – General Construction, for a cost increase of $937.00 for the patching and repair of existing gypsum wallboard, remove and support RGDs and remove/replace damaged insulation, for a new contract sum totaling one million, one hundred fifty four thousand, one hundred ninety eight and 00/100 ($1,154,198.00) dollars.

SECTION 2. This resolution shall become effective April 10, 2024.

DATED: April 10, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	**X**		
Mastroianni	**X**		
Gallucci	**X**		
Schlag	**X**		
Collins	**X**		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Meeting of the Town of Rotterdam on April 10, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 12, 2024.

Diane M. Marco

Diane M. Marco, Town Clerk

TOWN OF ROTTERDAM
Office Of The Town Clerk
Schenectady, County, NY

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, April 10, 2024, at 7:00 p.m**.,** the following resolution was duly adopted:

RESOLUTION NO. 170.24

TO RECOGNIZE THE INTRODUCTION OF INTRODUCTORY LOCAL LAW NO. __ OF 2024; TO AMEND SECTION 266-46, ENTITLED "SCHEDULE VI: STOP INTERSECTIONS" OF THE CODE OF THE TOWN OF ROTTERDAM, FOR THE ADDITION OF STOP SIGNS ALONG THE EDGEWOOD AVENUE INTERSECTIONS OF KENMORE AVENUE, MARENGO STREET, AND DELAWARE AVENUE AND SCHEDULING A PUBLIC HEARING THEREON

THEREFORE, UPON MOTION OF Supervisor **COLLINS,** seconded by Councilmember **SCHLAG**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby recognizes the introduction of Introductory Local Law No. __ of 2024; To amend section 266-46, entitled "Schedule VI: Stop Intersections" of the Code of the Town of Rotterdam, for the addition of Stop Signs along the Edgewood Avenue intersections of Kenmore Avenue, Marengo Street, and Delaware Avenue.

SECTION 2. The Town Board of the Town of Rotterdam hereby authorizes the Town Clerk to publish in the official newspaper of the Town of Rotterdam not less than ten (10) days prior to the date designated for the public hearing provided for hereby the following notice:

TOWN OF ROTTERDAM
NOTICE OF HEARING

PLEASE TAKE NOTICE: That the Town Board of the Town of Rotterdam will hold a public hearing at the John F. Kirvin Government Center, Town Hall, 1100 Sunrise Boulevard, Rotterdam, New York 12306 at 7:00p.m. on the 24th day of April, 2024 for the following purpose:

> To recognize the introduction of Introductory Local Law No. __ of 2024; To amend section 266-46, entitled "Schedule VI: Stop Intersections" of the Code of the Town of Rotterdam, for the addition of Stop Signs along the Edgewood Avenue intersections of Kenmore Avenue, Marengo Street, and Delaware Avenue.

BY ORDER OF THE ROTTERDAM TOWN BOARD
DIANE M. MARCO, TOWN CLERK

DATED: April 10, 2024
Daily Gazette: Please publish once on April 12, 2024
Town Clerk
Post

SECTION 3. This resolution shall become effective April 10, 2024.

DATED: April 10, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	**X**		
Mastroianni	**X**		
Gallucci	**X**		
Schlag	**X**		
Collins	**X**		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Meeting of the Town of Rotterdam on April 10, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 12, 2024.

Diane M. Marco

Diane M. Marco, Town Clerk

TOWN OF ROTTERDAM
Office Of The Town Clerk
Schenectady, County, NY

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, April 10, 2024, at 7:00 p.m**.,** the following resolution was duly adopted:

RESOLUTION NO. 171.24

TO APPROVE THE CHANGE OF BUSINESS HOURS AT TOWN HALL

THEREFORE, UPON MOTION OF Councilmember **GALLUCCI,** seconded by Councilmember **SCHLAG,**

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby approves the business hours of Town Hall in each department to be 8:00 a.m. to 4:00 p.m. commencing May 1st, 2024, and to remain in effect for each calendar year to follow.

SECTION 2. This resolution shall be effective April 10, 2024

DATED: April 10, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	**X**		
Mastroianni	**X**		
Gallucci	**X**		
Schlag	**X**		
Collins	**X**		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Meeting of the Town of Rotterdam on April 10, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 12, 2024.

Diane M. Marco

Diane M. Marco, Town Clerk

TOWN OF ROTTERDAM
Office Of The Town Clerk
Schenectady, County, NY

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, April 10, 2024, at 7:00 p.m**.,** the following resolution was duly adopted:

RESOLUTION NO. 172.24

TO AUTHORIZE THE PURCHASE AN I-MOP XL PLUS MACHINE FOR THE SENIOR CITIZENS CENTER

THEREFORE, UPON MOTION OF Councilmember **DODSON,** seconded by Councilmember **SCHLAG,**

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the purchase of one (1) I-Mop XL Plus w/battery & charger auto disk scrubber from Hill & Markes Inc., located at 1997 State Highway 5S, Amsterdam, New York 12010, for the amount not to exceed five thousand forty-seven and 02/100 ($5,047.02) dollars.

SECTION 2. This resolution shall become effective April 10, 2024.

DATED: April 10, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	**X**		
Mastroianni	**X**		
Gallucci	**X**		
Schlag	**X**		
Collins	**X**		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Meeting of the Town of Rotterdam on April 10, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 12, 2024.

Diane M. Marco

Diane M. Marco, Town Clerk

TOWN OF ROTTERDAM Office of The Town Clerk Schenectady, County NY

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, April 10, 2024, at 7:00 p.m**.,** the following resolution was duly adopted:

RESOLUTION NO. 173.24

TO ENACT INTRODUCTORY LOCAL LAW NO. 5 OF 2024; TO ESTABLISH A SIX (6) MONTH EXTENSION TO LOCAL LAW 8 OF 2023 WHICH ESTABLISHED A SIX (6) MONTH MORATORIUM PROHIBITING BATTERY ENERGY STORAGE SYSTEM INSTALLATIONS WITH IN THE TOWN OF ROTTERDAM

THEREFORE, UPON MOTION OF Councilmember **SCHLAG**, seconded by Councilmember **GALLUCCI**,
BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board hereby enacts Introductory Local Law No. 5 of 2024.

SECTION 2. The Town Clerk is directed, following consultation with the Attorney to the Town, to file said Local Law in final form with the New York State Department of State.

SECTION 3. This resolution shall become effective April 10, 2024.

DATED: April 10, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Meeting of the Town of Rotterdam on April 10, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 12, 2024.

Diane M. Marco

Diane M. Marco, Town Clerk

TOWN OF ROTTERDAM
Office Of The Town Clerk
Schenectady, County, NY

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, April 10, 2024, at 7:00 p.m**.,** the following resolution was duly adopted:

RESOLUTION NO. 174.24

TO ENACT INTRODUCTORY LOCAL LAW NO. 6 OF 2024; TO ESTABLISH A SIX (6) MONTH EXTENSION TO LOCAL LAW 9 OF 2023 WHICH ESTABLISHED A SIX (6) MONTH MORATORIUM PROHIBITING WIND GENERATION SYSTEM INSTALLATIONS WITH IN THE TOWN OF ROTTERDAM

THEREFORE, UPON MOTION OF Councilmember **GALLUCCI**, seconded by Councilmember **SCHLAG,**

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board hereby enacts Introductory Local Law No. 6 of 2024.

SECTION 2. The Town Clerk is directed, following consultation with the Attorney to the Town, to file said Local Law in final form with the New York State Department of State.

SECTION 3. This resolution shall become effective April 10, 2024.

DATED: April 10, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Meeting of the Town of Rotterdam on April 10, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 12, 2024.

Diane M. Marco

Diane M. Marco, Town Clerk

TOWN OF ROTTERDAM Office of the Town Clerk Schenectady, County, N.Y.

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, April 10, 2024, at 7:00 p.m**.,** the following resolution was duly adopted:

RESOLUTION NO. 175.24

TO APPROVE BUDGET TRANSFERS TO THE 2024 BUDGET

THEREFORE, UPON MOTION OF Councilmember **GALLUCCI**, seconded by Supervisor **COLLINS**,
BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. Pursuant to Section 36 of the General Municipal Law of the State of New York and Sections 102, 112 and 113 of Town Law of the State of New York, regarding the Uniform System of Accounts, the following transfers to the various accounts for **2024** are hereby audited and approved:

Fund	***Account No.***		***Title***	***Amount***
W5	W58340 4889	FROM:	Backfill/Pavement Repair	-4,655.00
W5	W58340 4888	INTO:	Lg Diameter Main Repair	+4,655.00
General	A1620 4601	FROM:	Preventive Main & Supply	-205.50
Hwy	DA5142 4713	INTO:	Hwy Salt	+205.50
General	A1440 4850	FROM:	Engineering Consultant	-12,000.00
General	A1315 105004	FROM:	Payroll Audit Clerk	-52,095.00
General	A1315 120004	FROM:	Acct. Pay/Rec Clerk	-2,214.00
General	A1315 160004	FROM:	Clerical Asst. PT.	-8,810.00
General	A1315 100004	INTO:	Comptroller	+16,653.00
General	A1315 130004	INTO:	Confidential Asst.	+45,447.00
General	A1315 110004	INTO:	Persn.& Ben. Admin.	+6,513.00
General	A1315 140004	INTO:	Sr. Acct. Specialist	+476.00
General	A1315 150004	INTO:	Payroll Audit Clerk	+6,030.00

SECTION 2. This resolution shall become effective April 10, 2024.

DATED: April 10, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni	X		
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Meeting of the Town of Rotterdam on April 10, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 12, 2024.

Diane M. Marco

Diane M. Marco, Town Clerk



At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, April 10, 2024, at 7:00 p.m**.,** the following resolution was duly adopted:

RESOLUTION NO. 176.24

TO ADOPT THE FACTUAL FINDINGS CONTAINED IN THE REPORT OF PERSONNEL MATTER 02282024

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **GALLUCCI**,
BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby adopts the factual findings contained in the report on personnel matter 02282024.

SECTION 2. This resolution shall become effective April 10, 2024.

DATED: April 10, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	**X**		
Mastroianni	**X**		
Gallucci	**X**		
Schlag	**X**		
Collins	**X**		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Meeting of the Town of Rotterdam on April 10, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 12, 2024.

Diane M. Marco
Diane M. Marco, Town Clerk

TOWN OF ROTTERDAM
Office of the Town Clerk
Schenectady, County NY

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, April 10, 2024, at 7:00 p.m**.,** the following resolution was duly adopted:

RESOLUTION NO. 177.24

TO DECLARE COMPUTER EQUIPMENT AND ACCESSORIES OBSOLETE

THEREFORE, UPON MOTION OF Councilmember **GALLUCCI**, seconded by Supervisor **COLLINS**,
BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board, of the Town of Rotterdam, on the advice and recommendation of the I.T. Project Manager and Support Liaison, hereby declares the following equipment obsolete and no longer needed by the Town and authorizes their proper disposal:

- CCTV system and camera, working.
- Hewlitt-Packard DesignJet 1050C plus 10 print cartridges.
- Cisco PIX 515E Firewall (End-Of-Life, End-Of-Service)
- Cisco ASA 5505 ASA (EOL, EOS)
- Cisco ASA 5506-X (EOL, EOS)
- NETGEAR ProSafe VPN firewall model FVS114 (EOL,EOS)
- APC AP9254-keyboard video mouse switch (EOL, EOS)
- Cisco Catalyst 2950 Series WS-C2950T-24 switch.
- Cisco Catalyst 3550 Series WS-C3550-24-SMI switch
- Barracuda Web Filter 310 BYF310a
- Brother IntelliFAX model 4100e fax machine, working.
- Nine (9) Rack-sized API Back-UPS batteries
- Four (4) PC-sized API Back-UPS batteries
- Stainless steel racks, cable management and slider supports for components unused in server rack.

SECTION 2. This resolution shall become effective April 10, 2024.

DATED: April 10, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	**X**		
Mastroianni	**X**		
Gallucci	**X**		
Schlag	**X**		
Collins	**X**		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Meeting of the Town of Rotterdam on April 10, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 12, 2024.

Diane M. Marco

Diane M. Marco, Town Clerk



At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, April 10, 2024, at 7:00 p.m**.,** the following resolution was duly adopted:

RESOLUTION NO. 178.24

TO APPOINT KEITH RUGGIERO TO THE POSITION OF PURCHASING COORDINATOR

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **MASTROIANNI**,
BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. Keith Ruggiero, of Rotterdam, New York 12303, is hereby appointed to the position of Purchasing Coordinator, full time, provisionary, with full employee benefits, and subject to pre-employment background checks, at an annual salary of fifty-three thousand four hundred thirty-nine and 49/100 ($53,439.49) dollars, commencing April 29, 2024.

SECTION 2. This resolution shall become effective April 10, 2024.

DATED: April 10, 2024

NAME	AYES	NOES	ABSTAIN
Dodson	**X**		
Mastroianni	**X**		
Gallucci	**X**		
Schlag	**X**		
Collins	**X**		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board Meeting of the Town of Rotterdam on April 10, 2024, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 12, 2024.

Diane M. Marco
Diane M. Marco, Town Clerk

TOWN OF ROTTERDAM
Office of The Town Clerk
Schenectady, County NY

RESOLUTION NO. 180.24

TO APPOINT SARAH HUNT TO THE POSITION OF CONFIDENTIAL ASSISTANT TO THE COMPTROLLER

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. Sarah Hunt of Middleburgh, New York is hereby appointed to the position of Confidential Assistant to the Comptroller, full time, with full employee benefits, at an annual starting salary of $63,000.00, with a yearly performance review, based upon a 35-hour work week, with ten and one half (10 ½) of those hours being off premises, commencing April 29, 2024.

SECTION 2. Sarah Hunt shall receive all of the benefits afforded CSEA members, excluding annual C.O.L.A.'s and the ability to earn overtime and/or compensatory time.

SECTION 3. This position is in the exempt classification. The appointment is by the Town Board and will serve at the pleasure of Town Board.

SECTION 4. The offer of employment is contingent upon the results of a background check.

SECTION 5. This resolution shall become effective April 24, 2024.

DATED: April 24, 2024

NAME	AYES	NOES	ABSTAIN
Dodson			
Mastroianni			
Gallucci			
Schlag			
Collins			

TOWN OF ROTTERDAM

John F. Kirvin Government Center • 1100 Sunrise Boulevard • Rotterdam, NY 12306
Telephone: 518-355-7575 • Fax: 518-355-7976 • Website: www.rotterdamny.org

LEGISLATIVE REQUEST FORM

DATE: April 16, 2024

TO: Town Board

FROM: Mollie Collins, Supervisor

TITLE OF REQUEST: Appoint Sarah Hunt to the position of Confidential Assistant to the Comptroller (see attached, Job description and County Civil Service Meeting Minutes dated December 19, 2023)

TOWN BOARD MEETING: April 24, 2024

Background Information: Ms. Hunt was previously employed by the Town of Rotterdam as an Account Clerk/Payroll Audit Clerk. She has experience in many aspects of municipal accounting.

Evaluation/Analysis: Ms. Hunt would be an asset to the Comptroller's Office. Her experience with payroll, retirement, payables and other financial records and reports will increase the effectiveness of the department.

Recommendation(s): Appointment of Sarah Hunt to the position of Confidential Assistant to the Comptroller.

Attachment/Document(s): Civil Service Application, Job description, County Civil Service Commission meeting minutes of December 19, 2023.

Compliance with Purchasing Policy: N/A

Effect(s) on Existing Law(s): N/A

LEGISLATION WILL BE PREPARED BY: Supervisors Office

Schenectady County is an Equal Opportunity Employer. Schenectady County does not unlawfully discriminate in employment because of age, race, creed, color, national origin, sex, sexual orientation, disability, marital status, arrest and/or criminal conviction record unless based on a bona fide occupational qualification or other exception, genetic predisposition, or domestic violence victim status.

Schenectady County

Human Resources & Civil Service
620 State Street
Schenectady, NY 12305-2114

APPLICATION FOR EXAMINATION OR EMPLOYMENT

FOR COUNTY OFFICES, TOWNS, VILLAGES, SCHOOL DISTRICTS LIBRARIES AND SPECIAL DISTRICTS

Date Received _____ Approved _____

Conditional _____ Disapproved _____

CIVIL SERVICE DEPT. USE ONLY

1. Confidential Assistant _____
POSITION TITLE EXAM NUMBER

This application is part of your examination. Answer all questions fully. A resume, if submitted, cannot substitute for the application. You are encouraged to read the General Conditions and Instructions for more information.

2. Name and Legal Residence

Hunt Sarah R
Last Name First Name Middle Initial

[redacted]
Street Address or Road R.D. # or P.O. Box #

County City, Town, Village State Zip

Home Phone Num [redacted]

Email Address: [redacted]

If mailing address is different:

Street Address or Road R.D. # or P.O. Box #

County City, Town, Village State Zip

Social Security Number [redacted]

3. Police Officer & Firefighter Candidates Only

Date of Birth (MM/DD/YYYY [redacted]

4. Residency Requirements: Candidates must meet the Residency Requirements as stated on the examination announcement. You must complete the following to determine if you meet these residency requirements. Indicate how long this has been your legal residence, up to the date of this application, showing that you meet the residency requirements as announced.

	Name	Years	Months
State of:	New York	[redacted]	
County of:	Schoharie		
Village of:	Middleburgh		
Town of:			
City of:			
School District			

5.Citizenship

A. Are you currently a U.S. Citizen? **YES** ☒ **NO** ☐

B. If not, do you have the legal right to accept Employment in the United States? **YES** ☐ **NO** ☐
Please give alien registration number: _____

C. Are you a retiree from New York State or any civil division thereof? **YES** ☐ **NO** ☒

6. Special Testing Arrangements (Refer to General Conditions and Instructions). If you need Special Accommodations to take the examination, contact the Civil Service Office at (518) 388-4233.

Religious ☐ **Military** ☐ **Disability** ☐

7. Crossfiler - If you have filed or are filing SEPARATE applications for Civil Service Examinations being held on the same date, attach the CROSSFILER APPLICATION. Call to make arrangements no later than two weeks before the test date.

8. Driver's License: Complete the following if a license to operate a motor vehicle is required for the position that you are applying.

License #:	[redacted]
Restrictions:	
Expiration Date:	
Endorsements:	
Class of License:	D
Is this License Currently Valid	**YES** ☒ **NO** ☐

ALL STATEMENTS ARE SUBJECT TO VERIFICATION

9. Veterans Credits: If you wish to apply for Veterans Credits, complete the following questions and complete the Application for Veterans Credits (Refer to General Conditions and Instructions).

	YES	NO
Have you ever served in the Armed Forces of the United States? *(The Armed Forces means the Army, Navy, Marine Corps, Air Force, and Coast Guard, including all components thereof and the National Guard when in the service of the US pursuant to call as provided by Law on a full-time active duty basis other than active duty for training purposes).*		X
Have you ever used additional credits as a disabled or non-disabled veteran for appointment to any position in the public employment of New York State or any of its civil divisions?		X
Do you have a service connected disability rated at 10% or more by the U.S. Department of Veterans Affairs? This disability must have been incurred during a Time of War period listed above.		X
After you were permanently appointed using non-disabled veteran credits, were you subsequently certified as having a service connected disability rated at 10% or more by the U.S. Department of Veterans Affairs?		X
Are you currently a resident of New York State?	X	

10. Additional Questions: Check the appropriate box to the right of each question.

	YES	NO
Were you dismissed or discharged from any employment for reasons other than lack of work or funds?	X	
Did you ever resign from any employment rather than face dismissal?		X
Did you ever receive a discharge from the Armed Forces of the United States which was other than "Honorable" or which was issued under the other than honorable circumstances?		X
Have you ever been convicted of any crime (felony or misdemeanor)?		X
Are you now under charges for any crime?		X
Have you ever forfeited bail bond posted to guarantee your appearance in court to answer any criminal charge?		X

If you answered yes to any of the above questions, you may give specifics below. If you elect not to provide specifics, or if such explanation is insufficient, you may be required to submit further information. None of the above circumstances represents an automatic bar to employment. Each case is considered and evaluated on individual merits in relation to the position (s) for which you are applying.

REMARKS: I was let go from American Standard the first time I applied to the Town of Rotterdam after they found out my resume was still on Indeed, they said it showed I was not happy there so they were letting me go

11. Licenses: If a license, certificate or other authorization to practice a trade or profession is listed as a requirement on the announcement of the examination (s) for which you are applying.

Name of Trade or Profession:			Specialty:		
License Number:					
Granted by (Licensing Agency):			City/State		
Date License First Issued:		Registered From:		Registered To:	

ALL STATEMENTS ARE SUBJECT TO VERIFICATION

12. Education: If credit is claimed for a partially completed college curriculum or correspondence course, attach a list of courses and credit or semester hours completed. Indicate how many credit hours or courses are required for graduation. If required to indicate specific course work, do so on an attached sheet.

High School	
Have you ever graduated from High School or do you have possession of a High School Equivalency Diploma?	YES ☒ NO ☐
If Yes, Name and Location of High School or Issuing Government Authority:	Middleburgh Central School, Middleburgh NY
Equivalency Diploma Number:	Regents Diploma with honors

College, University, Professional or Technical School

Name of School	Number of College Credits	Degree Earned	Major Subject/ Courses	Did You Graduate? Yes	Did You Graduate? No	Date Degree Expected or Received
SUNY Cobleskill		AA	Social Sciences	x		[redacted]
SUNY Cobleskill		BBA	Business Administration	x		

13. Experience: All sections must be filled out completely even if you attach a resume. Begin with the most recent employment. List all employment or military service that shows that you meet the minimum qualifications for the examination. Omissions or vagueness will not be interpreted in your favor. Under *Description of Duties,* clearly describe the nature of work which you personally performed. Part-time experience will be prorated unless otherwise stated on the examination announcement. Verified and documented volunteer experience will only be credited when specifically stated on the examination announcement. *If you move to a different position within the same organization, indicate so in a separate employment box.* You may attach additional sheets if you need more space.

Length of Employment	Firm Name:	Schoharie County
From: [redacted] / /Year (mm/yyyy)	Firm Address:	276 Main Street, Schoharie NY
To: / Month/Year (mm/yyyy)	**Description of Duties:**	Managing the day to day of the office, answering phones, filing, ordering supplies, entering requisitions for both the County Admin and for the Planning Department. Assisting with year end budget process, preparing agenda for finance committee, taking minutes for Economic development committee, worked on homeless committee. Also on the MUNIS implementation team.
Employment Details		
Your Exact Title: Confidential Assistant to The County Administrator		
Name of Your Supervisor: Korsah Akumfi		
Supervisor's Title: County Administrator		
Hours worked / wk. (exclusive of overtime): 37.5		
Reason for Leaving: I would like to help get things back on track		

Length of Employment	Firm Name:	Town of Rotterdam
From: [redacted] ear (mm/yyyy)	Firm Address:	Sunset Blvd, Rotterdam NY
To: ear (mm/yyyy)	**Description of Duties:**	Weekly and Biweekly payroll Filed NYS retirement report Went back several years to adjust time and contributions for NYS retirement Created several spreadsheets to help PR run more efficiently
Employment Details		
Your Exact Title: Payroll Audit Clerk		
Name of Your Supervisor: Marcus Montgomery		
Supervisor's Title: Comptroller		
Hours worked / wk. (exclusive of overtime): 35		
Reason for Leaving: Was offered a job closer to home that paid more		

Length of Employment	Firm Name:	American Standard Manufacturing
From [redacted]	Firm Address:	Industrial Park Ln., Central Bridge NY
To: [redacted] Month/Year (mm/yyyy)	**Description of Duties:**	Payroll AP AR General Office Work
Month/Year (mm/yyyy)		
Employment Details		
Your Exact Title: Bookkeeper		
Name of Your Supervisor: Dominic Vickary		
Supervisor's Title: CEO/Owner		
Hours worked / wk. (exclusive of overtime): 40		
Reason for Leaving: Let go because they thought I was not happy		

Length of Employment	Firm Name:	Golub Corporation
From: [redacted]	Firm Address:	Nott Street, Schenectady
To: [redacted] Month/Year (mm/yyyy)	**Description of Duties:**	Process all utility invoices for Price Chopper/Market 32 Stores Maintain several excel spreadsheets to track pertinent information
Month/Year (mm/yyyy)		
Employment Details		
Your Exact Title: Account Clerk		
Name of Your Supervisor: James McGuire		
Supervisor's Title: Senior Accountant		
Hours worked / wk. (exclusive of overtime): 40		
Reason for Leaving: Found a job closer to home		

THIS AFFIRMATION MUST BE COMPLETED

I affirm, subject to the penalties of perjury, that the statements made in this application, including statements made in any accompanying papers, are true. I understand that all statements made by me in connection with this application are subject to investigation and verification and that a material misstatement or fraud may disqualify me from appointment and/or lead to revocation of my appointment. I give the employer the right to investigate all references and to secure additional job related information about me. I hereby release from liability the employer and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information. If the position I am applying for is covered by the employer's drug testing policy, I understand that as a condition of appointment to this position, I will be required to take and successfully pass a pre-employment drug test.

Sarah Hunt	Sarah Hunt	04/02/2024
Signature of Applicant	Print Name	Date

(State below any other name by which you have been known)

CONFIDENTIAL ASSISTANT TO THE COMPTROLLER – Town of Rotterdam

DISTINGUISHING FEATURES OF THE CLASS: This position involves the responsibility for performing a variety of account keeping activities, as well as secretarial and clerical duties. The work requires independently performing various phases of the work on a microcomputer and related equipment in the performance of daily tasks. General supervision is received from the Comptroller, with wide leeway allowed for the exercise of independent judgment in carrying out the details of the work. Supervision may be exercised over clerical staff. The incumbent performs related work as required.

TYPICAL WORK ACTIVITIES:

- Writes journal entries;
- Maintains a wide variety of confidential financial records and reports and instructs employees in the specialized details of this work;
- Files and maintains all financial disclosure statements;
- Designs procedures, forms and instructions for auditing uses;
- Prepares and analyzes a variety of complex financial records and reports including confidential budget and salary analysis;
- Assists in the preparation of annual department operating budgets and ensures the maintenance of necessary financial controls;
- Assists with the submission and monitoring of various insurance claims;
- Supervises and assists with the processing of invoices and receipts;
- Revises, systemizes, installs, maintains, and coordinates training regarding account keeping systems and procedures using purchased software;
- Maintains Payroll and Accounting Software user access rights;
- Develops and monitors internal controls and cash receipt procedures for various departments;
- Monitors cash flow and investments and transfers funds;
- Assists with monitoring the budget and with budget modifications;
- Supervises and assists with the preparation of monthly budget and financial reports and distributes to departments and Elected Officials;
- Coordinates the administrative duties and functions of the Office of the Comptroller;
- Prepares correspondence in connection with fiscal matters;
- Administers procurement card programs; HRA reconciliation; workers' compensation payments;
- Prepares GASB and OPEB documents and assists Comptroller with Annual Financial Report;
- Operates calculator, microcomputer and other related office machines;
- Performs a variety of related duties as required.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Good knowledge of modern methods of keeping and reviewing financial accounts and records; Good knowledge of office terminology, procedures and equipment; thorough knowledge of business arithmetic and English; ability to elicit the cooperation of others in accomplishing goals; ability to operate a microcomputer and adapt purchased software to accounting and auditing situations; ability to understand and follow oral and written instructions; ability to handle routine administrative details independently; ability to prepare correspondence and reports; good judgment; a high degree of accuracy; microcomputer literacy.

MINIMUM QUALIFICATIONS:

(A) Graduation from a regionally accredited or New York State registered college with an Associate's degree in accounting or a closely related field and one (1) year of experience in maintaining financial accounts and records; OR

(B) Graduation from high school or possession of a high school equivalency diploma and three (3) years of experience as described in (A) above; OR

(C) An equivalent combination of training and experience as defined by the limits of (A), and (B).

MEETING MINUTES
SCHENECTADY COUNTY
CIVIL SERVICE COMMISSION
December 19, 2023

Present:

Judy Dagostino – Chair of the Civil Service Commission
B. Donald Ackerman – Commissioner
Richard Nebolini – Commissioner
Joe McQueen - Secretary to the Civil Service Commission
Barbara Leonard - Personnel Technician
Julie Biittig - Supervising Personnel Assistant

Mrs. Dagostino called the meeting to order at 1:01. All Commissioners were present.

There were no comments during the Privilege of the Floor for the Agenda.

Mr. Ackerman moved, and Mr. Nebolini seconded, and the Commission unanimously voted to approve the minutes of November 21, 2023.

Mrs. Dagostino moved, and Mr. Ackerman seconded, and the Commission unanimously voted to approve the Report of Personnel Actions (attached).

Mr. Nebolini moved, and Mrs. Dagostino seconded, and the Commission unanimously voted to establish the following titles, based on New Position Duty Statements:

Position	Jurisdiction	Classification
Assistant Planner-Office for the Aging	County – Senior & Long-Term Care	Competitive
Assistant Project Manager	County - Facilities	Competitive
Assistant Purchasing Agent (Schools)	Schenectady City School District	Competitive
Confidential Assistant to the Comptroller	Town of Rotterdam	Exempt*
Confidential Assistant to the Director of Veterans' Service Agency	County – Veteran's Service Agency	Exempt*
Deputy Commissioner of Public Works	Town of Glenville	Competitive
Director of Operations	County – Public Library	Competitive
Discovery Clerk	County – District Attorney	Non-Competitive PI/C*
District Registrar	Niskayuna School District	Competitive
Executive First Deputy County Attorney	County – Law	Exempt*
Family Opportunity Center Coordinator	Schenectady City School District	Competitive
Health Office Assistant	Mohonasen School District	Non-Competitive*
HVAC - Direct Digital Control Technician	County – Facilities	Competitive
Senior Real Property Clerk	Town of Niskayuna	Competitive
Student Engagement and School Attendance	Schenectady City School District	Competitive

Specialist (2)		
Support Services Manager	County – Library	Competitive
		*pending class

Mr. Ackerman moved, and Mrs. Dagostino seconded, and the Commission unanimously voted to adopt the following new job specifications:

Position	Jurisdiction
Assistant Planner-Office for the Aging	County – Senior and Long-Term Care
Assistant Project Manager	County - Facilities
Assistant Purchasing Agent (Schools)	Schenectady City School District
Deputy Commissioner of Public Works	Town of Glenville
Director of Operations	County - Library
Discovery Clerk	County – District Attorney
District Registrar	Niskayuna Central School District
Family Opportunity Center Coordinator	Schenectady City School District
Senior Real Property Tax Clerk	Town of Niskayuna
Support Services Manager	County - Library

Mrs. Dagostino moved, and Mr. Nebolini seconded, and the Commission unanimously voted to revise the following job specifications:

Title	Requested by:
Assistant Project Manager (Town)	County – Civil Service
Communicable Disease Program Coordinator	County – Public Health
Director of Operations (Town)	County - Civil Service
HVAC - Direct Digital Control Technician	County - Facilities
Supervising Public Health Nurse	County – Public Health

Mr. Nebolini moved, and Mr. Ackerman seconded, and the Commission unanimously approved the request from the Supervisor, Town of Glenville to promote James Pangburn to the position of Building Inspector in accordance with Section 52.7 of New York Civil Service law, and Rule XII.8 of the Schenectady County Civil Service Rules. No further examination will be required.

Mr. Ackerman moved, and Mrs. Dagostino seconded, and the Commission unanimously approved the request from the Director of Human Resources, Schenectady County, to suspend Rule VII Section 1.a of the Schenectady County Civil Service Rules, through December 31, 2024.

Ms. Biittig referred to the attached list of examinations.

The next regularly scheduled meeting will be held on **Thursday, January 18, 2024,** at 1:00 pm.

Mr. Ackerman moved, and Mr. Nebolini seconded, and the Commission unanimously voted to adjourn the meeting.

Respectfully Submitted,

Joe McQueen

Secretary of the Civil Service Commission

By:

_____

Barbara Leonard
Personnel Technician

ELIGIBLE LISTS EXPIRED IN FACE OF NEW LIST

None

The following Eligible Lists were established for four years:

86497 Air Traffic Controller (Co. Aviation)
OC Passed: 2 Failed: 0
Established on 12/12/23

The following Preferred Eligible Lists were established for four years:

Clerk (Town of Rotterdam)
Established on 11/10/23 Will Expire 11/09/27

There was no Eligible List established for the following:

None

THE FOLLOWING ELIGIBLE LISTS WILL EXPIRE:

69-299	Assistant Planner (T/O Nisk)	01/29/24	0 Names
71-232	Community Development Supv. (City)	01/29/24	0 Names
66-409	Conf. Asst. to the Mgr. of Sr. and LTC	01/29/24	0 Names
300-13A	Mail Clerk (City Sch)	01/16/24	4 years old
300-13B	Mail Clerk (City Sch)	01/16/24	4 years old
22387	Network and Systems Tech (BH-BL Sch)	01/03/24	0 Names
52.7 XII.8	Senior Data Analyst (City Sch) Gallardo Vega	01/18/24	0 Names
22389	Systems Administrator (BH-BL Sch)	01/03/27	0 Names

RESOLUTION 181.24

**TO AMEND RESOLUTION 18.24 OF THE YEAR 2024;
APPOINT FREDERICK WALLER AS SENIOR CITIZENS CENTER BACKUP BUS DRIVER**

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. Section 1 of Resolution 18.24, as amended, is hereby amended, and restated to read as follows: The following individuals are hereby appointed/reappointed to various additional duties and/or part time positions at the indicated rates of pay, on an as needed basis as directed by the Supervisor or his/her designee, with no employee benefits for the year 2024 as follows:

ADA Compliance Officer/Safety Officer	
James Keith	Annual Stipend $3,000
Grant Coordinator	
Peter Comenzo	Annual Stipend $7,000
Wellness Compliance	
Megan Griffin	Annual Stipend $2,000
Events/Social Media Coordinator	
Megan Griffin	Annual Stipend $3,000
CDL Trainer	
Steve Skoda	Annual Stipend $1,000
Stormwater Program Coordinator/Stormwater Management officer	
Mary Barrie	Hourly Rate $35.00
Stormwater Management Officer	
Daniel Marsello	Annual Stipend $3,500
DPW Records Management	
Lisa Gallo	Annual Stipend $2,500
Deputy Comptroller – Part Time	
Paul Sebesta	Hourly Rate $115.00
School Traffic Officer	
Floyd Rorick (Maximum of 4 hours daily)	Hourly Rate $17.00
Clerk- Part Time (Highway)	
Donna Larsen	Hourly Rate $19.50
Clerk – Part Time (Police Dept)	
Allison Kartner	Hourly Rate $24.38

Water Treatment Plant Operator (1st on call)
Ian Bonthron Hourly Rate $35.00

Water Treatment Plant Operator (2nd on call)
Clark Collins Hourly Rate $35.00

Building Inspector – Part Time
Lloyd Denny Hourly Rate $40.00
(Maximum 3 days per week)

Bingo Inspector
William Purcell Hourly Rate $17.00

Safety Inspector (FEMA)
Kathy Fisher Hourly Rate $35.00

Accountant – Part Time
Sarah Morrison Hourly Rate $50.00

Senior Citizens Center Bus Driver
Mark D'Alessandro Hourly Rate $20.00

Project Coordinator, Office of the Aging– Part Time
Linda Testa Hourly Rate $35.00
(Not to exceed $32,000.00 dollars annually)

Fire Inspector-Part Time
Chris Amorosi Hourly Rate $25.00
(Maximum 15 hours per week)

Dog Control Officers-Part Time
Darla Gullotta Annual Salary $15,000.00
Heather Newell Annual Salary $15,000.00

Clerk-Part Time
Jody Binkley Hourly Rate $25.00

Senior Citizens Center Bus Driver(Backup Driver)
Frederick Waller Hourly Rate $20.00

SECTION 2. This resolution shall become effective April 24, 2024.

DATED: April 24, 2024

NAME	AYES	NOES	ABSTAIN
Dodson			
Mastroianni			
Gallucci			
Schlag			
Collins			

TOWN OF ROTTERDAM

John F. Kirvin Government Center • 1100 Sunrise Boulevard • Rotterdam, NY 12306
Telephone: 518-355-7575 • Fax: 518-355-7976 • Website: www.rotterdamny.org

LEGISLATIVE REQUEST FORM

DATE: April 15, 2024

TO: Mollie Collins, Supervisor

FROM: Linda Testa, Project Coordinator, Office of Aging

TITLE OF LEGISLATIVE REQUEST: Appointment of Frederick Waller for the back up for the Sr.Bus Center Bus Driver

TO BE PLACED ON TOWN BOARD AGENDA OF: April 24, 2024

TO BE PLACED ON TOWN BOARD MEETING OF: April 24, 2024

Background Information: Frederick Waller comes highly recommended from Mark D'Alessandro who is the Senior Center bus driver and if Mark cannot do a bus trip Frederick will take over for Mark.

Evaluation/Analysis: The Senior Center bus has been utilized for day trips and his rate of pay will be $20.00 per hour.

Recommendation(s): Appoint Frederick Waller as the back up driver for the Senior Center as needed when Mark D'Alessandro is not able to drive for a scheduled trip.

Attachment/Documents(s): Application attached.

Compliance with Purchasing Policy: N/A

Effect(s) on Existing Law(s): N/A

LEGISLATION WAS PREPARED BY: Supervisor's Office

Schenectady County is an Equal Opportunity Employer. Schenectady County does not unlawfully discriminate in employment because of age, race, creed, color, national origin, sex, sexual orientation, disability, marital status, arrest and/or criminal conviction record unless based on a bona fide occupational qualification or other exception, genetic predisposition, or domestic violence victim status.

Schenectady County

Human Resources & Civil Service
620 State Street
Schenectady, NY 12305-2114

APPLICATION FOR EXAMINATION OR EMPLOYMENT

FOR COUNTY OFFICES, TOWNS, VILLAGES, SCHOOL DISTRICTS LIBRARIES AND SPECIAL DISTRICTS

1. SR. Bus Driver _____
POSITION TITLE EXAM NUMBER

Date Received _____ Approved _____

Conditional _____ Disapproved _____

CIVIL SERVICE DEPT. USE ONLY

This application is part of your examination. Answer all questions fully. A resume, if submitted, cannot substitute for the application. You are encouraged to read the General Conditions and Instructions for more information.

2. **Name and Legal Residence**

WALLER, FREDERICK J
Last Name First Name Middle Initial

[redacted]
Street Address or Road R.D. # or P.O. Box #

SARA SCOTIA NY 12302
County City, Town, Village State Zip

Home Phone Number [redacted]

Email Address [redacted]

If mailing address is different:

Street Address or Road R.D. # or P.O. Box #

County City, Town, Village State Zip

Social Security Number [redacted]

3. Police Officer & Firefighter Candidates Only:

Date of Birth (MM/DD/YYYY) ____/____/_____

4. **Residency Requirements:** Candidates must meet the Residency Requirements as stated on the examination announcement. You must complete the following to determine if you meet these residency requirements. Indicate how long this has been your legal residence, up to the date of this application, showing that you meet the residency requirements as announced.

	Name	Years	Months
State of:	NEW YORK	[redacted]	
County of:	SARATOGA		
Village of:			
Town of:	BALLSTON		
City of:			
School District	QUANT HILLS		

5. **Citizenship**

A. Are you currently a U.S. Citizen? YES ☑ NO ☐

B. If not, do you have the legal right to accept Employment in the United States? YES ☐ NO ☐
Please give alien registration number:
_____

C. Are you a retiree from New York State or any civil division thereof? YES ☐ NO ☑

6. **Special Testing Arrangements** (Refer to General Conditions and Instructions). If you need Special Accommodations to take the examination, contact the Civil Service Office at (518) 388-4233.

Religious ☐ **Military** ☐ **Disability** ☐

7. **Crossfiler** - If you have filed or are filing SEPARATE applications for Civil Service Examinations being held on the same date, attach the CROSSFILER APPLICATION. Call to make arrangements no later than two weeks before the test date.

8. **Driver's License:** Complete the following if a license to operate a motor vehicle is required for the position that you are applying.

License #:	[redacted]
Restrictions:	
Expiration Date:	
Endorsements:	NONE
Class of License:	DM
Is this License Currently Valid	YES ☑ NO ☐

ALL STATEMENTS ARE SUBJECT TO VERIFICATION

9. Veterans Credits: If you wish to apply for Veterans Credits, complete the following questions and complete the Application for Veterans Credits (Refer to General Conditions and Instructions).

	YES	NO
Have you ever served in the Armed Forces of the United States? *(The Armed Forces means the Army, Navy, Marine Corps, Air Force, and Coast Guard, including all components thereof and the National Guard when in the service of the US pursuant to call as provided by Law on a full-time active duty basis other than active duty for training purposes).*		
Did you serve in the Armed Forces during any of the following periods:		
February 28, 1961 – May 7, 1975		
August 2, 1990 – end of hostilities		
*Lebanon: June 1, 1983 – December 1, 1987		
*Granada: October 23, 1983 – November 21, 1983		
*Panama: December 20, 1989 – January 31, 1990		
**Credit for Lebanon, Grenada and Panama is limited to those who received the Armed Forces Expeditionary Medal, the Navy Expeditionary Medal, or the Marine Corps Expeditionary Medal.*		
Have you ever used additional credits as a disabled or non-disabled veteran for appointment to any position in the public employment of New York State or any of its civil divisions?		
Do you have a service connected disability rated at 10% or more by the U.S. Department of Veterans Affairs? This disability must have been incurred during a Time of War period listed above.		
After you were permanently appointed using non-disabled veteran credits, were you subsequently certified as having a service connected disability rated at 10% or more by the U.S. Department of Veterans Affairs?		
Are you currently a resident of New York State?		

10. Additional Questions: Check the appropriate box to the right of each question.

	YES	NO
Were you dismissed or discharged from any employment for reasons other than lack of work or funds?		✓
Did you ever resign from any employment rather than face dismissal?		✓
Did you ever receive a discharge from the Armed Forces of the United States which was other than "Honorable" or which was issued under the other than honorable circumstances?		✓
Have you ever been convicted of any crime (felony or misdemeanor)?		✓
Are you now under charges for any crime?		✓
Have you ever forfeited bail bond posted to guarantee your appearance in court to answer any criminal charge?		✓

If you answered yes to any of the above questions, you may give specifics below. If you elect not to provide specifics, or if such explanation is insufficient, you may be required to submit further information. None of the above circumstances represents an automatic bar to employment. Each case is considered and evaluated on individual merits in relation to the position (s) for which you are applying.

REMARKS: N/A

11. Licenses: If a license, certificate or other authorization to practice a trade or profession is listed as a requirement on the announcement of the examination (s) for which you are applying.

Name of Trade or Profession:			Specialty:		
License Number:					
Granted by (Licensing Agency):			City/State		
Date License First Issued:		Registered From:		Registered To:	

12. Education: If credit is claimed for a partially completed college curriculum or correspondence course, attach a list of courses and credit or semester hours completed. Indicate how many credit hours or courses are required for graduation. If required to indicate specific course work, do so on an attached sheet.

High School		
Have you ever graduated from High School or do you have possession of a High School Equivalency Diploma?	YES ☑	NO ☐
If Yes, Name and Location of High School or Issuing Government Authority:	SCOTIA-GLENVILLE	
Equivalency Diploma Number:		

College, University, Professional or Technical School

Name of School	Number of College Credits	Degree Earned	Major Subject/ Courses	Did You Graduate? Yes	Did You Graduate? No	Date Degree Expected or Received
UNIVERSITY BUFFALO	120		BUSINESS/FINANCE		✓	N/A

13. Experience: All sections must be filled out completely even if you attach a resume. Begin with the most recent employment. List all employment or military service that shows that you meet the minimum qualifications for the examination. Omissions or vagueness will not be interpreted in your favor. Under *Description of Duties,* clearly describe the nature of work which you personally performed. Part-time experience will be prorated unless otherwise stated on the examination announcement. Verified and documented volunteer experience will only be credited when specifically stated on the examination announcement. *If you move to a different position within the same organization, indicate so in a separate employment box.* You may attach additional sheets if you need more space.

Length of Employment
From: [redacted]
To: [redacted]
Month/Year (mm/yyyy)

Employment Details
Your Exact Title: AUTO SALES/MGT
Name of Your Supervisor: CHARLES MORRIS
Supervisor's Title: PRESIDENT
Hours worked / wk. (exclusive of overtime): 55
Reason for Leaving: REACHED AGE 68 RETIRED

Firm Name: MORRIS AUTO GROUP
Firm Address: RT 50, SCHUYLERVILLE, NY 12827

Description of Duties:
STARTED AS AUTO SALES PERSON, THEN SHARED RESPONSIBILITIES OF BUSINESS & FINANCE MANAGER FOR FINAL 10 YEARS
WORKED WITH LENDERS TO ARRANGE FINANCING AND HANDLED ALL DELIVERY ARRANGEMENTS

Length of Employment
From: [redacted]
To: [redacted]
Month/Year (mm/yyyy)

Employment Details
Your Exact Title: VICE-PRESIDENT AREA MGR
Name of Your Supervisor: M. FEDERICE
Supervisor's Title: SR. VICE. PRES.
Hours worked / wk. (exclusive of overtime): 44
Reason for Leaving: MERGER WITH BANK OF AMERICA

Firm Name: FLEET BANK
Firm Address: 69 STATE ST, ALBANY NY

Description of Duties:
RESPONSIBLE FOR 22 BRANCH OFFICES IN 6 COUNTY REGION OF UPSTATE N.Y.
HANDLED ALL PHASES OF BANK OPERATIONS INCLUDING SALES, TRAINING, AND HUMAN RESOURCES AS WELL AS LENDING

Length of Employment	Firm Name:	FIRST NATIONAL BANK OF SCOTIA
From: [redacted]	Firm Address:	781 MOHAWK AVE, SCOTIA NY 12302
To:	Description of Duties:	BRANCH MANAGER & LOAN OFFICER
Month/Year (mm/yyyy)		
Employment Details		
Your Exact Title: VICE PRESIDENT		
Name of Your Supervisor: K. HOPPE		
Supervisor's Title: VICE PRESIDENT		
Hours worked / wk. (exclusive of overtime): 47		
Reason for Leaving: TO ACCEPT POSITION AT FLEET BANK (MORE POTENTIAL FOR GROWTH)		

Length of Employment	Firm Name:	
From:	Firm Address:	
Month/Year (mm/yyyy)	Description of Duties:	
To:		
Month/Year (mm/yyyy)		
Employment Details		
Your Exact Title		
Name of Your Supervisor		
Supervisor's Title		
Hours worked / wk. (exclusive of overtime)		
Reason for Leaving		

THIS AFFIRMATION MUST BE COMPLETED

I affirm, subject to the penalties of perjury, that the statements made in this application, including statements made in any accompanying papers, are true. I understand that all statements made by me in connection with this application are subject to investigation and verification and that a material misstatement or fraud may disqualify me from appointment and/or lead to revocation of my appointment. I give the employer the right to investigate all references and to secure additional job related information about me. I hereby release from liability the employer and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information. If the position I am applying for is covered by the employer's drug testing policy, I understand that as a condition of appointment to this position, I will be required to take and successfully pass a pre-employment drug test.

Signature of Applicant	FREDERICK J. WALKER	APR 3, 2024
	Print Name	Date

(State below any other name by which you have been known)

ALL STATEMENTS ARE SUBJECT TO VERIFICATION

RESOLUTION NO. 182.24

TO ACCEPT BID AND AWARD CONTRACT FOR ON CALL MAINTENANCE CONTRACT SERVICES

WHEREAS, Pursuant to notice duly published according to Section One Hundred Three of the General Municipal Law of the State of New York, the Town of Rotterdam on April 5, 2024 posted an official report of all bid submissions received to the Empire State Purchasing Group on BidNet (http://bidnetdirect.com/townofrotterdam). Additionally, the official bid report and all bids were made available in the Office of the Town Clerk for public inspection upon request, for the purchase by the Town of Rotterdam of the following:

ON CALL MAINTENANCE CONTRACT SERVICES

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam does hereby accept and award the bid for On Call Maintenance Contract Services for the Town of Rotterdam to R & B Construction LLC, located at 1094 Bulls Head Road, Amsterdam, New York 12010, at the hourly rates, overhead and profit percentages per the attached spreadsheet.

SECTION 2. The Supervisor of the Town of Rotterdam is hereby authorized to execute a contract with said bidder in accordance with the terms of the bid proposal as submitted. Summary of bid prices are on file in the Town Clerk's office.

SECTION 3. This resolution shall become effective April 24, 2024.

DATED: April 24, 2024

NAME	AYES	NOES	ABSTAIN
Dodson			
Mastroianni			
Gallucci			
Schlag			
Collins			

TOWN OF ROTTERDAM

John F. Kirvin Government Center • 1100 Sunrise Boulevard • Rotterdam, NY 12306
Telephone: 518-355-7575 • Fax: 518-355-7976 • Website: www.rotterdamny.org

LEGISLATIVE REQUEST FORM

DATE: April 12, 2024

TO: Town Board

FROM: Fred Mastroianni, P.E., Town Consultant Engineer

TITLE OF REQUEST: On-Call Maintenance Contractor Bid Acceptance

TOWN BOARD MEETING: April 24, 2024

Background Information: One bid was received on April 3, 2024, for on-call maintenance contractor services on an as-needed basis. The work shall include providing all labor, materials and equipment, and other means necessary and incidental for the removal of debris, grass mowing, tree and brush trimming, and other incidental work related to public or private properties, as needed by the Town.

Evaluation/Analysis: The labor rates and overhead and profit percentages are reasonable for the proposed work when/if needed.

Recommendation(s): I recommend that the Town Board approve the hourly rates, overhead and profit percentages for the contractor as per the attached bid sheet provided by R & B Construction, LLC.

Attachment/Document(s): contractor bid sheets and spreadsheet.

Compliance with Purchasing Policy: Yes

Effect(s) on Existing Law(s): None

LEGISLATION WILL BE PREPARED BY: Supervisor's Office

BID FOR ON CALL MAINTENANCE CONTRACT SERVICES 2024- 2ND BID

BID FOR: On Call Maintenance Contract Services
DATE OF TB MTG. & RESOLUTION #: 3/13/2024 Res #126.24
DATE BID PACKETS BECOME AVAILABLE: 3/14/2024

DATE PUBLISHED IN NEWSPAPER: 3/15/2024
DATE & TIME BIDS TO BE OPENED: 4/3/2024 @ 11:00am

# Rec	Dropped off & Time Received @TC Office	Initials	Company/Firm/Email	Address	Contact	Phone #	Contract #s	BID Amount	Comments
1	9:50am 4/2/2024	KC	R & B Construction randybascomconstruction @gmail.com	1094 Bullshead Road Amsterdam, NY 12010	Randy Bascom	518-248-0493	Per Attached		

Town of Rotterdam
Request for Bids (RFB)

On-Call Maintenance
Contract Services

Bid Opening:
April 3, 2024
@ 11:00 AM

TOWN OF ROTTERDAM

ADVERTISEMENT FOR BIDS

Sealed bids for the furnishing of all labor and material necessary for the Town of Rotterdam On-Call Maintenance Contract Services will be received by the Town of Rotterdam Town Clerk at 1100 Sunrise Boulevard, Rotterdam, New York 12306 until 11:00 AM local time on Wednesday, April 3, 2024, at which time and place they will be publicly opened and read aloud.

Bids will be received for the following Contract:

> On-Call Maintenance Contract Services: The work shall include providing all labor, materials and equipment, and other means necessary and incidental for the removal of debris, grass mowing, tree and brush trimming, and other incidental work related to public or private properties, as needed by the Town.

Digital copies of Bidding Documents may be obtained from the Empire State Purchasing Group on BidNet at http://www.bidnetdirect.com/townofrotterdam. Copies of Bidding Documents obtained from any other source are not considered official copies. Neither Owner nor Engineer can guarantee the accuracy and are not responsible for any errors contained in documents obtained from an alternate source. Only those vendors who obtain documents from the BidNet system are guaranteed to receive addendum information if issued.

Each Bid must be submitted on the prescribed Bid Form and subject to the conditions provided in the Information for Bidders. No Bidder may withdraw the bid within forty-five (45) days after the actual date of opening thereof. The bid shall be in effect until end of year 2024.

There will be no formal Pre-Bid Meeting held, but any Bidder that has any questions shall contact Jim Keith of the Department of Public Works at (518) 355-7575 extension 340 to discuss this on-call Maintenance Contract Services.

Bidders shall not include in their bid sales and compensating use taxes on the cost of any materials which are to be incorporated into the work and which are to be separately sold by the Contractor to the Town of Rotterdam prior to incorporation into the work of the Contract.

The attention of Bidders is particularly called to the requirements as to conditions of employment to be observed and minimum wage rates to be paid under the Contract.

The right is reserved to waive any informalities in the Bid and to reject any or all Bids.

B. LABOR RATES

The following labor rates are to be listed by craft and classification and are to include base wages, benefits, taxes, insurance, and payroll costs complete. Overhead and profit are not to be included:

1. Maintenance Supervisor (weekdays - 8 hours) Hourly Rate $112.00
2. Maintenance Supervisor (weekdays OT) Hourly Rate $168.00
3. Maintenance Supervisor (weekends & holidays) Hourly Rate $224.00
4. Maintenance Worker (weekdays - 8 hours Hourly Rate $106.00
5. Maintenance Worker (weekdays OT) Hourly Rate $159.00
6. Maintenance Worker (weekends & holidays) Hourly Rate $212.00
7. Equipment Operator (weekdays - 8 hours) Hourly Rate $110.00
8. Equipment Operator (weekdays OT) Hourly Rate $165.00
9. Equipment Operator (weekends & holidays) Hourly Rate $220.00
10. Truck Driver (weekdays - 8 hours) Hourly Rate $110.00
11. Truck Driver (weekdays OT) Hourly Rate $165.00
12. Truck Driver (weekends & holidays) Hourly Rate $220.00

If there are any other laborer rates that may be needed on a project, the Town and Contractor will agree on an approved rate prior to the start of the work.

C. OVERHEAD AND PROFIT

Overhead and profit mark-up shall be based upon the total cost of labor, material and equipment needed to provide maintenance contract services. Below provide a percentage of the overall overhead and profit to be charged to the Town.

Percentage 18%

D. MATERIALS

The Material cost will not be part of the bid evaluation. The contractor shall provide the Town as part of the overall cost of the work, a listing of all materials needed for maintenance and their associated cost. The contractor, by submitting this bid, agrees not to include any markup to the material cost.

In submitting this Bid, BIDDER represents as more fully set forth in the Agreement, that BIDDER has examined and carefully studied the Bidding Documents and the following Addenda receipt of all which is hereby acknowledged: (List Addenda by Addendum Number and Date)

_____

_____

_____

_____

By signing and dating below, the contractor understands and accepts all terms, condition and cost associated with each fencing repair or replacement project:

SUBMITTED on April 3rd, 2024.

The entire bid is strictly in accordance with the specification set forth in the bid documents herein.

Randy J. Bascom
Signature

R & B Construction, L.L.C.
Name of Company or Corporation

1094 Bulls Head Rd.
Address

Amsterdam, N.Y. 12010
City ***State*** ***Zip***

randybascomconstruction@gmail.com
Email

I understand if I am chosen as a responsible bidder, that I must comply with all federal, state, and local laws, as well as rules, regulations, policies and guidance, including the State of New York's newly released guidance on sexual harassment. By submitting a bid, I acknowledge receipt of the Town of Rotterdam *"Non-Discrimination and Harassment (Including Sexual Harassment) in the Workplace"* Policy.

If submitting bid in person or by mail, please write bid title on the outside envelope and submit in a sealed envelope to the Town Clerks Office, 1100 Sunrise Blvd, Rotterdam, NY 12306, during regular business hours, Monday – Friday 8am- 4pm.

SECTION 2: NON-COLLUSION BIDDING CERTIFICATION

A. By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, an in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:

1) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purposes of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;

2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and

3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

B. A bid shall not be considered for award nor shall any award be made where (A), (1), (2), and (3) above have not been complied with; provided however, that if in any case the bidder cannot make the foregoing certificating, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reason therefore. Where (A), (1), (2), and (3) above have not been complied with, the bid shall not be considered for award nor shall any award be made unless the head of the purchasing unit of the political subdivision, public department, agency or official thereof to which the bid is made or his designee, determines that such disclosure was not made for the purpose of restricting competition.

C. The fact that the bidder (A) has published price lists, rates or tariffs governing items being procured, (B) has informed prospective customers of proposed or pending publication of new or revised price lists for such items or (C) has sold the same item to other customers at the same prices being bid, does not constitute, without more, a disclosure within the meaning subparagraph (A)(1).

D. Any bid hereafter made to any political subdivision of the state or any public department, agency or official thereof by a corporate bidder for work or state services performed or to be performed or goods sold or to be sold, where competitive bidding is required by statute, rule, regulation, or local law, and where such bid contains the certification referred to in subdivision one (1) of this section, shall be deemed to have been authorized by the board of directors of the bidder, and such authorization shall be deemed to include the signing and submission of the bid and the inclusion therein of the certificate as to non-collusion as the act and deed of the corporation.

Name of Company: R & B CONSTRUCTION, L.L.C.

Signed by: RANDY J. BASCOM Title: OWNER

Signature: Randy J. Bascom Date: APRIL 3RD 2024

Email: randybascomconstruction@gmail.com

SECTION 3: RESOLUTION AUTHORIZING SUBMISSION OF BIDS BY CORPORATION AND EXECUTION OF NON-COLLUSION CERTIFICATE AND WAIVER OF IMMUNITY CLAUSE

Resolved that _____ be authorized to sign and submit the bid or proposal of this corporation for _____ Town of Rotterdam, New York, Schenectady County, and to include in such bid or proposal the certificate as to non-collusion and waiver of immunity clause required by Section 103 of the General Municipal Law as the act and deed of such corporation, and for any inaccuracies or misstatements in such certificate this corporate bidder shall be liable under the penalties of perjury.

The foregoing is a true and correct copy of the resolution adopted by _____ _____ corporation at a meeting of its board of directors held on the _____ day of _____ _____, **20__.**

(SEAL OF THE CORPORATION)

_____

Signature of Secretary

INDIVIDUAL EXECUTION OF NON-COLLUSION CERTIFICATE AND WAIVER OF IMMUNITY CLAUSE

I, RANDY J. BASCOM hereby sign and submit this bid or proposal for R&B CONSTRUCTION Town of Rotterdam, New York, Schenectady County, and to include in such bid or proposal the certificate as to non-collusion and waiver of immunity clause required by Section 103 of the General Municipal Law as the act and deed of this individual, and for any inaccuracies or misstatements in such certificate this individual bidder shall be liable under the penalties of perjury.

Randy J. Bascom — Signature of Individual

04/03/2024 — Date

TOWN OF ROTTERDAM WAIVER ON IMMUNITY CLAUSE

The undersigned bidder agrees to sign a Waiver of Immunity Clause agreeing if called before a Grand Jury to testify concerning the bid or contract, to sign a Waiver of Immunity against Criminal transaction, bid or contract:

Name of Firm: R&B CONSTRUCTION, L.L.C.

Signed by: RANDY J. BASCOM Title: OWNER

Signature: Randy J. Bascom Date: 04/03/2024

TOWN OF ROTTERDAM

BID FORM

The undersigned has read, understands, and agrees to all conditions of this proposal and will furnish material as follows:

On-Call Maintenance Services

A. QUALIFICATIONS, EXPERIENCE AND REFERENCES

Section 1: Previous Experience in providing a superior level of service on like-sized public and/or private projects:

Answer the following:

1. How many years has your company been in business under its present business name? 23

2. Describe your previous experience providing maintenance and repair services to like-sized public agencies and/or private companies: ROADS, BRIDGES, DAMS, SPILLWAYS, DRAINAGE, CATCH BASINS, INSTALL AND REPAIR CULVERTS, INSTALL AND REPAIR GUIDERAIL, CONCRETE WORK, GUNITE (SHOTCRETE)

3. Provide five (5) Client References (Name, address, phone number and E-Mail address):

Client 1 MARK YOST FULTON COUNTY D.P.W. (518) 736-5700

Client 2 TRACY ELDRIDGE HAMILTON CO. D.P.W (518) 548-7141

Client 3 ERIC MEAD MONTGOMERY CO D.P.W (518) 853-3814

Client 4 MIKE CLARK CITY OF ~~ANGELDAM~~ ENGINEER (518) 410-6502

Client 5 LARRY STARING STRATFORD (315) 868-5318

4. Names of Staff to be assigned to the on-call contract and number of years of plumbing experience:

a. Maintenance Supervisor TIM ROTE

b. Maintenance Worker SHAWN BAILEY

c. Equipment Operator TOM SUBIK

d. Truck Driver AARON ROBINSON

RESOLUTION NO. 183.24

TO APPOINT JOEL MILLER AS THE DIRECTOR OF THE TOWN OF ROTTERDAM'S JAZZ BAND FOR THE 2024 SUMMER CONCERT SERIES

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. Joel Miller of Niskayuna, NY is hereby appointed to the position of Director of the Town of Rotterdam Jazz Band for the 2024 Summer Concert Series, with compensation upon completion of services, in the amount not to exceed one thousand two hundred and 00/100 ($1,200.00) dollars, commencing June 3, 2024.

SECTION 2. This resolution shall become effective April 24, 2024.

DATED: April 24, 2024

NAME	AYES	NOES	ABSTAIN
Dodson			
Mastroianni			
Gallucci			
Schlag			
Collins			

TOWN OF ROTTERDAM

Rotterdam Senior Center 2638 Hamburg Street Rotterdam, NY 12303 (518)356-1561
Website: www.rotterdamny.org

LEGISLATIVE REQUEST FORM

DATE: April 15, 2024

TO: Mollie Collins, Supervisor

FROM: Linda Testa, Project Coordinator, Office of the Aging

TITLE OF LEGISLATIVE REQUEST: Appointment of Joel Miller as Town of Rotterdam Jazz Band Director.

TO BE PLACED ON TOWN BOARD AGENDA OF: April 24, 2024, Town Board Meeting.

TO BE PLACED ON TOWN BOARD MEETING OF: April 24, 2024, Town Board Meeting.

Background Information: Mr. Joel Miller is a certified music educator with over 26 years of experience and a master's degree in music education. He has been teaching band at Lisha Kill Middle School in South Colonie School District since 2012. Mr. Miller also performs with seven different community bands and organizations in his spare time.

Evaluation/Analysis: Mr. Joel Miller will be directing the Town of Rotterdam's Jazz band during the 2024 season of the Summer Concert Series. He will conduct all rehearsals, as well as two concerts for the Summer Concert Series.

Recommendation(s): Appoint Mr. Joel Miller as the Director of the Town of Rotterdam's Jazz Band so that he may direct all Jazz Band rehearsals as well as two performances for the 2024 Summer Concert Series.

Attachment/Documents(s): Attached you will find the invoice for Mr. Joel Miller.

Compliance with Purchasing Policy: N/A

Effect(s) on Existing Law(s): N/A

LEGISLATION WAS PREPARED BY: Linda Testa, Project Coordinator, Office of the Aging

Joel H. Miller

INVOICE

[redacted]

To : Ms. Linda Testa

Project Coordinator of Parks & Senior Programs
Town of Rotterdam | Rotterdam Senior Citizens' Center

2639 Hamburg St. Rotterdam, NY 12303

Description: Direction of Summer Jazz Rehearsals and Two Summer Concerts in 2024 Amount: $1200   Total due: $1200

Please Make all checks payable to Joel H. Miller
Payment is due within 30 days

RESOLUTION NO. 184.24

TO APPOINT MICHAEL SALAMONE AS THE DIRECTOR OF THE TOWN OF ROTTERDAM'S TOWN BAND FOR THE 2024 SUMMER CONCERT SERIES

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. Michael Salamone of Schenectady, New York is hereby appointed to the position of Director of the Town of Rotterdam Town Band for the 2024 Summer Concert Series, with compensation upon completion of services, in the amount not to exceed one thousand eight hundred and 00/100 ($1,800.00) dollars, commencing June 3, 2024.

SECTION 2. This resolution shall become effective April 24, 2024.

DATED: April 24, 2024

NAME	AYES	NOES	ABSTAIN
Dodson			
Mastroianni			
Gallucci			
Schlag			
Collins			

TOWN OF ROTTERDAM

Rotterdam Senior Center 2638 Hamburg Street Rotterdam, NY 12303 (518)356-1561
Website: www.rotterdamny.org

LEGISLATIVE REQUEST FORM

DATE: April 15, 2024

TO: Mollie Collins, Supervisor

FROM: Linda Testa, Project Coordinator, Office of the Aging

TITLE OF LEGISLATIVE REQUEST: Appointment of Michael Salamone as Town of Rotterdam Band Director for the 2024 Summer Concert Series.

TO BE PLACED ON TOWN BOARD AGENDA OF: April 24, 2024, Town Board Meeting.

TO BE PLACED ON TOWN BOARD MEETING OF: April 24, 2024, Town Board Meeting.

Background Information: Mr. Michael Salamone graduated from Ithaca College with his MEd degree in Music Education. He is currently the High School Band Director and the Coordinator of Indoor Marching Activities at Mohonasen Central School District.

Evaluation/Analysis: Mr. Michael Salamone will be directing the Rotterdam Town Concert Band for the 2024 Summer Concert Series. He will conduct all rehearsals, as well as three summer concerts.

Recommendation(s): Appoint Mr. Michael Salamone as Director of the Rotterdam Town Concert Band to perform during the Town's 2024 Summer Concert Series at the Rotterdam Senior Citizen's Center. He will be compensated with a fee of $1,800.00.

Attachment/Documents(s): Attached you will find the invoice for Mr. Michael Salamone

Compliance with Purchasing Policy: N/A

Effect(s) on Existing Law(s): N/A

LEGISLATION WAS PREPARED BY: Linda Testa, Project Coordinator, Office of the Aging

Mike Salamone

[redacted]

INVOICE

DATE

4/15/23

BILL TO

Mike Salamone

[redacted]

msalamone@mohonasen.org

DESCRIPTION	AMOUNT
Conducting the Town Band in 3 concerts and rehearsals	$1800.00

Thank you for your business!

TOTAL $ 1800.00

RESOLUTION NO. 185.24

TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH LABELLA ASSOCIATES FOR THE PHILOMENA APARTMENTS SEWER CONNECTIONS SEWER DISTRICT NO. 7 EXTENSION NO. 2 PROJECT

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute an agreement with Labella Associates, located at 4 British American Blvd, Latham, NY 12110, for professional engineering services for the Philomena Apartments Sewer Connections Sewer District No. 7, Extension No. 2 Project, in an amount not to exceed two thousand seven hundred fifty and 00/100 ($2,750.00) dollars.

SECTION 2. This resolution shall become effective April 24, 2024.

DATED: April 24, 2024

NAME	AYES	NOES	ABSTAIN
Dodson			
Mastroianni			
Gallucci			
Schlag			
Collins			

TOWN OF ROTTERDAM

John F. Kirvin Government Center • 1100 Sunrise Boulevard • Rotterdam, NY 12306
Telephone: 518-355-7575 • Fax: 518-355-7976 • Website: www.rotterdamny.org

LEGISLATIVE REQUEST FORM

DATE: April 19, 2024

TO: Town Board

FROM: Fred Mastroianni, P.E., Town Consultant Engineer

TITLE OF REQUEST: Authorize the Town Board to hire the services of LaBella Associates, D.P.C. to perform a technical review of the proposed sanitary sewer connection of the Philomena Apartment Complex to the Town's sanitary sewer system.

TOWN BOARD MEETING: April 24, 2024

Background Information: The owner of Philomena Apartment Complex would like to connect the sanitary sewer to the Town's sanitary sewer system. A proposal was provided by LaBella Associates to perform the technical review of the design plans and provide construction inspection services to observe the work.

Evaluation/Analysis: The scope of services and cost and was determined to be reasonable for the effort involved.

Recommendation(s): I recommend that the Town Board award the design review and inspection services to LaBella Associates and the Town Supervisor sign the professional services agreement.

Attachment/Document(s): Proposal dated April 19, 2024.

Compliance with Purchasing Policy: Yes

Effect(s) on Existing Law(s): N/A

LEGISLATION WILL BE PREPARED BY: Supervisor's Office

Professional Services Agreement

Agreement made the _____ day of _____, 2024
between

LaBella Associates, D.P.C.
("LaBella")

and

Town of Rotterdam
("Client")

for services related to the following Project:

Philomena Apartments Sewer Connections
Sewer District #7, Extension #2
("Project")

LaBella and Client hereby agree as follows:

Description of Services: LaBella shall perform the services set forth and described in LaBella's proposal, dated **April 19, 2024**, a copy of which is attached as *Exhibit A*, in accordance with the terms and conditions of this contract attached as *Exhibit B*.

Compensation for Services: A retainer in the amount of **$0** shall be required prior to the initiation of services. This retainer will be held until the end of the Project and applied to Client's final invoice. Any excess amount shall be returned to Client. Client shall compensate LaBella for its professional services as set forth in LaBella's proposal. LaBella shall submit invoices for services rendered monthly. Client shall make payment to LaBella no later than thirty (30) days after the date of each invoice.

Term: LaBella shall commence performing its services when Client gives notice to proceed. This Agreement shall terminate when LaBella's services are completed and final payment has been received from Client, or as otherwise provided in this Agreement.

Insurance: LaBella shall maintain, at its own expense, throughout the term of this Agreement and until the expiration of all applicable statutes of limitation, the following insurance coverages:

- Comprehensive general liability insurance with policy limits of not less than $1,000,000 each occurrence and $2,000,000 in the aggregate for bodily injury and property damage;
- Automobile liability insurance covering owned, non-owned, rented and hired vehicles operated by LaBella with policy limits of not less than $1,000,000 combined single limit and aggregate for bodily injury and property damage;
- Umbrella liability insurance with policy limits of not less than $10,000,000 each occurrence and $10,000,000 in the aggregate;
- Worker's compensation insurance at statutory limits and employer's liability insurance with a policy limit of not less than $1,000,000 for all employees engaged in the rendering of professional services under this Agreement; and
- Professional liability insurance with policy limits of not less than $5,000,000 per claim and $7,500,000 in the aggregate.

Client shall be named as an additional insured on a primary and non-contributory basis under the CGL, Automobile and Umbrella insurance policies. LaBella shall provide to the Client certificates of insurance evidencing compliance with the requirements of this Agreement. The certificates shall contain a provision that at least thirty (30) days prior written notice shall be given to Client in the event of cancellation, non-renewal, or reduction of the insurance.

Indemnification: To the fullest extent permitted by law, LaBella shall indemnify and hold the Client and its officers and employees harmless from and against liabilities, damages, losses and judgments, including reasonable attorneys' fees and expenses recoverable under applicable law, but only to the extent they are caused by the negligent acts, errors or omissions of LaBella, its employees and its consultants in the performance of professional services under this Agreement.

In recognition of the relative risks and benefits of the Project to both Client and LaBella, the risks have been allocated such that Client agrees, to the fullest extent permitted by law, to limit the liability of LaBella and LaBella's consultants for any and all claims, liabilities, damages, losses, costs, and judgments of any nature whatsoever or claims expenses from any cause or causes, so that the total aggregate liability of LaBella and LaBella's consultants shall not exceed $50,000 or LaBella's total fee for services rendered on this Project, whichever is greater.

LaBella Associates, D.P.C.		**Town of Rotterdam**	
By:	_____	By:	_____
Name	Joseph M. Lanaro, PE.	Name	Mollie Collins
Title	Vice President	Title	Supervisor
Date:	_____	Date	_____

Exhibit A
LaBella's Proposal

April 19, 2024

Ms. Mollie Collins, Supervisor
Town of Rotterdam
1100 Sunrise Blvd
Rotterdam, New York 12306

RE: Proposal for Professional Services
Philomena Apartments Sewer Connections
Sewer District #7, Extension #2
Town of Rotterdam, Schenectady County, New York

Dear Supervisor Collins and Town Board:

This proposal is submitted as requested to support proposed sewer connections within the Philomena Apartment complex.

Provisions for sewer connections were included with the infrastructure installed as part of SD #7 Ext #2 (copy of related plan and profile attached).

In support of connections to be made by the property owner, the following scope of services is offered:

SCOPE OF SERVICES

Task 01 – Technical Review:

Scope – LaBella will assist the Town with the technical review of proposed connections. Review will be documented in writing and furnished to the Town for consideration as part of the sewer connection permit process.

Participating in a pre-application meeting (1-meeting at Town Hall) with applicant and applicants' consultant is also included.

Task 02 – Construction Inspection:

Scope – LaBella can provide construction inspection services to observe and document connections made as well as decommissioning and abatement of remaining WWDS's on-site.

Professional Services Fee Schedule

LaBella can participate in the pre-application meeting upon approval and as schedules permit.

Construction inspection services will be provided based on a schedule to be provided by the applicant and selected contractor.

Fee and Time Schedule Summary

LaBella proposes to complete the above on a time and material basis.

Tasks		Fee Estimates		Proposed Schedules
Task No.	Task Description	Lump Sum Fee Bill	Time and Materials Estimate	Projected Start / End Dates (1)
01	Technical Review	---	$2,500.00	1 Week / 2-3 Weeks
02	Construction Inspection	__	TBD	T.B.D.
03	Reimbursable Expenses	___	$250.00	N.A.
	Total Estimated Fee:	$2,750.00		

1 Projected start and end dates are subject to change and are based on date from authorization to proceed. Because certain aspects of the project are outside of LaBella's control (e.g., applicant's availability and related consultant's representatives, review agency schedules, actions, and approvals), LaBella cannot guarantee completion of the project within these proposed schedules.

An estimated fee for construction inspection can be provided once a contractor is selected and a schedule provided by the applicant/contractor.

Professional Services Authorization and Agreement

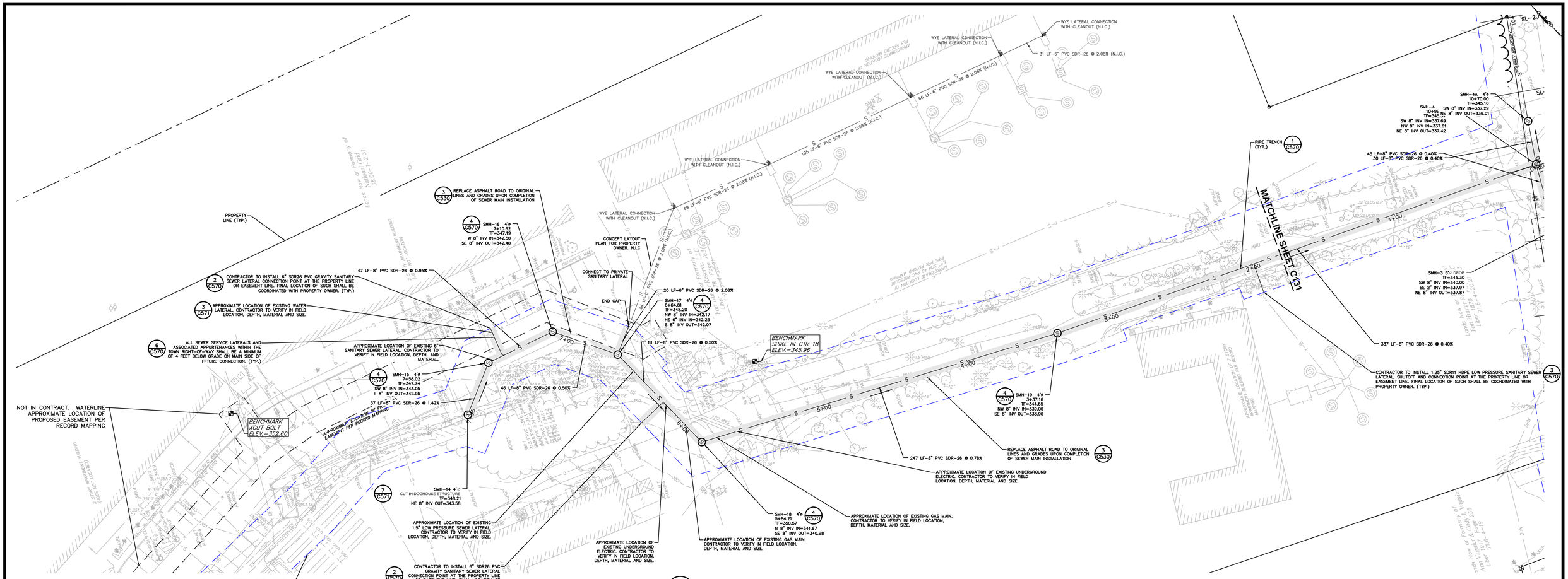
As formal authorization to proceed please sign, date and return the attached standard Town of Rotterdam agreement.

If you have any comments, questions or require additional information, please do not hesitate to contact this office.

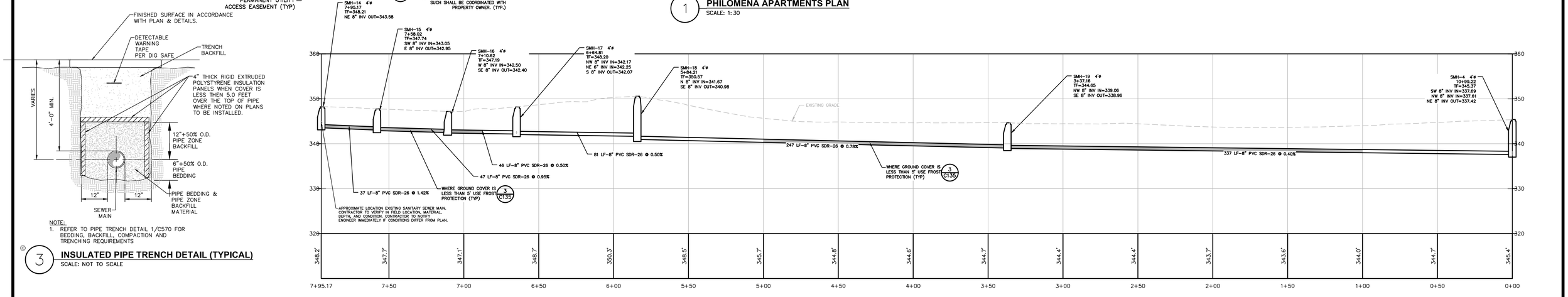
Sincerely,

Joseph M. Lanaro, P.E., M.ASCE
Vice President, Municipal Discipline Leader

Cc: File



1 **PHILOMENA APARTMENTS PLAN**
SCALE: 1:30



3 **INSULATED PIPE TRENCH DETAIL (TYPICAL)**
SCALE: NOT TO SCALE

2 **PHILOMENA APARTMENTS PROFILE**
SCALE: 1:30 – H
1:10 – V

THE CONTRACTOR SHALL SUBMIT A WORKZONE TRAFFIC CONTROL PLAN AND PEDESTRIAN ACCESS PLAN, 7 DAYS PRIOR TO THE START OF EARTHWORK, TO THE ENGINEER FOR REVIEW AND COMMENT

0 1 2 3
ORIGINAL SCALE IN INCHES

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I HEREBY CERTIFY THAT THIS SURVEY MAP IS BASED ON AN ACTUAL THAT THIS SURVEY MAP WAS MADE BY ME OR UNDER MY DIRECTION, AND CONFORMS WITH THE MINIMUM STANDARD OF PRACTICE ADOPTED BY THE NEW YORK STATE ASSOCIATION OF PROFESSIONAL LAND SURVEYORS.

CHAZEN ENGINEERING, LAND SURVEYING & LANDSCAPE ARCHITECTURE, CO., D.P.C.
THE Chazen COMPANIES
Proud to be Employee Owned
Civil Engineers
Land Surveyors
Planners
Environmental & Safety Professionals
Landscape Architects
Transportation Planners & Engineers

Office Locations:
☐ Hudson Valley Office: 21 Fox Street, Poughkeepsie, New York 12601, Phone: (845) 454-3980
☒ Capital District Office: 547 River Street, Troy, New York 12180, Phone: (518) 273-0055
Nashville Tennessee Office: 2416 21st Ave South, Nashville, Tennessee 37203, Phone: (615) 380-1359
☐ North Country Office: 20 Elm Street (Suite 110), Glens Falls, New York 12801, Phone: (518) 812-0513
☐ Westchester NY Office: 1 North Broadway, Suite 803, White Plains, New York 10601, Phone: (914) 997-8510
Chattanooga Tennessee Office: 427 E. 5TH ST. (Suite 201), Chattanooga, Tennessee 37403, Phone: (423) 241-6575

rev.	date	description

HAMBURG STREET SEWER DISTRICT EXTENSION #2 - CARMAN ROAD

PHILOMENA APARTMENTS PROPERTY PLAN & PROFILE

TOWN OF ROTTERDAM, SCHENECTADY COUNTY, NEW YORK

designed	checked
ZFB	TCC
date	scale
03/03/23	AS SHOWN
project no.	
31892.01	
sheet no.	
C135	

Drawing Name: \\cash.lab\u\Legacy\Chazen\Projects\31800-31899\31892.01 – T. Rotterdam Hamburg St Sewer Dist Carman Rd_Ext#2\DWG\01_C130_31892.01_SITE.dwg
Xref's Attached: XTB_31892.01_H; XLAYOUT_31892.01; XBASE_ENG_31892.01_2020-01-27; XMLSEAL-signature; XORTHO_31892.01; XBASE_ENG_31892.01_DOT; 108533_xlayout_31593-00_chazen; XBASE_SVY_31593-00; LIGHTON SURVEY 2006
Date Printed: Apr 18, 2023, 10:07am

Exhibit B
Terms and Conditions

Terms and Conditions

LaBella's Responsibilities: LaBella shall designate a representative authorized to act on its behalf with respect to the Project. All notices required under this Agreement shall be given to that representative.

LaBella shall perform its services consistent with the professional skill and care ordinarily provided by members of the same profession practicing in the same or similar locality under the same or similar circumstances. LaBella shall perform its services as expeditiously as is consistent with such professional skill and care, and the orderly progress of the Project.

LaBella shall not at any time supervise, direct, control or have authority over any contractor or subcontractor's work, nor shall LaBella have authority over, or be responsible for, the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor or subcontractor, or the safety precautions and programs incident thereto, for safety or security at the Project location, nor for any failure of a contractor or subcontractor to comply with laws and regulations applicable to the performance of their work and the furnishing of materials on the Project. LaBella shall not be responsible for the acts or omissions of any contractor or subcontractor.

Client's Responsibilities: Client shall designate a representative authorized to act on its behalf with respect to the Project. All notices required under this Agreement shall be given to that representative.

Client shall provide LaBella with all available information regarding, and site access to, the Project necessary for LaBella to perform its professional services, including Client's requirements for the Project. Client also shall provide information regarding the Project site and any existing facilities, including destructive testing and investigation of concealed conditions and hazardous substances or injurious conditions. If Client does not perform destructive testing or investigation, nor provide information beyond that which is apparent by non-intrusive observations, or in the event documentation or information furnished by Client is inaccurate or incomplete, then any resulting damages, losses and expenses, including the cost of LaBella's changes in service or additional services, shall be borne by Client.

Client shall examine documents submitted by LaBella and render decisions pertaining thereto promptly to avoid unreasonable delay in the progress of LaBella's services.

Additional Services: LaBella may provide additional services after execution of this Agreement without invalidating the Agreement. LaBella shall not proceed to provide any additional services, unless and until LaBella receives written direction from Client. Client shall compensate LaBella for additional services as set forth in LaBella's proposal, or any supplemental proposal or contract modification, or as agreed upon in writing signed by both parties.

Assignment: Neither party may assign any benefit or obligation under this Agreement without the prior written consent of the other party, except LaBella may use the services of persons and entities not in LaBella's employ when appropriate and customary to do so.

Confidentiality: During the Project, confidential and/or proprietary information of the Client might be furnished to LaBella. LaBella shall use such information for the purpose of providing its professional services on the Project, and for no other purpose. LaBella shall hold such information in strict confidence and shall not disclose such information to any person or entity, except sub-consultants engaged on the Project or as required by law. Upon completion of its services, LaBella shall return or destroy all confidential and/or proprietary information to the Client.

Instruments of Service: All documents prepared or furnished by LaBella pursuant to this Agreement are instruments of professional service, and LaBella shall retain its ownership and property interest therein, including all copyrights and the right to reuse the documents. Upon payment in full for services rendered, LaBella grants Client a license to use the instruments of service for the purposes of constructing, occupying and maintaining the Project. Reuse or modification of any documents by Client without LaBella's written permission shall be at Client's sole risk, and Client agrees to defend, indemnify, and hold LaBella harmless from all claims, damages and expenses, including attorneys' fees, arising out of such reuse by Client or by others acting through Client.

Client and Client's contractors and other consultants may rely only upon printed copies (also known as hard copies) of documents that are signed and sealed by a licensed professional employed by LaBella. If there is any discrepancy between printed copies and any electronic copies, the most recent version of the printed and certified copies shall govern. Any electronic copies (files) provided by LaBella will be provided solely as a convenience and shall not be considered "Contract Documents," "Construction Documents" or any type of certified document. All documents considered "Contract Documents," "Construction Documents" or any type of certified document shall consist only of printed copies having an original signature and seal of a licensed professional employed by LaBella. Client is advised that electronic copies of documents can deteriorate or be inadvertently modified without LaBella's consent or may otherwise be corrupted or defective. Accordingly, Client and Client's contractors or other consultants may not rely upon the accuracy of any electronic copies of documents.

Escalation: In the event the term of this Agreement is extended beyond the period of service set forth in LaBella's proposal, then compensation for professional services is subject to review and escalation by LaBella upon thirty (30) days written notice to Client.

Suspension: Client may suspend this Agreement in whole or in part at any time for convenience upon seven (7) days written notice. Upon receipt of notice, LaBella shall immediately discontinue all services. LaBella shall be entitled to compensation for all services rendered up to the date of suspension. If the suspension exceeds three (3) months, an equitable adjustment in compensation shall be negotiated to compensate LaBella for all reasonable costs incurred by LaBella on account of the suspension of the Project.

LaBella may suspend its performance under this Agreement if any delinquent amounts due for services and expenses have not been paid. LaBella may refuse to release drawings, plans, specifications, reports, maps, materials and any other instruments of service prepared by LaBella

for Client until all arrearages are paid in full. LaBella shall not be liable to Client for delay or any other damages due to any such suspension of services.

Termination: Either party may terminate this Agreement for cause upon seven (7) days written notice with an opportunity to cure any default during that period. In any event, without regard to the party terminating the Agreement, Client shall remit payment of all amounts that are not in dispute no later than thirty (30) days after the date of each invoice.

Disputes: The parties agree that mediation before a mutually agreeable neutral third party shall be a condition precedent to any legal action arising out of this Agreement, unless waived in writing by the parties. The cost of the mediation shall be borne equally by the parties. The mediation shall be conducted in accordance with the Construction Industry Mediation Rules of the American Arbitration Association, unless the parties agree otherwise. No demand for mediation shall be made after the date that the applicable statute of limitations would bar a legal or equitable action based on the claim or dispute.

Venue and Jurisdiction: Any legal suit, action or proceeding arising out of or relating to this agreement shall be instituted in a court of competent jurisdiction located in the state and county where the project is located. The parties hereby waive any objection which they may have now or hereafter to the venue of any such suit, action or proceeding, and hereby irrevocably consent to the personal jurisdiction of any such court in any such suit, action or proceeding.

Choice of Law: This Agreement shall be interpreted, construed and enforced in accordance with the laws of the state where the project is located without giving effect or reference to any conflict of laws provisions.

Consequential Damages: In any suit, action or proceeding, the parties shall be entitled to recover compensatory damages incurred as a result of the breach of this Agreement, but, to the fullest extent permitted by law, neither party shall be liable to the other for any special, incidental, indirect, or consequential damages.

Late Fees, Costs and Attorneys' Fees: An additional charge of 1.5% of an invoice will be imposed each month on all past due accounts. Imposition of such charges does not constitute an extension of the payment due date. If LaBella must bring suit to collect payment of any invoices, then Client agrees to pay LaBella's costs and expenses, including reasonable attorneys' fees.

Remedies Cumulative: The rights and remedies available to a party under this Agreement are cumulative and in addition to, not exclusive of, or in substitution for, any other rights or remedies either party may have at law, or in equity, or under this Agreement. Nothing contained in this Agreement shall be deemed to preclude either party from seeking injunctive relief, if necessary, to prevent the other party from willfully or intentionally breaching its obligations under this Agreement or to compel the other party to perform its obligations hereunder.

Non-Waiver: Failure by either party at any time to require performance by the other party or to claim a breach of any provision of this Agreement will not be construed as a waiver of any right

accruing under this Agreement, nor affect any subsequent breach, nor affect the effectiveness of this Agreement or any part hereof, nor prejudice either party as regards any subsequent action.

Force Majeure: Neither party to this Agreement shall be liable to the other for delays in performing the obligations called for by this Agreement, or the direct and indirect costs resulting from such delays, that are caused by labor strikes, riots, war, acts of government authorities other than the Client (if a governmental authority), extraordinary weather conditions, epidemics, pandemics or other natural catastrophe, or any other cause beyond the reasonable control or contemplation of either party.

Severability: The provisions of this Agreement are hereby agreed and declared to be severable. Any term or provision of this Agreement which is held to be unenforceable by a court of competent jurisdiction shall be deemed to have been stricken from this Agreement, and the remaining terms and provisions of this Agreement shall be construed and enforced without such terms or provisions.

Counterparts: This Agreement may be executed in one or more counterparts, each one of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

Scope of Agreement: This Agreement represents the entire and integrated agreement between the parties and supersedes all prior negotiations, representations or agreements, either written or oral, except that terms specific to future projects shall be set forth in LaBella's proposals. This Agreement may be amended only by written instrument signed by both parties.

RESOLUTION NO. 186.24

TO ENACT INTRODUCTORY LOCAL LAW NO. 7 OF 2024; TO AMEND SECTION 266-46, ENTITLED "SCHEDULE VI: STOP INTERSECTIONS" OF THE CODE OF THE TOWN OF ROTTERDAM, FOR THE ADDITION OF STOP SIGNS ALONG THE EDGEWOOD AVENUE INTERSECTIONS OF KENMORE AVENUE, MARENGO STREET, AND DELAWARE AVENUE

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board hereby enacts Introductory Local Law No. 7 of 2024.

SECTION 2. The Town Clerk is directed, following consultation with the Attorney to the Town, to file said Local Law in final form with the New York State Department of State.

SECTION 3. This resolution shall become effective April 24, 2024.

DATED: April 24, 2024

NAME	AYES	NOES	ABSTAIN
Dodson			
Mastroianni			
Gallucci			
Schlag			
Collins			

TOWN OF ROTTERDAM

John F. Kirvin Government Center • 1100 Sunrise Boulevard • Rotterdam, NY 12306
Telephone: 518-355-7575 • Fax: 518-355-7976 • Website: www.rotterdamny.org

LEGISLATIVE REQUEST FORM

DATE: April 4, 2024

TO: Legislative Review Board

FROM: Deputy Chief William Male W. Male

TITLE OF REQUEST: Recommend stop signs be erected on Kenmore Avenue, Marengo Street, and Delaware Avenue at the Edgewood Avenue intersection.

TOWN BOARD MEETING: April 10, 2024

April 10, 2024:	Call for public hearing
April 24, 2024:	Hold public hearing
April 24, 2024:	Adopt local law

Background Information: The Rotterdam Police Department has received traffic related complaints regarding vehicles neglecting to stop on Kenmore Avenue, Marengo Street, and Delaware Avenue, all at their respective intersections with Edgewood Avenue.

Evaluation/Analysis: A visual traffic survey of the roadway was completed on 3/19/2024.

Recommendation(s): Recommend stop signs be erected on Kenmore Avenue, Marengo Street, and Delaware Avenue at the Edgewood Avenue intersection.

Attachment/Document(s): Memorandum prepared by Sergeant Varrone.

Effect(s) on Existing Law(s): 266-46 Schedule VI of the Rotterdam Town Code

LEGISLATION WILL BE PREPARED BY: RPD

New York State Department of State
Division of Corporations, State Records and Uniform Commercial Code
One Commerce Plaza, 99 Washington Avenue
Albany, NY 12231-0001
www.dos.ny.gov

Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☐ **County** ☐ **City** ☒ **Town** ☐ **Village**
(Select one:)

of Rotterdam

Local Law No. 7 **of the year 20**24

A local law TO AMEND SECTION 266-46, ENTITLED “SCHEDULE VI: STOP INTERSECTIONS” OF
(Insert Title)
THE CODE OF THE TOWN OF ROTTERDAM, FOR THE ADDITION OF STOP SIGNS
ALONG THE EDGEWOOD AVENUE INTERSECTIONS OF KENMORE AVENUE,
MARENGO STREET, AND DELAWARE AVENUE

Be it enacted by the Town Board **of the**
(Name of Legislative Body)

☐ **County** ☐ **City** ☒ **Town** ☐ **Village**
(Select one:)

of Rotterdam **as follows:**

See attached

(If additional space is needed, attach pages the same size as this sheet, and number each.)

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. 7 of 2024 of the (~~County~~)(~~City~~)(Town)(~~Village~~) of Rotterdam was duly passed by the Town Board on April 24 2024, in accordance with the applicable provisions of law.

(Name of Legislative Body)

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved)

(Name of Legislative Body)

(repassed after disapproval) by the _____ and was deemed duly adopted

(Elective Chief Executive Officer)*

on _____ 20☐☐, in accordance w ith the applicable provisions of law.

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved)

(Name of Legislative Body)

(repassed after disapproval) by the _____ on _____ 20____.

(Elective Chief Executive Officer)*

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____ 20____, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved)

(Name of Legislative Body)

(repassed after disapproval) by the _____ on _____ 20____. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____ 20____, in accordance with the applicable provisions of law.

(Elective Chief Executive Officer)*

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision proposed by petition.)
I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20____ , became operative.

6. (County local law concerning adoption of Charter.)
I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____State of New York, having been submitted to the electors at the General Election of November _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)
I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph ,_____ above.

_____
Clerk of the county legislative body, City, Town or Village Clerk or officer designated by local legislative body

(Seal)

Date: _____

RESOLUTION NO. 187.24

TO AUTHORIZE CHANGE ORDER NO. 7 AND NO. 8 WITH BUNKOFF GENERAL CONTRACTORS INC. FOR THE ROTTERDAM TOWN HALL RENOVATIONS

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute Change Orders No. 7 and No. 8 with Bunkoff General Contractors Inc, located at 790 Watervliet Shaker Road, Latham, NY 12110, for the Rotterdam Town Hall Renovations, Contract 1 – General Construction, for the patching, repair, and painting of EIFS at the main entrance, and installation of sash lifts for a cost increase of $5,048.00, and for the removal and replacement of flooring and base trim, including transition strips in waiting 217, open office 218 and storage 219 for a cost increase of $12,262.00, for a new contract sum totaling one million, one hundred seventy one thousand, five hundred eight and 00/100 ($1,171,508.00) dollars.

SECTION 2. This resolution shall become effective April 24, 2024.

DATED: April 24, 2024

NAME	AYES	NOES	ABSTAIN
Dodson			
Mastroianni			
Gallucci			
Schlag			
Collins			

TOWN OF ROTTERDAM
John F. Kirvin Government Center • 1100 Sunrise Boulevard • Rotterdam, NY 12306
Telephone: 518-355-7575 • Fax: 518-355-7976 • Website: www.rotterdamny.org

LEGISLATIVE REQUEST FORM

DATE:	April 19, 2024
TO:	Mollie Collins, Town Supervisor
FROM:	Charles Jack Dodson, Deputy Supervisor
TITLE OF REQUEST:	Change Orders #7 & #8, Bunkoff General Contractors, Inc.
TOWN BOARD MEETING:	April 24, 2024
Background Information:	Bunkoff General Contractors Inc. is the General Contractor for the Rotterdam Town Hall Renovations.
Evaluation/Analysis:	Barton & Loguidice has submitted two (2) change orders for Bunkoff General Contractors, Inc. for the Rotterdam Town Hall Renovations. Change order #7 is for the patching, repair, painting of EIFS at the Main Entry, and installation of sash lifts. Change order #8 is for the removal and replacement of flooring and base trim, including transition strips, in Waiting 217, Open Office 218 and Storage 219.
Recommendation(s):	Authorize the Supervisor to enter into an agreement with Bunkoff General Contractors, Inc. in amount not to exceed $5,048.00 for Change order #7 and $12,262.00 for Change order #8.
Attachment/Document(s):	Barton & Loguidice Change Orders dated April 16, 2024 & April 19, 2024.
Compliance with Purchasing Policy:	Yes
Effect(s) on Existing Law(s):	N/A
LEGISLATION WILL BE PREPARED BY:	Supervisors Office

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Change Order

PROJECT: *(Name and address)*
Town of Rotterdam
Rotterdam Town Hall Renovations
1100 Sunrise Boulevard
Rotterdam, NY 12306
B&L Project Number: 904.055.001

CONTRACT INFORMATION:
Contract For: Contract No. 1 - General Construction

Date: 11/28/2023

CHANGE ORDER INFORMATION:
Change Order Number: GC CO 007

Date: 04/16/2024

OWNER: *(Name and address)*
Town of Rotterdam
1100 Sunrise Boulevard
Rotterdam, NY 12306

ARCHITECT: *(Name and address)*
Barton & Loguidice
10 Airline Drive, Suite 200
Albany, NY 12205

CONTRACTOR: *(Name and address)*
Bunkoff General Contractors, Inc.
790 Watervliet Shaker Rd.
Latham, NY 12110

THE CONTRACT IS CHANGED AS FOLLOWS:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)
This Change Order is for the patching, repair, and painting of EIFS at the Main Entry, and installation of sash lifts, see attached documentation.

The original Contract Sum was	$	1,128,000.00
The net change by previously authorized Change Orders	$	26,198.00
The Contract Sum prior to this Change Order was	$	1,154,198.00
The Contract Sum will be increased by this Change Order in the amount of	$	5,048.00
The new Contract Sum including this Change Order will be	$	1,159,246.00

The Contract Time will be increased by Zero (0) days.
The new date of Substantial Completion will be 10/28/2024

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Barton & Loguidice	Bunkoff General Contractors, Inc.	Town of Rotterdam
ARCHITECT *(Firm name)*	**CONTRACTOR** *(Firm name)*	**OWNER** *(Firm name)*
SIGNATURE	**SIGNATURE**	**SIGNATURE**
Josh Conley - Project Architect	Nathan Bunkoff, President	
PRINTED NAME AND TITLE	**PRINTED NAME AND TITLE**	**PRINTED NAME AND TITLE**
04/16/2024	04/16/24	
DATE	**DATE**	**DATE**

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User Notes:

BUNKOFF GENERAL CONTRACTORS, INC.
790 WATERVLIET-SHAKER ROAD
LATHAM, NEW YORK 12110
518-786-8666 - FAX 518-786-0896

CHANGE ORDER
REQUEST NO: 008

DATE: 4/8/24

JOB: **Rotterdam Town Hall Building Renovations**

BUNKOFF JOB NO.: 711

To: Barton & Loguidice, D.P.C
10 Airline Drive, Suite 200
Albany, NY 12205

Attn: Joshua D. Conley, RA

Repair and paint EIFS at Main Entrance Columns per RFP No. 6

TOTAL CHANGE: $ 1,262.00

Work regarding this change will not begin until approval is received in writing. Quote is valid for 15 days unless noted otherwise. Only the specific work noted herein is included. This Change is the subject of additional cost & time under the contract. This shall constitute a Notice of Claim for additional compensation and time of performance under the contract documents. The full cost & additional contract time will be forwarded when identifiable.

Schedule Impact: TBD

cc:

The work covered by this order shall be performed under the same Terms and Conditions as that included in the Original Contract.

CHANGES APPROVED

_____
Firm Name

REQUEST NO:008

_____
Title

_____
Date

By Nathan Bunkoff
Nathan Bunkoff, President

BUNKOFF GENERAL CONTRACTORS, INC

CHANGE ORDER SUMMARY BGC701

PROJECT: Rotterdam Town Hall Building Reno. BGC JOB #: 711 BGC CHANGE REQ #: 8

DESCRIPTION: GC RFP 006 Repair and Paint EIFS at the Main Entry Columns

Part A: Labor (includes all required fringes, insurance, taxes, etc.) As detailed in BGC702

Class	Hours from BGC702	Cost per Hour	Total Labor Costs
Carpenter	0	$77.66	$0.00
Mason	0	$83.86	$0.00
Ironworker	0	$87.37	$0.00
Carpenter Foreman	0	$89.66	$0.00
Laborer	0	$79.37	$0.00
Painter / Taper	8	$69.18	$553.44

Labor Cost	$553.44
Overhead @ 10%	$55.34
Subtotal	$608.78
Profit @ 10%	$60.88
TOTAL FOR PART A:	$669.66

Part B: Miscellaneous Costs, as detailed in BGC702=====>

Miscellaneous Cost	$50.00
Overhead @ 10%	$5.00
Subtotal	$55.00
Profit @ 10%	$5.50
TOTAL FOR PART B:	$60.50

Part C: Material, as detailed in BGC703==========>

Material Cost	$45.18
Overhead @ 10%	$4.52
Subtotal	$49.70
Profit @ 10%	$4.97
TOTAL FOR PART C:	$54.67

Part D: Equipment, as detailed in BGC703==========>

Equipment Cost	$0.00
Overhead @ 10%	$0.00
Subtotal	$0.00
Profit @ 10%	$0.00
TOTAL FOR PART D:	$0.00

Part E: Subcontractor Quotes

Get It Done Construction - Repair EIFS at Main Entrance Columns	$400.00
Subcontractors Cost	$400.00
Profit @ 10%	$40.00
TOTAL FOR PART E:	$440.00

DAYS DELAYED tbd

SUBTOTAL	$1,224.83
3% bonds and insurance	$36.74
TOTAL FOR THIS CHANGE:	$1,261.58

April 8, 2024

Project Manager - Jenniffer Wright — Date

This Change in Condition is the subject of additional cost & time under the contract. This shall constitute a Notice of Claim for additional compensation and time of performance under the contract documents. The full cost & additional contract time will be forwarded when identifiable.

BUNKOFF GENERAL CONTRACTORS, INC.

LABOR & MISC. TAKE-OFF SHEET BGC702

PROJECT: Rotterdam Town Hall Building Renc BGC JOB #: 711 BGC CHANGE #: 8

DESCRIPTION: GC RFP 006 Repair and Paint EIFS at the Main Entry Columns

LABOR COSTS -- PART A --

	Description of Work	Carpenter	Mason	Ironworker	Carpenter Foreman	Laborer	Paint/Taper
1	Paint EIFS at Main Entrance						8
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
	Total Labor Hours:	0	0	0	0	0	8
		Oper C	Mason	Ironworker	Carpenter	Laborer	Paint/Taper

MISCELLANEOUS COSTS -- PART B --

	Take-Off		Labor Costs		Material Costs		Equipment Costs	
	Quantity	Unit	Unit Cost	Labor Costs	Unit Cost	Material Cost	Unit Cost	Equipment Costs
Layout				$0.00		$0.00		$0.00
Surveying				$0.00		$0.00		$0.00
Testing				$0.00		$0.00		$0.00
Mobilize Equipment				$0.00		$0.00		$0.00
Demobilize Equipment				$0.00		$0.00		$0.00
Pick Up & Deliver Materials	1	hr	$50	$50.00		$0.00		$0.00
Daily Cleaning				$0.00		$0.00		$0.00
Phone and Fax Usage				$0.00		$0.00		$0.00
Caulking				$0.00		$0.00		$0.00
Dust Partitions				$0.00		$0.00		$0.00
On-Site Material Handling				$0.00		$0.00		$0.00
As-Builts				$0.00		$0.00		$0.00
Additional Drwgs & Spec's				$0.00		$0.00		$0.00
Snow Removal				$0.00		$0.00		$0.00
Temporary Heat				$0.00		$0.00		$0.00
Haul Trash to Dumpster				$0.00		$0.00		$0.00
Dumpster Charges				$0.00		$0.00		$0.00
				$0.00		$0.00		$0.00
Subtotals for Labor Material & Equipment:				$50.00		$0.00		$0.00
Total Costs:								$50.00

F:\blank forms\attached to form BGC 701

BUNKOFF GENERAL CONTRACTORS, INC.

MATERIAL & EQUIPMENT TAKE-OFF SHEET BGC 703

PROJECT: tterdam Town Hall Building Rer BGC JOB #: 711 BGC CHANGE #: 8

DESCRIPTION: GC RFP 006 Repair and Paint EIFS at the Main Entry Columns

MATERIAL COSTS -- PART C --

	Description of Work	Take-off		Material	
		Quantity	Unit	Unit Price	Material Cost
1	Sherwin Williams Con-Flex XL Smooth Masonry	1	5 gal	$45.18	$45.18
2					$0.00
3					$0.00
4					$0.00
5					$0.00
6					$0.00
7					$0.00
8					$0.00
9					$0.00
10					$0.00
11					$0.00
12					$0.00
13					$0.00
14					$0.00
15					$0.00
16					$0.00
17					$0.00
18					$0.00
19					$0.00
20					$0.00
				Total Material Cost:	$45.18

EQUIPMENT COSTS -- PART D --

	Description of Work	Equipment Description	Take-Off		Equipment	
			Quantity	Unit	Unit Price	Material Cost
1						$0.00
2						$0.00
3						$0.00
4						$0.00
5						$0.00
6						$0.00
7						$0.00
8						$0.00
9						$0.00
					Total Equipment Cost:	$0.00

A-NC3819 / T-3850 - 3-part carbonless

contractors proposal

Proposal

Page # 1 of 1 pages

Ron Saunders DBA Get It Done Const.
250 Ft. Edwards Rd.
So. Glens Falls NY 12803

ATTN: Jennifer

PROPOSAL SUBMITTED TO: Bunkoff Construction	JOB NAME Rotterdam Town Hall	JOB # 1
ADDRESS 796 Watervliet Shaker Rd.	JOB LOCATION 1100 Sunrise Blvd. Schenectady NY 12306	
Latham NY 12110	DATE 4/1/24	DATE OF PLANS N/A
PHONE # (518) 786-8666	FAX # 518 786-0896	ARCHITECT N/A

We hereby submit specifications and estimates for:

Ets Repair to front cols. As discussed
$400.00 Labor + Material

Thank You In Advance
Ron

Any Questions Feel Free to
Contact Me.
(518) 955-8605

We propose hereby to furnish material and labor – complete in accordance with the above specifications for the sum of: $400.00

$ four hundred dollars and 00/100 Dollars

with payments to be made as follows: Upon Completion

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted Ronald J Saunders owner

Note — this proposal may be withdrawn by us if not accepted within 10 days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature

Date of Acceptance

Signature

ACCOUNT # 5157-0307-2
BUNKOFF GENERAL CONTRACTORS
QUOTE # 7225313
VALID FROM: APR 08, 2024 - JUN 08, 2024

PROJECT: BUNKOFF GENERAL CONTRACTORS

Purchase Type: Single Purchase

Description	Sales #	Rex #	Qty	Price
CNFLX XL SMTH EW	651031544	CF11W0051-5 GAL	5	$45.18
LXN C&M PRIMER WH	651032732	LX02W0050-5 GAL	5	$41.87

We thank you for consideration of Sherwin-Williams products and look forward to supplying these products to you.

NOTICE: Please take notice that the quotation set forth above is not a contract and is subject to and conditioned upon approval by Sherwin-Williams. In the event such approval is not obtained, you will be provided with a revised quotation and the quotation set forth above shall be null, void and of no force or effect. The pricing and recommendations detailed in this proposal represent confidential information provided by Sherwin-Williams. We request that it not to be copied or shared with others outside your firm.Please refer to product data pages for surface prep, mixing and application instructions.

Square footage amounts were estimated or given. Coverage of materials are estimated and actual coverages may differ. These guidelines should not be used as absolutes.Sherwin-Williams cannot assume responsibility for job site conditions.

The purchase of the products set forth in this price quote is subject to The Sherwin-Williams Company Terms and Conditions of Sale, which are incorporated in full by this reference and are available at https://www.sherwin-williams.com/terms-and-conditions. Sherwin-Williams limits acceptance of the price quote to these Terms and Conditions of Sale, and objects to any different terms in any purchase order, issuance of which indicates purchaser’s acceptance of such Terms and Conditions of Sale.

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Proposal Request

PROJECT: *(name and address)*
Town of Rotterdam
Rotterdam Town Hall Renovations
1100 Sunrise Boulevard
Rotterdam, NY 12306

CONTRACT INFORMATION:
Contract For: Contract No. 1 - General Construction

Date: 11/28/2023

Architect's Project Number: 904.055.001
Proposal Request Number: GC RFP 006

Proposal Request Date: 02/28/2024

OWNER: *(name and address)*
Town of Rotterdam
1100 Sunrise Boulevard
Rotterdam, NY 12306

ARCHITECT: *(name and address)*
Barton & Loguidice
10 Airline Drive, Suite 200
Albany, NY 12205

CONTRACTOR: *(name and address)*
Bunkoff General Contractors, Inc.
790 Watervliet Shaker Rd.
Latham, NY 12110

The Owner requests an itemized proposal for changes to the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. The Contractor shall submit this proposal within Seven (7) days or notify the Architect in writing of the anticipated date of submission.
(Insert a detailed description of the proposed modifications to the Contract Documents and, if applicable, attach or reference specific exhibits.)
Per our onsite meeting, please repair all damaged EIFS at the main entry and paint all EIFS in its entirety.

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE, OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

REQUESTED BY THE ARCHITECT:

Joshua D. Conley, RA

Senior Project Architect
PRINTED NAME AND TITLE

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User Notes:

Product Submittal

Project: 711 Rotterdam Town Hall - EIFS Exterior Painting

Jenniffer :

Thank you for considering Sherwin-Williams products for the 711 Rotterdam Town Hall - EIFS Exterior Painting project. Included in this package is the Sherwin-Williams submittal for the above referenced project.

Should you require assistance or have any questions or concerns, please contact me at 518-847-4831 or e-mail me at brett.j.beers@sherwin.com.

Brett J. Beers
Sales Representative PC Commercial

518-847-4831
brett.j.beers@sherwin.com

SHERWIN-WILLIAMS
130 WOLF ROAD, ALBANY, NY 12205 1148

Exterior Finishes

A) EIFS

~~1. Primer:~~ ~~LX02W0050 - Loxon Concrete & Masonry Primer~~
~~*Notes: Omit if Previously Painted*~~

2. Two Coats: CF11W0051 - Con-Flex XL Smooth Masonry Coating

ConFlex™ XL

Smooth High Build Acrylic Coating

CF11W0051 Extra White, CF11W0053 Deep Base, CF11T0054 Ultradeep Base

CHARACTERISTICS

ConFlex XL High Build Acrylic Coating is an elastomeric coating that provides excellent flexibility, durability, and weather resistance. This product will protect against wind-driven rain when used on tilt-up, precast, or poured-in-place concrete, CMU, brick, and stucco.

Color:	Most Colors
2 coat system, brush, roller, or spray applied, coverage per coat:	100-125 sq. ft. per gallon
Wet mils:	13.0-16.0
Dry mils:	6.0-7.5
1 coat system, spray applied, coverage per coat:	50-60 sq. ft. per gallon
Wet mils:	26.0-32.0
Dry mils:	12.0-15.0

Can be applied up to 40 mils wet.
Coverage will vary with the substrate and the texture.

Drying Schedule @ 50% RH:

	@ 77°F
Touch:	4 hours
Recoat:	24 hours

Drying time is temperature, humidity, and film thickness dependent.

Finish: 0-10 units @ 85°

Tinting with CCE only:

Base	oz.per gallon	Strength
Extra White	0-6	SherColor
Deep Base	2-12	SherColor
Ultradeep Base	10-12	SherColor

Extra White CF11W0051
(may vary by color)

V.O.C. (less exempt solvents):
less than 50 grams per litre;0.42 lbs. per gallon
As per 40 CFR 59.406

Volume Solids:	46 ± 2%
Weight Solids:	62 ± 2%
Weight per Gallon:	11.58 lb
Flash Point:	NA
Vehicle Type:	100% Acrylic
Shelf Life:	36 months,unopened

Mildew Resistant:
This coating contains agents which inhibit the growth of mildew on the surface of this coating film.

COMPLIANCE

As of 04/29/2020, Complies with:

OTC	Yes
OTC Phase II	Yes
SCAQMD	Yes
CARB	Yes
CARB SCM 2007	Yes
Canada	Yes
LEED® v4 & v4.1 Emissions	N/A
LEED® v4 & v4.1 V.O.C.	Yes
EPD-NSF® Certified	N/A
MIR-Manufacturer Inventory	N/A
MPI®	Yes

APPLICATION

Temperature:
Apply between 50°-100°F

The following is a guide. Changes in pressures and tip sizes may be needed for proper spray characteristics. Always purge spray equipment before use with listed reducer. Any reduction must be compatible with the existing environmental and application conditions.

Reducer:	**Do not reduce**
Airless Spray:	
Pressure	2300 p.s.i.
Tip	.021 inch
Brush:	nylon-polyester
Roller Cover:	½ to 1½ inch nap synthetic cover.

Avoid over-brushing or rapid rolling, which causes air bubbles.

The substrate and its condition will determine the application procedure.

Considerations to minimize pinholes:

• 2 coat application with overnight drying between coats

• Spray application with backrolling

• Power rolling

APPLICATION TIPS

Sealing and Patching:

After cleaning the masonry surface thoroughly, prime any bare surface with Loxon Concrete & Masonry Primer, apply an elastomeric patch or sealant if needed, allow to dry, then topcoat.

To improve the performance consider:
• Use caution when preparing the substrate to create a uniform surface.
• Patch cracks, crevices, and openings with an elastomeric patch or sealant
• Stripe coat all inside and outside corners and edges with 1 coat of **ConFlex XL HIgh Build Coating Smooth.**

The depth of the opening should be 1/2 the width of the joint, with a maximum depth of 1/2". In deep openings, the depth of the Sealant should be controlled with a closed cell, "non-gassing" type backer rod. The backer rod should be about 1/8" wider than the opening.

RECOMMENDED SYSTEMS

A minimum total dry film thickness of 12 - 15 mils of topcoat and a surface with 10 or less pinholes per square foot is required for a waterproofing system.

New Construction

Concrete & Stucco:

1 coat Loxon Concrete and Masonry Primer

1-2 coats ConFlex XL High Build Coating

Concrete Block, CMU, Split-face Block:

1-2 coats ConFlex Block Filler

or

1-2 coats Loxon Acrylic Block Surfacer

2 coats ConFlex XL High Build Coating
(2 coats recommended due to the typical porosity of these surfaces)

Previously Coated:

After power washing, apply 1 coat of Loxon Conditioner to tie any residual chalk to the surface.

1 coat Loxon Acrylic Conditioner (if needed)

1-2 coats ConFlex XL High Build Coating

continued on back

ConFlex™ XL

Smooth High Build Acrylic Coating

SURFACE PREPARATION

WARNING! Removal of old paint by sanding, scraping or other means may generate dust or fumes that contain lead. Exposure to lead dust or fumes may cause brain damage or other adverse health effects, especially in children or pregnant women. Controlling exposure to lead or other hazardous substances requires the use of proper protective equipment, such as a properly fitted respirator (**NIOSH** approved) and proper containment and cleanup. For more information, call the National Lead Information Center at **1-800-424-LEAD** (in US) or contact your local health authority.

Remove all surface contamination by washing with an appropriate cleaner, rinse thoroughly and allow to dry. Scrape and sand peeled or checked paint to a sound surface. Sand glossy surfaces dull. Seal stains from water, smoke, ink, pencil, grease, etc. with the appropriate primer-sealer. Recognize that any surface preparation short of total removal of the old coating may compromise the service length of the system.

Masonry, Concrete, CMU, Stucco: Remove all dirt, dust, mildew, loose particles, laitance, foreign material, peeling and defective coatings, chalk, form release agents, moisture curing membranes, etc. All new surfaces must be cured according to the supplier's recommendations—usually about 30 days. If painting cannot wait 30 days, allow the surface to cure 7 days at 75°F and prime the surface with Loxon Concrete & Masonry Primer or Loxon Block Surfacer to fill Block, and CMU.

On tilt-up and poured-in-place concrete, commercial detergents and sandblasting may be necessary to remove sealers, release compounds, and to provide an anchor pattern.

Allow the surface to dry thoroughly.

Concrete and mortar must be dry and cured at least 30 days and a pH of less than 10 to apply this product directly. Fill bugholes, air pockets, cracks, and other voids with an elastomeric patch or sealant. Rough surfaces can be filled to provide a smooth surface.

To repair openings and cracks:

No greater than 1/32" wide:

Apply one coat of Loxon Acrylic Primer and follow with 1 or 2 coats of ConFlex XL High Build Coating.

From 1/32" up to 1/16" wide:

Bridge over voids and small cracks up to 1/16" wide with an elastomeric patch or sealant. The product must be feathered to zero at the edges using a brush, knife, or trowel, to prevent the repaired area from telegraphing through the subsequent finishes. Do not apply more than 1/4" in depth in one application.

From 1/16" to 3/8" wide:

Cracks and voids between 1/16" and 3/8" wide should be opened to a sound surface. Flush out the opening to remove all dust. If dust is still evident, seal the surface with Loxon Conditioner to bind the dust to the surface.

Fill the opening with an elastomeric patch or sealant; provide a small crest over the opening to allow for shrinkage. The product must be feathered to zero at the edges using a brush, knife, or trowel, to prevent the repaired area from telegraphing through the subsequent finishes. Do not apply more than 1/4" in depth in one application. Allow this to cure 24 hours.

SURFACE PREPARATION

Mildew: Prior to attempting to remove mildew, it is always recommended to test any cleaner on a small, inconspicuous area prior to use. Bleach and bleaching type cleaners may damage or discolor existing paint films. Bleach alternative cleaning solutions may be advised.

Mildew may be removed before painting by washing with a solution of 1 part liquid bleach and 3 parts water. Apply the solution and scrub the mildewed area. Allow the solution to remain on the surface for 10 minutes. Rinse thoroughly with water and allow the surface to dry before painting. Wear protective eyewear, waterproof gloves, and protective clothing. Quickly wash off any of the mixture that comes in contact with your skin. Do not add detergents or ammonia to the bleach/water solution.

PHYSICAL PROPERTIES

Extra White CF11W0051

(may vary by base)

Wind-Driven Rain Test[1] :

Method:	ASTM D6904-03
Result:	Pass

Water Vapor Permeance[2] :

Method:	ASTM D1653 14 day cure @ 77°F & 50% RH
Result:	16.9 US perms

Elongation[3] :

Method:	ASTM D2370, 14 day cure @ 77°F & 50% RH
Result:	250%

Tensile Strength[3] :

Method:	ASTM D2370, 14 day cure @ 77°F & 50% RH
Result:	215 p.s.i.

Flexibility:

Method:	ASTM D522 , Method A
Result:	Pass

Mildew Resistance :

Method:	ASTM D3273/D3274
Result:	Pass

Low Temperature Flexibility :

Method:	ASTM D522 - Method B @ 10°F
Result:	Pass

[1] 1 coat Loxon Primer at 3.2 mils D.F.T.

2 coats ConFlex XL Smooth at 6.0-7.5 mils D.F.T.-per coat

[2] 1 coat ConFlex XL Smooth at 5.9 mils D.F.T.

[3] 1 coat ConFlex XL Smooth at 6.4 mils D.F.T.

CAUTIONS

For exterior use only.

Protect from freezing.

Not for use on horizontal surfaces (floors, roofs, decks, etc.) where water will collect.

Not for use on overhead horizontal surfaces (under sides of balconies, soffits, etc.)

Not for use below grade. Will not withstand hydrostatic pressure.

Before using, carefully read **CAUTIONS** on label.

CRYSTALLINE SILICA, ZINC: Use only with adequate ventilation. To avoid overexposure, open windows and doors or use other means to ensure fresh air entry during application and drying. If you experience eye watering, headaches, or dizziness, increase fresh air, or wear respiratory protection (**NIOSH** approved) or leave the area. Adequate ventilation required when sanding or abrading the dried film. If adequate ventilation cannot be provided wear an approved particulate respirator (**NIOSH** approved). Follow respirator manufacturer's directions for respirator use. Avoid contact with eyes and skin. Wash hands after using. Keep container closed when not in use. Do not transfer contents to other containers for storage. **FIRST AID:** In case of eye contact, flush thoroughly with large amounts of water. Get medical attention if irritation persists. If swallowed, call Poison Control Center, hospital emergency room, or physician immediately. **DELAYED EFFECTS FROM LONG TERM OVEREXPOSURE.** Abrading or sanding of the dry film may release crystalline silica which has been shown to cause lung damage and cancer under long term exposure. **WARNING:** This product contains chemicals known to the State of California to cause cancer and birth defects or other reproductive harm. **DO NOT TAKE INTERNALLY. KEEP OUT OF THE REACH OF CHILDREN.**

HOTW 04/29/2020 CF11W0051 30 48 FRC, SP

CLEANUP INFORMATION

Clean spills, spatters, hands and tools immediately after use with soap and warm water. After cleaning, flush spray equipment with a compliant cleanup solvent to prevent rusting of the equipment. Follow manufacturer's safety recommendations when using solvents.

The information and recommendations set forth in this Product Data Sheet are based upon tests conducted by or on behalf of The Sherwin-Williams Company. Such information and recommendations set forth herein are subject to change and pertain to the product offered at the time of publication. Consult your Sherwin-Williams representative or visit www.paintdocs.com to obtain the most current version of the PDS and Appl SDS.

BUNKOFF GENERAL CONTRACTORS, INC.
790 WATERVLIET-SHAKER ROAD
LATHAM, NEW YORK 12110
518-786-8666 - FAX 518-786-0896

CHANGE ORDER
REQUEST NO: 012.1

DATE: 4/15/24

JOB: **Rotterdam Town Hall Building Renovations**

BUNKOFF JOB NO.: 711

To: Barton & Loguidice, D.P.C
10 Airline Drive, Suite 200
Albany, NY 12205

Attn: Joshua D. Conley, RA

Provide and install sash lifts on metal clad wood windows (2 per window x 68)

TOTAL CHANGE: $ 3,786.00

Work regarding this change will not begin until approval is received in writing. Quote is valid for 15 days unless noted otherwise. Only the specific work noted herein is included. This Change is the subject of additional cost & time under the contract. This shall constitute a Notice of Claim for additional compensation and time of performance under the contract documents. The full cost & additional contract time will be forwarded when identifiable.

Schedule Impact: TBD

cc:

The work covered by this order shall be performed under the same Terms and Conditions as that included in the Original Contract.

CHANGES APPROVED

_____
Firm Name

REQUEST NO: 012.1

_____
Title

_____
Date

By Nathan Bunkoff
Nathan Bunkoff, President

BUNKOFF GENERAL CONTRACTORS, INC

CHANGE ORDER SUMMARY BGC701

PROJECT: Rotterdam Town Hall Building Reno. BGC JOB #: 711 BGC CHANGE REQ #: 12.1

DESCRIPTION: Provide and Install Sash Lifts on Metal Clad Wood Windows

Part A: Labor (includes all required fringes, insurance, taxes, etc.) As detailed in BGC702

Class	Hours from BGC702	Cost per Hour	Total Labor Costs
Carpenter	0	$77.66	$0.00
Mason	0	$83.86	$0.00
Ironworker	0	$87.37	$0.00
Carpenter Foreman	22	$89.66	$1,972.52
Laborer	0	$79.37	$0.00
Painter / Taper	0	$69.18	$0.00

Labor Cost	$1,972.52
Overhead @ 10%	$197.25
Subtotal	$2,169.77
Profit @ 10%	$216.98
TOTAL FOR PART A:	$2,386.75

Part B: Miscellaneous Costs, as detailed in BGC702=====>

Miscellaneous Cost	$0.00
Overhead @ 10%	$0.00
Subtotal	$0.00
Profit @ 10%	$0.00
TOTAL FOR PART B:	$0.00

Part C: Material, as detailed in BGC703==========>

Material Cost	$1,064.88
Overhead @ 10%	$106.49
Subtotal	$1,171.37
Profit @ 10%	$117.14
TOTAL FOR PART C:	$1,288.50

Part D: Equipment, as detailed in BGC703==========>

Equipment Cost	$0.00
Overhead @ 10%	$0.00
Subtotal	$0.00
Profit @ 10%	$0.00
TOTAL FOR PART D:	$0.00

Part E: Subcontractor Quotes

Subcontractors Cost	$0.00
Profit @ 10%	$0.00
TOTAL FOR PART E:	$0.00

DAYS DELAYED tbd

SUBTOTAL	$3,675.25
3% bonds and insurance	$110.26
TOTAL FOR THIS CHANGE:	$3,785.51

April 15, 2024

Project Manager - Jenniffer Wright — Date

This Change in Condition is the subject of additional cost & time under the contract. This shall constitute a Notice of Claim for additional compensation and time of performance under the contract documents. The full cost & additional contract time will be forwarded when identifiable.

BUNKOFF GENERAL CONTRACTORS, INC.

LABOR & MISC. TAKE-OFF SHEET BGC702

PROJECT: Rotterdam Town Hall Building Renc BGC JOB #: 711 BGC CHANGE #: 12.1

DESCRIPTION: Provide and Install Sash Lifts on Metal Clad Wood Windows

LABOR COSTS -- PART A --

	Description of Work	Carpenter	Mason	Ironworker	Carpenter Foreman	Laborer	Paint/Taper
1	Install (2) sash lifts on Metal Clad Wood Windows (10 mins x 136)				22		
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
	Total Labor Hours:	0	0	0	22	0	0
		Oper C	Mason	Ironworker	Carpenter	Laborer	Paint/Taper

MISCELLANEOUS COSTS -- PART B --

	Take-Off		Labor Costs		Material Costs		Equipment Costs	
	Quantity	Unit	Unit Cost	Labor Costs	Unit Cost	Material Cost	Unit Cost	Equipment Costs
Layout				$0.00		$0.00		$0.00
Surveying				$0.00		$0.00		$0.00
Testing				$0.00		$0.00		$0.00
Mobilize Equipment				$0.00		$0.00		$0.00
Demobilize Equipment				$0.00		$0.00		$0.00
Pick Up & Deliver Materials				$0.00		$0.00		$0.00
Daily Cleaning				$0.00		$0.00		$0.00
Phone and Fax Usage				$0.00		$0.00		$0.00
Caulking				$0.00		$0.00		$0.00
Dust Partitions				$0.00		$0.00		$0.00
On-Site Material Handling				$0.00		$0.00		$0.00
As-Builts				$0.00		$0.00		$0.00
Additional Drwgs & Spec's				$0.00		$0.00		$0.00
Snow Removal				$0.00		$0.00		$0.00
Temporary Heat				$0.00		$0.00		$0.00
Haul Trash to Dumpster				$0.00		$0.00		$0.00
Dumpster Charges				$0.00		$0.00		$0.00
				$0.00		$0.00		$0.00
Subtotals for Labor Material & Equipment:				$0.00		$0.00		$0.00
							Total Costs:	$0.00

F:\blank forms\attached to form BGC 701

BUNKOFF GENERAL CONTRACTORS, INC.

MATERIAL & EQUIPMENT TAKE-OFF SHEET BGC 703

PROJECT: tterdam Town Hall Building Rer BGC JOB #: 711 BGC CHANGE #: 12.1

DESCRIPTION: Provide and Install Sash Lifts on Metal Clad Wood Windows

MATERIAL COSTS -- PART C --

	Description of Work	Take-off		Material	
		Quantity	Unit	Unit Price	Material Cost
1	Sash Lifts (2 per window x 68 windows)	136	ea	$7.83	$1,064.88
2					$0.00
3					$0.00
4					$0.00
5					$0.00
6					$0.00
7					$0.00
8					$0.00
9					$0.00
10					$0.00
11					$0.00
12					$0.00
13					$0.00
14					$0.00
15					$0.00
16					$0.00
17					$0.00
18					$0.00
19					$0.00
20					$0.00
				Total Material Cost:	$1,064.88

EQUIPMENT COSTS -- PART D --

	Description of Work	Equipment Description	Take-Off		Equipment	
			Quantity	Unit	Unit Price	Material Cost
1						$0.00
2						$0.00
3						$0.00
4						$0.00
5						$0.00
6						$0.00
7						$0.00
8						$0.00
9						$0.00
					Total Equipment Cost:	$0.00

LUMBER, INC.

GNH LUMBER, INC.
www.gnhlumber.com
Greenville-Windham-Latham
Thank you for choosing GNH
PHONE: (518) 966-5333

CUST NO:	JOB NO:	PURCHASE ORDER:	REFERENCE:	TERMS:	CLERK:	DATE / TIME:
310364	006			BLUETARP	442	4/8/24 12:58

TERMINAL: 620

SOLD TO:
BUNKOFF GENERAL CONTRACTORS
INC.C/O ACCT PAYABLE
790 WATERVLIET SHAKER RD
LATHAM NY 12110
518-786-0871

SHIP TO:
ROTTERDAM TOWN HALL
BLACK SASH LIFT HANDLE
1100 SUNRISE BLVD
ROTTERDAM NY 12306
518-786-0871

EXP. DATE: 4/11/24

SALESPERSON: 71 TIM L
TAX: EXE EXEMPT

ESTIMATE: 945384/1

LINE	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUGG	UNITS	PRICE/ PER	EXTENSION
1									
2									
3		136	EA	LWN	MIRA CLAD DH BLACK SASH LIFT		136	7.83 /EA	818.72 *N
4					S.O."NOT RETURNABLE"/BILLED				
5					UPON DELIVERY TO GNH				

REPRINT

(JENNIFFER WRIGHT -)

TAXABLE	0.00
NON-TAXABLE	818.72
SUBTOTAL	818.72
TAX AMOUNT	0.00
TOTAL	**818.72**

TOT WT: 0.00

X _____
Received By

AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
Town of Rotterdam
Rotterdam Town Hall Renovations
1100 Sunrise Boulevard
Rotterdam, NY 12306
B&L Project Number: 904.055.001

CONTRACT INFORMATION:
Contract For: Contract No. 1 - General Construction

Date: 11/28/2023

CHANGE ORDER INFORMATION:
Change Order Number: GC CO 008

Date: 04/19/2024

OWNER: *(Name and address)*
Town of Rotterdam
1100 Sunrise Boulevard
Rotterdam, NY 12306

ARCHITECT: *(Name and address)*
Barton & Loguidice
10 Airline Drive, Suite 200
Albany, NY 12205

CONTRACTOR: *(Name and address)*
Bunkoff General Contractors, Inc.
790 Watervliet Shaker Rd.
Latham, NY 12110

THE CONTRACT IS CHANGED AS FOLLOWS:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)
This Change Order is for the removal and replacement of flooring and base trim, including transition sprips, in Waiting 217, Open Office 218 and Storage 219.

The original Contract Sum was	$	1,128,000.00
The net change by previously authorized Change Orders	$	31,246.00
The Contract Sum prior to this Change Order was	$	1,159,246.00
The Contract Sum will be increased by this Change Order in the amount of	$	12,262.00
The new Contract Sum including this Change Order will be	$	1,171,508.00

The Contract Time will be increased by Zero (0) days.
The new date of Substantial Completion will be 10/28/2024

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Barton & Loguidice	Bunkoff General Contractors, Inc.	Town of Rotterdam
ARCHITECT *(Firm name)*	**CONTRACTOR** *(Firm name)*	**OWNER** *(Firm name)*
SIGNATURE	**SIGNATURE**	**SIGNATURE**
Josh Conley, Project Architect	Nathan Bunkoff, President	
PRINTED NAME AND TITLE	**PRINTED NAME AND TITLE**	**PRINTED NAME AND TITLE**
04/19/2024	April 19, 2024	
DATE	**DATE**	**DATE**

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User Notes:

BUNKOFF GENERAL CONTRACTORS, INC.
790 WATERVLIET-SHAKER ROAD
LATHAM, NEW YORK 12110
518-786-8666 - FAX 518-786-0896

CHANGE ORDER
REQUEST NO: 013

DATE: 4/16/24

JOB: **Rotterdam Town Hall Building Renovations**

BUNKOFF JOB NO.: 711

To: Barton & Loguidice, D.P.C
10 Airline Drive, Suite 200
Albany, NY 12205

Attn: Joshua D. Conley, RA

Remove existing flooring and wall base, and provide and install LVT Mohawk Group, Large and Local Wood Collection, flooring and vinyl base in Waiting RM 217, Open Office RM 218 and Storage RM 219.

TOTAL CHANGE: $ 12,262.00

Work regarding this change will not begin until approval is received in writing. Quote is valid for 15 days unless noted otherwise. Only the specific work noted herein is included. This Change is the subject of additional cost & time under the contract. This shall constitute a Notice of Claim for additional compensation and time of performance under the contract documents. The full cost & additional contract time will be forwarded when identifiable.

Schedule Impact: TBD

cc:

The work covered by this order shall be performed under the same Terms and Conditions as that included in the Original Contract.

CHANGES APPROVED

_____
Firm Name

REQUEST NO: 013

_____
Title

_____
Date

By_____
Nathan Bunkoff, President

BUNKOFF GENERAL CONTRACTORS, INC

CHANGE ORDER SUMMARY BGC701

PROJECT: Rotterdam Town Hall Building Reno. BGC JOB #: 711 BGC CHANGE REQ #: 13

DESCRIPTION: Provide and install LVT in 3 areas per RFP No. 010

Part A: Labor (includes all required fringes, insurance, taxes, etc.) As detailed in BGC702

Class	Hours from BGC702	Cost per Hour	Total Labor Costs
Carpenter	0	$77.66	$0.00
Mason	0	$83.86	$0.00
Ironworker	0	$87.37	$0.00
Carpenter Foreman	0	$89.66	$0.00
Laborer	12	$79.37	$952.44
Painter / Taper	0	$69.18	$0.00

Labor Cost	$952.44
Overhead @ 10%	$95.24
Subtotal	$1,047.68
Profit @ 10%	$104.77
TOTAL FOR PART A:	$1,152.45

Part B: Miscellaneous Costs, as detailed in BGC702=====> Miscellaneous Cost $250.00

Overhead @ 10%	$25.00
Subtotal	$275.00
Profit @ 10%	$27.50
TOTAL FOR PART B:	$302.50

Part C: Material, as detailed in BGC703==========> Material Cost $0.00

Overhead @ 10%	$0.00
Subtotal	$0.00
Profit @ 10%	$0.00
TOTAL FOR PART C:	$0.00

Part D: Equipment, as detailed in BGC703==========> Equipment Cost $0.00

Overhead @ 10%	$0.00
Subtotal	$0.00
Profit @ 10%	$0.00
TOTAL FOR PART D:	$0.00

Part E: Subcontractor Quotes

Landmark Flooring	$9,500.00
Subcontractors Cost	$9,500.00
Profit @ 10%	$950.00
TOTAL FOR PART E:	$10,450.00

DAYS DELAYED tbd

SUBTOTAL	$11,904.95
3% bonds and insurance	$357.15
TOTAL FOR THIS CHANGE:	$12,262.10

April 16, 2024

Project Manager - Jenniffer Wright — Date

This Change in Condition is the subject of additional cost & time under the contract. This shall constitute a Notice of Claim for additional compensation and time of performance under the contract documents. The full cost & additional contract time will be forwarded when identifiable.

BUNKOFF GENERAL CONTRACTORS, INC.

LABOR & MISC. TAKE-OFF SHEET BGC702

PROJECT: Rotterdam Town Hall Building Renc BGC JOB #: 711 BGC CHANGE #: 13

DESCRIPTION: Provide and install LVT in 3 areas per RFP No. 010

LABOR COSTS -- PART A --

	Description of Work	Carpenter	Mason	Ironworker	Carpenter Foreman	Laborer	Paint/Taper
1	Demo Existing VCT Floors					8	
2	Clean Floors after install					4	
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
	Total Labor Hours:	0	0	0	0	12	0
		Oper C	Mason	Ironworker	Carpenter	Laborer	Paint/Taper

MISCELLANEOUS COSTS -- PART B --

	Take-Off		Labor Costs		Material Costs		Equipment Costs	
	Quantity	Unit	Unit Cost	Labor Costs	Unit Cost	Material Cost	Unit Cost	Equipment Costs
Layout				$0.00		$0.00		$0.00
Surveying				$0.00		$0.00		$0.00
Testing				$0.00		$0.00		$0.00
Mobilize Equipment				$0.00		$0.00		$0.00
Demobilize Equipment				$0.00		$0.00		$0.00
Pick Up & Deliver Materials				$0.00		$0.00		$0.00
Daily Cleaning				$0.00		$0.00		$0.00
Phone and Fax Usage				$0.00		$0.00		$0.00
Caulking				$0.00		$0.00		$0.00
Dust Partitions				$0.00		$0.00		$0.00
On-Site Material Handling				$0.00		$0.00		$0.00
As-Builts				$0.00		$0.00		$0.00
Additional Drwgs & Spec's				$0.00		$0.00		$0.00
Snow Removal				$0.00		$0.00		$0.00
Temporary Heat				$0.00		$0.00		$0.00
Haul Trash to Dumpster				$0.00		$0.00		$0.00
Dumpster Charges	1	ea		$250.00		$0.00		$0.00
				$0.00		$0.00		$0.00
Subtotals for Labor Material & Equipment:				$250.00		$0.00		$0.00
Total Costs:								$250.00

F:\blank forms\attached to form BGC 701

Landmark
Flooring Concepts, Inc.

TO Bunkoff General Contractors
Attn: Peter Smith & Jennifer Wright
790 Watervliet – Shaker Rd
Latham, NY 12110

Date April 17, 2024

REVISED PROPOSAL
Rotterdam Town Hall

Supply and Install – 3 Rooms Mohawk LVT Large and Local Wood Collection, 4" Vinyl Cove Base, Floor Prep – Skim Coat Only Included (Based on Quantities Provided)

Material	$5,800.00
Labor	$3,700.00
Quote	$9,500.00

This includes minimal floor patch, 1 minor coat of Ardex SDF. If the existing floors are found to be in poor condition once demolition is done additional floor patch will have to be patched on T&M

EXCLUSIONS

- Moisture Remediation Products
- Sales Tax
- Off Hours Labor
- Final Cleaning and Waxing
- Protection of Finishes
- Removals

Proposed by:
Tony Torani - kab
Tony Torani - President
Landmark Flooring Concepts, Inc.

Our General Liability insurance carrier issues a form CG2010 (10/01). If you need anything additional to this form, there will be an additional fee.

5 Interstate Ave • Albany, NY 12205 • P (518) 459-3030 • F (518) 459-3080

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Proposal Request

PROJECT: *(name and address)*
Town of Rotterdam
Rotterdam Town Hall Renovations
1100 Sunrise Boulevard
Rotterdam, NY 12306

CONTRACT INFORMATION:
Contract For: Contract No. 1 - General Construction

Date: 11/28/2023

Architect's Project Number: 904.055.001
Proposal Request Number: GC RFP 010

Proposal Request Date: 04/16/2024

OWNER: *(name and address)*
Town of Rotterdam
1100 Sunrise Boulevard
Rotterdam, NY 12306

ARCHITECT: *(name and address)*
Barton & Loguidice
10 Airline Drive, Suite 200
Albany, NY 12205

CONTRACTOR: *(name and address)*
Bunkoff General Contractors, Inc.
790 Watervliet Shaker Rd.
Latham, NY 12110

The Owner requests an itemized proposal for changes to the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. The Contractor shall submit this proposal within Seven (7) days or notify the Architect in writing of the anticipated date of submission.
(Insert a detailed description of the proposed modifications to the Contract Documents and, if applicable, attach or reference specific exhibits.)
Remove existing flooring and wall base, and provide and install LVT flooring and vinyl wall base in Waiting 217, Open Office 218 and Storage 219. LVT flooring to be Mohawk Group, Large and Local Wood Collection or approved equal. Final selections to be coordinated with the Town.

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE, OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

REQUESTED BY THE ARCHITECT:

Joshua D. Conley, RA

Senior Project Architect
PRINTED NAME AND TITLE

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User Notes:

Large and Local Wood

Collection	Large and Local
Style Name	Large and Local Wood
Style Number	C0128
Product Type	LVT
Size	9.25 in X 59 in
Installation	Brick Ashlar



Feature	Description
Overall Thickness	4.5 mm
Wear Layer	20 mil (0.5mm)
Finish	M-Force™ Ultra
Surface Profile	Overall Emboss
Edge Profile	Micro-beveled Edge
Squareness	(ASTM F2421) Passes
Square Ft per Carton	26.52
Pounds per Carton	44.8
Pieces per Carton	7
Classification	ASTM F1700 - Class III, Type B - Embossed
Size and Tolerance	(ASTM F2055) Passes
Recommended Adhesive	M95.0, M99, M700 Plus, or Total Bond Adhesive
Type of Construction	Commercial Grade Luxury Vinyl Tile
Thickness	(ASTM F386) Passes
Installation Method (Click or Glue)	Glue Down

Recommended Installation Methods



Brick Ashlar



Brick Ashlar



Brick Ashlar

Mohawk Group

Colorways



Unicoi

Color code: 822
Style number: C0128



Tellico

Color code: 832
Style number: C0128



Bly

Color code: 855
Style number: C0128



Roan

Color code: 865
Style number: C0128



Sumter

Color code: 888
Style number: C0128



Chattahoochee

Color code: 898
Style number: C0128

Colorways



Hightower

Color code: 935
Style number: C0128



Tray

Color code: 938
Style number: C0128



Nottely

Color code: 945
Style number: C0128



Sandhill

Color code: 948
Style number: C0128



Jarrard

Color code: 955
Style number: C0128



Cloudland

Color code: 958
Style number: C0128



Hightower

Color code: 965
Style number: C0128



Reservoir

Color code: 975
Style number: C0128



Woody

Color code: 978
Style number: C0128



Neels

Color code: 985
Style number: C0128



Damascus

Color code: 995
Style number: C0128

Performance

Feature	Description
Static Load	(ASTM F970) 1000 psi
Dimensional Stability	(ASTM F2199) Passes
Residual Indentation	(ASTM F1914) Passes
Resistance to Chemicals	ASTM F925 - Passes - No more than a slight change
Resistance to Heat	ASTM F1514 - Passes -E <8
Resistance to Light	ASTM F1515 - Passes -E <8
Critical Radiant Flux	ASTM E648 - Class 1 (>0.45 W/cm2)
Smoke Density	(ASTM E-662) 450
Flexibility	(ASTMF137) Passes
Thickness	(ASTM F386) Passes

Mohawk Group

Sustainability

Feature	Description
Floor Score	Floor Score Certified
Certification Detail	Made from 100% post-industrial recycled materials in the US inside of a Zero-Waste Facility
Country of Origin	USA
Mindful Materials	Participates in Mindful Materials Library
Environmental Product Declaration	Flex 4.5 LVT EPD (Made in the USA)
Beyond Carbon Neutral	This product is 100% carbon neutral plus an additional 5% offset
Carbon Handprint	-0.03 kg CO2e/ft2
Embodied Carbon	0.6 kg CO2e/ft2

Warranties

Limited 20 Year M-Force Ultra Commercial Warranty



Large & Local

Large & Local is an innovative enhanced resilient tile featuring eight clean wood visuals with minimal graining and eight rustic visuals with coarse graining and circle sawn texture. With a natural color range and matte surface reminiscent of European hand-oiled finishes, these versatile tiles are well-suited for any interior, from modern to traditional. The large planks are extra-wide and long, 9.25” x 59”, and each color is named after a local mountain gap or destination located close to our North Georgia resilient production facility.





Cover: 938 Tray, 855 Bly



888 Sumter



945 Nottely, Thematic Thread 869 Bronzite







822 Unicoi
Opposite: 995 Damascus

Large & Local Colorways


832 Tellico


822 Unicoi


865 Roan


855 Bly


888 Sumter

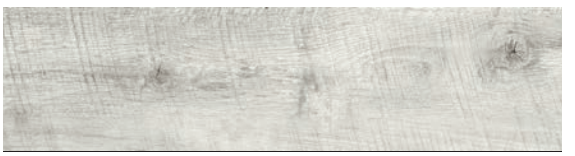

898 Chattahoochee


958 Cloudland


938 Tray

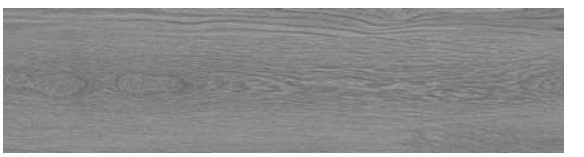

948 Sandhill


978 Woody


945 Nottely


965 Hightower


975 Reservoir


955 Jarrard


995 Damascus


985 Neels

Textural Effects COORDINATING PLANK & BROADLOOM

Textural Effects aims to activate our senses and brings a sense of tactility to our day. The desire for soft groundcover visuals such as linen textiles and organic patterns are met with tactility and comfort to sustain us in all types of spaces. All Textural Effects styles provide visual and tactile contrast when used with other finishes that have a smooth surface or high gloss, and they look especially warm and rich with wood hard surfaces.

FEATURES

- 12” x 36” Carpet Plank available in two styles: Tactile Infusion and Thematic Thread
- Broadloom available in two styles: Moss Moderne and Matte Finish
- Broadloom patterns also available as area rugs up to 12’ x 45’
- Duracolor® Tricor Premium Nylon
- NSF/ANSI 140 Gold
- Carpet Plank is Living Product Challenge Petal Certified
- Declared Red List Free, EPD and HPD



Tactile Infusion 968 Concrete, Thematic Thread 968 Concrete



978 Woody

Specifications

Large & Local C0128

DESIGN

Size	9.25” W x 59” L (234.95 mm x 1498.6 mm)
Overall Gauge	4.5mm
Wear Layer	20 mil (0.5mm)
Finish	M-Force™ Ultra Enhanced Urethane
Colors Available	16 Colors
Packaging	18.95 sq. ft. per carton / 5 pcs per carton / 17 lbs per carton

*For detailed warranty, adhesive and installation information visit mohawkgroup.com

PERFORMANCE

Construction	Commercial Grade Dryback Resilient Tile
Classification	ASTM F1700 - Class III, Type A - Smooth, Type B - Embossed
Squareness	ASTM F 2421 - Passes - ±0.10” max
Size and Tolerance	ASTM F2421 - Passes - ±0.16”/linear foot
Thickness	ASTM F386 - Passes - as specified ±0.005”
Flexability	ASTM F137 - Passes - 1” mandrel
Dimensional Stability	ASTM F2199 - Passes - 0.020”/linear foot max
Static Load Limit	ASTM F970 - Passes, modified at 1000 psi
Residual Indentation	ASTM F1914 - Passes - Average less than 8% maximum single reading 10%
Resistance to Chemicals	ASTM F925 - Passes - No more than a slight change
Resistance to Light	ASTM F1515 - Passes -$\Delta E < 8$
Resistance to Heat	ASTM F1514 - Passes - $\Delta E < 8$
Critical Radiant Flux	ASTM E648 - Class 1 (>0.45 W/cm^2)
Smoke Density	ASTM E662 Part A - Less than 450

SUSTAINABILITY

Certification	FloorScore® Certified
Manufacturing Location	USA



Mohawk Group

Mohawk Group
160 South Industrial Blvd.
Calhoun, GA. 30701
800.554.6637
mohawkgroup.com

RESOLUTION NO. 188.24

TO ENACT INTRODUCTORY LOCAL LAW NO. 3 OF 2024; TO AMEND CHAPTER 270, ZONING, OF THE TOWN CODE, FOR A CHANGE OF ZONE OF APPROXIMATELY ±0.35 ACRES FROM SINGLE FAMILY RESIDENTIAL (R-1) TO LIGHT INDUSTRIAL (I-1), LOCATED AT THE CORNER OF TOWER AVENUE AND CHRISLER AVENUE (TAX MAP NO. 59.7-10-1.12), TO FACILITATE THE CONSTRUCTION OF A ±2,000 SQUARE FOOT STORAGE GARAGE

WHEREAS, on March 27, 2024 by Resolution 148.24, Local Law 3 was proposed to be enacted, however the Town Board of the Town of Rotterdam TABLED Resolution 148.24, NOW

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board hereby enacts Introductory Local Law No. 3 of 2024.

SECTION 2. The Town Clerk is directed, following consultation with the Attorney to the Town, to file said Local Law in final form with the New York State Department of State.

SECTION 3. This resolution shall become effective April 24, 2024.

DATED: April 24, 2024

NAME	AYES	NOES	ABSTAIN
Dodson			
Mastroianni			
Gallucci			
Schlag			
Collins			

TOWN OF ROTTERDAM

John F. Kirvin Government Center • 1100 Sunrise Boulevard • Rotterdam, NY 12306
Telephone: 518-355-7575 • Fax: 518-355-7976 • Website: www.rotterdamny.org

LEGISLATIVE REQUEST FORM

DATE:	April 15, 2024
TO:	Mollie Collins, Town Supervisor
FROM:	Peter Comenzo, Senior Planner PC
TITLE OF REQUEST:	Town Board to make a decision on Change of Zone from Single Family Residential (R-1) to Light Industrial (I-1)
TOWN BOARD MEETING:	April 24, 2024
Background Information:	Govin Sarju (Owner) 2175 Tower Street Schenectady, NY 12304 Change of Zone Request on approximately 0.35 acres of from Single Family Residential (R-1) to Light Industrial (I-1). Property is located at the corner of Tower Avenue and Chrisler Avenue (Tax Map No. 59.7-10-1.12). Applicant is proposing to construct a ±2,000 square foot storage garage.
Evaluation/Analysis:	Town Board referred to Planning Commission for Report and Recommendation February 14, 2024. The Planning Commission issued a positive recommendation on February 20, 2024. The Town Board held a Public Hearing on March 13, 2024. The Town Board discussed the project at the March 27, 2024 meeting.
Recommendation(s):	Decision on Change of Zone request from Single family Residential (R-1) to Light Industrial (I-1).
Attachment/Document(s):	Application materials.
Effect(s) on Existing Law(s):	NYS Town Law Article 16 Proposed Local Law of the Year 2024
LEGISLATION WILL BE PREPARED BY:	Supervisors Office

Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☐ **County** ☐ **City** ☒ **Town** ☐ **Village**
(Select one:)

of Rotterdam

Local Law No. 3 **of the year 20**24

A local law To amend chapter 270, Zoning, of the Town Code, for a Change of Zone of approximately
(Insert Title)
+/-0.35 acres from Single Family Residential (R-1) to Light Industrial (I-1), located at the corner of Tower Avenue and Chrisler Avenue (Tax Map No. 59.7-10-1.12), to facilitate the construction of a +/-2,000 square foot storage garage.

Be it enacted by the Town Board **of the**
(Name of Legislative Body)

☐ **County** ☐ **City** ☒ **Town** ☐ **Village**
(Select one:)

of Rotterdam **as follows:**

See Attached

(If additional space is needed, attach pages the same size as this sheet, and number each.)

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. 3 of 2024 of the (County)(City)(Town)(Village) of Rotterdam was duly passed by the Town Board on April 24 2024, in accordance with the applicable
(Name of Legislative Body)
provisions of law.

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, designated as local law No. of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved)
(Name of Legislative Body)
(repassed after disapproval) by the _____ and was deemed duly adopted
(Elective Chief Executive Officer)*
on _____ 20☐☐, in accordance w ith the applicable provisions of law.

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved)
(Name of Legislative Body)
(repassed after disapproval) by the _____ on _____ 20____.
(Elective Chief Executive Officer)*

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____ 20____, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved)
(Name of Legislative Body)
(repassed after disapproval) by the _____ on _____ 20____. Such local
(Elective Chief Executive Officer)*
law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____ 20____, in accordance with the applicable provisions of law.

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision proposed by petition.)
I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20____ , became operative.

6. (County local law concerning adoption of Charter.)
I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____State of New York, having been submitted to the electors at the General Election of November _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)
I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph ,_____ above.

_____
Clerk of the county legislative body, City, Town or Village Clerk or officer designated by local legislative body

(Seal)

Date: _____

To:Town Supervisor Mollie A. Collins

Hi my name is Govin Sarju I am the owner of both property on Tower Ave which includes 2175 Tower ave and parcel # 59.7-10-1.12. I have never subbed lease this property to any lawn care or landscaping company,I am using this property sole for my own Personal use,the designated building that is planing to be build will be to store my trucks in the winter and do my repairs. According to the U.S Department of Transportation (US D.O.T), 98 percent of truck drivers regularly experience difficulty finding safe parking,So this is why I would like to have my trucks at the designated lot for safe and secure parking for my personal use,which would not affect anyone in the community of Tower ave.Truck drivers are the unsung heroes of our supply chains just putting that out their, we as truck drivers serve a roll in our community from bringing grocery to your local supermarket to building and fixing the roads we drive on.

Thank You.
Sincerely Govin Sarju

ZONE CHANGE FOR TAX MAP NO. 59.7-10-1.12 LOCATED AT THE CORNER OF TOWER AVE AND CHRISLER AVE

Date:

To: Rotterdam Town Board

I Desiree Mather

Address 2100 Tower Ave Sch'dy NY 12304

the neighbor of Govin Ryan Sarju state that I have no issues appointing the zone change for the parcel number **59.7-10-1.12 Located at the corner of Tower Ave and Chrisler Ave,** Have no objections on the building of a storage building,and trucks have caused no disturbance in the neighborhood.I will be happy to support my neighbor on behalf of their zone change and to build their storage garage.

Sincerely yours,

X

ZONE CHANGE FOR TAX MAP NO.
59.7-10-1.12 LOCATED AT THE CORNER
OF TOWER AVE AND CHRISLER AVE

Date:

To: Rotterdam Town Board

I Marylee Spaulding

Address 2159 Tower Ave.

the neighbor of Govin Ryan Sarju state that I have no issues appointing the zone change for the parcel number **59.7-10-1.12 Located at the corner of Tower Ave and Chrisler Ave,** Have no objections on the building of a storage building,and trucks have caused no disturbance in the neighborhood.I will be happy to support my neighbor on behalf of their zone change and to build their storage garage.

Sincerely yours,

x Mary Lee Spaulding

ZONE CHANGE FOR TAX MAP NO. 59.7-10-1.12 LOCATED AT THE CORNER OF TOWER AVE AND CHRISLER AVE

Date:

To: Rotterdam Town Board

I Susan Fitzsimmons

Address 2142 Tower Ave, Schenectady NY

the neighbor of Govin Ryan Sarju state that I have no issues appointing the zone change for the parcel number **59.7-10-1.12 Located at the corner of Tower Ave and Chrisler Ave,** Have no objections on the building of a storage building,and trucks have caused no disturbance in the neighborhood.I will be happy to support my neighbor on behalf of their zone change and to build their storage garage.

Sincerely yours,

X Susan Fitzsimmons

Absolutely no problems!

ZONE CHANGE FOR TAX MAP NO. 59.7-10-1.12 LOCATED AT THE CORNER OF TOWER AVE AND CHRISLER AVE

Date:

To: Rotterdam Town Board

I Edward J Balmes

Address 2154 Town Ave

the neighbor of Govin Ryan Sarju state that I have no issues appointing the zone change for the parcel number **59.7-10-1.12 Located at the corner of Tower Ave and Chrisler Ave,** Have no objections on the building of a storage building,and trucks have caused no disturbance in the neighborhood.I will be happy to support my neighbor on behalf of their zone change and to build their storage garage.

Sincerely yours,

X Edward J Balmes

ZONE CHANGE FOR TAX MAP NO.
59.7-10-1.12 LOCATED AT THE CORNER
OF TOWER AVE AND CHRISLER AVE

Date:

To: Rotterdam Town Board

I Daniel J Hutton

Address 2146 Tower Ave, Schenectady NY 12308
the neighbor of Govin Ryan Sarju state that I have no issues appointing the zone change for the parcel number **59.7-10-1.12 Located at the corner of Tower Ave and Chrisler Ave,** Have no objections on the building of a storage building,and trucks have caused no disturbance in the neighborhood.I will be happy to support my neighbor on behalf of their zone change and to build their storage garage.

Sincerely yours,

X Daniel Hutton

TOWN OF ROTTERDAM CHANGE OF ZONE APPLICATION

PART I

PROCEDURES TO APPLY FOR A CHANGE OF ZONE (COZ)

1) The applicant must complete the following and present **twenty-two (22) complete sets** to the Public Works Department*. The change of zone (COZ) process will take an average of 60 days to complete.
    a. A completed COZ application (part II and III). A completed list of names and addresses of all property owners within three hundred (300) feet of the exterior boundaries of the subject property proposed for the change of zone will be completed by the Department of Public Works (DPW).
    b. A complete site plan and/or subdivision plan of proposed project.
    c. A copy of the current deed(s) of the property to be rezoned.
    d. A complete legal description of the exterior boundaries of the property proposed to be rezoned (this is needed for the legal notice and is in addition to any legal description(s) on the deed).
    e. A vicinity map depicting the location of the property and identifying at a minimum the nearest cross streets.
    f. A completed Full Environmental Assessment Form as provided in 6NYCRR PART 617.
2) The Town Board makes a decision whether or not to consider the application. If the Town Board makes a decision to consider the application, it will forward the application for recommendation to the Planning Commission. If the Town Board elects not to consider the application, the processing of the application does not continue.
3) The application materials will be transmitted to the Planning Commission for review and comment if the Town Board elects to forward the application to them. The applicant may address comments received on the proposal and make revisions to the application as warranted.
4) The COZ application and Planning Commission recommendation are forwarded to the Town Board for review. The Town Supervisor will place the COZ request on a Town Board agenda to call for a public hearing. If the Town Board elects to not call for a public hearing the process is considered complete and the legislative request will not proceed.
5) After the Town Board calls for a public hearing, the Supervisor's office notifies all property owners within three hundred (300) feet of the exterior boundaries of the subject property of the proposed COZ request and the public hearing date.
6) Public Hearing - The Town Board conducts a public hearing on the COZ request and makes a decision to approve or deny the application.

*If the proposed zoning is not in conformance with the Rotterdam Comprehensive Plan, it will be necessary to apply for a Comprehensive Plan Amendment. Contact the Town Planner concerning this requirement.

Revised March 2013

****

TOWN OF ROTTERDAM CHANGE OF ZONE APPLICATION

All requested information shall be provided and must be filled out in black ink or typed for photocopying purposes.

Application Fee **$650**

Existing Zone Classification: R-1 One-Family Residential

Proposed Zone Classification: I-1 Light Industrial

PART II
GENERAL INFORMATION

Legal Owner's Name: Govin Sarju
Mailing Address: 2175 Tower Avenue
City: Schenectady State: NY Zip: 12304
Daytime Phone: 347-531-5124 Fax

If applicant is not the owner, include written owner authorization for the below-designated contact to serve as representative.

Owner's Designated Contact: Ingalls & Associates, LLP

Mailing Address: 116 West Avenue Unit 102
City: Saratoga Springs State: NY Zip: 12866
Daytime Phone: 518-393-7725 ext. 110 Fax 518-393-2324

Project/Proposal Site Area: (Acres or sq. ft.) 0.35 Acres
Assessor Tax Parcel No.(s) of Site: 59.7-10-1.12

Adjacent Parcels Owned or Controlled: (Acres or sq. ft.) 0.34 Acres
Assessor Tax Parcel No.(s) of Adjacent Land Owned or Controlled:
59.7-10-1.2

Street Address of Proposed Site (if any): Tower Avenue

Describe Existing Use(s) on Proposed Site: (commercial vacant, residential, buildings, well, sewer drainfield, etc.)

The parcel is currently vacant with a gravel driveway. There are no utilites on the parcel.

School District: Mohonasen

Fire District: #3

Water Supply Town of Rotterdam

Proposed Use of Property:

( ) **A1** One-family dwelling
( ) **A2** Two-family dwelling
( ) **B1** Multiple Dwelling (permanent occupancy)
( ) **B2** Multiple Dwelling (transient occupancy)
( ) **B3** Multiple Dwelling (senior citizen housing)
( ) **B4** Multiple Dwelling (adult residential care facility)

( ) **C1** Business
( ) **C2** Mercantile
(✓) **C3** Industrial
( ) **C4** Storage
( ) **C5** Assembly
( ) **C6** Institutional
( ) **C7** Miscellaneous

LEGAL INFORMATION

Location of Proposal Site: (General description by which direction and how far from roads and intersections and other community features)

The parcel is located on the corner of Tower Avenue and Chrisler Avenue.

Name of Public Road(s) Providing Access: Tower Avenue

Width of Property Fronting on the Existing Public Road in Linear Feet: 146 feet

Does the Proposal Have Access to an Arterial or Planned Arterial? (•) Yes ( ) No

Name(s) of Arterial Road(s): NYS 890

A legal description of the proposed site must be attached: ( ) Yes (✓) No Description is in the deed

A copy of the assessor's map of the proposed site must be attached: (✓) Yes ( ) No

A copy of the most current deed(s) of the proposed site must be attached: (✓) Yes ( ) No

(All applications must contain a legal description that describes the exterior boundaries of the entire area to be rezoned. Please include the legal description for the entire area to be rezoned and also a copy of the assessor's map. A simple copy of the deed is not sufficient to process the change of zone request).

If you do not hold title to property, what is your interest in it? N/A

What factors support this rezone? (This may be provided on a separate sheet of paper if necessary)

The parcel is adjacent to the I-1 Industrial Zoning District and the B-2 General Business District. The proposed development of the parcel will be better served designated in the I-1 Light Industrial District as there are parcels across the street and adjacent on Chrisler Avenue that are in the I-1 Industrial District. This will allow for the business garage as well as provide a logical transition from Chrisler Ave. to the neighboring Residential District.

UTILITIES

Proposed Source of Water:
( ) Public System
(✓) Other, please describe There will be no public or private utilities on the site.
( ) Individual Wells
( ) Private Community System

Proposed Means of Sewage Disposal:
( ) Public Sewer
(✓) Septic Tank & Leachfield
(✓) Other, please describe There will be no public or private utilities on the site.

PART III

****

SURVEYOR/ARCHITECT/ENGINEER VERIFICATION

****

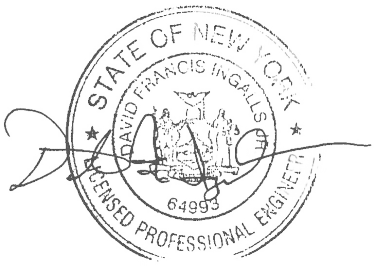
I, the undersigned, a licensed land surveyor, architect, and/or engineer, have completed the information requested. The legal description has been prepared by me or under my supervision in accordance with the requirements of the Town of Rotterdam regulations and the laws of the State of New York.

Signed: _____ Date: 01-19-24

Address: 116 West Avenue Unit 102 Phone: 518-393-7725

Saratoga Springs, NY Zip: 12866

PLEASE AFFIX SURVEYOR/ARCHITECT/ENGINEER SEAL HERE



****

LEGAL OWNER SIGNATURE

****

(Signature of legal owner or representative as authorized by legal owner)

I, the undersigned, swear or affirm under penalty of perjury that the above responses are made truthfully and to the best of my knowledge.

I further swear or affirm that I am the owner of record of the area proposed for the previously identified land use action, or, if not the owner, attached herewith is written permission from the owner authorizing my actions on his/her behalf.

Name: Govin Sarju
Address: 2175 Tower Avenue
Schenectady, NY

Date:
Phone: 347-531+5124
Zip: 12304

Govin Sarju
Signature of applicant or representative

1-8-24
Date

NOTARY

STATE OF NEW YORK) ss:
COUNTY OF Schenectady)

SUBSCRIBED AND SWORN to before me this 8th day of January, 2024

NOTARY SEAL

Notary Signature

Notary Public in and for the State of New York
Residing at: 237 Conguata
My appointment expires: 5-23-2026

JODY BINKLEY
Notary Public, State of New York
No. 01BI5028035
Qualified in Schenectady County
Commission Expires May 23, 2026

PLEASE AFFIX NOTARY SEAL HERE

6NYCRR PART 617
State Environmental Quality Review
NEGATIVE DECLARATION
Notice of Determination of Non-Significance

Date: April 24, 2024

This notice has been prepared in accordance with Article 8 of the Environmental Conservation Law by the Town of Rotterdam Department of Public Works Department
(Reference: 6 NYCRR 617.5 Unlisted Action)

SEQRA Status:	Type I	( )
	Type II	( )
	Unlisted	(X)
Conditioned Negative Declaration:	Yes	( )
	No	(X)

Owner: Govin Sarju (Owner)
2175 Tower Street
Schenectady, NY 12304

Tax Map Number(s): #59.7-10-1.12

Project Location: Corner of Tower Avenue and Chrisler Avenue.

Zoning: Change of Zone from Single-Family Residential (R-1) to Light Industrial (I-2)

Action: Change of Zone Request on approximately 0.35 acres of from Single Family Residential (R-1) to Light Industrial (I-1). Applicant is proposing to construct a ±2,000 square foot storage garage.

Reasons Supporting This Determination:
(See 617.7(a)-(c) for requirements of this determination)

This project is an Unlisted Action and the Town conducted as a SEQR coordinated review. The applicant has supplied an Environmental Assessment Form and the Town Board has or has caused to complete Part 2 of this checklist.

The Change of Zone request concerns approximately 0.35 acres being rezoned from Single Family Residential (R-1) to Light Industrial (I-1). Property is located at the corner of Tower Avenue and Chrisler Avenue (Tax Map No. 59.7-10-1.12). Applicant is proposing to construct a ±2,000 square foot storage garage.

The applicant received a positive report and recommendation from Planning Commission on the Change of Zone request on February 20, 2024.

The applicant would like the Town Board to approve a Change of Zone to allow for the construction of a ±2,000 square foot storage garage. Very little traffic is anticipated as a result of this use. The property is located with frontage on Crane Street and the property to the north and south are developed with commercial and industrial uses. The property on the west side of Chrisler Avenue is an active CSX Rail Line.

After a review of the applicable modifications, Environmental Assessment Form, and comments received on this proposal, the Town Board of the Town of Rotterdam has determined that this proposal will not have a significant adverse impact on the environment.

The Town Board has considered the following criteria to determine if this proposal has significant adverse impacts on the environment:

(i) a substantial adverse change in existing air quality, ground or surface water quality or quantity, traffic or noise levels; a substantial increase in solid waste production; a substantial increase in potential for erosion, flooding, leaching or drainage problems;

(ii) the removal or destruction of large quantities of vegetation or fauna; substantial interference with the movement of any resident or migratory fish or wildlife species; impacts on a significant habitat area; substantial adverse impacts on a threatened or endangered species of animal or plant, or the habitat of such a species; or other significant adverse impacts to natural resources;

(iii) the impairment of the environmental characteristics of a Critical Environmental Area.

(iv) the creation of a material conflict with a community's current plans or goals as officially approved or adopted;

(v) the impairment of the character or quality of important historical, archaeological, architectural, or aesthetic resources or of existing community or neighborhood character;

(vi) a major change in the use of either the quantity or type of energy;

(vii) the creation of a hazard to human health;

(viii) a substantial change in the use, or intensity of use, of land including agricultural, open space or recreational resources, or in its capacity to support existing uses;

(ix) the encouraging or attracting of a large number of people to a place or places for more than a few days, compared to the number of people who would come to such place absent the action;

(x) the creation of a material demand for other actions that would result in one of the above consequences;

(xi) changes in two or more elements of the environment, no one of which has a significant impact on the environment, but when considered together result in a substantial adverse impact on the environment; or

(xii) two or more related actions undertaken, funded or approved by an agency, none of which has or would have a significant impact on the environment, but when considered cumulatively would meet one or more of the criteria in this subdivision.

The Town Board has also considered the reasonably related long-term, short-term, direct, indirect and cumulative impacts, including other simultaneous or subsequent actions, which are:

(i) included in any long-range plan of which the action under consideration is a part;

(ii) likely to be undertaken as a result thereof; or

(iii) dependent thereon.

(3) The significance of a likely consequence (i.e., whether it is material, substantial, large or important) has be assessed in connection with:

(i) its setting (e.g., urban or rural);

(ii) its probability of occurrence;

(iii) its duration;

(iv) its irreversibility;

(v) its geographic scope;

(vi) its magnitude; and

(vii) the number of people affected

At a regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, Town Hall, 1100 Sunrise Boulevard, Rotterdam, NY on the 24th day of April, 2024 hereby adopted this NEGATIVE DECLARATION pursuant to 6NYCRR PART 617, State Environmental Quality Review.

_____

Mollie A. Collins
Town Supervisor

For further information contact:

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Rotterdam, New York 12306
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Full Environmental Assessment Form
Part 2 - Identification of Potential Project Impacts

Part 2 is to be completed by the lead agency. Part 2 is designed to help the lead agency inventory all potential resources that could be affected by a proposed project or action. We recognize that the lead agency's reviewer(s) will not necessarily be environmental professionals. So, the questions are designed to walk a reviewer through the assessment process by providing a series of questions that can be answered using the information found in Part 1. To further assist the lead agency in completing Part 2, the form identifies the most relevant questions in Part 1 that will provide the information needed to answer the Part 2 question. When Part 2 is completed, the lead agency will have identified the relevant environmental areas that may be impacted by the proposed activity.

If the lead agency is a state agency **and** the action is in any Coastal Area, complete the Coastal Assessment Form before proceeding with this assessment.

Tips for completing Part 2:

- Review all of the information provided in Part 1.
- Review any application, maps, supporting materials and the Full EAF Workbook.
- Answer each of the 18 questions in Part 2.
- If you answer "**Yes"** to a numbered question, please complete all the questions that follow in that section.
- If you answer "**No"** to a numbered question, move on to the next numbered question.
- Check appropriate column to indicate the anticipated size of the impact.
- Proposed projects that would exceed a numeric threshold contained in a question should result in the reviewing agency checking the box "Moderate to large impact may occur."
- The reviewer is not expected to be an expert in environmental analysis.
- If you are not sure or undecided about the size of an impact, it may help to review the sub-questions for the general question and consult the workbook.
- When answering a question consider all components of the proposed activity, that is, the "whole action".
- Consider the possibility for long-term and cumulative impacts as well as direct impacts.
- Answer the question in a reasonable manner considering the scale and context of the project.

1. Impact on Land
Proposed action may involve construction on, or physical alteration of, the land surface of the proposed site. (See Part 1. D.1) ☐ NO ☑ YES
If "Yes", answer questions a - j. If "No", move on to Section 2.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may involve construction on land where depth to water table is less than 3 feet.	E2d	☑	☐
b. The proposed action may involve construction on slopes of 15% or greater.	E2f	☑	☐
c. The proposed action may involve construction on land where bedrock is exposed, or generally within 5 feet of existing ground surface.	E2a	☑	☐
d. The proposed action may involve the excavation and removal of more than 1,000 tons of natural material.	D2a	☑	☐
e. The proposed action may involve construction that continues for more than one year or in multiple phases.	D1e	☑	☐
f. The proposed action may result in increased erosion, whether from physical disturbance or vegetation removal (including from treatment by herbicides).	D2e, D2q	☑	☐
g. The proposed action is, or may be, located within a Coastal Erosion hazard area.	B1i	☑	☐
h. Other impacts: _____ _____		☐	☐

2. Impact on Geological Features

The proposed action may result in the modification or destruction of, or inhibit access to, any unique or unusual land forms on the site (e.g., cliffs, dunes, minerals, fossils, caves). (See Part 1. E.2.g) ☑ NO ☐ YES

If "Yes", answer questions a - c. If "No", move on to Section 3.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Identify the specific land form(s) attached: _____ _____	E2g	☐	☐
b. The proposed action may affect or is adjacent to a geological feature listed as a registered National Natural Landmark. Specific feature: _____	E3c	☐	☐
c. Other impacts: _____ _____		☐	☐

3. Impacts on Surface Water

The proposed action may affect one or more wetlands or other surface water bodies (e.g., streams, rivers, ponds or lakes). (See Part 1. D.2, E.2.h) ☑ NO ☐ YES

If "Yes", answer questions a - l. If "No", move on to Section 4.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may create a new water body.	D2b, D1h	☐	☐
b. The proposed action may result in an increase or decrease of over 10% or more than a 10 acre increase or decrease in the surface area of any body of water.	D2b	☐	☐
c. The proposed action may involve dredging more than 100 cubic yards of material from a wetland or water body.	D2a	☐	☐
d. The proposed action may involve construction within or adjoining a freshwater or tidal wetland, or in the bed or banks of any other water body.	E2h	☐	☐
e. The proposed action may create turbidity in a waterbody, either from upland erosion, runoff or by disturbing bottom sediments.	D2a, D2h	☐	☐
f. The proposed action may include construction of one or more intake(s) for withdrawal of water from surface water.	D2c	☐	☐
g. The proposed action may include construction of one or more outfall(s) for discharge of wastewater to surface water(s).	D2d	☐	☐
h. The proposed action may cause soil erosion, or otherwise create a source of stormwater discharge that may lead to siltation or other degradation of receiving water bodies.	D2e	☐	☐
i. The proposed action may affect the water quality of any water bodies within or downstream of the site of the proposed action.	E2h	☐	☐
j. The proposed action may involve the application of pesticides or herbicides in or around any water body.	D2q, E2h	☐	☐
k. The proposed action may require the construction of new, or expansion of existing, wastewater treatment facilities.	D1a, D2d	☐	☐

l. Other impacts: _____ _____		☐	☐

4. Impact on groundwater

The proposed action may result in new or additional use of ground water, or may have the potential to introduce contaminants to ground water or an aquifer. (See Part 1. D.2.a, D.2.c, D.2.d, D.2.p, D.2.q, D.2.t)

☑ NO ☐ YES

If "Yes", answer questions a - h. If "No", move on to Section 5.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may require new water supply wells, or create additional demand on supplies from existing water supply wells.	D2c	☐	☐
b. Water supply demand from the proposed action may exceed safe and sustainable withdrawal capacity rate of the local supply or aquifer. Cite Source: _____	D2c	☐	☐
c. The proposed action may allow or result in residential uses in areas without water and sewer services.	D1a, D2c	☐	☐
d. The proposed action may include or require wastewater discharged to groundwater.	D2d, E2l	☐	☐
e. The proposed action may result in the construction of water supply wells in locations where groundwater is, or is suspected to be, contaminated.	D2c, E1f, E1g, E1h	☐	☐
f. The proposed action may require the bulk storage of petroleum or chemical products over ground water or an aquifer.	D2p, E2l	☐	☐
g. The proposed action may involve the commercial application of pesticides within 100 feet of potable drinking water or irrigation sources.	E2h, D2q, E2l, D2c	☐	☐
h. Other impacts: _____ _____		☐	☐

5. Impact on Flooding

The proposed action may result in development on lands subject to flooding. (See Part 1. E.2)

☑ NO ☐ YES

If "Yes", answer questions a - g. If "No", move on to Section 6.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in development in a designated floodway.	E2i	☐	☐
b. The proposed action may result in development within a 100 year floodplain.	E2j	☐	☐
c. The proposed action may result in development within a 500 year floodplain.	E2k	☐	☐
d. The proposed action may result in, or require, modification of existing drainage patterns.	D2b, D2e	☐	☐
e. The proposed action may change flood water flows that contribute to flooding.	D2b, E2i, E2j, E2k	☐	☐
f. If there is a dam located on the site of the proposed action, is the dam in need of repair, or upgrade?	E1e	☐	☐

g. Other impacts: _____ _____		☐	☐

6. Impacts on Air

The proposed action may include a state regulated air emission source. (See Part 1. D.2.f., D.2.h, D.2.g) ☑ NO ☐ YES

If "Yes", answer questions a - f. If "No", move on to Section 7.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. If the proposed action requires federal or state air emission permits, the action may also emit one or more greenhouse gases at or above the following levels:			
i. More than 1000 tons/year of carbon dioxide (CO_2)	D2g	☐	☐
ii. More than 3.5 tons/year of nitrous oxide (N_2O)	D2g	☐	☐
iii. More than 1000 tons/year of carbon equivalent of perfluorocarbons (PFCs)	D2g	☐	☐
iv. More than .045 tons/year of sulfur hexafluoride (SF_6)	D2g	☐	☐
v. More than 1000 tons/year of carbon dioxide equivalent of hydrochloroflourocarbons (HFCs) emissions	D2g	☐	☐
vi. 43 tons/year or more of methane	D2h	☐	☐
b. The proposed action may generate 10 tons/year or more of any one designated hazardous air pollutant, or 25 tons/year or more of any combination of such hazardous air pollutants.	D2g	☐	☐
c. The proposed action may require a state air registration, or may produce an emissions rate of total contaminants that may exceed 5 lbs. per hour, or may include a heat source capable of producing more than 10 million BTU's per hour.	D2f, D2g	☐	☐
d. The proposed action may reach 50% of any of the thresholds in "a" through "c", above.	D2g	☐	☐
e. The proposed action may result in the combustion or thermal treatment of more than 1 ton of refuse per hour.	D2s	☐	☐
f. Other impacts: _____ _____		☐	☐

7. Impact on Plants and Animals

The proposed action may result in a loss of flora or fauna. (See Part 1. E.2. m.-q.) ☑ NO ☐ YES

If "Yes", answer questions a - j. If "No", move on to Section 8.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may cause reduction in population or loss of individuals of any threatened or endangered species, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2o	☐	☐
b. The proposed action may result in a reduction or degradation of any habitat used by any rare, threatened or endangered species, as listed by New York State or the federal government.	E2o	☐	☐
c. The proposed action may cause reduction in population, or loss of individuals, of any species of special concern or conservation need, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2p	☐	☐
d. The proposed action may result in a reduction or degradation of any habitat used by any species of special concern and conservation need, as listed by New York State or the Federal government.	E2p	☐	☐

e. The proposed action may diminish the capacity of a registered National Natural Landmark to support the biological community it was established to protect.	E3c	☐	☐
f. The proposed action may result in the removal of, or ground disturbance in, any portion of a designated significant natural community. Source: _____	E2n	☐	☐
g. The proposed action may substantially interfere with nesting/breeding, foraging, or over-wintering habitat for the predominant species that occupy or use the project site.	E2m	☐	☐
h. The proposed action requires the conversion of more than 10 acres of forest, grassland or any other regionally or locally important habitat. Habitat type & information source: _____ _____	E1b	☐	☐
i. Proposed action (commercial, industrial or recreational projects, only) involves use of herbicides or pesticides.	D2q	☐	☐
j. Other impacts: _____ _____		☐	☐

8. Impact on Agricultural Resources

The proposed action may impact agricultural resources. (See Part 1. E.3.a. and b.) ☑ NO ☐ YES

If "Yes", answer questions a - h. If "No", move on to Section 9.

	Relevant Part I Question(s)	**No, or small impact may occur**	**Moderate to large impact may occur**
a. The proposed action may impact soil classified within soil group 1 through 4 of the NYS Land Classification System.	E2c, E3b	☐	☐
b. The proposed action may sever, cross or otherwise limit access to agricultural land (includes cropland, hayfields, pasture, vineyard, orchard, etc).	E1a, Elb	☐	☐
c. The proposed action may result in the excavation or compaction of the soil profile of active agricultural land.	E3b	☐	☐
d. The proposed action may irreversibly convert agricultural land to non-agricultural uses, either more than 2.5 acres if located in an Agricultural District, or more than 10 acres if not within an Agricultural District.	E1b, E3a	☐	☐
e. The proposed action may disrupt or prevent installation of an agricultural land management system.	El a, E1b	☐	☐
f. The proposed action may result, directly or indirectly, in increased development potential or pressure on farmland.	C2c, C3, D2c, D2d	☐	☐
g. The proposed project is not consistent with the adopted municipal Farmland Protection Plan.	C2c	☐	☐
h. Other impacts: _____		☐	☐

9. Impact on Aesthetic Resources

The land use of the proposed action are obviously different from, or are in sharp contrast to, current land use patterns between the proposed project and a scenic or aesthetic resource. (Part 1. E.1.a, E.1.b, E.3.h.)

☑ NO ☐ YES

If "Yes", answer questions a - g. If "No", go to Section 10.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Proposed action may be visible from any officially designated federal, state, or local scenic or aesthetic resource.	E3h	☐	☐
b. The proposed action may result in the obstruction, elimination or significant screening of one or more officially designated scenic views.	E3h, C2b	☐	☐
c. The proposed action may be visible from publicly accessible vantage points: i. Seasonally (e.g., screened by summer foliage, but visible during other seasons) ii. Year round	E3h	☐ ☐	☐ ☐
d. The situation or activity in which viewers are engaged while viewing the proposed action is: i. Routine travel by residents, including travel to and from work ii. Recreational or tourism based activities	E3h E2q, E1c	☐ ☐	☐ ☐
e. The proposed action may cause a diminishment of the public enjoyment and appreciation of the designated aesthetic resource.	E3h	☐	☐
f. There are similar projects visible within the following distance of the proposed project: 0-1/2 mile ½ -3 mile 3-5 mile 5+ mile	D1a, E1a, D1f, D1g	☐	☐
g. Other impacts: _____ _____		☐	☐

10. Impact on Historic and Archeological Resources

The proposed action may occur in or adjacent to a historic or archaeological resource. (Part 1. E.3.e, f. and g.)

☑ NO ☐ YES

If "Yes", answer questions a - e. If "No", go to Section 11.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may occur wholly or partially within, or substantially contiguous to, any buildings, archaeological site or district which is listed on the National or State Register of Historical Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places.	E3e	☐	☐
b. The proposed action may occur wholly or partially within, or substantially contiguous to, an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory.	E3f	☐	☐
c. The proposed action may occur wholly or partially within, or substantially contiguous to, an archaeological site not included on the NY SHPO inventory. Source: _____	E3g	☐	☐

d. Other impacts: _____ _____		☐	☐
e. If any of the above (a-d) are answered "Moderate to large impact may occur", continue with the following questions to help support conclusions in Part 3:			
i. The proposed action may result in the destruction or alteration of all or part of the site or property.	E3e, E3g, E3f	☐	☐
ii. The proposed action may result in the alteration of the property's setting or integrity.	E3e, E3f, E3g, E1a, E1b	☐	☐
iii. The proposed action may result in the introduction of visual elements which are out of character with the site or property, or may alter its setting.	E3e, E3f, E3g, E3h, C2, C3	☐	☐

11. Impact on Open Space and Recreation

The proposed action may result in a loss of recreational opportunities or a reduction of an open space resource as designated in any adopted municipal open space plan.
(See Part 1. C.2.c, E.1.c., E.2.q.)
If "Yes", answer questions a - e. If "No", go to Section 12.

☑ NO ☐ YES

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in an impairment of natural functions, or "ecosystem services", provided by an undeveloped area, including but not limited to stormwater storage, nutrient cycling, wildlife habitat.	D2e, E1b E2h, E2m, E2o, E2n, E2p	☐	☐
b. The proposed action may result in the loss of a current or future recreational resource.	C2a, E1c, C2c, E2q	☐	☐
c. The proposed action may eliminate open space or recreational resource in an area with few such resources.	C2a, C2c E1c, E2q	☐	☐
d. The proposed action may result in loss of an area now used informally by the community as an open space resource.	C2c, E1c	☐	☐
e. Other impacts: _____ _____		☐	☐

12. Impact on Critical Environmental Areas

The proposed action may be located within or adjacent to a critical environmental area (CEA). (See Part 1. E.3.d)
If "Yes", answer questions a - c. If "No", go to Section 13.

☑ NO ☐ YES

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in a reduction in the quantity of the resource or characteristic which was the basis for designation of the CEA.	E3d	☐	☐
b. The proposed action may result in a reduction in the quality of the resource or characteristic which was the basis for designation of the CEA.	E3d	☐	☐
c. Other impacts: _____ _____		☐	☐

13. Impact on Transportation

The proposed action may result in a change to existing transportation systems. ☐ NO ☑ YES
(See Part 1. D.2.j)
If "Yes", answer questions a - f. If "No", go to Section 14.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Projected traffic increase may exceed capacity of existing road network.	D2j	☑	☐
b. The proposed action may result in the construction of paved parking area for 500 or more vehicles.	D2j	☑	☐
c. The proposed action will degrade existing transit access.	D2j	☑	☐
d. The proposed action will degrade existing pedestrian or bicycle accommodations.	D2j	☑	☐
e. The proposed action may alter the present pattern of movement of people or goods.	D2j	☑	☐
f. Other impacts: _____ _____		☐	☐

14. Impact on Energy

The proposed action may cause an increase in the use of any form of energy. ☑ NO ☐ YES
(See Part 1. D.2.k)
If "Yes", answer questions a - e. If "No", go to Section 15.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action will require a new, or an upgrade to an existing, substation.	D2k	☐	☐
b. The proposed action will require the creation or extension of an energy transmission or supply system to serve more than 50 single or two-family residences or to serve a commercial or industrial use.	D1f, D1q, D2k	☐	☐
c. The proposed action may utilize more than 2,500 MWhrs per year of electricity.	D2k	☐	☐
d. The proposed action may involve heating and/or cooling of more than 100,000 square feet of building area when completed.	D1g	☐	☐
e. Other Impacts: _____ _____		☐	☐

15. Impact on Noise, Odor, and Light

The proposed action may result in an increase in noise, odors, or outdoor lighting. ☐ NO ☑ YES
(See Part 1. D.2.m., n., and o.)
If "Yes", answer questions a - f. If "No", go to Section 16.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may produce sound above noise levels established by local regulation.	D2m	☑	☐
b. The proposed action may result in blasting within 1,500 feet of any residence, hospital, school, licensed day care center, or nursing home.	D2m, E1d	☑	☐
c. The proposed action may result in routine odors for more than one hour per day.	D2o	☑	☐

d. The proposed action may result in light shining onto adjoining properties.	D2n	☑	☐
e. The proposed action may result in lighting creating sky-glow brighter than existing area conditions.	D2n, E1a	☑	☐
f. Other impacts: _____ _____		☐	☐

16. Impact on Human Health

The proposed action may have an impact on human health from exposure to new or existing sources of contaminants. (See Part 1.D.2.q., E.1. d. f. g. and h.) ☑ NO ☐ YES

If "Yes", answer questions a - m. If "No", go to Section 17.

	Relevant Part I Question(s)	No,or small impact may cccur	Moderate to large impact may occur
a. The proposed action is located within 1500 feet of a school, hospital, licensed day care center, group home, nursing home or retirement community.	E1d	☐	☐
b. The site of the proposed action is currently undergoing remediation.	E1g, E1h	☐	☐
c. There is a completed emergency spill remediation, or a completed environmental site remediation on, or adjacent to, the site of the proposed action.	E1g, E1h	☐	☐
d. The site of the action is subject to an institutional control limiting the use of the property (e.g., easement or deed restriction).	E1g, E1h	☐	☐
e. The proposed action may affect institutional control measures that were put in place to ensure that the site remains protective of the environment and human health.	E1g, E1h	☐	☐
f. The proposed action has adequate control measures in place to ensure that future generation, treatment and/or disposal of hazardous wastes will be protective of the environment and human health.	D2t	☐	☐
g. The proposed action involves construction or modification of a solid waste management facility.	D2q, E1f	☐	☐
h. The proposed action may result in the unearthing of solid or hazardous waste.	D2q, E1f	☐	☐
i. The proposed action may result in an increase in the rate of disposal, or processing, of solid waste.	D2r, D2s	☐	☐
j. The proposed action may result in excavation or other disturbance within 2000 feet of a site used for the disposal of solid or hazardous waste.	E1f, E1g E1h	☐	☐
k. The proposed action may result in the migration of explosive gases from a landfill site to adjacent off site structures.	E1f, E1g	☐	☐
l. The proposed action may result in the release of contaminated leachate from the project site.	D2s, E1f, D2r	☐	☐
m. Other impacts: _____ _____		☐	☐

17. Consistency with Community Plans

The proposed action is not consistent with adopted land use plans. ☑ NO ☐ YES
(See Part 1. C.1, C.2. and C.3.)
If "Yes", answer questions a - h. If "No", go to Section 18.

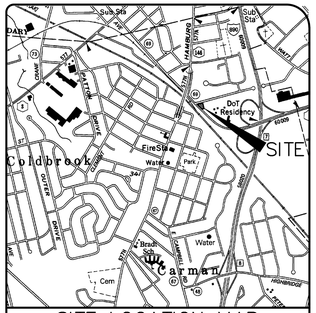
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action's land use components may be different from, or in sharp contrast to, current surrounding land use pattern(s).	C2, C3, D1a E1a, E1b	☐	☐
b. The proposed action will cause the permanent population of the city, town or village in which the project is located to grow by more than 5%.	C2	☐	☐
c. The proposed action is inconsistent with local land use plans or zoning regulations.	C2, C2, C3	☐	☐
d. The proposed action is inconsistent with any County plans, or other regional land use plans.	C2, C2	☐	☐
e. The proposed action may cause a change in the density of development that is not supported by existing infrastructure or is distant from existing infrastructure.	C3, D1c, D1d, D1f, D1d, Elb	☐	☐
f. The proposed action is located in an area characterized by low density development that will require new or expanded public infrastructure.	C4, D2c, D2d D2j	☐	☐
g. The proposed action may induce secondary development impacts (e.g., residential or commercial development not included in the proposed action)	C2a	☐	☐
h. Other: _____ _____		☐	☐

18. Consistency with Community Character

The proposed project is inconsistent with the existing community character. ☑ NO ☐ YES
(See Part 1. C.2, C.3, D.2, E.3)
If "Yes", answer questions a - g. If "No", proceed to Part 3.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may replace or eliminate existing facilities, structures, or areas of historic importance to the community.	E3e, E3f, E3g	☐	☐
b. The proposed action may create a demand for additional community services (e.g. schools, police and fire)	C4	☐	☐
c. The proposed action may displace affordable or low-income housing in an area where there is a shortage of such housing.	C2, C3, D1f D1g, E1a	☐	☐
d. The proposed action may interfere with the use or enjoyment of officially recognized or designated public resources.	C2, E3	☐	☐
e. The proposed action is inconsistent with the predominant architectural scale and character.	C2, C3	☐	☐
f. Proposed action is inconsistent with the character of the existing natural landscape.	C2, C3 E1a, E1b E2g, E2h	☐	☐
g. Other impacts: _____ _____		☐	☐

PRINT FULL FORM



SITE LOCATION MAP

SCALE: 1" = 2000'

SITE STATISTICS:

	CURRENT ZONE	PROPOSED ZONE	
ZONING CLASSIFICATION:	R-1	I-1	
REQUIRE:			PROPOSED:
MIN LOT AREA:	15,000 SQ. FT.	20,00 SQ. FT.	15,246 SQ. FT*
MIN. LOT WIDTH:	100 FT.	100 FT.	146 FT.
MAX. LOT COVERAGE:	45%	60%	56%
MAX. BUILDING HEIGHT:	3 STORIES OR 40'	75 FEET	35 FEET
BUILDING SETBACKS:			
FRONT –	25 FT.	25 FT.	25 FT.
SIDE –	10 FT.	25 FT.	12.5 FT.**
REAR –	25 FT.	25 FT	25 FT.

NOTE: GARAGE – 5 FT. FROM SIDE AND REAR YARD.
*AREA VARIANCE REQUIRED FOR A RELIEF OF 4,754 SQ. FT.
**SIDE YARD SETBACK VARIANCE REQUIRED FOR A RELIEF OF 12.5 FT.

NOTES:

1) SURVEYED PARCEL: TOWN OF ROTTERDAM – TAX MAP 59.07, BLOCK 10, PARCEL 1.12.

2) SURVEY PREPARED BY INGALLS & ASSOCIATES, LLP FROM A NOVEMBER 2023 FIELD SURVEY.

3) NORTH ORIENTATION SHOWN REFERS TO THE NAD83 STATE PLANE COORDINATE SYSTEM–NEW YORK EAST ZONE BASED ON GPS OBSERVATIONS TAKEN AT THE TIME OF THE FIELD SURVEY.

4) ELEVATIONS REFER TO THE NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD88), BASED ON GPS OBSERVATIONS TAKEN AT THE TIME OF THE FIELD SURVEY.

5) SUBJECT TO ALL RIGHTS, EASEMENTS, COVENANTS OR RESTRICTION; RECORDED OR UNRECORDED.

6) SUBJECT TO ANY STATEMENT OF FACT AN UP–TO–DATE ABSTRACT OF TITLE WOULD DISCLOSE.

7) UNDERGROUND UTILITIES IF SHOWN HEREON ARE BASED ON VISIBLE PHYSICAL EVIDENCE. THEY SHOULD BE CONSIDERED SCHEMATIC ONLY AND ARE SHOWN TO DEPICT GENERAL UTILITY LOCATIONS AND CONNECTIONS RATHER THAN EXACT UNDERGROUND LOCATIONS. INGALLS & ASSOCIATES, LLP MAKES NO CERTIFICATION AS TO THE ACCURACY OF THE UNDERGROUND UTILITY LOCATIONS AND OTHER UTILITIES MAY EXIST THAT ARE NOT SHOWN ON THIS MAP.

8) SURVEY IS PREPARED IN ACCORDANCE WITH THE NEW YORK STATE ASSOCIATION OF PROFESSIONAL LAND SURVEYORS CODE OF PRACTICE FOR LAND SURVEYS AS ADOPTED IN OCTOBER OF 1966 AND LAST REVISED ON JULY 18, 1997.

DEED REFERENCE:

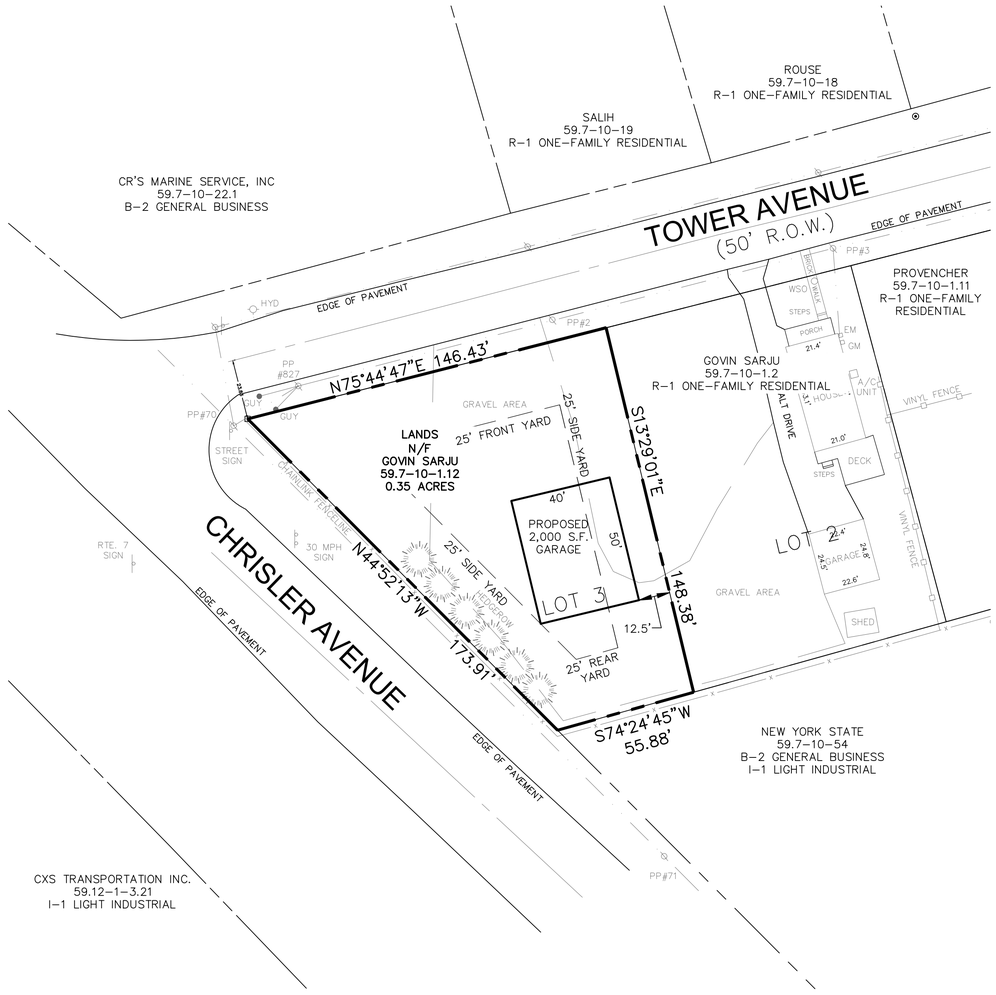
1) CONVEYED BY KIMBERLY A. CONSTANTINO TO GOVIN SARJU BY DEED DATED NOVEMBER 19, 2019 AND RECORDED IN THE SCHENECTADY COUNTY CLERK'S OFFICE ON NOVEMBER 21 2019 IN LIBER 2025 OF DEEDS AT PAGE 283.

MAP REFERENCE:

1) MAP ENTITLED "MAP SHOWING PROPOSED SUBDIVISION AS IT PERTAINS TO THE ELIMINATION OF ACREAGE AND THE CREATION OF THREE NEW LOTS TO BE KNOWN AS LOT 1, LOT 2 AND LOT 3 LANDS OF JAY RENTAL COMPANY, TOWN OF ROTTERDAM, SCHENECTADY COUNTY, N.Y." AS PREPARED BY BLACKSTONE LAND SURVEYORS ON APRIL 22, 1993 AND FILED IN THE SCHENECTADY COUNTY CLERK'S OFFICE ON JULY 28, 1993 IN PLAT CABINET I AS MAP NO. 267.

LEGEND

- EXISTING PROPERTY LINE
- PROPOSED PROPERTY LINE
- PROPOSED SETBACK
- ADJACENT PROPERTY LINE
- PROPOSED EASEMENT
- EXISTING CONTOUR (200)
- EXISTING TREELINE
- EXISTING HYDRANT (HYD)
- EXISTING UTILITY POLE (NG 19)
- EXISTING SIGN (S1)
- EXISTING CATCH BASIN (CB)
- EXISTING SANITARY MANHOLE (S)
- EXISTING SANITARY SEWER (S)
- EXISTING STORM SEWER (ST)
- EXISTING WATERMAIN (W)
- EXISTING OVERHEAD WIRE (OH)



TAX MAP ID:
59.7-10-1.12

SITE AREA:
0.35± ACRES

OWNER/APPLICANT:
GOVIN SARJU
2175 TOWER AVENUE
SCHENECTADY, NY 12304

NOTE: 48 HOURS PRIOR TO ANY CONSTRUCTION ACTIVITIES, THE CONTRACTOR SHALL CONTACT 811 UDIG NY TO LOCATE ALL UNDERGROUND UTILITIES.

FOR MUNICIPAL APPROVAL ONLY
NOT FOR CONSTRUCTION

NO.	DATE:	REVISIONS	BY:

UNAUTHORIZED ALTERATION OR ADDITION TO THIS DRAWING IS A VIOLATION OF SECTION 7209 SUBDIVISION 2, OF THE NEW YORK STATE EDUCATION LAW. ONLY COPIES MADE FROM THE ORIGINAL OF THIS DRAWING BEARING AN ORIGINAL INKED OR EMBOSSED SEAL AND SIGNATURE SHALL BE CONSIDERED TO BE VALID TRUE COPIES.

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DAVID F. INGALLS JR., P.E.
N.Y.S. LIC. NO. 064993

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engineering, environmental, surveying
116 WEST AVENUE UNIT 102
SARATOGA SPRINGS, N.Y. 12866
PHONE: (518) 393-7725
FAX: (518) 393-2324

SITE PLAN
LANDS OF SARJU
TOWER AVENUE
TOWN OF ROTTERDAM
COUNTY OF SCHENECTADY STATE OF NEW YORK

DATE: JANUARY 19, 2024
CHECKED BY: D.F.I.
JOB NO. 23–095
SCALE: 1" = 30'
DRAWN BY: CWP
CADD FILE: 23–095 DF
SHEET 1 OF 1

RESOLUTION NO. 189.24

TO RECOGNIZE THE INTRODUCTION OF INTRODUCTORY LOCAL LAW __ OF 2024; TO AMEND CHAPTER 270, ZONING, OF THE TOWN CODE, TO REDUCE THE ALLOWABLE BUILDING HEIGHT IN THE MAIN STREET/NEIGHBORHOOD CENTER (MS/NC) OVERLAY DISTRICT; DECLARE LEAD AGENCY AND REFERRING SAME TO THE PLANNING COMMISSION FOR REPORT AND RECOMMENDATION

WHEREAS, the Town of Rotterdam Main Street/Neighborhood Center Zoning Overlay currently allows buildings to be three stories and up to 45 feet in height; and

WHEREAS, it is desired to reduce the allowable height to 2 stories up to 30 feet in height, to follow the December 2022 update to the Comprehensive Plan which contains recommended actions for the corridor mixed use area; NOW

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby recognizes the introduction of Introductory Local Law __ of 2024; To amend chapter 270, Zoning, of the Town Code to reduce the allowable building height in the Main Street/Neighborhood Center (MS/NC) Overlay District.

SECTION 2. The Town Board of the Town of Rotterdam hereby declares the Town Board as Lead Agency under 6NYCRR Part 617 SEQR (State Environmental Quality Review) in connection to the proposed change of zone to reduce the allowable building height in the Main Street/Neighborhood Center (MS/NC) Overlay District, and authorizes the Senior Planner to distribute all documents necessary to comply with 6 NYCRR Part 612.12 (State Environmental Quality Review).

SECTION 3. The Town Board hereby refers this Introductory Local Law of 2024 to the Planning Commission of the Town of Rotterdam for report and recommendation thereon.

SECTION 4. This resolution shall become effective April 24, 2024.

DATED: April 24, 2024

NAME	AYES	NOES	ABSTAIN
Dodson			
Mastroianni			
Gallucci			
Schlag			
Collins			

TOWN OF ROTTERDAM

John F. Kirvin Government Center • 1100 Sunrise Boulevard • Rotterdam, NY 12306
Telephone: 518-355-7575 • Fax: 518-355-7976 • Website: www.rotterdamny.org

LEGISLATIVE REQUEST FORM

DATE:	April 22, 2024
TO:	Mollie Collins, Town Supervisor
FROM:	Peter Comenzo – Senior Planner PC
TITLE OF REQUEST:	Declare Lead Agency and Refer to Planning Commission for Report and Recommendation to amend the Zoning Code for the Town of Rotterdam and reduce the allowable building height in the Main Street/Neighborhood Center (MS/NC) Overlay District.
TOWN BOARD MEETING:	April 24, 2024
Background Information:	Town of Rotterdam Main Street/Neighborhood Center Zoning Overlay currently allows buildings to be three stories and up to 45 feet in height. Proposed amendment would reduce the allowable height to 2 stories up to 30 feet in height.
Evaluation/Analysis:	Mixed Use Zoning was developed in 2017 as part of the land use update and created the overlay district in areas of the town that contain underutilized and vacant properties to foster redevelopment opportunities. The December 2022 update to the Comprehensive Plan contains recommended actions for the corridor mixed use area. Limiting building heights Main Street/Neighborhood Center Zoning to two stories would help to implement these recommendations in the Comprehensive Plan.
Recommendation(s):	Declare Lead Agency under SEQR and Refer to Planning Commission for a Report and Recommendation.
Attachment/Document(s):	Main Street/ Neighborhood Center Zoning SEQR Short Environmental Assessment Form
Compliance with Purchasing Policy:	N/A
Effect(s) on Existing Law(s):	Updates to Zoning Code Chapter 270
LEGISLATION WILL BE PREPARED BY:	Supervisor's Office

Town of Rotterdam, NY
Monday, April 22, 2024

Chapter 270. Zoning

Article VIIIB. MS/NC Main Street/Neighborhood Center Overlay District

§ 270-53.25. Maximum building height.

Where an election has been made to proceed under this article in accordance with § **270-53.21**, the maximum building height shall be ~~three~~ two stories, not exceeding ~~45~~ 30 feet.

Short Environmental Assessment Form
Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information

Name of Action or Project:
Town of Rotterdam Zoning Code Amendment

Project Location (describe, and attach a location map):
Town of Rotterdam

Brief Description of Proposed Action:
Amend the Zoning Code for the Town of Rotterdam and reduce the allowable building height in the Main Street/Neighborhood Center (MS/NC) Overlay District. Town of Rotterdam Main Street/Neighborhood Center Zoning Overlay currently allows buildings to be three stories and up to 45 feet in height. Proposed amendment would reduce the allowable height to 2 stories up to 30 feet in height.

Name of Applicant or Sponsor:	Telephone: 518-355-7575 x-338
Town of Rotterdam - c/o Peter Comenzo - Senior Planner	E-Mail: pcomenzo@rotterdamny.org

Address:
1100 Sunrise Boulevard

City/PO:	State:	Zip Code:
Rotterdam	New York	12306

	NO	YES
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.	☐	☑
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:	☐	☐

3. a. Total acreage of the site of the proposed action? _____ acres
   b. Total acreage to be physically disturbed? _____ acres
   c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres

4. Check all land uses that occur on, are adjoining or near the proposed action:

☐ Urban ☐ Rural (non-agriculture) ☐ Industrial ☐ Commercial ☐ Residential (suburban)
☐ Forest ☐ Agriculture ☐ Aquatic ☐ Other(Specify):
☐ Parkland

	NO	YES	N/A
5. Is the proposed action,			
a. A permitted use under the zoning regulations?	☐	☐	☐
b. Consistent with the adopted comprehensive plan?	☐	☐	☐

	NO	YES
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	☐	☐

	NO	YES
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?		
If Yes, identify: _____	☐	☐

	NO	YES
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	☐	☐
b. Are public transportation services available at or near the site of the proposed action?	☐	☐
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	☐	☐

	NO	YES
9. Does the proposed action meet or exceed the state energy code requirements?		
If the proposed action will exceed requirements, describe design features and technologies: _____ _____	☐	☐

	NO	YES
10. Will the proposed action connect to an existing public/private water supply?		
If No, describe method for providing potable water: _____ _____	☐	☐

	NO	YES
11. Will the proposed action connect to existing wastewater utilities?		
If No, describe method for providing wastewater treatment: _____ _____	☐	☐

	NO	YES
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	☐	☐
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	☐	☐

	NO	YES
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	☐	☐
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	☐	☐
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____		

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:

☐ Shoreline ☐ Forest ☐ Agricultural/grasslands ☐ Early mid-successional

☐ Wetland ☐ Urban ☐ Suburban

	NO	YES
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	☐	☐
16. Is the project site located in the 100-year flood plan?	☐	☐
17. Will the proposed action create storm water discharge, either from point or non-point sources?	☐	☐
If Yes,		
a. Will storm water discharges flow to adjacent properties?	☐	☐
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?	☐	☐
If Yes, briefly describe: _____ _____		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)?	☐	☐
If Yes, explain the purpose and size of the impoundment: _____ _____		
~~1~~9. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?	☐	☐
If Yes, describe: _____ _____		
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste?	☐	☐
If Yes, describe: _____ _____		

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE

Applicant/sponsor/name: Peter Comenzo Date: April 24, 2024

Signature: Peter Comenzo Title: Senior Planner

PRINT FORM

ORDER 1.24

51130-2-702

At a regular meeting of the Town Board of the Town of Rotterdam, Schenectady County, New York, held at the John F. Kirvin Government Center, Town Hall, in Rotterdam, New York in said Town on April 24, 2024, at 7:00 o'clock P.M., Prevailing Time.

PRESENT:

_____
Supervisor

_____
Councilman

_____
Councilman

_____
Councilman

_____
Councilman

In the Matter of The Joint Increase and Improvement of the Facilities of Water District No. 3 and Water District No. 4, each in the Town of Rotterdam, Schenectady County, New York	ORDER CALLING PUBLIC HEARING

WHEREAS, the Town Board of the Town of Rotterdam, Schenectady County, New York, has had under consideration the joint increase and improvement of the facilities of Water District No. 3 and Water District No. 4, in said Town (together, the "Districts"), consisting of various water system improvements, including original furnishings, equipment, machinery, apparatus, appurtenances, and incidental improvements and expenses in connection therewith, as

further described in a map, plan and report, including estimate cost prepared by competent engineers and on file in the office of the Town Clerk where they may be inspected during regular office hours; and

WHEREAS, the maximum estimated cost to said Districts of such joint increase and improvement of facilities is determined to be $8,600,000; and

WHEREAS, such cost shall be annually apportioned among such Districts by said Town Board, and the amounts so apportioned shall be annually apportioned and assessed upon the several lots and parcels of land within each said District in the manner provided by law, in an amount sufficient to pay the principal and interest on said bonds as the same become due, but if not paid from such source, all the taxable real property in said Town shall be subject to the levy of ad valorem taxes without limitation as to rate or amount sufficient to pay the principal of and interest on said bonds as the same shall become due; and

WHEREAS, it is expected that the apportionment of such cost between the Districts shall be as follows: Water District No. 3: 96.8% ($8,324,800), and Water District No. 4: 3.2% ($275,200), and

WHEREAS, said capital project is expected to be determined to be an "Unlisted Action" pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act ("SEQRA"), the implementation of which as proposed, is expected to be determined will not result in any significant adverse environmental effects, and the documentation relating to SEQRA is available in the office of the Town Clerk for inspection during normal office hours; and

WHEREAS, it is now desired to call a public hearing on the question of the joint increase and improvement of the facilities of said Districts, in the matter described above, and to

hear all persons interested in the subject thereof, concerning the same, in accordance with the provisions of Section 202-b of the Town Law; NOW,

THEREFORE, UPON MOTION OF Councilmember _____, seconded by Councilmember _____,

IT IS HEREBY ORDERED, by the Town Board of the Town of Rotterdam, Schenectady County, New York, as follows:

Section 1. A public hearing will be held at the Rotterdam Junction Volunteer Fire Department #1, in Rotterdam Junction, New York, in said Town, on the 8th day of May, 2024, at 7:00 o'clock P.M., Prevailing Time, on the question of the proposed joint increase and improvement of the facilities of Water District No. 3 and Water District No. 4, in said Town, and the estimate of cost referred to in the preambles hereof, at which time and place said Town Board will hear all persons interested in the subject thereof concerning the same and to take such action thereon as is required or authorized by law.

Section 2. The Town Clerk is hereby authorized and directed to cause a notice of said public hearing to be published in the official newspaper of said Town, and also to cause a copy thereof to be posted on the signboard of the Town, such publication and posting to be made not less than ten, nor more than twenty days, before the date designated for the hearing.

Section 3. The notice of public hearing shall be in substantially the form attached hereto as Exhibit A and hereby made a part hereof.

Section 4. This Order shall take effect immediately.

The question of the adoption of the foregoing order was duly put to a vote on roll call, which resulted as follows:

DATED: April 24, 2024

NAME	AYES	NOES	ABSTAIN
Dodson			
Mastroianni			
Gallucci			
Schlag			
Collins			

The order was thereupon declared duly adopted.

* * * * * * *

CERTIFICATION FORM

STATE OF NEW YORK)
) ss.:
COUNTY OF SCHENECTADY)

I, the undersigned Clerk of the Town of Rotterdam, Schenectady County, New York (the "Issuer"), DO HEREBY CERTIFY:

1. That a meeting of the Issuer was duly called, held and conducted on the 24th day of April, 2024.
2. That such meeting was a **special regular** (circle one) meeting.
3. That attached hereto is a proceeding of the Issuer which was duly adopted at such meeting by the Board of the Issuer.
4. That such attachment constitutes a true and correct copy of the entirety of such proceeding as so adopted by said Board.
5. That all members of the Board of the Issuer had due notice of said meeting.
6. That said meeting was open to the general public in accordance with Section 103 of the Public Officers Law, commonly referred to as the "Open Meetings Law".
7. That notice of said meeting ***(the meeting at which the proceeding was adopted)*** was caused to be given **PRIOR THERETO** in the following manner:

   PUBLICATION (here insert newspaper(s) and date(s) of publication - should be a date or dates falling prior to the date set forth above in item 1)

   POSTING (here insert place(s) and date(s) of posting- should be a date or dates falling prior to the date set forth above in item 1)

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Issuer this _____ day of April, 2024.

_____
Town Clerk

(CORPORATE SEAL)

AFFIDAVIT OF POSTING

STATE OF NEW YORK)
) ss.:
COUNTY OF SCHENECTADY)

I, the undersigned Clerk of the Town of Rotterdam, Schenectady County, New York, DEPOSE AND SAY:

That on the _____ day of April, 2024, I caused to be posted on the official signboard maintained by me pursuant to subdivision 6 of Section 30 of the Town Law, a Notice of Public Hearing which was a part of an Order adopted by the Town Board of said Town on April 24, 2024.

A true and correct copy of such Notice of Hearing is attached hereto.

_____
Town Clerk

Sworn to before me this_____ day
of _____, 2024.

_____
Notary Public

NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE that the Town Board of the Town of Rotterdam, Schenectady County, New York, will meet at the Rotterdam Junction Volunteer Fire Department #1, in Rotterdam Junction, New York, in said Town, on the 8th day of May, 2024, at 7:00 o'clock P.M., Prevailing Time, for the purpose of conducting a public hearing upon a certain map, plan, report, including an estimate of cost in relation to the proposed joint increase and improvement of the facilities of Water District No. 3 and Water District No. 4, in said Town, being the various water system improvements, including original furnishings, equipment, machinery, apparatus, appurtenances, and incidental improvements and expenses in connection therewith, at a maximum estimated cost of $8,600,000, at which time and place said Town Board will hear all persons interested in the subject thereof concerning the same.

Such cost shall be annually apportioned among such Districts by said Town Board, and the amounts so apportioned shall be levied and collected in each District in the manner provided by law. It is expected that the apportionment of cost between the Districts shall be as follows: Water District No. 3: 96.8% ($8,324,800) and Water District No. 4: 3.2% ($275,200).

The improvements as described above are expected to be determined to be an "Unlisted Action" pursuant to the regulations promulgated under the State Environmental Quality Review Act ("SEQRA") as to which it is expected to be determined that same will not result in any significant adverse environmental effects. The map, plan and report for said improvements prepared by a competent engineer licensed by the State of New York and SEQRA compliance materials are available for inspection at the Office of the Town Clerk where they may be inspected during normal business hours.

At said public hearing said Town Board will hear all persons interested in the subject matter thereof.

Dated: Rotterdam, New York, April ___, 2024.

Daily Gazette: Please publish once on the ___ of _____, 2024

Town Clerk

Post

BY ORDER OF THE TOWN BOARD OF THE TOWN OF ROTTERDAM, SCHENECTADY COUNTY, NEW YORK

/s/Diane M. Marco
Town Clerk

TOWN OF ROTTERDAM

John F. Kirvin Government Center • 1100 Sunrise Boulevard • Rotterdam, NY 12306
Telephone: 518-355-7575 • Fax: 518-355-7976 • Website: www.rotterdamny.org

LEGISLATIVE REQUEST FORM

DATE: April 19, 2024

TO: Mollie A. Collins, Town Supervisor

FROM: Paul Sebesta, Deputy Comptroller

TITLE OF REQUEST: Order calling a public hearing on the increase and improvement of the facilities of Water District No. 3 and the Water District No. 4.

TOWN BOARD MEETING: April 24, 2024

Background Information: A public hearing is required pursuant to Section 202-b of the Town Law in consideration of the joint increase and improvement of the facilities of Water District No. 3 and Water District No. 4, consisting of various water system improvements, including original furnishings, equipment, machinery, apparatus, appurtenances, and incidental improvements and expenses in connection therewith.

Evaluation/Analysis: Such cost shall be annually apportioned among such Districts and the amounts so apportioned shall be annually apportioned and assessed upon the several lots and parcels of land within each said District as follows: Water District No. 3: 96.8% ($8,324,800), and Water District No. 4: 3.2% ($275,200).

Recommendation(s): Hold a public hearing at the Rotterdam Junction Volunteer Fire Department #1, in Rotterdam Junction, New York, in said Town, on the 8th day of May, 2024, at 7:00 o'clock P.M.

Attachment/Document(s): ORDER 1.24 prepared by ORRICK, Bond Counsel

Compliance with Purchasing Policy: N/A

Effect(s) on Existing Law(s): N/A

LEGISLATION WILL BE PREPARED BY: ORRICK - Bond Counsel