

The Town of Rotterdam Town Board Meeting will be held in person; however, the public may access the meeting electronically via conference call. Members of the public may listen to the board meeting by dialing 1 (929) 205-6099, then enter the conference ID NO. 867 0373 0307, followed by the pound symbol. Video of the town board meeting will be posted on the Town of Rotterdam website (www.rotterdamny.org) the following Friday after the meeting.

MEETING OF THE
ROTTERDAM TOWN BOARD
May 11, 2022
7:00 pm
AGENDA REVIEW 6:30 PM

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

SUPERVISOR'S REMARKS: Supervisor Mollie A. Collins

EXECUTIVE SESSION

PROCLAMATIONS/PRESENTATIONS

PUBLIC HEARING

PUBLIC COMMENT – PRIVILEGE OF THE FLOOR:

Those members of the public wishing to address the Town Board will be asked to sign in before the meeting is called to order on the sign-in sheets being provided. Speakers will be called to the podium in the order of their signing in. Persons recognized by the Chair to speak during privilege of the floor shall direct his/her comments to the Town Supervisor as Chair of the meeting. Persons granted the privilege of the floor shall first clearly state his/her name and address for the record. Persons so addressing the Chair through the use of a prepared written statement shall submit a copy of the same to the Town Clerk for the purpose of maintaining clear and accurate official minutes of the Town Board meeting.

GENERAL RULES OF PROCEDURE FOR PUBLIC HEARINGS & PRIVILEGE OF THE FLOOR:

Any person recognized by the town supervisor to speak during privilege of the floor shall direct his/her comments to the town supervisor as chair of the meeting. Any person granted the privilege of the floor shall first clearly state his/her name and address for the record. The purpose of privilege of the floor shall be for speakers to express their views, thoughts and speak freely. Each speaker, who wishes to address the town board, shall have an equal and reasonable opportunity to be heard by the town board. Each speaker shall be afforded a maximum of four (4) minutes to address the town board.

INTRODUCTION OF MOTIONS, ORDERS AND RESOLUTIONS

MOTIONS

RESOLUTIONS

- 159.22** To appoint Marcus Montgomery to the position of Comptroller for the Town of Rotterdam.
- 160.22** To appoint Jeffrey R. Briere as Building Inspector.
- 161.22** To amend Resolution No. 21.22 of the year 2022: Appoint Paul Sebesta as Deputy Comptroller Part Time.
- 162.22** To amend Resolution No. 345.20 adopting employee benefit package for elected and appointed officials.
- 163.22** To approve budget transfers to the 2022 budget.
- 164.22** To approve budget transfers from the Highway Department for gas and diesel.
- 165.22** To enter into an agreement for Town Highway paving.
- 166.22** To authorize an agreement with Fiscal Advisors and Marketing Inc.
- 167.22** To create fund line H127 for Via Port expenditures.
- 168.22** Surplus property from the NYS Office of General Services.
- 169.22** Second amendment to Sartoli and Rome Avenue drainage improvements.
- 170.22** SEQRA Project Determination of Non-Significance for the Rotterdam 6th Well Project.
- 171.22** To authorize agreement with Mohawk Valley Society Local 85-133 for live music.
- 172.22** To accept revenue from Town Clerks office for the month of April.
- 173.22** Accept Town Board meeting minutes from April 27, 2022.
- 174.22** Authorize purchase of Chlorine Gas.

COMMITTEE REPORTS

MISCELLANEOUS

EXECUTIVE SESSION

ADJOURNMENT

Mollie A. Collins, Supervisor

TOWN OF ROTTERDAM TOWN BOARD MEETING

**WEDNESDAY, MAY 11, 2022 AT
7:00 pm**

**WILL BE HELD AT THE
ROTTERDAM JUNCTION FIRE
DEPARTMENT
1215 MAIN STREET
ROTTERDAM JUNCTION**



BY ORDER OF THE TOWN BOARD
Diane M. Marco, Town Clerk

RESOLUTION NO. 159.22

**TO APPOINT MARCUS MONTGOMERY TO THE POSITION OF COMPTROLLER
FOR THE TOWN OF ROTTERDAM**

THEREFORE, UPON MOTION OF Board Member _____,
seconded by Board member _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. Marcus Montgomery of Schenectady New York is hereby appointed to the position of Comptroller, for the Town of Rotterdam, full time, provisional, with full time employee benefits, at an annual salary of seventy-seven thousand and 00/100 (\$77,000.00) dollars, commencing May 11, 2022.

SECTION 2. This resolution shall become effective May 11, 2022

DATED: May 11, 2022

NAME	AYES	NOES	ABSTAIN
Christou			
Miller-Herrera			
Dodson			
Mastroianni			
Collins			

TOWN OF ROTTERDAM

John F. Kirvin Government Center • 1100 Sunrise Boulevard • Rotterdam, NY 12306
Telephone: 518-355-7575 • Fax: 518-355-7976 • Website: www.rotterdamny.org



LEGISLATIVE REQUEST FORM

DATE: May 3, 2022

TO: Mollie A. Collins, Supervisor

FROM: Megan Griffin, Confidential Secretary

TITLE OF REQUEST: Appoint Marcus Montgomery to the position of Town Comptroller

TOWN BOARD MEETING: May 11, 2022

Background Information: The Town of Rotterdam did an extensive interview process with several applicants and included employees of the Town to gather input on the applicants as well.

Evaluation/Analysis: The Town of Rotterdam has utilized a temporary Comptroller in order to continue day to day operations.

Recommendation(s): Hire Mr. Marcus Montgomery

Attachment/Document(s): Resume and Civil Service Application

Compliance with Purchasing Policy: Yes

Effect(s) on Existing Law(s): N/A

LEGISLATION WILL BE PREPARED BY: Supervisors Office

NOTICE
(As of March 21, 2022)

POSITION OPENING

In accordance with the Agreement between the Town of Rotterdam and the Town of Rotterdam Unit of the Schenectady County Chapter of the CSEA, Inc., the following position is open:

Job Title

Town Comptroller

Compensation

Commensurate with experience.

The above title is exempt and does not require a competitive examination under Civil Service Law.

Location:

Town of Rotterdam

Qualifications:

See attached Civil Service Job Description.

Possession of a New York State Driver's License, which must be maintained throughout duration of appointment. All interested parties should complete and submit a standard Civil Service application form available on the Town's website at <https://rotterdamny.org/blob/form-files.ashx?ID=2072> Application forms must be filed with the Town Supervisor's Office no later than close of business on April 4, 2022. Applications can be sent via USPS to Town of Rotterdam, Supervisor's Office, 1100 Sunrise Boulevard, Schenectady, New York 12306 or by email to Supervisor@rotterdamny.org

The Town of Rotterdam is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin or any other protected class or category.

cc: Town Supervisor
Town Board
Town Clerk
Comptroller
CSEA President
All Departments

Post this notice in all Town Buildings and Departments

TOWN COMPTROLLER

This position is responsible for all fiscal matters and financial compliances for the Town of Rotterdam and its Town operated districts including, but not limited to, the supervision and administration of the following:

Accounting and Budgeting Records: Recording of all accounting transactions including cash receipts and disbursements, and payroll expenditures. Auditing of all claims and monitoring of disbursements in accordance with the budget. Supervises staff and advises as to proper accounting methods in compliance with the NY State Comptroller's prescribed Uniform Systems of Accounts.

Financial Statements and Reports: Prepares financial and statistical reports to Town officials, State Comptroller, and regulatory agencies and is responsible for working with NY State and independent auditors.

Town Budget Procedure: Develops the annual Town budget through all required phases; Provides revenue and expenditure estimates and works collaboratively with Department Heads and Town officials to create a budget for presentation and final adoption.

Payroll and Employee Benefits: Administers employee payroll, benefits, staff recruitment and development; Oversees monthly, quarterly and annual filings; Oversees payroll certifications with and serves as the administrative contact person for Civil Service; Manages all Town employee benefits for active and retired employees.

Miscellaneous: Confers and consults with Town officials on formulation of Town fiscal policies; Undertakes special financial studies and makes financial projections for the Town Board; Interprets statistical and financial statement; renders reports and opinions of same to Town Board; Manages Town's package insurance policies; Oversees cash management; Manages debt service and coordinates Note and Bond sales for capital improvements and equipment; performs risk management functions; Assists in the administration of collective bargaining agreements and assists in the negotiation of contracts.

Minimum qualifications:

Graduation from a regionally accredited or New York State registered college or university with a bachelor's degree in Accounting, Economics, Business Administration or related field and three (3) years of professional experience in auditing or accounting.

Additional preferred qualifications, abilities and personal characteristics:

Master's Degree from a regionally accredited or New York State registered college or university with a Master's degree in Accounting, Economics, Business Administration or related field and three (5) years of professional experience in auditing or accounting; Working knowledge of Tyler Technologies "MUNIS" payroll and accounting software; Proficient with MS Excel and MS Word; Comprehensive knowledge of the principals and practices of general and governmental accounting and auditing; Good knowledge of the structure, functions and operation of municipal government; Working knowledge of the principles, practices, and objectives of personnel administration; Working knowledge of human resource and benefit law; Good organizational skills; Ability to communicate effectively, both orally and in writing; Ability to enlist the cooperation of others to meet a defined goal; Ability to compose letters, memoranda and reports; Ability to understand and carry out complex oral and written instructions; Ability to work independently, set priorities effectively and withstand interruptions; Tact, courtesy and resourcefulness in dealing with people.

Marcus W. Montgomery

Schenectady, NY 12306

Email: [REDACTED]

RELEVANT PROFESSIONAL EXPERIENCE

Guilderland Town Hall, Guilderland, NY [REDACTED]

Fiscal Officer

Promoted to Fiscal Officer in February 2019 responsible for providing daily governance of the Town's funds ensuring the monies are spent in accordance with Town policies.

- Planning, operation, development and monitoring of the operating and capital budgets, grants management and financial management programs for the agency. Intercedes as necessary in complex issues and maintains an awareness of all ongoing assignments
- Oversees the supervision of Finance Clerk
- Develops and revises financial and fiscal policies, plans, procedures, goals, and systems
- Determines any modifications that may be required to the budget.
- Keeps agency officials and staff members informed of new financial systems design and improvements that are developed and implemented
- Reviews both the capital and operating budget proposals and prepares recommendations

Clerk to the Supervisor/ ERP Project Manager

Reporting to the Town Supervisor, responsible for monthly accounting and purchasing responsibilities.

Manage the purchasing for the Town including centralizing vendor sourcing, managing contracts and consolidating purchasing

- Daily deposits and journal entries utilizing the KVS Accounting system, ACH/Wire transfers
- Reconciliations of bank statements and general ledger
- Establish and foster relationships with banking vendors
- Approve Requests for spending
- Budget preparation and analysis
- Daily and monthly tracking and reporting of budget revenue and cash flow reporting

In addition, I was appointed as the Project Manager/Business Analyst for the implementation of MUNIS for purchasing, payroll, human resources and financial data

- Networked with colleagues in various municipalities to identify software vendors and best practices
- Led internal team to and gather business requirements and workflows
- Developed chart of accounts, identified and documented business processes
- Manage change and training of internal staff

PriceWaterhouse Coopers, Albany, NY [REDACTED]

SMART Associate

SMART is a division of PwC, which provides SMART software and consulting services to Healthcare Providers nation-wide. Responsibilities included supporting client service calls, risk management research and analysis in the processes of Opportunity Manager, Authorization for Services, Engagement Assessment, and Client Acceptance

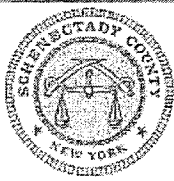
- Financial preparation and analysis to provide monthly installation reports
- Developed Statements of Account for over 40 clients nationally
- Client interaction for accounts receivable including investigating discrepancies
- Contract management for weekly matrix reporting

Moretrench, Inc., Yonkers, NY [REDACTED]

Project Accountant

Reporting to the VP Operations, responsible for \$2.5m monthly billing to over 35 clients regionally for dewatering and excavation services

Schenectady County is an Equal Opportunity Employer. Schenectady County does not unlawfully discriminate in employment because of age, race, creed, color, national origin, sex, sexual orientation, disability, marital status, arrest and/or criminal conviction record unless based on a bona fide occupational qualification or other exception, genetic predisposition, or domestic violence victim status.



Schenectady County

Human Resources & Civil Service
620 State Street
Schenectady, NY 12305-2114

APPLICATION FOR EXAMINATION OR EMPLOYMENT

FOR COUNTY OFFICES, TOWNS, VILLAGES, SCHOOL DISTRICTS
LIBRARIES AND SPECIAL DISTRICTS

Town Campbell
POSITION TITLE

EXAM NUMBER

Date Received _____ Approved _____

Conditional _____ Disapproved _____

CIVIL SERVICE DEPT.
USE ONLY

This application is part of your examination. Answer all questions fully. A resume, if submitted, cannot substitute for the application. You are encouraged to read the General Conditions and Instructions for more information.

2. Name and Legal Residence

Montgomery *Marcus* *W*
Last Name First Name Middle Initial

Street Address or Road _____ R.D. # or P.O. Box # _____

County _____ City, Town, Village _____ State _____ Zip _____

Home Phone Number _____ Cell Phone _____

Email Address: _____

If mailing address is different: _____

Street Address or Road _____ R.D. # or P.O. Box # _____

County _____ City, Town, Village _____ State _____ Zip _____

Social Security Number _____

3. Police Officer & Firefighter Candidates Only:

Date of Birth (MM/DD/YYYY) _____

4. Residency Requirements: Candidates must meet the Residency Requirements as stated on the examination announcement. You must complete the following to determine if you meet these residency requirements. Indicate how long this has been your legal residence, up to the date of this application, showing that you meet the residency requirements as announced.

	Name	Years	Months
State of:	<i>New York</i>		
County of:	<i>Albany</i>		
Village of:			
Town of:	<i>Guilderland</i>		
City of:	<i>Schenectady</i>		
School District:	<i>Guilderland</i>		

5. Citizenship

A. Are you currently a U.S. Citizen? YES ☒ NO ☐

B. If not, do you have the legal right to accept Employment in the United States? YES ☐ NO ☐
Please give alien registration number: _____

C. Are you a retiree from New York State or any civil division thereof? YES ☐ NO ☒

6. Special Testing Arrangements (Refer to General Conditions and Instructions). If you need Special Accommodations to take the examination, contact the Civil Service Office at (518) 385-4233.

Religious ☐ Military ☐ Disability ☐

7. Crossfiler - If you have filed or are filing SEPARATE applications for Civil Service Examinations being held on the same date, attach the CROSSFILER APPLICATION. Call to make arrangements no later than two weeks before the test date.

8. Driver's License: Complete the following if a license to operate a motor vehicle is required for the position that you are applying.

License #:	_____
Restrictions:	_____
Expiration Date:	<i>9/21/2025</i>
Endorsements:	_____
Class of License:	<i>D</i>
Is this License Currently Valid	YES ☒ NO ☐

9. Veterans Credits: If you wish to apply for Veterans Credits, complete the following questions and complete the Application for Veterans Credits (Refer to General Conditions and Instructions).

	YES	NO
Have you ever served in the Armed Forces of the United States? <i>(The Armed Forces means the Army, Navy, Marine Corps, Air Force, and Coast Guard, including all components thereof and the National Guard when in the service of the US pursuant to call as provided by Law on a full-time active duty basis other than active duty for training purposes).</i>		☒
Did you serve in the Armed Forces during any of the following periods:		
February 28, 1961 – May 7, 1975		
August 2, 1990 – end of hostilities		
*Lebanon: June 1, 1983 – December 1, 1987		
*Grenada: October 23, 1983 – November 21, 1983		
*Panama: December 20, 1989 – January 31, 1990		
*Credit for Lebanon, Grenada and Panama is limited to those who received the Armed Forces Expeditionary Medal, the Navy Expeditionary Medal, or the Marine Corps Expeditionary Medal.		
Have you ever used additional credits as a disabled or non-disabled veteran for appointment to any position in the public employment of New York State or any of its civil divisions?		
Do you have a service connected disability rated at 10% or more by the U.S. Department of Veterans Affairs? This disability must have been incurred during a Time of War period listed above.		
After you were permanently appointed using non-disabled veteran credits, were you subsequently certified as having a service connected disability rated at 10% or more by the U.S. Department of Veterans Affairs?		
Are you currently a resident of New York State?		

10. Additional Questions: Check the appropriate box to the right of each question.

	YES	NO
Were you dismissed or discharged from any employment for reasons other than lack of work or funds?		☒
Did you ever resign from any employment rather than face dismissal?	☒	
Did you ever receive a discharge from the Armed Forces of the United States which was other than "Honorable" or which was issued under the other than honorable circumstances?		☒
Have you ever been convicted of any crime (felony or misdemeanor)?		☒
Are you now under charges for any crime?		☒
Have you ever forfeited bail bond posted to guarantee your appearance in court to answer any criminal charge?		☒

If you answered yes to any of the above questions, you may give specifics below. If you elect not to provide specifics, or if such explanation is insufficient, you may be required to submit further information. None of the above circumstances represents an automatic bar to employment. Each case is considered and evaluated on individual merits in relation to the position (s) for which you are applying.

REMARKS:

Resigned from position of Fiscal Officer with the Town of Gaithersburg → Toxic work environment that was hostile

11. Licenses: If a license, certificate or other authorization to practice a trade or profession is listed as a requirement on the announcement of the examination (s) for which you are applying.

Name of Trade or Profession:		Specialty:	
License Number:			
Granted by (Licensing Agency):		City/State:	
Date License First Issued:		Registered From:	Registered To:

12. Education: If credit is claimed for a partially completed college curriculum or correspondence course, attach a list of courses and credit or semester hours completed. Indicate how many credit hours or courses are required for graduation. If required to indicate specific course work, do so on an attached sheet.

High School						
Have you ever graduated from High School or do you have possession of a High School Equivalency Diploma?						YES ☒ NO ☐
If Yes, Name and Location of High School or Issuing Government Authority:						Guilderland High School Town of Guilderland
Equivalency Diploma Number:						
College, University, Professional or Technical School						
Name of School	Number of College Credits	Degree Earned	Major Subject/ Courses	Did You Graduate?		Date Degree Expected or Received
Union College		Bachelor's Economics	Economics	Yes ☒	No ☐	

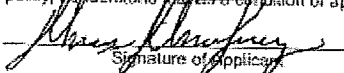
13. Experience: All sections must be filled out completely even if you attach a resume. Begin with the most recent employment. List all employment or military service that shows that you meet the minimum qualifications for the examination. Omissions or vagueness will not be interpreted in your favor. Under Description of Duties, clearly describe the nature of work which you personally performed. Part-time experience will be prorated unless otherwise stated on the examination announcement. Verified and documented volunteer experience will only be credited when specifically stated on the examination announcement. If you move to a different position within the same organization, indicate so in a separate employment box. You may attach additional sheets if you need more space.

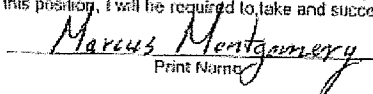
Length of Employment		Firm Name:	Town of Guilderland
From:		Firm Address:	5209 Western Turnpike Albany, NY 12209
To:		Description of Duties:	- Daily governance of town funds - Planning/Development of budget - Responsible for financial reports including year end AUP. - implemented new financial ERP solution - Interacted with Town Department heads to ensure adherence to budget and/or assist in any financial transactions needed - Daily deposits/supervised Finance Clerk
Employment Details			
Your Exact Title			
Name of Your Supervisor			
Supervisor's Title			
Hours worked / wk. (exclusive of overtime)		35	
Reason for Leaving		Resignation	
Length of Employment		Firm Name:	Price Waterhouse Coopers
From:		Firm Address:	80 State Street Albany, NY
To:		Description of Duties:	- Financial preparation and analysis to provide monthly installation reports - Developed Statements of Account for over 40 clients nationally - client interaction for accounts receivable - Contract management for weekly matrix reporting
Employment Details			
Your Exact Title			
Name of Your Supervisor			
Supervisor's Title			
Hours worked / wk. (exclusive of overtime)		40	
Reason for Leaving		Layoffs	

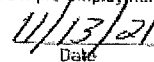
Length of Employment	Firm Name:
From: [Redacted]	Meredith, Inc.
To: [Redacted]	50 Smart Ave. Yonkers, NY
Employment Details	Description of Duties:
Your Exact Title Project Accountant	- responsible for \$2.5 million monthly billing to over 35 clients regionally
Name of Your Supervisor ETC McLaughlin	- monthly billing for equipment rental, progress billing of installation services, operational services, and home and material
Hours worked / wk. (exclusive of overtime) 40	- monthly financial analysis of projects, variance to budget and profitability to maintain and measure a 15% gross profit goal
Reason for Leaving Relocation	- liaison applicants to research and resolve billing issues to facilitate collection of receivables
Length of Employment	Firm Name:
From: Month/Year (mm/yyyy)	
To: Month/Year (mm/yyyy)	
Employment Details	Description of Duties:
Your Exact Title	
Name of Your Supervisor	
Supervisor's Title	
Hours worked / wk. (exclusive of overtime)	
Reason for Leaving	

THIS AFFIRMATION MUST BE COMPLETED

I affirm, subject to the penalties of perjury, that the statements made in this application, including statements made in any accompanying papers, are true. I understand that all statements made by me in connection with this application are subject to investigation and verification and that a material misstatement or fraud may disqualify me from appointment and/or lead to revocation of my appointment. I give the employer the right to investigate all references and to secure additional job related information about me. I hereby release from liability the employer and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information. If the position I am applying for is covered by the employer's drug testing policy, I understand that as a condition of appointment to this position, I will be required to take and successfully pass a pre-employment drug test.


Signature of Applicant


Print Name


Date

(State below any other name by which you have been known)

Application Forms. Applications may be obtained at the Schenectady County Civil Service Office or on the website at www.schenectadycounty.com. Candidates will be notified of the time and place of the examination.

Application Deadline. Applications postmarked after midnight of the last filing date will not be considered eligible for this examination.

Change of Address. You must notify the Civil Service Office of any change of address.

Special Rights for Military Personnel.

- **Application Filing Period Extension.** Individuals serving on active duty in the armed forces during the filing period for a civil service examination, or individuals who have been discharged with other than a dishonorable discharge after the filing period has commenced will be permitted to file an application for examination no later than ten business days before the scheduled examination date, or the last date to file, whichever is later.

- **Make Up Examination.** Any member of the armed forces who properly filed, within the announced filing period, an application for a competitive examination but was unable to participate in the examination due to active military service, will be provided with a special make-up examination under the terms and conditions deemed appropriate by the New York State Department of Civil Service and/or the Schenectady County Civil Service Commission.

Examination Fee. A fee of \$20.00 (\$25.00 for uniformed service exams) is required for each separately-numbered examination for which you apply. The required fee must accompany your application. If you wish to pay by credit card, please use our online application or send certified check or money order payable to the Schenectady County Civil Service Commission. Cash and personal checks will not be accepted. As no refund will be made, you are urged to compare your qualifications carefully with the requirements for admission and file only for those examinations for which you are clearly qualified.

Examination Fee Waiver. The examination fee will be waived for (1) those applicants who are unemployed and primarily responsible for the support of a household, (2) those applicants who are receiving SSI or public assistance (Family Assistance or Safety Net Assistance), (3) those applicants certified as Workforce Innovation and Opportunity Act (WIOA). If you wish to apply for a fee waiver, you must complete the Fee Waiver Form and attach it to your application. This form can be obtained at the Civil Service Office or on the website at www.schenectadycounty.com.

Notice to Appear for Examination. Accepted candidates will be notified when and where to appear for the examination. If an application is disapproved, due notice will be sent.

Use of Calculators. Unless otherwise notified, candidates are permitted to use quiet, hand-held, solar or battery powered calculators. Devices with typewriter keyboards, spell checkers, personal digital assistants, address books, language translators, dictionaries, or any similar devices are prohibited. You may not bring books or other reference material to the test site.

Failure to Appear for Exam. Candidates who fail to appear for the exam as scheduled will be eliminated from further consideration for this competitive examination.

Examination Preparation and Rating. This written examination is being prepared and rated by the New York State Department of Civil Service in accordance with Section 23-2 of the Civil Service Law. The provisions of the New York State Civil Service Rules and Regulations dealing with the rating of examinations will apply to this written examination.

Eligible List. The minimum qualifications listed in this announcement have been approved by the Schenectady County Civil Service Commission for the purpose of evaluating a candidate's education, training and experience to determine admission to the examination. This examination is being conducted to establish a Civil Service Eligible List which will be certified to appointing authorities to fill available vacancies. Candidates whose names are certified for appointment have only met the minimum qualifications to take the examination. All candidates who pass the examination will be placed on an eligible list. Unless otherwise specified, the first rank order of the eligible list will be determined on the basis of the scores received on the written test, plus Veterans Credits and Seniority Credits where appropriate. The eligible list established as a result of this examination will remain in force for at least four years and may expire when a new eligible list is established.

Seniority Credits (Promotional Exams Only). Seniority Credits will be added to an eligible score based on continuous permanent competitive class service in the jurisdiction holding the examination. Service would be credited up to and including the date of the examination as follows:

No. of Years	Credits	No. of Years	Credits	No. of Years	Credits
Less than 1 year	0	6 to 10 years	2	16 to 20 years	4
1 to 5 years	1	11 to 15 years	3	21 to 25 years	5

Each additional 5 years will be credited 1 point in accordance with the above schedule.

Additional Credits for Eligible Children or Siblings of Firefighters and Police Officers Killed in the Line of Duty. If you are either a child or sibling of a firefighter or police officer killed in the line of duty as defined in Civil Service Law Sections 85-a or b (see below), you may be entitled to receive an additional ten points in a competitive examination for original appointment in the same municipality in which the deceased firefighter or police officer had served. A candidate claiming such credit has a minimum of two months from the application deadline to provide the necessary documentation to verify additional credit eligibility. However, no credit may be added after the eligible list has been established. You must contact this office regarding these credits upon submission of your application for examination.

- Civil Service Law Section 85-a. Children of firefighters and police officers killed in the line of duty are eligible for these additional credits.
- Civil Service Law Section 85-b. Siblings of firefighters and police officers killed in line of duty (World Trade Center, September 11, 2001) are eligible for these additional credits. Pursuant to CSL 85-b, "killed in the line of duty" shall mean having died in the performance of duty as the named and proximate results of participation in the rescue effort that was conducted in response to such attack.

Special Testing Arrangements. If you are in need an accommodation to take the examination for one of the reasons outlined below, please check the appropriate box on the Examination Application and contact the Civil Service Office at (518) 388-6733.

- **Religious Accommodations.** Most written exams are held on Saturdays. If you cannot take the exam on the announced date due to a conflict with a religious observation or practice, arrangements will be made so that you can take the examination on an alternate date.
- **Reasonable Accommodation for Individuals With a Disability.** A reasonable accommodation will be made for individuals with a disability during the application and examination process. You must provide documentation as to the accommodation you need to apply for and/or take the examination.
- **Other Reasons.** An alternate exam date may be requested for one of the following reasons. Documentation supporting the request will be required.
 1. A death in the immediate family or household within the week preceding the exam date.
 2. Medical emergencies involving the candidate or member(s) of the candidate's immediate family.
 3. Military Orders (a copy of the orders is required).
 4. Wedding - must be a member of the wedding party or an immediate family member of the bride or groom.
 5. Vacation for which a non-refundable down payment was made before the exam announcement was issued.

Application Verification and Background Checks - Statements made on the Examination Application are subject to verification. A clearance from the Commissioner of Education will be required for employment within a school district for those positions that are designated by the school district as having direct contact with students.

Persons holding a permanent position in this title, in the department are not eligible for admittance to this examination.

Veterans Credits. The following information and instructions pertain to those candidates who are claiming Veterans Credits. Please note that Veterans Credits will not be granted after the establishment of the eligible list.

- If you are claiming Veterans Credits as either a disabled or non-disabled veteran, you must check the appropriate box on the Application for Examination form and answer all questions accurately and completely. You must also complete the Application for Veterans Credits (obtained in the Schenectady County Civil Service Office or on the website at www.schenectadycounty.com) and submit the DD-214 Discharge Papers showing that you have an honorable discharge. Failure to do so may result in a denial of your claim for Veterans Credits.
- If you are claiming credits as a disabled veteran, you must in addition to meeting the requirements as indicated on the Examination Application, be certified by the United States Department of Veterans Affairs as being disabled in the actual performance of duty in any war; that the disability is rated at ten percent or more, and that the disability exists at the time of application for appointment or promotion.
- All claims and grants for Veterans Credits are tentative and must be verified through inspection of discharge papers and related documents prior to the establishment of the eligible list. All statements you make in support of your claim for Veterans Credits are subject to investigation and substantiation by the Schenectady County Civil Service Commission. In the event of subsequent discovery of any material misstatement or fraud in your claim, your appointment may be rescinded and you may be disqualified from further appointment on which you have been granted additional credits as a result of such material misstatement or fraud.
- Any candidate who is currently serving in the Armed Forces of the United States on a full-time active duty basis, other than active duty for training, may file for Veterans Credits on an examination prior to the list being established.
- **Conditional Veterans Credits.** A qualified candidate receiving Conditional Veterans Credits will be restricted from certification using the credits until the appropriate documentary proof indicating that the service was in time of war and that the individual received an honorable discharge or was released under honorable circumstances has been presented. It is the candidate's responsibility to provide such proof to the Schenectady County Civil Service Office in order to have the restriction removed and be certified at a score including the Veterans Credits. Until such documentation is submitted, a candidate may only be certified with the examination score not including the Veterans Credits.
- **Additional Veterans Credits.** Effective January 1, 2014, additional Veterans Credits may be granted to veterans who
 1. Used Non-Disability Veterans Credits to obtain a civil service appointment or promotion with New York State or a local government; and
 2. Subsequent to such appointment, are certified by the US Department of Veterans Affairs as having a service connected disability rated at 10% or more.

RESOLUTION NO. 160.22

TO APPOINT JEFFREY R. BRIERE TO THE POSITION OF BUILDING INSPECTOR

THEREFORE, UPON MOTION OF Board Member _____,

seconded by Board member _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. Jeffrey R. Briere of Schenectady New York is hereby appointed to the position of Building Inspector, for the Town of Rotterdam, full time, with full time employee benefits, at an annual salary of sixty thousand five hundred twenty-three and 93/100 (\$60,523.93) dollars, commencing May 11, 2022.

SECTION 2. This resolution shall become effective May 11, 2022

DATED: May 11, 2022

NAME	AYES	NOES	ABSTAIN
Christou			
Miller-Herrera			
Dodson			
Mastroianni			
Collins			

NOTICE
(As of April 5, 2022)

POSITION OPENING

In accordance with the Agreement between the Town of Rotterdam and the Town of Rotterdam Unit of the Schenectady County Chapter of the CSEA, Inc., the following position is open:

Job Title
Building Inspector

Compensation
\$60,523.93 Annual Salary

The above title is classified as a competitive position and does require a competitive examination under Civil Service Law.

Location:
Town of Rotterdam

Qualifications:
See attached Civil Service Job Description.

Possession of a New York State Driver's License, which must be maintained throughout duration of appointment. All interested parties should complete and submit a standard Civil Service application form available on the Town's website at <https://rotterdamny.org/blob/form-files.ashx?ID=2072> Application forms must be filed with the Town Supervisor's Office no later than close of business on **April 19, 2022**. Applications can be sent via USPS or by email to Supervisor@rotterdamny.org

The Town of Rotterdam is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin or any other protected class or category.

cc: Town Supervisor
Town Board
Town Clerk
CSEA President
All Departments

Post this notice in all Town Buildings and Departments

BUILDING INSPECTOR (TOWN)

DISTINGUISHING FEATURES OF THE CLASS: This position exists in a town building department and involves responsibility for supervising the operation of the building department including building construction, engineering functions, zoning enforcement and building inspection. Duties are performed under the general supervision of a higher-level supervisor in accordance with established policies and procedures with allowance for the exercise of independent judgment in carrying out the details of the work. In the Town of Rotterdam, the Building Inspector works in conjunction with the Senior Building Inspector in supervising the operation of the building department. Direct supervision is exercised over the Assistant Building Inspector and a small clerical staff. The incumbent does related work as required.

TYPICAL WORK ACTIVITIES:

Reviews plans and inspects all building construction which includes single family dwellings, multiple family dwellings, commercial buildings and industrial complexes;

Examines various acoustical, lighting, heating, ventilation, safety and electrical aspects of construction as prescribed and required by the New York State Uniform Fire Prevention and Building and Energy Code, as well as local laws and ordinances;

Computes and analyzes all structural members and systems for proper loading capacities;

Recommends and assists builder if plans fail to meet the applicable codes or accepted standards;

Field inspects all construction to assure code compliance and proper construction;

Assists builder during construction if problems are encountered;

Coordinates and supervises municipal projects such as landfill expansion, design, sewage treatment plant modifications and recreational facility construction;

Executes any necessary surveying, field layout or design related to municipal projects as well as the compiling of detailed reports and presentations as required;

Inspects plumbing, sewer and drainage installation;

Interprets and applies town ordinances to all new construction, alterations and occupancies;

When necessary, forwards proposal to Zoning Board of Appeals with a written denial to be acted upon by the Board;

Investigates complaints made to Town Hall, usually with a field inspection;

Assists in prosecuting violations;

Answers questions dealing with Building or Zoning Codes; Performs a variety of related duties as required.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Thorough knowledge of the modern practices, principles, materials and tools used in building construction; thorough knowledge of local building codes and ordinances; thorough knowledge of the New York State Multiple Residence Law and Building, Fire and Energy Codes; ability to prepare calculations and engineering drawings; ability to interpret plans and specifications; ability to use relevant provisions of applicable codes and laws in inspection procedures; ability to supervise the work of others; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

- (A) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in construction, engineering or architectural technology and one year of experience in the construction and/or repair of buildings which shall have involved the review and interpretation of plans, sketches and blueprints; OR
- (B) Graduation from a regionally accredited or New York State registered college or university with an Associate's degree in construction, engineering or architectural technology and three years of experience as outlined in (A) above; OR
- (C) Five years of experience as outlined in (A) above; OR
- (D) An equivalent combination of training and experience as defined by the limits of (A), (B) and (C) above.

Revised
csc04/14/92

Jeffrey R. Briere

EDUCATION

Schenectady High School, Schenectady, NY

Graduated [REDACTED]

OSHA Training

NY State Code Enforcement Certified

JOB OBJECTIVE

To grow in my ability and experience in all aspects of construction and safe living environments for every individual.. Also, to establish and fulfill career goals.

COMPUTER SKILLS

Microsoft Office 10

Municipality 5

Munis

Excel

PROFESSIONAL EXPERIENCE

City of Schenectady

Code Enforcement Officer

- Enforcing NY State Building codes in Residential and Commercial Buildings
- Enforcing NY State Fire Code in Residential and Commercial Buildings
- Assisting the Public in office, in the field and on phone
- Reviewing blueprints
- Issuing Certificate of Occupancy for residential homes
- Inspecting construction jobs throughout the City
- Filing and record keeping
- Issuing violations and tickets, when needed
- Appearing in court, when needed
- Assisting contractors with permit applications and drawings

City of Schenectady

Housing Inspector

- Enforcing NY State Property Maintenance Code
- Enforcing the NY State Fire Code
- Assisting the public in office, in the field and on the phone
- Inspecting residential properties throughout the City
- Filing and record keeping

Recertification in Liverpool

- Issuing violations and tickets, when needed
- Appearing in court, when needed
- Assisting customers with information on rules and regulations within the City

Home Depot, Schenectady, NY

Department Manager

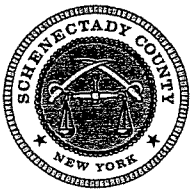
- Shift Supervisor
- Inventory Responsibilities
- Employee Review
- Sales Management
- Coordination of daily activities
- Customer Service

Bast Hatfield Construction, Clifton Park, NY

Iron Fabricator

- Schalmont High School – Schenectady, NY
- Schenectady High School – Schenectady, NY
- Schenectady County Garage – Schenectady, NY
- Stewarts Distribution Center – Saratoga, NY
- Lowes – Latham, NY
- Structural Steel Framing
- Metal Buildings
- Lull Operator
- Steel Erection
- Material Staging

Schenectady County is an Equal Opportunity Employer. Schenectady County does not unlawfully discriminate in employment because of age, race, creed, color, national origin, sex, sexual orientation, disability, marital status, arrest and/or criminal conviction record unless based on a bona fide occupational qualification or other exception, genetic predisposition, or domestic violence victim status.



Schenectady County

Human Resources & Civil Service
620 State Street
Schenectady, NY 12305-2114

APPLICATION FOR EXAMINATION OR EMPLOYMENT

FOR COUNTY OFFICES, TOWNS, VILLAGES, SCHOOL DISTRICTS
LIBRARIES AND SPECIAL DISTRICTS

Date Received _____ Approved _____

Conditional _____ Disapproved _____

CIVIL SERVICE DEPT.
USE ONLY

1. _____
POSITION TITLE EXAM NUMBER

This application is part of your examination. Answer all questions fully. A resume, if submitted, cannot substitute for the application. You are encouraged to read the General Conditions and Instructions for more information.

2. Name and Legal Residence

Last Name: Briere First Name: Jeffrey Middle Initial: R

Street Address or Road: _____ R.D. # or P.O. Box # _____

County: _____ City, Town, Village: _____ State: _____ Zip: _____

Home Phone Number: _____ Phone: _____

Email Address: _____

If mailing address is different:

Street Address or Road: _____ R.D. # or P.O. Box # _____

County: _____ City, Town, Village: _____ State: _____ Zip: _____

5. Citizenship

A. Are you currently a U.S. Citizen? YES ☒ NO ☐

B. If not, do you have the legal right to accept Employment in the United States? YES ☐ NO ☐
Please give alien registration number: _____

C. Are you a retiree from New York State or any civil division thereof? YES ☐ NO ☐

6. Special Testing Arrangements (Refer to General Conditions and Instructions). If you need Special Accommodations to take the examination, contact the Civil Service Office at (518) 388-4233.

Religious ☐ Military ☐ Disability ☐

7. Crossfiler - If you have filed or are filing SEPARATE applications for Civil Service Examinations being held on the same date, attach the CROSSFILER APPLICATION. Call to make arrangements no later than two weeks before the test date.

Social Security Number: _____

3. Police Officer & Firefighter Candidates Only:

Date of Birth (MM/DD/YYYY): _____

4. Residency Requirements: Candidates must meet the Residency Requirements as stated on the examination announcement. You must complete the following to determine if you meet these residency requirements. Indicate how long this has been your legal residence, up to the date of this application, showing that you meet the residency requirements as announced.

	Name	Years	Months
State of:	<u>New York</u>	<u>[REDACTED]</u>	
County of:	<u>Schenectady</u>	<u>[REDACTED]</u>	
Village of:			
Town of:			
City of:	<u>Schenectady</u>	<u>[REDACTED]</u>	
School District:			

8. Driver's License: Complete the following if a license to operate a motor vehicle is required for the position that you are applying.

License #:	<u>[REDACTED]</u>
Restrictions:	
Expiration Date:	<u>03/08/2029</u>
Endorsements:	
Class of License:	<u>D</u>
Is this License Currently Valid	YES ☒ NO ☐

9. Veterans Credits: If you wish to apply for Veterans Credits, complete the following questions and complete the Application for Veterans Credits (Refer to General Conditions and Instructions).

	YES	NO
Have you ever served in the Armed Forces of the United States? (The Armed Forces means the Army, Navy, Marine Corps, Air Force, and Coast Guard, including all components thereof and the National Guard when in the service of the US pursuant to call as provided by Law on a full-time active duty basis other than active duty for training purposes).		
Did you serve in the Armed Forces during any of the following periods:		
February 28, 1961 – May 7, 1975		
August 2, 1990 – end of hostilities		
*Lebanon: June 1, 1983 – December 1, 1987		
*Granada: October 23, 1983 – November 21, 1983		
*Panama: December 20, 1989 – January 31, 1990		
*Credit for Lebanon, Grenada and Panama is limited to those who received the Armed Forces Expeditionary Medal, the Navy Expeditionary Medal, or the Marine Corps Expeditionary Medal.		
Have you ever used additional credits as a disabled or non-disabled veteran for appointment to any position in the public employment of New York State or any of its civil divisions?		
Do you have a service connected disability rated at 10% or more by the U.S. Department of Veterans Affairs? This disability must have been incurred during a Time of War period listed above.		
After you were permanently appointed using non-disabled veteran credits, were you subsequently certified as having a service connected disability rated at 10% or more by the U.S. Department of Veterans Affairs?		
Are you currently a resident of New York State?	X	

10. Additional Questions: Check the appropriate box to the right of each question.

	YES	NO
Were you dismissed or discharged from any employment for reasons other than lack of work or funds?		
Did you ever resign from any employment rather than face dismissal?		X
Did you ever receive a discharge from the Armed Forces of the United States which was other than "Honorable" or which was issued under the other than honorable circumstances?		X
Have you ever been convicted of any crime (felony or misdemeanor)?	X	
Are you now under charges for any crime?		X
Have you ever forfeited bail bond posted to guarantee your appearance in court to answer any criminal charge?		X

If you answered yes to any of the above questions, you may give specifics below. If you elect not to provide specifics, or if such explanation is insufficient, you may be required to submit further information. None of the above circumstances represents an automatic bar to employment. Each case is considered and evaluated on individual merits in relation to the position (s) for which you are applying.

REMARKS:

11. Licenses: If a license, certificate or other authorization to practice a trade or profession is listed as a requirement on the announcement of the examination (s) for which you are applying.

Name of Trade or Profession:	nys cable certified	Specialty:	
License Number:	nys id - [REDACTED]		
Granted by (Licensing Agency):		City/State:	
Date License First Issued:		Registered From:	
		Registered To:	

12. Education: If credit is claimed for a partially completed college curriculum or correspondence course, attach a list of courses and credit or semester hours completed. Indicate how many credit hours or courses are required for graduation. If required to indicate specific course work, do so on an attached sheet.

High School						
Have you ever graduated from High School or do you have possession of a High School Equivalency Diploma?					YES ☒ NO ☐	
If Yes, Name and Location of High School or Issuing Government Authority:			Schenectady High School			
Equivalency Diploma Number:						
College, University, Professional or Technical School						
Name of School	Number of College Credits	Degree Earned	Major Subject/ Courses	Did You Graduate?		Date Degree Expected or Received
				Yes	No	

13. Experience: All sections must be filled out completely even if you attach a resume. Begin with the most recent employment. List all employment or military service that shows that you meet the minimum qualifications for the examination. Omissions or vagueness will not be interpreted in your favor. Under *Description of Duties*, clearly describe the nature of work which you personally performed. Part-time experience will be prorated unless otherwise stated on the examination announcement. Verified and documented volunteer experience will only be credited when specifically stated on the examination announcement. If you move to a different position within the same organization, indicate so in a separate employment box. You may attach additional sheets if you need more space.

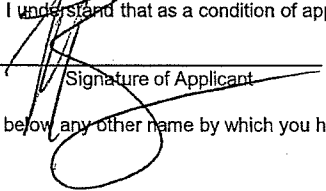
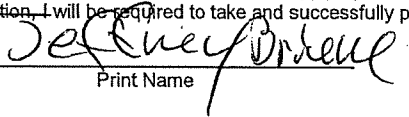
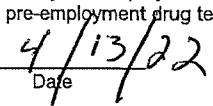
Length of Employment		Firm Name:	
From: /		Firm Address:	
To: Month/Year (mm/yyyy) /		Description of Duties:	
Month/Year (mm/yyyy)			
Employment Details			
Your Exact Title			
Name of Your Supervisor			
Supervisor's Title			
Hours worked / wk. (exclusive of overtime)			
Reason for Leaving			
Length of Employment		Firm Name:	
From: /		Firm Address:	
To: Month/Year (mm/yyyy) /		Description of Duties:	
Month/Year (mm/yyyy)			
Employment Details			
Your Exact Title			
Name of Your Supervisor			
Supervisor's Title			
Hours worked / wk. (exclusive of overtime)			
Reason for Leaving			

Length of Employment	Firm Name:	
From:	Firm Address:	
To: Month/Year (mm/yyyy)	Description of Duties:	
To: Month/Year (mm/yyyy)		
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Hours worked / wk. (exclusive of overtime)		
Reason for Leaving		

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From:	Firm Address:	
To: Month/Year (mm/yyyy)	Description of Duties:	
To: Month/Year (mm/yyyy)		
Employment Details		
Your Exact Title		
Name of Your Supervisor		
Supervisor's Title		
Hours worked / wk. (exclusive of overtime)		
Reason for Leaving		

THIS AFFIRMATION MUST BE COMPLETED

I affirm, subject to the penalties of perjury, that the statements made in this application, including statements made in any accompanying papers, are true. I understand that all statements made by me in connection with this application are subject to investigation and verification and that a material misstatement or fraud may disqualify me from appointment and/or lead to revocation of my appointment. I give the employer the right to investigate all references and to secure additional job related information about me. I hereby release from liability the employer and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information. If the position I am applying for is covered by the employer's drug testing policy, I understand that as a condition of appointment to this position, I will be required to take and successfully pass a pre-employment drug test.

_____ Signature of Applicant
 _____ Print Name
 _____ Date

(State below any other name by which you have been known)

Application Forms. Applications may be obtained at the Schenectady County Civil Service Office or on the website at www.schenectadycounty.com. Candidates will be notified of the time and place of the examination.

Application Deadline. Applications postmarked after midnight of the last filing date will not be considered eligible for this examination.

Change of Address. You must notify the Civil Service Office of any change of address.

Special Rights for Military Personnel.

- **Application Filing Period Extension.** Individuals serving on active duty in the armed forces during the filing period for a civil service examination, or individuals who have been discharged with other than a dishonorable discharge after the filing period has commenced will be permitted to file an application for examination no later than ten business days before the scheduled examination date, or the last date to file, whichever is later.
- **Make Up Examination.** Any member of the armed forces who properly filed, within the announced filing period, an application for a competitive examination but was unable to participate in the examination due to active military service, will be provided with a special make-up examination under the terms and conditions deemed appropriate by the New York State Department of Civil Service and/or the Schenectady County Civil Service Commission.

Examination Fee. A fee of **\$20.00** (\$25.00 for uniformed service exams) is required for each separately-numbered examination for which you apply. The required fee must accompany your application. If you wish to pay by credit card, please use our online application or send **certified check or money order** payable to the Schenectady County Civil Service Commission. **Cash and personal checks will not be accepted.** As no refund will be made, you are urged to compare your qualifications carefully with the requirements for admission and file only for those examinations for which you are clearly qualified.

Examination Fee Waiver. The examination fee will be waived for (1) those applicants who are unemployed and primarily responsible for the support of a household; (2) those applicants who are receiving SSI or public assistance (Family Assistance or Safety Net Assistance); (3) those applicants certified as Workforce Innovation and Opportunity Act (WIOA). If you wish to apply for a fee waiver, you must complete the Fee Waiver Form and attach it to your application. This form can be obtained at the Civil Service Office or on the website at www.schenectadycounty.com.

Notice to Appear for Examination. Accepted candidates will be notified when and where to appear for the examination. If an application is disapproved, due notice will be sent.

Use of Calculators. Unless otherwise notified, candidates are permitted to use quiet, hand-held, solar or battery powered calculators. Devices with typewriter keyboards, spell checkers, personal digital assistants, address books, language translators, dictionaries, or any similar devices are **prohibited**. You may not bring books or other reference material to the test site.

Failure to Appear for Exam. Candidates who fail to appear for the exam as scheduled will be eliminated from further consideration for this competitive examination.

Examination Preparation and Rating. This written examination is being prepared and rated by the New York State Department of Civil Service in accordance with Section 23-2 of the Civil Service Law. The provisions of the New York State Civil Service Rules and Regulations dealing with the rating of examinations will apply to this written examination.

Eligible List. The minimum qualifications listed in this announcement have been approved by the Schenectady County Civil Service Commission for the purpose of evaluating a candidate's education, training and experience to determine admission to this examination. This examination is being conducted to establish a Civil Service Eligible List which will be certified to appointing authorities to fill available vacancies. Candidates whose names are certified for appointment have only met the minimum qualifications to take the examination. All candidates who pass the examination will be placed on an eligible list. Unless otherwise specified, the final rank order of the eligible list will be determined on the basis of the scores received on the written test, plus Veterans Credits and Seniority Credits where appropriate. The eligible list established as a result of this examination will remain in force for at least four years and may expire when a new eligible list is established.

Seniority Credits (Promotional Exams Only). Seniority Credits will be added to an eligible score based on continuous permanent competitive class service in the jurisdiction holding the examination. Service would be credited up to and including the date of the examination as follows:

No. of Years	Credits	No. of Years	Credits	No. of Years	Credits
Less than 1 year	0	6 to 10 years	2	16 to 20 years	4
1 to 5 years	1	11 to 15 years	3	21 to 25 years	5

Each additional 5 years will be credited 1 point in accordance with the above schedule.

Additional Credits for Eligible Children or Siblings of Firefighters and Police Officers Killed in the Line of Duty. If you are either a child or sibling of Firefighter or Police Officer killed in the line of duty as defined in Civil Service Law Sections 85-a or b (see below), you may be entitled to receive an additional ten points in a competitive examination for original appointment in the same municipality in which the deceased firefighter or police officer had served. A candidate claiming such credit has a minimum of two months from the application deadline to provide the necessary documentation to verify additional credit eligibility. However, no credit may be added after the eligible list has been established. You must contact this office regarding these credits upon submission or your application for examination.

- **Civil Service Law Section 85-a.** Children of firefighters and police officers killed in the line of duty are eligible for these additional credits.
- **Civil Service Law Section 85-b.** Siblings of Firefighters and Police Officers killed in line of duty (World Trade Center, September 11, 2001) are eligible for these additional credits. Pursuant to CSL §85-b, "killed in the line of duty" shall mean having died in the performance of duty as the natural and proximate results of participation in the rescue effort that was conducted in response to such attack.

Special Testing Arrangements. If you are in need an accommodation to take the examination for one of the reasons outlined below, please check the appropriate box on the Examination Application and contact the Civil Service Office at (518) 388-4233.

- **Religious Accommodations.** Most written exams are held on Saturdays. If you cannot take the exam on the announced date due to a conflict with a religious observation or practice, arrangements will be made so that you can take the examination on an alternate date.
- **Reasonable Accommodation for Individuals With a Disability.** A reasonable accommodation will be made for individuals with a disability during the application and examination process. You must provide documentation as to the accommodation you need to apply for and/or take the examination.
- **Other Reasons.** An alternate exam date may be requested for one of the following reasons. Documentation supporting the request will be required.
 1. A death in the immediate family or household within the week preceding the exam date.
 2. Medical emergencies involving the candidate or member(s) of the candidate's immediate family.
 3. Military Orders (a copy of the orders is required).
 4. Wedding – must be a member of the wedding party or an immediate family member of the bride or groom.
 5. Vacation for which a non-refundable down payment was made before the exam announcement was issued.

Application Verification and Background Checks – Statements made on the Examination Application are subject to verification. A clearance from the Commissioner of Education will be required for employment within a school district for those positions that are designated by the school district as having direct contact with students.

Persons holding a permanent position in this title, in this department are not eligible for admittance to this examination.

Veterans Credits. The following information and instructions pertain to those candidates who are claiming Veterans Credits. Please note that **Veterans Credits will not be granted after the establishment of the eligible list.**

- If you are claiming Veterans Credits as either a disabled or non-disabled veteran, you must check the appropriate box on the **Application for Examination** form and answer all questions accurately and completely. You must also complete the **Application for Veterans Credits** (obtained in the Schenectady County Civil Service Office or on the website at www.schenectadycounty.com), and submit the DD-214 Discharge Papers showing that you have an honorable discharge. Failure to do so may result in a denial of your claim for Veterans Credits.
- If you are claiming credits as a disabled veteran, you must in addition to meeting the requirements as indicated on the Examination Application, be certified by the United States Department of Veterans Affairs as being disabled in the actual performance of duty in any war, that the disability is rated at ten percent or more, and that the disability exists at the time of application for appointment or promotion.
- All claims and grants for Veterans Credits are tentative and must be verified through inspection of discharge papers and related documents prior to the establishment of the eligible list. All statements you make in support of your claim for Veterans Credits are subject to investigation and substantiation by the Schenectady County Civil Service Commission. In the event of subsequent disclosure of any material misstatement or fraud in your claim, your appointment may be rescinded and you may be disqualified from further appointment on which you have been granted additional credits as a result of such material misstatement or fraud.
- Any candidate who is currently serving in the Armed Forces of the United States on a full-time active duty basis, other than active duty for training, may file for Veterans Credits on an examination prior to the list being established.
- **Conditional Veterans Credits.** A qualified candidate receiving Conditional Veterans Credits will be restricted from certification using the credits until the appropriate documentary proof indicating that the service was in time of war and that the individual received an honorable discharge or was released under honorable circumstances has been presented. It is the candidate's responsibility to provide such proof to the Schenectady County Civil Service Office in order to have the restriction removed and be certified at a score including the Veterans Credits. Until such documentation is submitted, a candidate may only be certified with the examination score, not including the Veterans Credits.
- **Additional Veterans Credits.** Effective January 1, 2014, additional Veterans Credits may be granted to veterans who:
 1. Used **Non-Disabled** Veterans Credits to obtain a civil service appointment or promotion with New York State or a local government; and
 2. Subsequent to such appointment, are certified by the US Department of Veterans Affairs as having a service connected disability rated at 10% or more.

RESOLUTION NO. 161.22

**TO AMEND RESOLUTION NO 21.22 OF THE YEAR 2022
APPOINT PAUL SEBESTA DEPUTY COMPTROLLER PART TIME**

THEREFORE, UPON MOTION OF Councilmember _____,
seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. Section 1 of Resolution 21.22, as amended, is hereby amended and restated to read as follows: The following individuals are hereby appointed/reappointed to various additional duties and/or part time positions at the indicated rates of pay, on an as needed basis as directed by the Supervisor or his/her designee, with no employee benefits for the year 2022 as follows:

ADA Compliance Officer/Safety Officer

James Keith Annual Stipend \$ 3,000

Grant Coordinator

Peter Comenzo Annual Stipend \$ 3,500

Clerk- Part Time

Donna Larsen Hourly Rate \$ 19.50

Traffic Liaison

VACANT

School Traffic Officer

Floyd Rorick Hourly Rate \$ 15.00
(Maximum of 4 hours daily)

COVID Compliance

Megan Griffin Annual Stipend \$2,500

Administrative Records Specialist – Part Time

Lynn Fiorillo Hourly Rate \$19.50

Deputy Comptroller – Part Time

Paul Sebesta

Hourly Rate \$100.00

Assistant Director to Public Works

Matt Lupi

Annual Stipend \$3,500

Social Media/Live Stream Administrator

Megan Griffin

Annual Stipend \$2,000

Clerk- Part Time

Phyllis Horvath

Hourly Rate \$19.00

Storm Water Officer

Ryan Coulter

Annual Stipend \$3,500

Storm Water Manager – Part-Time

Mary Barrie

Hourly Rate \$25.00

Senior Payroll Audit Clerk

Carol Connelly

Hourly Rate \$35.00

(Not to exceed 12 hours per week)

Water Treatment Plant Operator(1st on call)

Ian Bonthron

Hourly Rate \$35.00

Water Treatment Plant Operator(2nd on call)

Clark Collins

Hourly Rate \$35.00

Acting Department Manager – DPW – Part Time

Lloyd Denny

Hourly Rate \$40.00

(2 days per week, 23 weeks maximum)

SECTION 2. Pursuant to the Agreement, as amended, between the Town of Rotterdam and Paul Sebesta for financial consulting services, the Town Board hereby elects to terminate the Agreement, as amended, and authorizes the Town Supervisor to provide written notice thereof;

SECTION 3. This resolution shall become effective May 11, 2022

DATED: May 11, 2022

NAME	AYES	NOES	ABSTAIN
Christou			
Miller-Herrera			
Dodson			
Mastroianni			
Collins			

TOWN OF ROTTERDAM

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LEGISLATIVE REQUEST FORM

DATE: May 2, 2022

TO: Mollie A. Collins, Town Supervisor

FROM: C. Jack Dodson, Deputy Supervisor

TITLE OF REQUEST: Amend Resolution 21.22, Appoint Mr. Paul Sebesta Deputy Comptroller - Part Time

TOWN BOARD MEETING: May 11, 2022

Background Information: Mr. Sebesta was the Comptroller for the Town of Niskayuna for over 30 years. He is presently working as a Financial Consultant for the Town of Rotterdam.

Evaluation/Analysis: With the appointment of a permanent Comptroller for the Town of Rotterdam, I feel that Mr. Sebesta can best aid in the transition by assuming the role of Deputy Comptroller on a part time basis.

Recommendation(s): Recommend hiring Paul Sebesta at an hourly rate of \$100.00 per hour

Attachment/Document(s): See attached documents concerning experience and scope of duties.

Compliance with Purchasing Policy: N/A

Effect(s) on Existing Law(s): N/A

LEGISLATION WILL BE PREPARED BY: Supervisors Office

RESOLUTION NO. 162.22

**TO AMEND RESOLUTION 345.20 ADOPTING EMPLOYEE BENEFITS PACKAGE
FOR ELECTED AND APPOINTED OFFICIALS**

WHEREAS, the Town Board of the Town of Rotterdam has determined that certain elected and appointed officials provide valuable service to the Town; and

WHEREAS, the Town of Rotterdam needs to clarify the intent of the Town with regard to the benefits provided to certain elected and appointed positions;

THEREFORE, UPON MOTION OF Councilmember _____, seconded by
Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS

SECTION 1. The Town Board of the Town of Rotterdam hereby approves the extension of benefits as they relate to contracts from January 1, 2016, as in effect and all subsequent contractual agreements, to the following elected and full appointed positions of Town Comptroller, Town Justice, Highway Superintendent, Town Clerk, Receiver of Taxes, Deputy Town Clerk, Deputy Receiver of Taxes, Director of Finance, and Assessor.

SECTION 2. The Town Board of the Town of Rotterdam hereby affords, at a minimum, the benefits contained in the Memorandum of Agreement dated December 5, 2016 through December 31, 2020, as in effect and all subsequent contractual agreements negotiated between the Town of Rotterdam and the Town of Rotterdam Unit of the Civil Service Employees Association Inc., to all elected and full-time positions contained in Section 1 above.

SECTION 3. The only exceptions to Section 2 above shall be the following: The salaries of the forementioned appointed employees shall be established by the Town Board.

Any appointed employee who shall leave their position as an appointed exempt employee after the effective date of this resolution to accept a position as an employee of the Town of Rotterdam whereby they would become eligible for benefits under the existing CSEA contract, shall have the right to carry over all accumulated sick leave, personal and vacation time which may have been earned while in their previous position as an appointed employee.

Any appointed employee who shall assume a position as an elected official of the Town of Rotterdam shall be compensated for all accumulated vacation time upon the effective date of their elected position.

The Supervisor of the Town of Rotterdam, subject to state law and the approval of the Town Board of the Town of Rotterdam, shall establish the workweek and hours of employment for all appointed employees.

The individuals holding the appointed and elected positions as listed in Section 1 above shall not be entitled to earn overtime pay or to accumulate compensation time as part of their employee benefits.

SECTION 4. This resolution shall become effective May 11, 2022.

DATED: May 11, 2022

NAME	AYES	NOES	ABSTAIN
Christou			
Miller-Herrera			
Dodson			
Mastroianni			
Collins			

TOWN OF ROTTERDAM

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LEGISLATIVE REQUEST FORM

DATE: May 4, 2022

TO: Mollie A. Collins, Town Supervisor

FROM: C. Jack Dodson, Deputy Supervisor

TITLE OF REQUEST: Amend Resolution 345.20, Section 1. Allowing all part time employees to be entitled to dental, vision and medical and/or health insurance

TOWN BOARD MEETING: May 11, 2022

Background Information: By passing resolution 345.20 in 2020 it allowed part time employees who were not retired from the town or another municipal entity to be entitled to dental insurance, vision care insurance or medical and/or health insurance from the town.

Evaluation/Analysis: The part time positions should not have the benefits of a full time position. This resolution was not implemented equally. There were part time employees who were not of retirement age who did not receive the benefits afforded them in Section 1 of resolution 345.20

Recommendation(s): Amend Resolution 345.20 to exclude Section 1

Attachment/Document(s): See attached certified Resolution 345.20

Compliance with Purchasing Policy: N/A

Effect(s) on Existing Law(s): N/A

LEGISLATION WILL BE PREPARED BY: Supervisors Office

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard Rotterdam, New York on Wednesday, December 9, 2020 at 7:00 p.m., the following resolution was duly adopted:

Moved on consent

RESOLUTION NO. 345.20

**A RESOLUTION ADOPTING EMPLOYEE BENEFITS PACKAGE FOR ELECTED
AND APPOINTED OFFICIALS**

WHEREAS, the Town Board of the Town of Rotterdam has determined that certain elected and appointed officials provide valuable service to the Town; and

WHEREAS, the Town of Rotterdam needs to clarify the intent of the Town with regard to the benefits provided to certain elected and appointed positions; **NOW**

THEREFORE, UPON MOTION OF Councilmember CHRISTOU, seconded by Councilmember MILLER-HERRERA,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. Effective January 1, 2021, all part-time employees, who have not retired from the town or another municipal entity, shall be entitled to dental insurance, vision care insurance or medical and/or health insurance from the Town.

SECTION 2. The Town Board of the Town of Rotterdam hereby approves the extension of benefits as they relate to contracts from January 1, 2016, as in effect and all subsequent contractual agreements, to the following elected and full time appointed positions of Town Comptroller, Town Attorney, Town Justice, Highway Superintendent, Town Clerk, Receiver of Taxes, Deputy Town Clerk, Deputy Receiver of Taxes, Director of Finance, and Assessor.

SECTION 3. The Town Board of the Town of Rotterdam hereby affords, at a minimum, the benefits contained in the Memorandum of Agreement dated December 5, 2016 through December 31, 2020, as in effect and all subsequent contractual agreements negotiated between the Town of Rotterdam and the Town of Rotterdam Unit of the Civil Service Employees Association Inc., to all elected and full-time positions contained in Section 2 above.

SECTION 4. The only exceptions to Section 3 above shall be the following:

The salaries of the aforementioned appointed employees shall be established by the Town Board.

Any appointed employee who shall leave their position as an appointed exempt employee after the effective date of this resolution to accept a position as an employee of the Town of Rotterdam whereby they would become eligible for benefits under the existing CSEA contract, shall have the right to carry over all accumulated sick leave, personal and vacation time which may have been earned while in their previous position as an appointed employee.

Any appointed employee who shall assume a position as an elected official of the Town of Rotterdam shall be compensated for all accumulated vacation time upon the effective date of their elected position.

The Supervisor of the Town of Rotterdam, subject to state law and the approval of the Town Board of the Town of Rotterdam, shall establish the workweek and hours of employment for all appointed employees.

The individuals holding the appointed and elected positions as listed in Section 2 above shall not be entitled to earn overtime pay or to accumulate compensatory time as part of their employee benefits.

SECTION 5. This resolution shall become effective December 9, 2020.

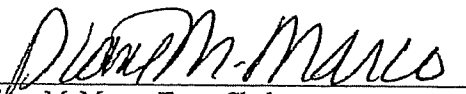
DATED: December 9, 2020

NAME	AYES	NOES	ABSTAIN
Christou	X		
Guidarelli	X		
Miller-Herrera	X		
Signore	X		
Tommasone	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on December 9, 2020 and that the foregoing is a true and correct transcript of the original resolution and of the whole thereof and that said original resolution is on file in the Town Clerk's Office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this December 17, 2020.


Diane M. Marco, Town Clerk

345720

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard Rotterdam, New York on Wednesday, December 9, 2020 at 7:00 p.m., the following motion was made:

MOTION NO. 14.20

THEREFORE, UPON MOTION OF Councilmember MILLER-HERRERA, seconded by Councilmember SIGNORE,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. I make a motion to (um) modify the existing resolution to make effective January 1, 2021, that all part time employees who have not retired from another town or another municipal entity, shall be entitled to dental insurance, vision care insurance, or medical and or health insurance from the town at the same percentage already prescribed by CSEA through the agreement, so at the 30 and 35 percent based on the years of service.

DATED: November 10, 2020

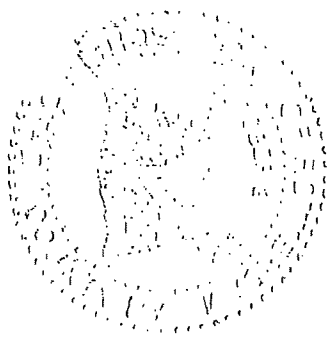
NAME	AYES	NOES	ABSTAIN
Christou	X		
Guidarelli	X		
Miller-Herrera	X		
Signore	X		
Tommasone		X	

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing motions were made by the Town Board of the Town of Rotterdam on December 9, 2020 and that the foregoing is a true and correct transcript of the original motion and of the whole thereof and that said original motion is on file in the Town Clerk's Office.

I DO FUTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Seal of the Town of Rotterdam this December 17, 2020


Diane M. Marco, Town Clerk



RESOLUTION NO. 163.22

TO APPROVE BUDGET TRANSFERS TO THE 2022 BUDGET

THEREFORE, UPON MOTION OF Councilmember _____,
seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. . Pursuant to Section 36 of the General Municipal Law of the State of New York and Sections 102, 112 and 113 of Town Law of the State of New York, regarding the Uniform System of Accounts, the following transfers to the various accounts for 2022 are hereby audited and approved:

General Fund

		From	To
A1010 4300	Town Board - Conferences		300.00
A1010 4330	Town Board - Ethics Board		3,000.00
A1220			
130003	Supervisor - Prof. Staff Asst.	35,327.45	
A1220			
132003	Supervisor - Social Media Admin.		500.00
A1220			
132003	Supervisor - Consultant		12,000.00
A1315			
130004	Comptroller - Sr. Payroll Audit Clerk		20,000.00
A1315 4300	Comptroller - Conferences/Training		700.00
A90900	Unappropriated Fund Balance	55,149.00	
A3120 2010	Police - Patrol Vehicles		55,149.00
A9030			
800003	Social Security / Medicare	1,172.55	
		91,649.00	91,649.00

Buildings

From: A1620 4900 Building Repairs *Amount \$341.50*

To: A1620 4601 Preventative Maint. & Supply *Amount \$341.50*

SECTION 2. This resolution shall become effective May 11, 2022

DATED: May 11, 2022

NAME	AYES	NOES	ABSTAIN
Christou			
Miller-Herrera			
Dodson			
Mastroianni			
Collins			

DRAFT

TOWN OF ROTTERDAM

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LEGISLATIVE REQUEST FORM

DATE: May 3, 2022
TO: Supervisor's Office
FROM: Comptroller's Office
TITLE OF REQUEST: Budget Amendments

TOWN BOARD MEETING: May 11, 2022

Background Information: Various budget amendments to reflect unanticipated and/or operational changes to the 2022 Adopted Budget.

Evaluation/Analysis: The 2022 Adopted Budget included unfilled positions and lacks appropriations for newly created positions along with other various underfunded appropriations. The transfer of \$55,149.00 from Fund Balance pertains to the NYS discovery and bail reforms effective January 1, 2020. The funds were received in February of 2022; however, the revenue was recorded as a receivable in 2021 which rolled into Fund Balance at year end and now require the appropriation.

Recommendation(s): Approve budget modifications

Attachment/Document(s): Comptrollers Spreadsheet for line indicated

Compliance with Purchasing Policy: N/A

Effect(s) on Existing Law(s): Section 36 General Municipal Law

LEGISLATION WILL BE PREPARED BY: Supervisor's Office

General Fund

		From	To
A1010 4300	Town Board - Conferences		300.00
A1010 4330	Town Board - Ethics Board		3,000.00
A1220 130003	Supervisor - Prof. Staff Asst.	35,327.45	
A1220 132003	Supervisor - Social Media Admin.		500.00
A1220 132003	Supervisor - Consultant		12,000.00
A1315 130004	Comptroller - Sr. Payroll Audit Clerk		20,000.00
A1315 4300	Comptroller - Conferences/Training		700.00
A90900	Unappropriated Fund Balance	55,149.00	
A3120 2010	Police - Patrol Vehicles		55,149.00
A9030 800003	Social Security / Medicare	<u>1,172.55</u>	
		91,649.00	91,649.00

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LEGISLATIVE REQUEST FORM

DATE: **May 2, 2022**

TO: **Mollie A. Collins, Supervisor**

FROM: **James Keith, Senior Building Inspector**

TITLE OF REQUEST: To approve a budget transfer from the 2022 budget.

TOWN BOARD MEETING: To be placed on the Town Board Agenda, and Town Board Meeting of April 13, 2022

Background Information: Please transfer the following amount:

Buildings

From: A1620 4900 Building Repairs **Amount \$341.50**

To: A1620 4601 Preventative Maint. & Supply **Amount \$341.50**

Evaluation/Analysis: N/A

Recommendation(s): To be placed on the Town Board agenda and Town Board meeting of May 11, 2022.

Attachment/Document(s): Memorandum from Senior Building Inspector

Compliance with Purchasing Policy: N/A

Effect(s) on Existing Law(s): Section 36 General Municipal Law

LEGISLATION WILL BE PREPARED BY: Supervisor's Office

Memorandum

To: Mollie Collins
From: James Keith, Sr. Building Inspector *JK*
Subject: Budget Transfer
Date: April 26, 2022

Please transfer the following funds to cover expenses:

From A1620 4900 Building Repairs **Amount \$341.50**

To A1620 4601 Preventative Maint. & Supply **Amount \$341.50**

Thank you.
CC Comptroller

RESOLUTION NO. 164.22

TO APPROVE BUDGET TRANSFERS OF THE 2022 BUDGET

THEREFORE, UPON MOTION of Councilmember _____, seconded by
Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. Pursuant to Section 36 of the General Municipal Law of the State of New York and Sections 102, 112 and 113 of Town Law of the State of New York, regarding the Uniform System of Accounts, the following **GAS** transfers to the various accounts for 2022 are hereby audited and approved:

GENERAL FUND

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
A-1355.4302 Assessor	A 5132.4304	\$ 42.68
A-1620.4302 Buildings	"	
A-3120.4302 Police	"	22,895.74
A-3310.4302 Traffic	"	545.31
A-3410.4302 Fire Dist. & Ambul	"	3,904.55
A-3510.4302 Control of Dogs	"	
A-3620.4302 DPW Gasoline	"	598.52
A-7110.4302 Parks	"	2,055.29
A-8189.4302 Landfill	"	
A-6772-4302 Sr.Center	"	

HIGHWAY FUND

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
DA-5140.4304 Unleaded Gas for Trucks	A 5132.4304	\$ 1,793.14
DA-5142.4304 Unleaded Gas for Trucks	"	3,625.39

SEWER DISTRICT NO. 2 O & M

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
SS2-8120.4302 Gasoline	A 5132.4304	\$ 1,530.25

WATER DISTRICT NO. 5 O & M

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
SW5-8340.4302 Gasoline	A 5132.4304	\$ 1,908.29

SECTION 2. Pursuant to Section 36 of the General Municipal Law of the State of New York and Sections 102, 112 and 113 of Town Law of the State of New York, regarding the Uniform System of Accounts, the following **DIESEL** transfers to the various accounts for 2022 are hereby audited and approved:

GENERAL FUND

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
A-3410.4302 Fire Dist. & Ambul"	DA 5148. 4304	\$1,514.76
A-8160.4162 Compost	"	
A-7110.4302 Parks	"	
A-8189.4302 Landfill	"	2,069.55

HIGHWAY FUND

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
DA-5142.4304 Diesel for Trucks	DA 5148.4304	\$5,824.55
DA-5140.4304 Diesel for Trucks	"	21,119.70

SEWER DISTRICT NO. 2 O & M

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
SS2-8120.4302 Gasoline	DA 5148.4304	\$ 525.95

WATER DISTRICT NO. 5 O & M

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
SW5-8340.4302 Gasoline	DA 5148.4304	\$ 433.00

SECTION 3. This resolution shall become effective May 11, 2022.

DATED: May 11, 2022

NAME	AYES	NOES	ABSTAIN
Christou			
Miller-Herrera			
Dodson			
Mastroianni			
Collins			

DRAFT

TOWN OF ROTTERDAM

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LEGISLATIVE REQUEST FORM

DATE: April 28, 2022

TO: Mollie A. Collins, Supervisor

FROM: Larry LaMora, Highway Superintendent

TITLE OF LEGISLATIVE REQUEST: To transfer Expense of Gasoline and Diesel between proper appropriation lines

TOWN BOARD MEETING OF May 11, 2022

Background Information: All departments fuel at one location and costs needs to be distributed to the correct departments.

Evaluation/Analysis: First Quarter transfers are ready to be made.

Recommendation(s): Transfer proper usage to each department within the Town for the period from January 1, 2022 through and including March 31, 2022

Attachement/Document(s): First Quarter Fuel Usage

Compliance with Purchasing Policy: N/A

Effect(s) on Existing Law(s): General Municipal Law 36

LEGISLATION WILL BE PREPARED BY: Highway Department

RESOLUTION NO. 165.22

**TO ENTER INTO AN AGREEMENT PURSUANT TO HIGHWAY LAW SECTION 284
FOR TOWN HIGHWAY PAVING FOR 2022**

THEREFORE, UPON MOTION OF Councilmember _____,
seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby passes this resolution authorizing an agreement between the town board and the highway superintendent to establish a paving plan for 2022 and to allow payment for Town of Rotterdam paving 2022 fiscal year, in accordance with the competitive bidding requirement of the New York State General Municipal Law, in an amount not to exceed \$434,987.47 for phase one of the roadway paving for the year 2022, leaving a balance of \$609,253.69 for phase two roadway paving for the year 2022 to be determined at a later date.

SECTION 2. This resolution shall become effective May 11, 2022.

DATED: May 11, 2022

NAME	AYES	NOES	ABSTAIN
Christou			
Miller-Herrera			
Dodson			
Mastroianni			
Collins			

TOWN OF ROTTERDAM

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LEGISLATIVE REQUEST FORM

DATE: May 4, 2022
TO: Mollie Collins, Town Supervisor
FROM: Larry Lamora, Highway Superintendent
TITLE OF REQUEST: Highway Paving 2022
TOWN BOARD MEETING: May 11, 2022

Background Information:

Street resurfacing is done yearly for Town of Rotterdam roads. Rotterdam has a total CHIPS available balance of \$444,246.16. This consists of \$297,451.57 from SFY 22-23 CHIPS apportionment balance, \$79,490.25 from Pave NY, and \$67,299.24 from Extreme Winter Recovery. Also included is \$100,000.00 from Highway resurfacing (DA5110-4147), \$500,000 Bonded Amount from Town Resolution 150.22. This creates a total budget of \$1,044,241.16.

Evaluation/Analysis:

The need to restore streets of West Hill development (Terrace Rd, Oak Ridge Dr, Oak Ridge Ext, Cricket Ln, Juniper Dr, West Hill Entr) consist of 3" Cold-in-Place Recycling followed by 1.5" Type 6 Hot Mix Asphalt, for a total sum of \$434,987.47

Recommendation(s):

To contract with The Gorman Group, 200 Church St. Albany, NY 12202. As they have been awarded the Schenectady County bid for 3" Cold-in-Place Recycling, also awarded by the Town of Thompson for 1.5" Type 6 Hot Mix Asphalt.

Attachment/Document(s):

DOT Award Letter, 284 Agreement, The Gorman Group Quotes, The Town of Thompson Bid results, & Schenectady County Bid results.

Compliance with Purchasing Policy:

Yes

Effect(s) on Existing Law(s):

Highway Law 284

LEGISLATION WILL BE PREPARED BY:

Supervisor's Office



Department of
Transportation

KATHY HOCHUL
Governor

MARIE THERESE DOMINGUEZ
Commissioner

April 26, 2022

LARRY LAMORA
HIGHWAY SUPERINTENDENT
TOWN OF ROTTERDAM
54 DUANESBURG RD
ROTTERDAM NY 12306

Dear Mr. Lamora:

The 2022-23 State Budget provides funding to support the repair, rehabilitation, and modernization of local roads and bridges. The Budget includes \$538.1 million in Consolidated Local Street and Highway Improvement Program (CHIPS) funding, \$150 million in PAVE-NY funding, and \$100 million in Extreme Winter Recovery (EWR) funding. Also included are reappropriations of rollover funds remaining from previous State fiscal year CHIPS, PAVE-NY, and EWR appropriations. Please provide a copy of this letter to the chief financial officer for your municipality.

The first of four quarterly SFY 2022-23 CHIPS, PAVE-NY, and EWR reimbursements are scheduled to be made on June 30, 2022. Requests for the June payments must be for expenditures made on or after December 31, 2020 through May 20, 2022. Refer to the Program Guidelines on the CHIPS website (www.dot.ny.gov/programs/chips) regarding eligible project activities and program requirements. The Town of Rotterdam has the following funding amounts available for the June payments.

Program	Total Balance	22-23 Apportionment Balance	Cumulative Rollover Balance
CHIPS	\$297,451.57	\$296,822.78	\$628.79
PAVE NY	\$79,490.25	\$79,077.11	\$413.14
EWR	\$67,299.24	\$65,866.49	\$1,432.75

Each program payment submission should include a Documentation Checklist (found on the CHIPS website), summary reports of Checklist information, ADA compliant curb ramp photos (if applicable), and proof of payment. Failure to submit the required supporting documentation for each program payment submission may delay the processing of your reimbursement requests.

The instructions for applying under the June 30, 2022 CHIPS, PAVE-NY and EWR reimbursements are included on the back of this letter and on the CHIPS website, under Forms and Instructions. The New York State Department of Transportation (NYSDOT) Regional Office must receive all program payment submission items no later than **May 26, 2022**. Please sign the certification on each page of the reimbursement request forms and keep a copy of the completed forms for your files. Your NYSDOT municipal code for entry on the forms is 160726.

Municipalities may mail or e-mail their CHIPS, PAVE-NY and EWR reimbursement request forms and supporting required documentation to their NYSDOT Region. Guidance for e-mail submissions may be obtained on the CHIPS website. Contact information:

Joe Thompson
NYSDOT Regional CHIPS Representative
50 Wolf Road, Suite 1S50
Albany, NY 12232
dot.sm.r01.CHIPS@dot.ny.gov

If you have any questions, please contact Joe Thompson at 518-457-6916.

Respectfully yours,

Dawn Arnold
Acting Director, Local Programs Bureau

Total 444,241 ¹⁶

AGREEMENT FOR EXPENDITURE OF HIGHWAY MONIES

AGREEMENT between the Town Highway Superintendent of The Town of Rotterdam, Schenectady County/New York, And the undersigned Members of the Town Board.

Pursuant to the provisions of Section 284 of Highway Law, we agree the monies levied and collected in the Town for repair and improvement of highways, shall be expended as follows:

1. GENERAL REPAIRS. The sum of \$434,987.47 shall be set aside to be expended for primary work and general of 6 roads in Town of Rotterdam, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewals thereof.
2. PERMANENT IMPROVEMENTS. The following Sums shall be set aside to be expended for the permanent improvement of Town Highways:

- (a) On Terrace Rd commencing at Juniper Dr to West Hill Entrance, a distance of 3580 feet, there shall be expended the sum of \$62,970.38

Type: 3" Cold-in-Place Recycling

Width Of Traveled surface: 25'

Subbase: None

- (b) On Terrace Rd commencing at Juniper Dr to West Hill Entrance, a distance of 3580 feet, there shall be expended the sum of \$82,060.00

Type: 1.5" Type 6 Hot Mix

Width Of traveled surface 25'

Subbase: None

- (C) On Oak Ridge Dr commencing at Cricket Ln to Juniper Dr, a distance of 1570 feet, there shall be expended of the sum of \$26,514.18

Type: 3" Cold-in-Place Recycling

Width Of traveled surface: 24'

Subbase: None

- (D) On Oak Ridge Dr commencing at Cricket Ln to Juniper Dr, a distance of 1570 feet, there shall be expended the sum of \$34,540.00

Type: 1.5" Type 6 Hot Mix

Width Of traveled surface: 24'

Subbase: None

AGREEMENT FOR EXPENDITURE OF HIGHWAY MONIES

(e) On Oak Ridge Ext commencing to Juniper Dr to dead end, a distance of 150 feet, there shall be expended of the sum of \$2,533.00

Type: 3" Cold-in-Place Recycling

Width Of traveled surface: 24'

Subbase: None

(f) On Oak Ridge Ext commencing at Juniper Dr to dead end, a distance of 150 feet, there shall be expended of the sum of \$3,300.00

Type: 1.5" Type 6 Hot Mix

Width of traveled surface: 24'

Subbase: None

(g) On Cricket Ln commencing at Juniper Dr to Oak Ridge Dr, a distance of 530 feet, there shall be expended of the sum of \$8,947.82

Type: 3" Cold-in-Place Recycling

Width of traveled surface: 24'

Subbase: None

(h) On Cricket Ln commencing at Juniper Dr to Oak Ridge Dr, a distance of 530 feet, there shall be expended of the sum of \$ 11,660.00

Type: 1.5" Type 6 Hot Mix

Width of traveled surface: 24'

Subbase: None

(i) On Juniper Dr commencing at West Hill Entrance to Oak Ridge Dr, a distance of 3650 feet, there shall be expended of the sum of \$64,205.22

Type: 3" Cold-in-Place Recycling

Width of traveled surface: 25'

Subbase: None

(J) On Juniper Dr commencing at West Hill Entrance to Oak Ridge Dr, a distance of 3650 feet, there shall be expended of the sum of \$ 83,600.00

Type: 1.5" Type 6 Hot Mix

Width of traveled surface: 25'

Subbase: None

AGREEMENT FOR EXPENDITURE OF HIGHWAY MONIES

(k) On West Hill Entrance commencing at Putnam Rd to Juniper Dr, a distance of 1350 feet there shall be expended of the sum of \$ 23,746.88

Type: 3" Cold-in-Place Recycling

Width of traveled surface: 25'

Subbase: None

(l) On West Hill Entrance commencing at Putnam Rd to Juniper Dr, a distance of 1350 feet, there shall be expended of the sum of \$30,910.00

Type: 1.5" Type 6 Hot Mix

Width of traveled surface: 25'

Subbase: None

Executed In Duplicate This ____ Day of _____ 2022

Mollie Collins, Supervisor

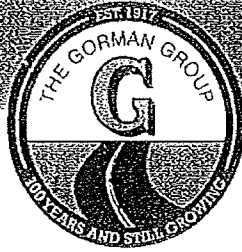
Charles Jack Dodson, Deputy Supervisor

Joseph Mastroianni, Councilmember

Evan Christou, Councilmember

Samantha Miller-Herrera, Councilmember

Larry Lamora, Highway Superintendent



May 3, 2022
Mr. Larry Lamora
Town of Rotterdam Highway Department

Dear Larry:

Thank you for the opportunity to quote your 2022 road program. The following is our estimated pricing for 3" Cold-in-Place Recycling. Pricing is as follows:

This project is estimated to be completed in 3 days:

Road	Length	Width	SY	\$/SY	Fogseal	Gallons	\$/Gallon	\$/Gallon	Total
Terrace Rd	3,580	25	9,944	\$2.95	1293	10,938.40	\$2.75	\$2.75	\$62,970.38
Oak Ridge	1,570	24	4,187	\$2.95	544	4,605.70	\$2.75	\$2.75	\$26,514.18
Oak Ridge Ext	150	24	400	\$2.95	52	440.00	\$2.75	\$2.75	\$2,533.00
Cricket Ln	530	24	1,413	\$2.95	184	1,554.30	\$2.75	\$2.75	\$8,947.82
Juniper Dr	3,650	25	10,139	\$2.95	1318	11,152.90	\$2.75	\$2.75	\$64,205.22
West Hill	1,350	25	3,750	\$2.95	488	4,125.00	\$2.75	\$2.75	\$23,746.88
Total			29,833	\$2.95	3878	32,816.30	\$2.75	\$2.75	\$188,917.47

Pricing Subject to 2022 NYS Schenectady County Bid

The Town of Rotterdam will provide traffic control and signage.

If you should have any questions, please do not hesitate to contact me at (518) 378-1557.
We look forward to collaborating with you and having a successful 2022.

Thank you,

Dane Mellon

Dane Mellon
Sales Representative

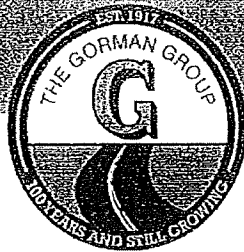
Gorman Bros., Inc. Guarantees workmanship and materials but is not responsible for failures due to inadequate sub base, poor drainage, or the result of poorly prepared/treated shim. Damage to Gorman Bros., Inc. equipment due to abandoned structure(s) may result in extra charges to the customer. Any alteration or deviation from the above mentioned specifications or any change in the scope of the job involving extra costs will be executed only upon written orders, and will become an extra charge over and above this estimate. During the prosecution of the work, Gorman Bros., Inc. will comply with all specification requirements regarding calendar cutoff dates and minimum application temperatures. If there are no applicable or relevant project specifications, Gorman Bros., Inc. will comply with either the applicable State specifications or accepted industry standard requirements. For this quotation, the calendar cutoff dates are listed below along with the minimum application temperatures. *North of I-84 except as noted.

Process	Dates	Min Temp	Process	Dates	Min Temp
Surface Treatment	May 1 - Sept 7	50 F	PPST South of I-84	April 1 - Nov 30	50 F
Cold Recycling/Cold Mix	May 1 - Oct 7	50 F	Crack Sealing	None	40 F
PPST	April 15 - Oct 31	50 F	Micro Surfacing/Slurry Seal	April 15 - 3 rd Sat in Sept	50 F

Gorman Bros., Inc.
200 Church Street, Albany, NY 12202

dmellon@gormanroads.com
cell: 518-378-1557

Tel: 518-462-5401
Fax: 518-462-1296



May 3, 2022
Mr. Larry Lamora
Town of Rotterdam Highway Department

Dear Larry:

Thank you for the opportunity to quote your 2022 road program. The following is our estimated pricing for 1.5" Type 6 Hot Mix. Pricing is as follows:

This project is estimated to be completed in 3 days:

Road Names	Length(ft)	Width(ft)	SQYD	Tons	\$/Ton	Price
Terrace Rd	3,580	25	9,944	746	\$110.00	\$82,060.00
Oak Ridge Dr	1,570	24	4,187	314	\$110.00	\$34,540.00
Oak Ridge Dr Ext	150	24	400	30	\$110.00	\$3,300.00
Cricket Ln	530	24	1,413	106	\$110.00	\$11,660.00
Juniper Dr	3,650	25	10,139	760	\$110.00	\$83,600.00
West Hill	1,350	25	3,750	281	\$110.00	\$30,910.00
Totals			29,833	2237	\$110.00	\$246,070.00

Pricing based on 2022 Town of Thompson Spray Paver Installed Wearing Course Bid. (May 2022)

The Town of Rotterdam will provide traffic control, rebate milling, sweeping, and signage.

If you should have any questions, please do not hesitate to contact me at (518) 378-1557.

We look forward to collaborating with you and having a successful 2022.

Thank you,

Dane Mellon

Dane Mellon
Sales Representative

Gorman Bros., Inc. Guarantees workmanship and materials but is not responsible for failures due to inadequate sub base, poor drainage, or the result of poorly prepared/treated shim. Damage to Gorman Bros., Inc. equipment due to abandoned structure(s) may result in extra charges to the customer. Any alteration or deviation from the above mentioned specifications or any change in the scope of the job involving extra costs will be executed only upon written orders, and will become an extra charge over and above this estimate. During the prosecution of the work, Gorman Bros., Inc. will comply with all specification requirements regarding calendar cutoff dates and minimum application temperatures. If there are no applicable or relevant project specifications, Gorman Bros., Inc. will comply with either the applicable State specifications or accepted industry standard requirements. For this quotation, the calendar cutoff dates are listed below along with the minimum application temperatures. *North of I-84 except as noted.

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Gorman Bros., Inc.
200 Church Street, Albany, NY 12202

dmellon@gormanroads.com
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Tel: 518-462-5401
Fax: 518-462-1296



Schenectady County Request for Bid BIDDER NAME or STAMP:
 DEPW Highway Construction 2022
 RFB-2022-27 thru RFB-2022-39
 RFB-2022-34 COLD IN PLACE 3" - 4" TRAIN

BID FORM
RFB-2022-34 COLD IN PLACE 3"-4" TRAIN

Project Size:	Project Type:	Price per Square Yard 3 IN. Depth		Price per Square Yard 4 IN. Depth	
10,000 to 19,999 SY	County Roads	\$	4.50 /SY	\$	4.50 /SY
	Town Roads	\$	4.60 /SY	\$	4.60 /SY
	City Streets	\$	6.40 /SY	\$	6.40 /SY
20,000 to 49,999 SY	County Roads	\$	2.85 /SY	\$	2.85 /SY
	Town Roads	\$	2.95 /SY	\$	2.95 /SY
	City Streets	\$	4.50 /SY	\$	4.50 /SY
Over 50,000 SY	County Roads	\$	2.75 /SY	\$	2.75 /SY
	Town Roads	\$	2.80 /SY	\$	2.80 /SY
	City Streets	\$	3.25 /SY	\$	3.25 /SY
Additional Aggregate				\$	/ton
Bituminous Material					
HFMS-2				\$	2.75 /gallon
CSS-1h w/ Additive				\$	2.75 /gallon
Tack Coat				\$	4.50 /gallon

Bidder shall honor bid price for one year from date of bid opening by Schenectady County. At the mutual consent of both the County and the Contractor, the term of the contract and or bid price may be extended to a second and third year.

Bidder acknowledges receipt of the Schenectady County Sexual Harassment Policy.

Gorman Bros., Inc. Date: April 3, 2012
 Legal Name of Person, Partnership or Corporation

By: _____
 Authorized Signature



Schenectady County Request for Bid BIDDER NAME or STAMP:
DEPW Highway Construction 2022
RFB-2022-27 thru RFB-2022-39
RFB-2022-34 COLD IN PLACE 3" - 4" TRAIN

By: Dane T. Mellon, Sales Manager
Type or Print Name of Signator and Title

ADDRESS:

Street: 200 Church Street

City: Albany State: NY Zip Code 12202

Phone Number: 518-462-5401

Facsimile Number: 518-462-1296

Email Address: dmellon@gormanroads.com

Federal Employer Identification Number: 14-0704840

Purchase Orders should be directed to the Attention Of:

Name: Dane T. Mellon

Email Address: dmellon@gormanroads.com

Phone Number: 518-462-5401

The following documents are attached to and made part of this bid:

- (a) Non-Collusive Bid Certification
- (b) Iranian Energy Sector Divestment
- (c) Standard Provisions
- (d) Board of Directors Resolution (for Corporations Only)
- (e) Disclosure of Prior Non-Responsibility Determinations
- (f) Certification for the Prevention of Sexual Harassment
- (g) Sub-Contractor Listing
- (h) Apprenticeship Certification
- (i) Bidder's Qualification Questionnaire
- (j) MWBE form A-1
- (k) MWBE form A-2
- (l) W-9

END OF BID FORM-BID RFB-2022-34 COLD IN PLACE 3"-4"

MARILEE J. CALHOUN
Town Clerk

KELLY M. MURRAN
Deputy Town Clerk

Town of Thompson

TOWN HALL
4052 Route 42
Monticello, NY 12701-3221

Telephone (845) 794-2500 Ext.302
Fax (845) 794-8600

April 06, 2022

Gorman Bros., Inc.
Dane T. Mellon, Sales Manager
200 Church Street
Albany, New York 12202

BID ITEM: Spray Paver Installed Bonded Wearing Course Bid Form

BID AMOUNT: Per Attached

Thank you for your bid. Your interest is appreciated.

Please be advised that sealed bids were publicly opened and read on Thursday, March 10, 2022 at 2:00 PM and subsequently approved at a meeting of the Town of Thompson Town Board on March 15, 2022.

There was one (1) bid received. The successful bidder is Gorman Bros., Inc. whose bid was as per attached sheets.

If you are not the successful bidder the reason is listed below as follows:

_____ It was not the low bid.

_____ Your proposal did not comply with town specifications or conditions stated in the information to bidders.

_____ Bid security, bond or proof of insurance not submitted as requested.

_____ The town has rejected any and all bids and will re-advertise for bids in the near future.

_____ Other Reason:

Sincerely,



Marilee J. Calhoun
Town Clerk

MJC: kmm
Encls.

Spray Paver Installed Bonded Wearing Course Bid Form

<u>Item No.</u>	<u>Material</u>	<u>0-350 Tons/Day</u>	<u>351-700 Tons/Day</u>	<u>701+ Tons/Day</u>
1	PPST Type A	\$330.00	\$275.00	\$264.00
2	PPST Type B	\$324.50	\$269.50	\$258.50
3	PPST Type C	\$324.50	\$269.50	\$258.50
4	9.5mm (Type 7 HMA)	\$203.50	\$159.50	\$143.00
5	12.5mm (Type 6 HMA)	\$198.00	\$154.00	\$137.50
6	6.3mm Polymer Modified	\$209.00	\$165.00	\$138.50

7. Trucking Rate \$ 180.00 /hour
8. Rebate Milling – 18" \$ 22.00 /linear foot
9. Price Per Flagger \$ 1,100.00 /day
10. Price Per Additional Laborer \$ 1,100.00 /day
11. Install Riser on Sanitary Sewer \$ 200.00 /each
12. Install Riser on Catch Basin \$ 300.00 /each

 _____ SIGNATURE	Dane T. Mellon _____ PRINTED
Sales Manager _____ TITLE	3/9/22 _____ DATE
Gorman Bros., Inc. _____ COMPANY NAME	518-462-5401 _____ PHONE
200 Church Street, Albany, NY 12202 _____ ADDRESS	518-462-1296 _____ FAX

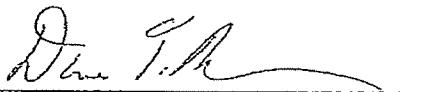
TO: TOWN BOARD OF THE TOWN OF THOMPSON

The undersigned, having a principal place of business at the address set forth below being experienced and responsible for the performance of same, agrees to furnish and deliver to the Town of Thompson at the locations herein specified, or if no location is specified, or if no location is specified, to the Town Hall, Town of Thompson, Monticello, New York 12701, the following described item, material or service in accordance with the attached specifications and described in detail below.
(attach additional material to Proposal, if necessary).

NON-COLLUSIVE BIDDING CERTIFICATION

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under the penalty of perjury, that to the best of his knowledge or belief:

- (1) The prices of this bid have been arrived at independently without collusion, consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor.
- 2) unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor.
- (3) no attempt has been made or will be made by any bidder to induce any other other person, partnership or corporation to submit or not to submit a bid for the purposes of restricting competition



Signature

Dane T. Mellon, Sales Manager

Printed Name and Title

3/9/22

Date

BIDDER'S QUALIFICATIONS

The undersigned guarantees the accuracy of all statements and answers herein contained. (Please print in ink).

1. How many years has your firm been in business? 105 years.
2. List up to three (3) projects in New York State of this nature that you have completed in the last three (3) years and give the name, address and telephone number of a reference from each. Also, give the original contract bid price and the completed cost of each project listed. _____

Town of Wallkill, Mike Aumick 99 Tower Drive, Middletown, NY 10940, 845-361-1106 \$200,000.00

Town of Blooming Grove, Wayne Kirkpatrick, 2741 Route 94, Blooming Grove, NY 10914, 845-496-3816 \$200,000.00

Montgomery County, Eric Mead, 6 Park Street, Fonda, NY, 518-853-3814, \$100,000.00

3. State the true, exact, correct and complete name of the partnership, corporation or trade name under which you do business and the address of the place of business. (If a corporation, state the name of all partners. If a trade name, state the names of the individuals who do business under the trade name). It is absolutely necessary that this information be furnished.

Gorman Bros., Inc. - Albert M. Gorman, President

Anthony P. Gorman, Vice President

GENERAL:

In addition to the foregoing, the Town may make such investigations it deems necessary to determine the ability of the Bidder to perform the work. The bidder shall furnish to the Town, within five (5) days of a request, all such information and data for this purpose as may be requested. The Town reserves the right to reject any bid if the information submitted by, or investigation of, a bidder fails to satisfy the Town that such bidder is properly qualified to carry out the obligations of the contract and to complete the work contemplated therein. Conditional bids will not be accepted.

RESOLUTION NO. 166.22

AUTHORIZE THE SUPERVISOR TO EXECUTE AN AGREEMENT WITH FISCAL ADVISORS AND MARKETING INC.

THEREFORE, UPON MOTION OF Councilmember _____, seconded by
Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Supervisor is hereby authorized to execute an agreement with the Fiscal Advisors and Marketing Inc. of 250 S. Clinton Street STE 502 Syracuse New York 13202, in accordance with the agreement attached to assist with the development of an official statement on all other aspects of coordinating a serial bond sale.

SECTION 2. This resolution shall become effective May 11, 2022.

DATED: May 11, 2022

NAME	AYES	NOES	ABSTAIN
Christou			
Miller-Herrera			
Dodson			
Mastroianni			
Collins			

TOWN OF ROTTERDAM

John F. Kirvin Government Center • 1100 Sunrise Boulevard • Rotterdam, NY 12306
Telephone: 518-355-7575 • Fax: 518-355-7976 • Website: www.rotterdamny.org



LEGISLATIVE REQUEST FORM

DATE: May 3, 2022

TO: Supervisor's Office

FROM: Comptroller's Office

TITLE OF REQUEST: Authorization to enter into an agreement with Fiscal Advisor's and Marketing

TOWN BOARD MEETING: May 11, 2022

Background Information: The Town has Bond Anticipation Notes that mature on June 16, 2022 along with unissued Bond Anticipation Notes that total approximately \$9,000,000.00. The current market is ideal to permanently finance these Notes through a Serial Bond sale.

Evaluation/Analysis: The sale of Serial Bonds requires the services of a Financial Advisor to assist with the development of an Official Statement and all other aspects of coordinating a Serial Bond sale.

Recommendation(s): Authorize the agreement for services.

Attachment/Document(s): Financial Advisory Services Agreement

Compliance with Purchasing Policy: N/A

Effect(s) on Existing Law(s): N/A

LEGISLATION WILL BE PREPARED BY: Supervisor's Office



FISCAL ADVISORS & MARKETING, INC.

Municipal Advisors to Local Governments

FINANCIAL ADVISORY SERVICES AGREEMENT

This Financial Advisory Services Agreement ("Agreement"), entered into as of April 12, 2022 ("Effective Date"), is between the Town of Rotterdam, Schenectady County, New York ("Client") and Fiscal Advisors & Marketing, Inc. ("Fiscal Advisors") (collectively referred to herein as the "Parties").

Client agrees to hire Fiscal Advisors and Fiscal Advisors agrees to act as financial advisor to the Client to provide services relating to the issuance of Bond/Revenue/Tax Anticipation Notes, Serial Bonds, Leases, Refunding Serial Bonds, and other prospective borrowings, as requested (the "Securities"), pursuant to the terms of this Agreement:

1. **ISSUANCE DESCRIPTION.** Client intends to issue Securities from time to time during the term of this engagement (the "Issuance").
2. **SCOPE OF SERVICES.** Client hires Fiscal Advisors to provide the services set forth in Appendix A attached hereto ("Services"). All services described in Appendix A are hereby incorporated by reference and the scope of Fiscal Advisor's engagement under the terms of this Agreement shall be solely limited to the Services. Client acknowledges that prior to the Effective Date that Fiscal Advisors has not provided any advice, recommendations or guidance with respect to the Issuance and that, to the extent any prior communications have occurred between Client and Fiscal Advisors relative to the Issuance, any such communications have been limited to communications involving general information relative to the Issuance.
3. **COMPENSATION.** As compensation for the provisions of Services, Client hereby agrees to compensate Fiscal Advisors in accordance with Fiscal Advisors' Fee Schedule attached hereto as Appendix B ("Compensation"). Any modification to the fee schedule agreed to by the Parties in writing will become effective upon the date and time mutually agreed upon by the Parties.
4. **TERM AND TERMINATION.** This Agreement shall be effective as of the Effective Date and shall remain in effect until terminated by either party upon (30) days written notice; provided, however, that in the event of termination of any such engagement, Fiscal Advisors reserves the right to receive a portion of Compensation based upon the services rendered under this Agreement up to and including the date of termination.
5. **AGREEMENT TO PROVIDE INFORMATION.** Client agrees to provide Fiscal Advisors with complete and accurate information as shall be deemed necessary by Fiscal Advisors for the performance of Services, which shall include financial statements, budgets, and other relevant documents. Client further agrees to not intentionally omit any material information relevant to Fiscal Advisors' provision of Services or to provide any misleading information.
6. **BILLING STATEMENT.** Client will receive an invoice upon the closing of the securities issuance which shall be due and payable within thirty (30) days of the invoice date.
7. **OUT-OF-POCKET EXPENSES.** Fiscal Advisors will not charge for out-of-pocket expenses.
8. **INDEMNITY.** Client hereby agrees to indemnify Fiscal Advisors and hold it harmless against any loss, liability, assessments, or expense (including reasonable attorneys' fees) incurred or assessed arising out of, or in connection with, Fiscal Advisors' acceptance, administration, or performance of its duties hereunder, except such as may arise from Fiscal Advisors' own bad faith, willful misconduct, or gross negligence, including the cost and expense of defending itself against any claim or liability in connection with the exercise or performance of any of its powers or duties under the terms of this Agreement.

9. **AMENDMENT.** This Agreement constitutes and expresses the entire agreement of the Parties with respect to the subject matter hereof, and all promises, undertakings, representations, agreements, understandings and arrangements, whether oral or written, with reference thereto are merged herein. No amendments to or alterations or variations of this Agreement shall be valid unless made in writing and signed by the Parties; provided, however, that changes to Appendix C – Disclosure of Conflicts of Interest may be provided by Fiscal Advisors in writing without the need for the Parties’ signature, and modifications or amendments to Appendix B – Fee Schedule or changes to or the provision of the fees for any particular transaction or issuance type may be provided by Fiscal Advisors in writing (which may be by email) without the need for the Parties’ signature. Fiscal Advisors agrees to promptly amend or supplement this Agreement to reflect any material changes or additions to this Agreement.

10. **HEADINGS.** The headings of the various sections in this Agreement are inserted for the convenience of the Parties and shall not affect the meaning, construction or interpretation of this Agreement.

11. **GOVERNING LAW.** This Agreement shall be governed by the laws of the State of New York. Any suit or legal proceeding brought pursuant to, touching upon, relating to, or otherwise arising out of this Agreement or performance hereunder will be brought solely in the County of Onondaga, New York.

12. **DODD-FRANK COMPLIANCE.** Fiscal Advisors is a registered municipal advisor with both the SEC (#866-00478-00) and the MSRB (#K0191). The website address for the Municipal Securities Rulemaking Board is www.msrb.org, where you may find a municipal advisory client brochure that describes the protections that may be provided by the MSRB rules and how to file a complaint with an appropriate regulatory authority.

13. **DISCLOSURE OF CONFLICTS OF INTEREST AND OTHER INFORMATION.** Client acknowledges that it has received those disclosures set forth and contained within Appendix C attached hereto. Client further acknowledges that it has been given the opportunity to raise questions and discuss the foregoing matters with Fiscal Advisors and that it fully appreciates the nature of these conflicts and corresponding disclosures. Client hereby waives such conflicts and authorizes Fiscal Advisors to provide those services described herein. Client further agrees that in the event Fiscal Advisors shall provide any additional disclosures, that such disclosures may be provided to Client’s Town Supervisor or designated signatory and any such additional disclosures shall be deemed to be a part of this Agreement as if fully set forth herein.

14. **COUNTERPARTS.** This Agreement may be executed in any number of identical counterparts, via facsimile transmission or otherwise, each of which shall be deemed to be an original, and all of which together shall be deemed to be one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed by their respective duly authorized officers as of the date first written above.

**TOWN OF ROTTERDAM,
SCHENECTADY COUNTY, NEW YORK**

**FISCAL ADVISORS
& MARKETING, INC.**

By: _____

By: JEANINE RODGERS CARUSO

Signature: _____

Signature: Jeanine Rodgers Caruso

Title: _____

Title: CEO/Municipal Advisor

APPENDIX A – SERVICES

1. **FINANCING PLAN.** Fiscal Advisors will develop a financing plan that will include recommendations with respect to the timing of the Securities sale, a maturity schedule, redemption features, and other terms required to market the Securities.
2. **RECOMMENDATIONS AND REVIEW OF SECURITIES TYPE.** Upon the written request of Client, Fiscal Advisors shall review the financing type selected by Client. Unless specifically requested by Client, in writing, Fiscal Advisors shall assume that Client has already conducted an analysis of the suitability of a particular financing type and shall be under no duty to investigate and/or advise Client of alternatives to the proposed financing structure that are then suitable to Client.
3. **OFFICIAL STATEMENT PREPARATION.** Fiscal Advisors will prepare the Preliminary and Final Official Statement (collectively the “Official Statement”) based on information provided by the Client and/or third parties, including bond counsel for certain language relating to legal matters. Fiscal Advisors will make no representation, warranty or guarantee regarding the accuracy or completeness of the information in the Official Statement, and its assistance in preparing these documents should not be construed as a representation that it has independently verified such information.
4. **PRIVATE PLACEMENT MEMORANDUM PREPARATION.** When appropriate, Fiscal Advisors will assist Client in preparing a private placement memorandum or other necessary offering document necessary to complete such financings. Fiscal Advisors will prepare the private placement memorandum based on information provided by the Client and/or third parties, including bond counsel for certain language relating to legal matters. Fiscal Advisors will make no representation, warranty or guarantee regarding the accuracy or completeness of the information in the private placement memorandum, and its assistance in preparing these documents should not be construed as a representation that it has independently verified such information.
5. **RATING ANALYSIS AND PREPARATION.** Fiscal Advisors shall use its best efforts in obtaining the highest possible rating for Client’s Securities. Fiscal Advisors will analyze the overall credit conditions of Client including the probable impact of any potential financing plan on the credit rating of Client. Fiscal Advisors will assist Client official(s) in their preparation for the rating interview with rating agency personnel, which may occur at the office(s) of the rating agency(ies). Fiscal Advisors will meet or engage in discussions with municipal rating agencies to review Client’s economic and financial condition and financing plans.
6. **CREDIT ENHANCEMENT.** Fiscal Advisors will make recommendations as to the appropriateness of municipal bond insurance for an offering. Fiscal Advisors will take into consideration the requirements for insurance and likelihood that a particular offering would qualify. Fiscal Advisors will also make recommendations as to the appropriateness of other forms of credit enhancements that might be available to Client, if any.
7. **METHOD OF SALE.** Fiscal Advisors shall provide advice with respect to the method of sale (i.e., competitive bid, negotiated underwriting or private placement). For a competitive sale, Fiscal Advisors shall prepare all necessary bidding documents and offering materials, including the notice of sale and *Bond Buyer* publication, as applicable. For a negotiated sale, Fiscal Advisors shall prepare, as applicable, a request for proposals, appraise the proposals received, make recommendations as to the firm to be selected, and finalize the terms of the sale to reflect Client’s best interest.

8. MARKET ANALYSIS. In order to appropriately advise Client on the establishment of a desirable sale date and to keep Client abreast of the cost of the financing plan under development, Fiscal Advisors shall monitor the following:

- a. General conditions and trends in the economy;
- b. Capital market conditions including the imposition of any unusual restraints on monetary supply by the Federal Reserve System;
- c. The status of recently sold municipal issues; and
- d. The supply of municipal securities coming to market.

9. PAYING AGENT OR TRUSTEE & ESCROW AGENT SELECTION. Fiscal Advisors shall assist Client in selection a Paying Agent or Trustee & Escrow Agent, as applicable.

10. MATHEMATICAL COMPUTATIONS. Fiscal Advisors will prepare maturity and other schedules showing mathematical results including the source and disbursement of funds, yield calculations, savings and escrow account calculations.

11. ATTENDANCE AT MEETINGS. Fiscal Advisors shall attend Client meetings to explain the progress of the transaction and the various documents to be adopted by Client.

12. CLOSING. Fiscal Advisors will prepare a memo or similar document showing the expected or required fund transfers at closing. Fiscal Advisors will obtain CUSIP numbers as requested by Client or as required by MSRB rules.

13. SECONDARY DISCLOSURE. Unless otherwise directed by Client, Fiscal Advisors will, on an annual basis, file Client's Continuing Disclosure Report with the Municipal Securities Rulemaking Board's ("MSRB") EMMA online document repository as required under the terms of the Continuing Disclosure Agreement or other written agreement requiring the filing of a Continuing Disclosure Report using information provided by the Client or obtained from third parties. Under the terms of this Agreement, Fiscal Advisors is not responsible for determining whether any Continuing Disclosure Report makes an untrue statement of material fact or omits to state any material information, or to make any determination with respect to the "materiality" of an event or whether such event reflects "financial difficulties" of the Client.

The services provided under this Agreement are limited to the services described herein unless amended or supplemented in accordance with this Agreement or otherwise agreed to in writing by Fiscal Advisors.

APPENDIX B – FEE SCHEDULE ⁽¹⁾⁽²⁾⁽³⁾⁽⁴⁾

SERVICE

FEES

SHORT-TERM FINANCINGS:

Bond, Revenue, and Tax Anticipation Notes, Etc.

Par amount:

Up to \$1,000,000 (Notice of Sale)	\$ 1,530
\$1,000,001 to \$5,000,000 (Official Statement)	\$ 5,770
<i>(Note fee increases based on size - \$500 per every \$1 million above \$5 million)</i>	

LONG-TERM FINANCINGS:

Serial Bonds, Energy Performance Contracts, Etc.

Par amount:

Up to \$1,000,000 (Notice of Sale)	\$ 2,500
\$1,000,001 to \$5,000,000 (Official Statement)	\$ 10,400
<i>(Bond fee increases based on size - \$1,000 per every \$1 million above \$5 million)</i>	

Refunding Serial Bonds ⁽⁵⁾

Par amount:

\$1,000,001 to \$5,000,000 (Official Statement)	\$ 15,000
<i>(Bond fee increases based on size - \$1,000 per every \$1 million above \$5 million)</i>	

HOURLY FEE: \$ 195

CONTINUING DISCLOSURE:

Annual Continuing Disclosure	\$ 2,450
Material Event Notices	\$ 500

Notes:

- ⁽¹⁾ Actual Fees will be based on actual work performed: Fees may be affected by additional hourly fees charged for additional services specifically requested by the Client.
- ⁽²⁾ This fee schedule is proprietary information provided to the Client only; **it is not for dissemination.**
- ⁽³⁾ Fees may adjust yearly based on Consumer Price Index (CPI) beginning July 1, 2023, and annually thereafter.
- ⁽⁴⁾ The fees shown above are only for the services provided by Fiscal Advisors. The Client will also incur charges from (including, but not limited to) Bond Counsel, Rating Agency (as applicable), and Premier Printing, Inc. for printing/ mailing services and publication of Preliminary Official Statement and/or Notice of Sale.
- ⁽⁵⁾ The Refunding Serial Bond fee is typically paid with premium from Purchaser and not part of Project Costs.

APPENDIX C - DISCLOSURE OF CONFLICTS OF INTEREST

OTHER MATERIAL CONFLICTS OF INTEREST

The Municipal Securities Rulemaking Board requires us, as your Municipal Advisor, to provide written disclosure to you about material conflicts of interest. The following represent Fiscal Advisors material conflicts of interest known to Fiscal Advisors as of the date of this Agreement.

Affiliated Entities and Subsidiaries. For most securities issuances, clients will need to utilize the services of a financial printer of the Official Statement, Notice of Sale and/or Bid Forms. In connection with these printing undertakings, Fiscal Advisors utilizes Premier Printing, Inc., a wholly owned subsidiary of Fiscal Advisors, to print, mail and electronically post client documents.

Armory Associates, LLC is an affiliate of Fiscal Advisors that provides valuations for Other Post-Employment Benefits, and may provide these services to you under separate contract for which it receives a separate fee. In addition, valuations provided by Armory Associates, LLC may be reported in your official statements and in your continuing disclosure (either separately or as part of your audited financial statements) and may affect a creditor's or investor's assessment of your financial position or credit strength.

With respect to all of the above conflicts, Fiscal Advisors manages and mitigates these conflicts primarily by adherence to the fiduciary duty which it owes to municipal entities such as the Client which require it to put the interests of the Client ahead of its own.

VARIOUS FORMS OF COMPENSATION

The Municipal Securities Rulemaking Board requires us, as your Municipal Advisor, to provide written disclosure to you about the actual or potential conflicts of interest presented by various forms of compensation. We must provide this disclosure unless you have required that a particular form of compensation be used. You should select a form of compensation that best meets your needs and the agreed upon scope of services.

Forms of compensation; potential conflicts. The fees to be paid by the Client to Fiscal Advisors are partially contingent on the successful closing of the transaction. Although this form of compensation may be customary, it presents a conflict because Fiscal Advisors may have an incentive to recommend unnecessary financings or financings that are disadvantageous to the Client. For example, when facts or circumstances arise that could cause the financing or other transaction to be delayed or fail to close, Fiscal Advisors may have an incentive to discourage a full consideration of such facts and circumstances, or to discourage consideration of alternatives that may result in the cancellation of the financing or other transaction.

Fixed fee. Under a fixed fee form of compensation, the Municipal Advisor is paid a fixed amount established at the outset of the transaction. The amount is usually based upon an analysis by the client and the advisor of, among other things, the expected duration and complexity of the transaction and the agreed-upon scope of work that the advisor will perform. This form of compensation presents a potential conflict of interest because, if the transaction requires more work than originally contemplated, the advisor may suffer a loss. Thus, the advisor may recommend less time-consuming alternatives, or fail to do a thorough analysis of alternatives. There may be additional conflicts of interest if the Municipal Advisor's fee is contingent upon the successful completion of a financing, as described below.

Hourly fee. Under an hourly fee form of compensation, the municipal advisor is paid an amount equal to the number of hours worked by the advisor times an agreed-upon hourly billing rate. This form of compensation presents a potential conflict of interest if the Client and the advisor do not agree on a reasonable maximum amount at the outset of the engagement, because the advisor does not have a financial incentive to recommend alternatives that would result in fewer hours worked. In some cases, an hourly fee may be applied against a retainer (e.g., a retainer payable monthly), in which case it is payable whether or not a financing closes. Alternatively, it may be contingent upon the successful completion of a financing,

in which case there may be additional conflicts of interest, as described below.

Fee contingent upon the completion of a financing or other transaction. Under a contingent fee form of compensation, payment of an advisor's fee is dependent upon the successful completion of a financing or other transaction. Although this form of compensation may be customary for the client, it presents a conflict because the advisor may have an incentive to recommend unnecessary financings or financings that are disadvantageous to the client. For example, when facts or circumstances arise that could cause the financing or other transaction to be delayed or fail to close, an advisor may have an incentive to discourage a full consideration of such facts and circumstances, or to discourage consideration of alternatives that may result in the cancellation of the financing or other transaction.

Fee paid under a retainer agreement. Under a retainer agreement, fees are paid to a Municipal Advisor periodically (*e.g.*, monthly) and are not contingent upon the completion of a financing or other transaction. Fees paid under a retainer agreement may be calculated on a fixed fee basis (*e.g.*, a fixed fee per month regardless of the number of hours worked) or an hourly basis (*e.g.*, a minimum monthly payment, with additional amounts payable if a certain number of hours worked is exceeded). A retainer agreement does not present the conflicts associated with a contingent fee arrangement (described above).

Fee based upon principal or notional amount and term of transaction. Under this form of compensation, the Municipal Advisor's fee is based upon a percentage of the principal amount of an issue of securities (*e.g.*, bonds) or, in the case of a derivative, the present value of or notional amount and term of the derivative. This form of compensation presents a conflict of interest because the advisor may have an incentive to advise the client to increase the size of the securities issue or modify the derivative for the purpose of increasing the advisor's compensation.

With respect to each of the compensation conflicts described above, Fiscal Advisors manages and mitigates these conflicts primarily by adherence to the fiduciary duty which it owes to municipal entities such as the Client which require it to put the interests of the Client ahead of its own.

REQUIRED REGULATORY DISCLOSURES

Fiscal Advisors is registered as a "Municipal Advisor" pursuant to Section 15B of the Securities Exchange Act and rules and regulations adopted by the United States Securities and Exchange Commission ("SEC") and the Municipal Securities Rulemaking Board ("MSRB").

The MSRB has made available on its website (www.msrb.org) a municipal advisory client brochure that describes the protections that may be provided by MSRB rules and how to file a complaint with the appropriate regulatory authority.

As part of its SEC registration, Fiscal Advisors is required to disclose to the SEC information regarding criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations and civil litigation involving Fiscal Advisors. Pursuant to MSRB Rule G-42, Fiscal Advisors is required to disclose any legal or disciplinary event that is material to the Client's evaluation of Fiscal Advisors or the integrity of its management or advisory personnel. Fiscal Advisors has determined that no such event exists.

Copies of Fiscal Advisors filings with the United States Securities and Exchange Commission can currently be found by accessing the SEC's EDGAR system Company Search Page which is currently available at <https://www.sec.gov/edgar/searchedgar/companysearch.html> and searching for either Fiscal Advisors & Marketing, Inc. or for our CIK number which is 0001591452. There have been no material changes to the legal or disciplinary events that Fiscal Advisors has disclosed to the SEC.

RESOLUTION NO. 167.22

TO CREATE FUND LINE H127 FOR VIA PORT EXPENDITURES

THEREFORE, UPON MOTION OF Councilmember _____, seconded by

Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to establish Capital Project H127 (Via Port Relocation) to allow for the proper recording of all associated revenues and expenditures.

SECTION 2. This resolution shall become effective May 11, 2022.

DATED: May 11, 2022

NAME	AYES	NOES	ABSTAIN
Christou			
Miller-Herrera			
Dodson			
Mastroianni			
Collins			

TOWN OF ROTTERDAM

John F. Kirvin Government Center • 1100 Sunrise Boulevard • Rotterdam, NY 12306
Telephone: 518-355-7575 • Fax: 518-355-7976 • Website: www.rotterdamny.org



LEGISLATIVE REQUEST FORM

DATE: May 3, 2022

TO: Supervisor's Office

FROM: Comptroller's Office

TITLE OF REQUEST: Creation of H127 – Via Port Design and Improvements (funded by a transfer from the General Fund of the balance of \$62,072.31 from the SLFRF). Transfer of surplus budget and expenditures of \$30,013.61 plus interest from H114 (Town Hall Improvements) to H127 (Via Port)

TOWN BOARD MEETING: May 11, 2022

Background Information: H114 was funded in 2019 by a transfer of \$65,000.00 from the General Fund leaving a surplus balance of \$30,013.61. The surplus balance was utilized to pay for Via Port expenditures in 2021. The Via Port expenditures and resulting surplus budget in the amount of \$30,013.61 should be transferred to a new Capital Project Fund specifically for Via Port.

Evaluation/Analysis: Establishing Capital Project H127 (Via Port) will allow for the proper recording of all associated revenues and expenditures.

Recommendation(s): Approve the line H127

Attachment/Document(s): N/A

Compliance with Purchasing Policy: N/A

Effect(s) on Existing Law(s): N/A

LEGISLATION WILL BE PREPARED BY: Supervisor's Office

RESOLUTION NO. 168.22

SURPLUS PROPERTY FROM THE NYS OFFICE OF GENERAL SERVICES

WHEREAS, The Town of Rotterdam was contacted by the NYS Office of General Services (“OGS”) regarding the proposed transfer by OGS to the Town of Rotterdam of surplus property known as Tax Parcel #12.00-4-21.1 located both the east and west side of Leggerio Lane in Rotterdam Junction;

THEREFORE, UPON MOTION OF Councilmember _____, seconded
by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS

SECTION 1. The Town Board hereby expresses its support for the Town’s acquisition of the subject property from OGS and authorizes the Town Supervisor to coordinate with OGS and to pursue consummation of the proposed transaction, subject to further Town Board approval.

SECTION 2. This resolution shall become effective May 11, 2022

DATED: May 11, 2022

NAME	AYES	NOES	ABSTAIN
Christou			
Miller-Herrera			
Dodson			
Mastroianni			
Collins			

TOWN OF ROTTERDAM

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LEGISLATIVE REQUEST FORM

DATE: May 3, 2022

TO: Mollie Collins – Town Supervisor

FROM: Peter Comenzo – Sr. Planner 

TITLE OF REQUEST: Acquisition of ±30 acres surplus property from the NYS Office of General Services in Rotterdam Junction.

TOWN BOARD MEETING: May 11, 2022

Background Information: The Town of Rotterdam was contacted by the NYS Office of General Services (OGS) regarding surplus property owned by New York State. As part of the NYS Empire State Trail construction project, OGS was contacted by NYSDOT concerning the temporary use of this property for tunnel improvements.

Evaluation/Analysis: The property is abandoned Erie Canal Lands and contains mainly wetlands and ponds that are utilized for passive recreation by residents in the area. It is known as Tax Parcel #12.00-4-21.1 and is located both the east and west side of Leggerio Lane.

Recommendation(s): The Town Board should authorize the Town Supervisor to execute all documents on behalf of the Town regarding acceptance of this property upon review and approval by the Attorney for the Town.

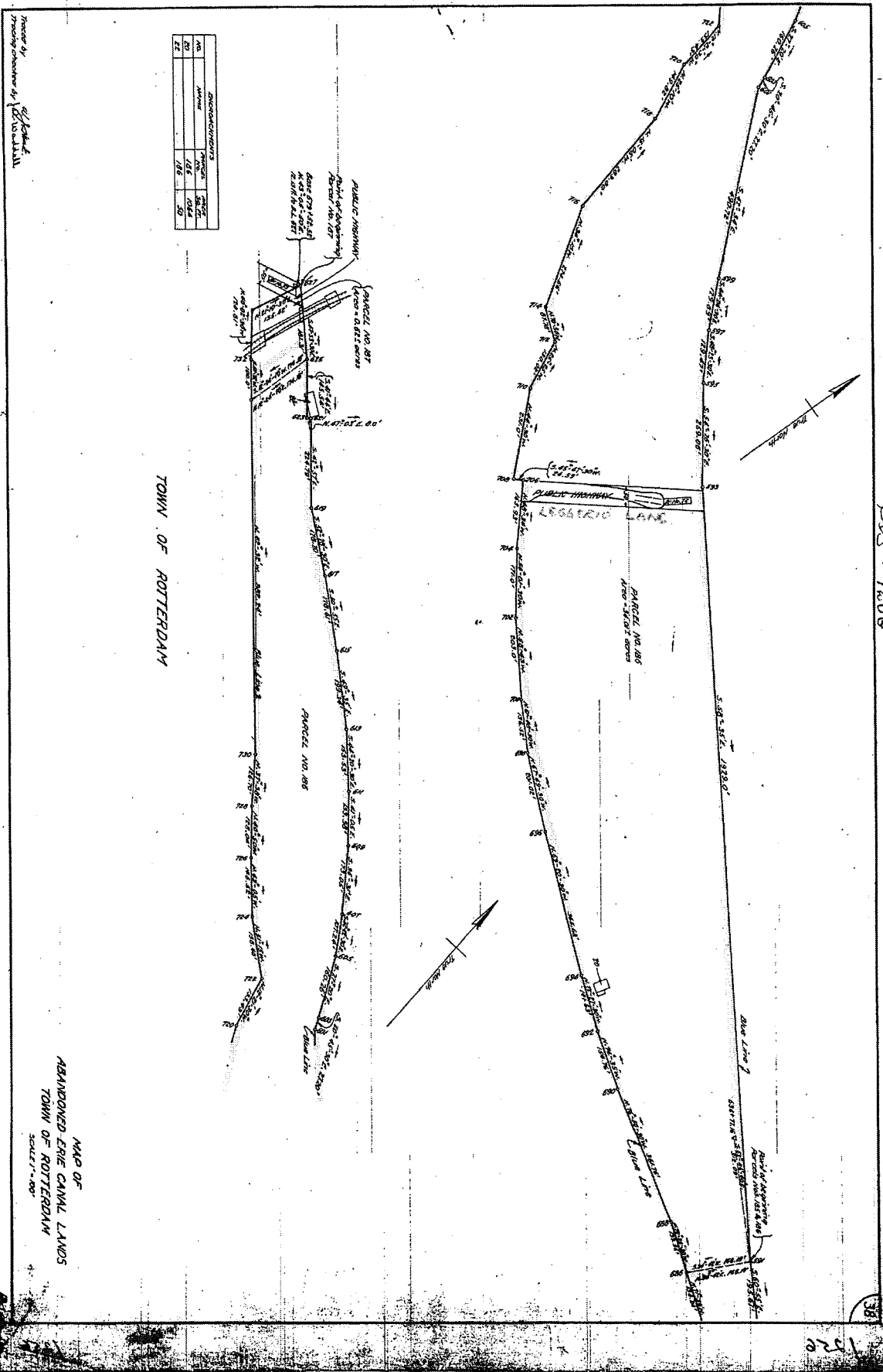
Attachment/Document(s): Original Survey map of the abandoned Canal Lands
Schenectady County GIS Mapping of the property.

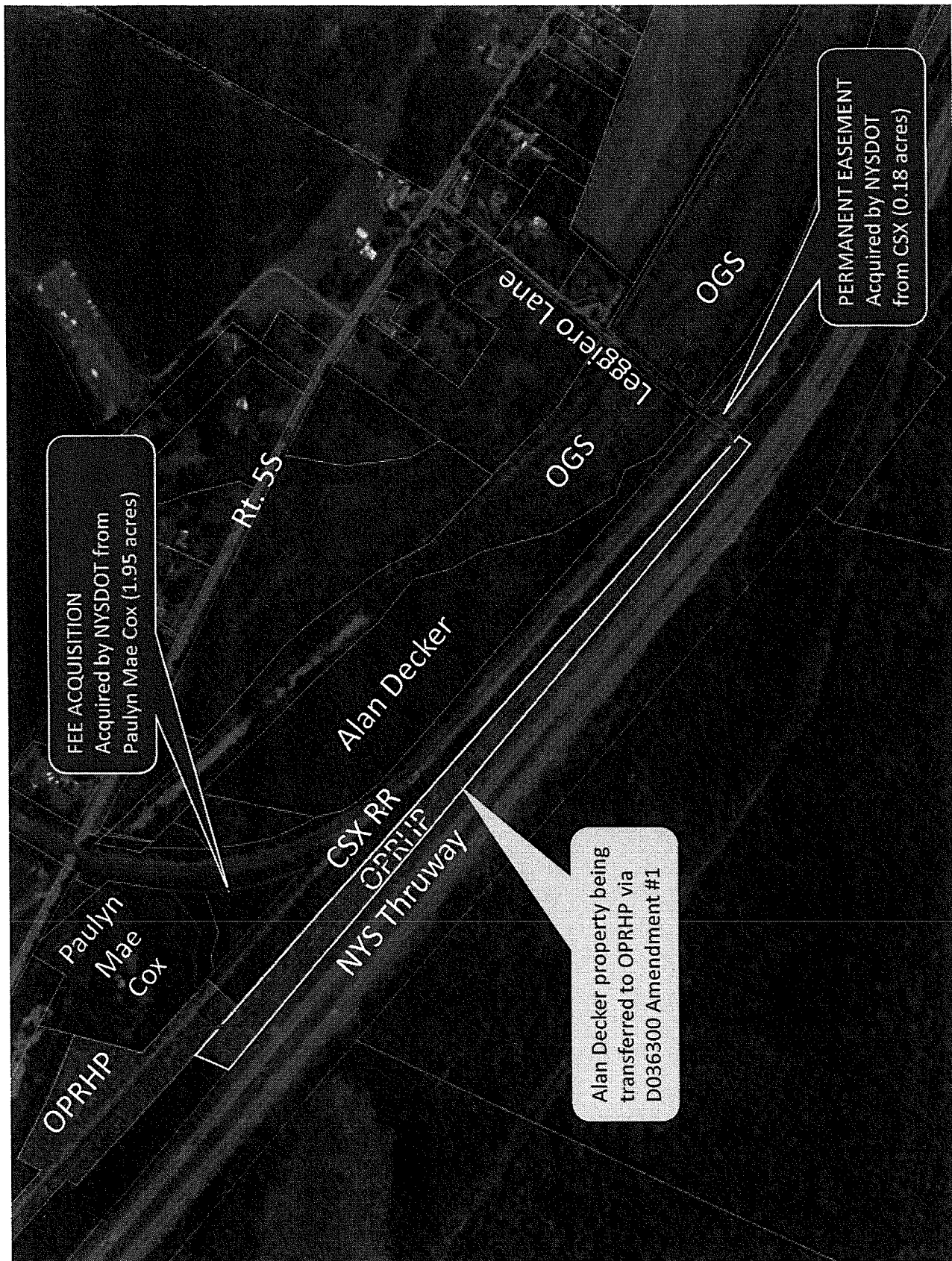
Compliance with Purchasing Policy: N/A

Effect(s) on Existing Law(s): None

LEGISLATION WILL BE PREPARED BY: Attorney for the Town / Supervisor's Office

POS - 1856





RESOLUTION NO. 169.22

**AUTHORIZE THE SUPERVISOR TO EXECUTE A SECOND AMENDMENT TO AN
ENGINEERING CONSULTANT AGREEMENT**

WHEREAS, the Town Board of the Town of Rotterdam is a party to an existing agreement(Resolutions 196.19 & 77.20) with Greenman-Pedersen Inc.(GPI), for professional engineering services relating to water service/drainage improvements on Sartoli Avenue and Rome Avenue; and

WHEREAS, engineering consultant requests an amendment to the engineering agreement to perform additional scope of services for: Permitting and approvals; Final design; Contract documents; Advertisement; Bid opening and award; Construction support services; and Construction inspection services; NOW

THEREFORE, UPON MOTION OF Councilmember _____,
seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute the second amendment to the engineering consultant Greenman-Pedersen Inc.(GPI) agreement for a total fee not to exceed two-hundred thirty-nine thousand five hundred and sixteen and 00/100 (\$239,516.00), for the Sartoli Avenue and Rome Avenue Drainage Improvements.

SECTION 2. This resolution shall become effective May 11, 2022

DATED: May 11, 2022

NAME	AYES	NOES	ABSTAIN
Christou			
Miller-Herrera			
Dodson			
Mastroianni			
Collins			

TOWN OF ROTTERDAM

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LEGISLATIVE REQUEST FORM

DATE: May 6, 2022

TO: Mollie A. Collins, Supervisor

FROM: Charles Dodson, Deputy Supervisor

TITLE OF REQUEST: Authorize the Supervisor to execute second amendment to an engineering consultant agreement.

TOWN BOARD MEETING: May 11, 2022

Background Information: The Town of Rotterdam is a party to an existing agreement with GPI for services relating to water services/drainage improvements on Sartoli Ave and Rome Ave. and they are requesting an amendment to approve additional scope of services.

Evaluation/Analysis: Additional services are needed for Permitting and approvals; Final design; Contract documents; Advertisement; Bid opening and award; Construction support services; and Construction inspection services.

Recommendation(s): Approve the second amendment for GPI.

Attachment/Document(s): Agreement Resolution 196.19 & 77.20, and Second Amendment agreement from GPI.

Compliance with Purchasing Policy: N/A

Effect(s) on Existing Law(s): N/A

LEGISLATION WILL BE PREPARED BY: Supervisors Office

April 26, 2022

Mollie Collins, Supervisor
Town of Rotterdam
1100 Sunrise Boulevard
Rotterdam, New York 12306

**RE: Sartoli Avenue and Rome Avenue Drainage Improvements
Town of Rotterdam, NY**

Dear Ms. Collins:

GPI has provided design services for the above referenced project and to date we are approximately 85% complete with our efforts. The work included numerous meetings with Town staff and residents to go over the project; and the time and effort was much more than what we budgeted. As we discussed at our meeting, the major holdup from the design standpoint is the use of City property to construct and maintain the detention pond. Kate McGuirl of the Town has been working with the City and to date, it is my understanding that an agreement is not in place for the use of this property. There were also numerous changes that were made during the design process that included at one point removing the water system design on Sartoli Avenue because the Town was planning on doing the work. The water system work will be placed back in the project since the contractor will be performing the work. In addition, we completed a SAMS funding grant that was not included in our scope of work for the purpose of obtaining state funding for the water system and that involved a lot of coordination with the Town and Assemblyman Santabarbara's office. Thankfully, the funding has been awarded for the construction phase of the water system.

The following described the remaining work to complete the design, preparing project materials for bidding, obtaining an extension of the permits that were previously obtained from NYSDEC, and new scope of work that includes construction phase support and inspection services. Please note that the Task numbers below are a continuation to the tasks already established in our invoicing structure that has been used to date.

ADDITIONAL SCOPE OF SERVICES

Task 4 – Permitting and Approvals

- 4.01 Advisory Agency Review** – GPI will forward the final plans and project manual to the City of Schenectady for review and comment. In addition, GPI will forward the plans to the Schenectady County Department of Health related to the new waterline on Sartoli Avenue and obtain their approval. GPI will address any comments received on the project.
- 4.02 Permits and Approvals** –The project proposes to discharge into an unnamed stream that is tributary to the Lisha Kill. Filed investigation indicated the presence of State and Federal wetlands in or adjacent to the project area. During the preliminary design phase of this project, GPI submitted a Joint Application for Permit coverage for wetland impacts from the NYSDEC and ACOE. The ACOE Nationwide Permit 43 acquired for this project expires on March 18, 2022. The NYSDEC Freshwater Wetlands Permit acquired for this project will expire on December 10, 2022. GPI will coordinate with the respective agencies and get permit extensions to facilitate construction.
- 4.03** While the project proposes to disturb more than 1-acre of land, coordination with NYSDEC has confirmed that due to the nature of this project, coverage under NYSDEC SPDES General Permit GP-O-20-001 is not required.

Task 5 – Final Design

5.01 GPI will update the final design plans, specifications, estimate, and submit for review and approval to the Town. GPI will modify the design to reflect the any comments from the Town and finalize the plans for bidding. Final Plans are anticipated to consist of the following Drawings:

- Cover Sheet
- Typical Sections
- Detour Plan
- Work Zone Traffic Control Notes
- General Notes
- Miscellaneous Details
- Miscellaneous Tables
- Overall General Plan
- Kings Road, Sartoli and Martinalla Avenue Plans
- Sartoli Avenue Profile
- Erosion and Sediment Control Plans
- Profiles and Typical Sections
- Site Details
- Water System Details

5.02 Final Engineer's Cost Estimate will be prepared that will include developing two separate shares since the waterline along Sartoli Avenue has received state funding and therefore this cost needs to be separated.

Task 6 – Contract Documents

6.01 GPI will update the complete package of bid-ready contract documents. The package will include:

- Instructions to bidders;
- Bid documents;
- Contract language, including applicable prevailing wage rates;
- Special notes;
- Specifications;
- Plans;
- SWPPP; and,
- Other pertinent information.

GPI will submit two (2) copies of the contract documents to the Town for approval.

Task 7 – Advertisement, Bid Opening and Award

7.01 **Advertisement and Bidding** – GPI will prepare all bid documents on compact disk to the Town and will advertise the project. GPI will interpret plans and specification inquiries by prospective bidders and issue contract addenda, if required.

7.02 **Bid Opening (Letting)** – The Town will hold the public bid opening and GPI will be present. It is assumed that a pre-bid meeting will not be required.

7.03 **Award** – The Town will forward all bids and GPI will analyze and tabulate the bid results. The analysis will include:

- Verifying the low bidder;
- Ensuring receipt of all required bid documents (non-collusive bid certification, debarment history certification, etc.);
- Breaking the low bid into fiscal shares, if necessary;
- Determining whether the low bid is unbalanced; and
- Determining whether the low bidder is qualified to perform the work.

GPI will make a recommendation as to which contractor is the lowest responsible bidder. The Town will award the contract.

Task 8 – Construction Support Services

8.01 This work is anticipated to include:

- Response to unanticipated and/or varying field conditions or changes in construction procedures and prepare Field Change Sheets modifying pertinent contract plan sheets.
- Analyze and make recommendations on the implementation of any changes proposed by the contractor.
- Review and approve shop drawings and contractor submittals for construction.
- Prepare As-Built plans based upon marked up set of plans and forward to the Town.

Task 9 – Construction Inspection Services

9.01 GPI will provide, to the satisfaction of the Town contract administrator construction inspection services from such time as directed to proceed until the completion of the final agreement and issuance of final payment for the contract. GPI will assume responsibility, as appropriate, for the administration of the contract including maintaining project records and processing payments and work will include:

- Scheduling and coordinating and attending preconstruction/construction progress meetings.
- Assist the Contractor as required with contacting and coordinating any utility relocations.
- Responsible for ensuring conformance with the contract plans, specifications and construction bid documents and to ensure quality workmanship. This includes monitoring the daily execution and progress of construction at each intersection.
- Develop and document estimates of completed work and approving the contractor's payment requisitions; and forwarding to the City for final review and payment.
- Prepare the Daily Work Reports (DWR's) and provide the Town with a copy of written field inspection reports for all field visits and inspections at the completion of the project.
- Perform office work that includes tracking of all material quantities needed for payment to the Contractor.
- Verify that certifications, testing, and inspection of materials delivered to the project have been properly performed and documented. Work performed by the contractor that does not have the proper materials documentation will not be accepted and paid. This unacceptable work will be documented in the DWR's.
- Take measurements of all unit price items and compute areas and volumes of completed work.
- Verify that the contractor complies with all permit requirements.
- Digitally photograph the entire construction progress and provide the Town with a digital diary of the project on a CD at the completion of the project.
- Monitor the contractor's work zone vehicular and pedestrian traffic control on a daily basis.
- Review and coordinate any change order requests initiated by the City or the contractor, including any coordination needed with the designer of record.
- Coordinate with other project engineers on neighboring City project.
- Complete and submit to the Town all required project close-out documents, including but not limited to shop drawings and material/field testing reports.
- Field Office including all necessary furniture/equipment will be provided by the contractor, including paying all cost. The location of the field office will be determined prior to start of construction.

9.02 The following field staff and anticipated duration is assumed as follows:

- The Construction Supervisor will visit the sites and attend Progress Meetings as needed to provide quality control review of all documents to ensure that all information is provided by the contractor and that federal funding reimbursement is ensured. The Construction Supervisor will also address any issues and concerns that the Resident Engineer will need assistance on, and all communication needed with the

Town is ongoing throughout construction.

- One (1) full time Resident Engineer and it is anticipated that a total duration of field inspection for the Resident Engineer (RE) is 4 months. It is assumed that the RE will work an average of 45 hours/week. Total Estimated field hours is 4 months x 4.33weeks/month x 45 hours/week = 780 hours.

TOTAL COST

Enclosed is our cost estimate to provide all the services stated herein. GPI can perform the above scope of work for a not to exceed fee of \$135,216.00. Invoices will be sent to the Town monthly, along with backup documentation.

GPI appreciates the opportunity to provide supplemental engineering services as part of the original contract for this project. If you have any questions, please contact me.

Authorization:

Town of Rotterdam

Date

Sincerely,

GPI/GREENMAN-PEDERSEN, INC.



Fred C. Mastroianni, PE
Vice President | Project Director

CONSULTANT FEE ESTIMATE WORKSHEET

Project No. **Proposal**

Project Description: Keyserkill Embankment Failure, CR 17 Sartoli Ave, Rome Ave, & Kings Road Drainage Imp Project		Task Design, Permitting, Bidding and Construction		Date: 10/29/2021 Phase: Agency: T/Rotterdam Prepared By: Ryan Trunko							
Breakdown of Tasks											
Task Description	Employee Title	Employee Hours per Task								Total Hours	
		Principal Engineer	Engineer	Junior Engineer	Environmental Scientist	Sc. Env. Scientist	Construction Supervisor	Inspector			
Task 4 - Permitting and Approval											
Schenectady County Coordination/Review		1.00	6.00	8.00							15.00
NYSDEC and ACOE Permit Renewals		1.00	2.00		8.00	10.00					21.00
Task 5 - Final Design											
Final Plans		6.00	28.00	120.00		2.00					156.00
Final Cost Estimate			6.00	40.00							46.00
Task 6 - Contract Documents											
Specifications			4.00	4.00							8.00
Project Manual (Inst to bidders, Contract Lang, Specs, Forms)		2.00	12.00	16.00							30.00
Bid Documents		1.00	4.00	28.00							33.00
Task 7 - Advertisement, Bid Opening, Award											
Advertisement and bidding		2.00	12.00	8.00							22.00
Bid Opening		2.00	2.00	2.00							6.00
Award		2.00	8.00	2.00							12.00
Task 8 - Construction Support Services											
Shop Drawings and Submittals							4.00	32.00			36.00
Plan Markups								8.00			8.00
As-Built Plans				32.00							32.00
Task 9 - Construction Inspection Services											
Meetings with Contractor							16.00	32.00			48.00
Inspection								780.00			780.00
Subtotal Employee Hours		17.00	84.00	260.00	8.00	12.00	20.00	852.00	0.00	0.00	1253.00
x Hourly Rate		\$195.00	\$119.00	\$83.00	\$70.00	\$132.00	\$137.00	\$112.00	\$0.00	\$0.00	
Total Direct Cost		\$3,332.00	\$9,996.00	\$21,580.00	\$560.00	\$1,584.00	\$2,740.00	\$95,424.00	\$0.00	\$0.00	\$135,216.00
Total Personnel Days		156.625									
* Multiplier											1.00
Total Labor Cost											\$135,216.00
Contingency											\$0.00
Reimbursable Expenses: (when required)											
Mileage: Estimate miles at Contract rate (over 35 miles one way).		Contract Rate									
		miles @								\$0.00	
Lodging: At Contract per diem rates for the location of the facility.		night(s) @								\$0.00	
Meals: At Contract per diem rates for the location of the facility.		overnights @								\$0.00	
Other Allowable Expenses: Identify expenses below.											\$0.00
A.											
B.											
C.											
Total Reimbursable Expenses											\$0.00
Not to Exceed Fee											\$135,216.00

RESOLUTION NO. 196.19

THEREFORE, UPON MOTION OF Councilmember CHRISTOU, seconded by
Councilmember MILLER-HERRERA,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. Authorize the Supervisor to enter into an agreement with Greenman-Pedersen, Inc., 80 Wolf Road, Suite 300, Albany, New York 12205, for the Sartoli Avenue and Rome Avenue Drainage Improvements, Roadway Reconstruction, and New Water System in an amount not to exceed one hundred three thousand one hundred and 00/100 dollars (\$103,100.00).

SECTION 2. This resolution shall become effective June 26, 2019

DATED: June 26, 2019

NAME	AYES	NOES	ABSTAIN
Christou	X		
Guidarelli	X		
Miller-Herrera	X		
Signore	X		
Tommasone	X		

June 14, 2019

Steven Tommasone, Supervisor
Town of Rotterdam
1100 Sunrise Boulevard
Rotterdam, New York 12306

RE: Sartoli Avenue and Rome Avenue Drainage Improvements, Roadway Reconstruction and New Water System, Town of Rotterdam, NY

Dear Mr. Tommasone

Greenman-Pedersen, Inc. (GPI) performed a drainage study of the existing stormwater collection, conveyance and discharge system in the project area. The study included the watershed area associated with Peter Road, Casilla Road, Bill Road, Fred Road, Davendorf Road, Sherwood Road, Community Road, Highbridge Road and Kings Road and Sartoli Avenue.

The study determined that the stormwater collection system ultimately discharges to the drainage system along Sartoli Avenue and into an adjacent drainage channel located in the nature preserve area. The study concluded that a large Elliptical Pipe should be installed to outlet the upland stormwater and installed down Sartoli Avenue. In addition, an overflow pipe should be provided on a paper street located south of Sartoli Avenue to handle major rainfall events. The study also concluded that a separate drainage system be provided on Sartoli Avenue to handle collection and conveyance of stormwater in this watershed area. In addition, where stormwater is ultimately discharged, the existing drainage channel needs to be re-shaped to handle the flow since over the years, it has been filled in and not maintained. As part of the study, the Town wanted to include a new water system for both Sartoli Avenue and Rome Avenue since the existing homes via individual wells.

A final report was prepared and submitted to the Town, City of Schenectady and Schenectady County for review. The report included Concept Plans of the proposed drainage and water system improvements, along with preliminary cost to construct the improvements. Subsequent discussions were held with the City of Schenectady since they owned the land where the stormwater channel is located, and they were receptive to allowing the Town to perform the necessary work. Discussions were also held with Schenectady County since they own Kings Road, which is a critical part of the existing drainage system. From discussions with Schenectady County, they suggested evaluating and improving the drainage system on Kings Road and include these improvements as part of this project. In addition, it was suggested that the elliptical pipe be moved to the paper street instead of along Sartoli Avenue and make the pipe large enough to eliminate the need for an overflow system. This analysis was not performed to date due to budget limitations.

Additional meetings were held with the Town and Schenectady County and another option was mentioned, which is to outlet the stormwater around the midpoint of Sartoli Avenue and then run it to the drainage Channel. This option would require a permanent easement from the adjacent property to install and maintain the drainage system. In addition, a stormwater detention system should be provided so that the outlet does not create a problem further downstream.

Based upon the previous study findings and discussions with the Town, City of Schenectady and Schenectady County, the following is a detailed scope of design services:

SCOPE OF DESIGN SERVICES

Section 1 – General

- 1.01 Project Limits** – The project area shall be from the intersection of Highbridge Road and Kings Road to the intersection of Peter Drive and Kings Road. The limits include Sartoli Avenue, Rome Avenue and the existing drainage channel in the nature preserve area to a point where stormwater will adequately discharge. Along Sartoli Avenue, survey is to include two possible locations at the mid-point of the road and through a private property for out letting of the stormwater pipe.
- 1.02 Town's Contract Administrator** – Mr. Steven Tommasone, Supervisor
- 1.03 Meetings** – GPI will prepare for and attend meetings as directed by the Town's Contract Administrator. Meetings may be held to:
- ✦ Present, discuss, and receive direction on the progress and scheduling of work in this agreement;
 - ✦ Present, discuss, and receive direction on project specifics; and,
 - ✦ Discuss and resolve comments resulting from review of project documents, advisory agency review, and coordination with other agencies.
- 1.04 Progress Reports and Payment Requests** – GPI will prepare Progress Reports on a monthly basis that coincides with the Invoices for that reporting period. The final invoice will not exceed the lump sum fee unless otherwise approved via supplemental agreement by the Town.
- 1.05 Subcontractor** – None anticipated.
- 1.06 Pavement Cores** – None anticipated.

Section 2 – Data Collection & Analysis

- 2.01 Design Survey:**
- ✦ Complete an existing survey and provide terrain data (existing features and appurtenances) required for design by means of a topographic field survey and locate all prominent features.
 - ✦ Conduct all surveys and provide digital terrain data required for design. All final graphical deliverables described in this section shall be provided both on paper media and digitally in 'CADD' format.
 - ✦ Utilize benchmarks based upon the State Plane Coordinate System based on North American Datum of 1983 for Horizontal Control.
 - ✦ Utilize any control points established by the County.
 - ✦ Collect survey data along the entire project corridor to consist of but not be limited to contours, edge of road, utility poles, drainage features, piping, control benchmarks, fixed objects, such as trees, drainage channels, vegetation coverage areas, and establish ground control. Stream alignment will be captured, and cross sections will be taken every 100'.
 - ✦ Locate the highway boundary lines and property lines within the survey band width, which is 60 feet along the roadways and the paper street. Perform a deed research as needed to determine ownership and width of the right of way along the roadways and width/ownership of the paper street.
 - ✦ A map showing the extent of the survey is provided with this scope of services.
- 2.02 Design Mapping** – GPI will provide the following design mapping:
- ✦ Provide 1" = 40' scale mapping (half size) within the project limits.
 - ✦ Locate all planimetric features with the survey limits noted under Section 2.01.
 - ✦ Spot elevations at critical areas will be shown.
 - ✦ Existing highway boundary and property lines.
 - ✦ Locate above ground utilities.
 - ✦ Below ground utilities will be mapped if present based upon field demarcation and/or information provided by the utility owners.

Section 3 – Preliminary Design

3.01 Hydraulic Analysis – A drainage analysis will be performed to consider discharging the stormwater as per the other options. A design memo will be prepared and forwarded to the Town and Schenectady County for review and comment. At this point, a decision will be made to where the stormwater will ultimately discharge.

3.02 Preliminary Plans and Cost Estimate –will prepare the following drawings:

- ◀ 1" =40' scale plans showing (as a minimum) stationed centerlines; roadway geometrics; details associated with the road improvements including typical sections, new drainage system improvements, new water system improvements, any retention or detention stormwater facilities and limits of earthwork;
- ◀ 1" =40' Horiz. /1"-8' Vert. scale plans showing existing profile, proposed profile, any utility crossings and drainage and water system improvements along Kings Road, Sartoli Avenue and Rome Avenue;
- ◀ Profile of the drainage channel where stormwater will outlet; and,
- ◀ Provide a preliminary cost estimate for the proposed improvements.

3.03 Advisory Agency Review – GPI will forward the preliminary plans to Schenectady County, City of Schenectady, and any other agency for review and comment. GPI will address any comments received on the project from these agencies.

3.04 Permits and Approvals – It is anticipated since the drainage channel is located within a nature preserve area, approvals will be needed from them, along with the City of Schenectady and Schenectady County. The project proposes to discharge into an unnamed stream that is tributary to the Lisha Kill. The drainage study also indicated the presence of State and Federal wetlands in or adjacent to the project area. GPI will complete an evaluation of the site to determine the absence/presence of federal and State regulated wetlands. The wetland evaluation will follow the guidelines outlined in the Corps of Engineers Wetland Delineation Manual (1987). Coordination with NYSDEC and ACOE will be required for the appropriate permits needed for the project.

GPI will complete a search of the NYSDEC Wildlife Resource Center and U.S. Fish and Wildlife databases to determine if the project will affect any rare, endangered, or threatened species. During the wetlands delineation, our field biologist will also complete a review for rare, endangered, or threatened species to verify the documentation received from the NYSDEC Wildlife Resource Center and U.S. Fish and Wildlife databases.

It is anticipated that the total area of disturbance will exceed the NYSDEC 1-acre threshold and, therefore, the project will require the preparation of a Stormwater Pollution Prevention Plan (SWPPP). GPI will prepare a SWPPP and report in accordance with the requirements of NYSDEC SPDES General Permit GP-0-15-002. The Report will describe the analysis completed and our findings. Supplemental information required by the New York State Storm Water Management Design Manual will be included in the appendices and will include, but may not be limited to, existing and proposed drainage conditions mapping, the Notice of Intent (NOI), a Notice of Termination (NOT), Contractor Certification form, and system inspection and maintenance requirements. At this time, it is not expected geotechnical investigation is required.

Additionally, there are several aerial utilities in the project area however it is anticipated that none will require relocation during construction. If this is determined necessary, GPI will assist the Town in preparing the relocation agreements with utility companies.

3.05 SEQRA – GPI will perform environmental screenings of the project area and coordinate with required involved and interested agencies. This project will likely be considered a Type I and a full Environmental

Assessment Form (EAF) will be prepared along with supporting documentation. It is assumed that the Town will be determined the lead agency and that an Environmental Impact Statement will not be required.

Section 4 – Final Design

GPI will develop final design plans, specifications, estimate, and submit for review and approval. GPI will modify the design to reflect the any comments from the Town, City, County and permit agencies and finalize the plans for bidding. Final Plans are anticipated to consist of the following Drawings:

- ◀ Cover Sheet
- ◀ Existing Conditions
- ◀ Layout Plans
- ◀ Utility Plans
- ◀ Erosion and Sediment Control Plans
- ◀ Profiles and Typical Sections
- ◀ Site Details
- ◀ Water System Details
- ◀ Final Cost Estimate

Section 5 – Contract Documents

GPI will prepare a complete package of bid-ready contract documents. The package will include:

- ◀ Instructions to bidders;
- ◀ Bid documents;
- ◀ Contract language, including applicable prevailing wage rates;
- ◀ Special notes;
- ◀ Specifications;
- ◀ Plans;
- ◀ SWPPP; and,
- ◀ Other pertinent information.

GPI will submit two (2) copies of the contract documents to the Town for approval.

Section 6 – Water District Extension

- 6.01** Since a new water line is to be provided along Sartoli Avenue and Rome Avenue, GPI will prepare a revised water district mapping showing an extension of the existing district. GPI will prepare a design and technical report to meet the County Health Department's requirements for water system improvements and NYSDEC requirements for water district extensions. GPI will prepare the required descriptions and mapping to facilitate the district extension.
- 6.02** General hydraulic characteristics of the proposed line extensions will be run to verify adequate flow and pressure in the line extensions based on head loss flow calculations. Selected hydrant flow testing may be required unless current flow data is available.
- 6.03** GPI will perform up to two hydrant flow tests to estimate the hydraulic capabilities of the existing water mains to be extended along Sartoli and Rome Avenues. This information will be used in the limited evaluation of the current water system.

Section 7 – Advertisement, Bid Opening and Award

- 7.01 Advertisement and Bidding** – GPI will prepare all bid documents on compact disk to the Town and the County will advertise the project. GPI will interpret plans and specification inquires by prospective bidders and issue contract addenda, if required.

7.02 Bid Opening (Letting) – The Town will hold the public bid opening and GPI will be present. It is assumed that a pre-bid meeting will not be required.

7.03 Award – The Town will forward all bids and GPI will analyze and tabulate the bid results. The analysis will include:

- ◄ Verifying the low bidder;
- ◄ Ensuring receipt of all required bid documents (non-collusive bid certification, debarment history certification, etc.);
- ◄ Breaking the low bid into fiscal shares, if necessary;
- ◄ Determining whether the low bid is unbalanced; and
- ◄ Determining whether the low bidder is qualified to perform the work.

GPI will make a recommendation as to which contractor is the lowest responsible bidder. The Town will award the contract.

Section 8 – Right of Way

8.01 At this point since impact on right of way is not known, it is assumed that no right-of-way work shall be performed. One option will require the need for a permanent easement and the cost of providing a map is included herein.

Section 9 – Construction Support Services – If requested by the Town, GPI can provide this service under a supplemental agreement.

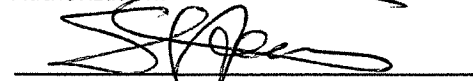
Section 10 – Construction Inspection Services – If requested by the Town, GPI can provide this service under a supplemental agreement.

TOTAL COST

GPI can perform the above scope of work for a not to exceed fee of \$103,100.00. Invoices shall be sent to the Town on a monthly basis along with backup documentation. Backup documentation related to the engineering cost is provided. Additional engineering and construction phase services, beyond the scope of the requested work, can be provided at the request of the client at an agreed upon rate.

GPI appreciates the opportunity to provide supplemental engineering services as part of the original contract for this project. If you have any questions, please call or e-mail me.

Authorization:



Steven Tommasone, Supervisor

6-26-2019

Date

Sincerely,

GPI/GREENMAN-PEDERSEN, INC.



Fred C. Mastroianni, PE

Vice President | Project Director

RESOLUTION NO. 77.20

WHEREAS, a tree field survey must be conducted to delineate the clearing limits for the Sartoli Avenue and Kings Road Drainage Improvements, Roadway Reconstruction and New Water System on Sartoli Avenue project; **NOW**

THEREFORE, UPON MOTION OF Councilmember CHRISTOU, seconded by Councilmember GUIDARELLI,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Supervisor of the Town of Rotterdam is hereby authorized to execute a change order with Greenman Pedersen, Inc. (GPI), located at 80 Wolf Road, Suite 300, Albany, New York 12205, in an amount not to exceed one thousand two hundred and 00/100 dollars (\$1,200.00), for a tree survey for the Sartoli Avenue and Kings Road Drainage Improvements, Roadway Reconstruction and New Water System on Sartoli Avenue project.

SECTION 2. This resolution shall become effective February 26, 2020.

DATED: February 26, 2020

NAME	AYES	NOES	ABSTAIN
Christou	X		
Guidarelli	X		
Miller-Herrera	X		
Signore	X		
Tommasone	X		

January 17, 2020

1st Amendment

Steven Tommasone, Supervisor
Town of Rotterdam
1100 Sunrise Boulevard
Rotterdam, New York 12306

RE: Sartoli Avenue and Kings Road Drainage Improvements, Roadway Reconstruction and New Water System
on Sartoli Avenue, Town of Rotterdam, NY

Dear Mr. Tommasone:

As per the e-mail I sent to you, Mickey Mahar, Kate McGuirl and Larry Lamora on January 15, 2020, the Sartoli Avenue and Kings Road Drainage Improvements will require permits from the Army Corps of Engineers (ACOE) and NYSDEC. We ran an official United States Fish and Wildlife Service (USFWS) Information for Planning, and Consolation (IPAC) report for potential federal endangered species and habitats on the project. The report indicated the potential presence of Northern Long-eared Bat (threatened species) and Karner Blue Butterfly (Endangered species). Further investigation of the Determination Key with the IPAC website determined the tree clearing for the project will not result in any bat impact if the trees are cut in the winter months. The Town of Rotterdam will need to cut the trees on or before March 31st to avoid any potential impacts. Since the permitting is not in place for wetland impacts at this time, the trees in that area will need to be cut but not grubbed to avoid ground disturbance.

A meeting was held with the Town's Highway Superintendent and potential tree clearing contractor to discuss the extent of the tree clearing. Typically, when tree clearing is done by a general contractor, they provide a field survey to their subcontractor to delineate the clearing limits. In speaking with the tree clearing contractor, he does not have the capabilities to perform the survey. As a result, GPI will be providing this service. In our contract with the Town, we did not budget this work.

We are proposing to have our staff provide the survey and mark the clearing limits. We anticipate a total of 10 hours of field work and the total cost is \$1,200.00. We also need to coordinate the tree clearing on lands owned by the City of Schenectady and get their permission/approval. This coordination effort will be performed under our current contract. Before the work is done, the Town may want to send a notice to the adjacent property owners indicating that this work will be forthcoming shortly. If the above proposal is acceptable, please sign and date below.

Authorization:

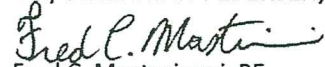


Steven Tommasone, Supervisor

2/26/2020
Date

Sincerely,

GPI/GREENMAN-PEDERSEN, INC.



Fred C. Mastroianni, PE
Vice President | Project Director

RESOLUTION NO. 170.22

A RESOLUTION IN CONNECTION WITH THE TOWN OF ROTTERDAM 6TH WELL WATER SYSTEM IMPROVEMENTS PROJECT DETERMINATION OF NON-SIGNIFICANCE PURSUANT TO THE STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQRA) REGULATIONS 6NYCRR PART 617.

THEREFORE, UPON MOTION OF Councilmember _____, seconded by Councilmember _____
NOW

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town of Rotterdam has determined that a need exists to install a 6th water well.

SECTION 2. The Town of Rotterdam is in the planning stages for the 6th Well Water System Improvements Project.

SECTION 3. The Town of Rotterdam is seeking funding opportunities with various agencies for this project.

SECTION 4. As part of the approval process, the Town of Rotterdam Town Board must comply with regulations required under the State Environmental Quality Review Act (SEQRA).

SECTION 5. The public comment period has expired and no substantive comments remain to be addressed.

SECTION 6. The Supervisor of the Town of Rotterdam, acting as responsible officer of the Town of Rotterdam Town Board is hereby authorized to make a negative declaration and to complete and sign the Determination of Significance of the Full Environmental Assessment Form indicating that the project will not have a significant effect on the environment.

SECTION 7. The Town Board of the Town of Rotterdam hereby authorizes the Town Planner to prepare, file, publish, and distribute all documents as necessary to comply with NYCRR Part 617 (State Environmental Quality Review).

SECTION 8. This resolution shall become effective May 11, 2022.

ROLL CALL VOTE;

SUPERVISOR

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

VOTING _____

VOTING _____

VOTING _____

VOTING _____

VOTING _____

I Diane Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on **May 11, 2022** and that the foregoing is a true and correct transcript of the original resolution and of the whole thereof and that said original resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this May __, 2022.

Diane Marco, Town Clerk

Date

TOWN OF ROTTERDAM

John F. Kirvin Government Center • 1100 Sunrise Boulevard • Rotterdam, NY 12306
Telephone: 518-355-7575 • Fax: 518-355-7976 • Website: www.rotterdamny.org



LEGISLATIVE REQUEST FORM

DATE: May 3, 2022

TO: Mollie Collins, Town Supervisor

FROM: Peter Comenzo, Senior Planner *PC*

TITLE OF REQUEST: SEQR Determination on the installation of a 6th Water Well at the Rice Road Water Treatment Facility.

TOWN BOARD MEETING: May 11, 2022

Background Information:

The proposed project involves the installation of a new 6th well with a capacity of 4000 gpm (5.76 MGD) at the Town's existing well field site on Rice Road.

Evaluation/Analysis:

The 6th well will be located perpendicularly to the row of 5 existing wells. It is proposed to be installed approximately 200 feet to the south of the existing Well No. 5. It will be contained in its own housing facility. The well will serve as a backup to add redundancy to the supply system.

Recommendation(s):

Town Board to consider adoption of the Draft Negative Declaration as prepared by Prime Engineering on proposed well construction project.

Attachment/Document(s):

Full Environmental Assessment Form
Draft Negative Declaration
List of Involved/Interested Agencies
Letter dated April 29, 2022, from SHPO
Letter dated April 18, 2022, from USFWS

Compliance with Purchasing Policy:

N/A

Effect(s) on Existing Law(s):

6 NYCRR Part 617
State Environmental Quality Review

LEGISLATION WILL BE PREPARED BY: Supervisors Office

SEQR
Negative Declaration
Notice of Determination of Non-Significance

Lead Agency:	Town of Rotterdam	Project #(if any)	<u>01-1805</u>
Address:	Town Hall 1100 Sunrise Blvd. Schenectady, NY 12306	Date:	<u>May 11, 2022</u>

This notice is issued pursuant to part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review) of the Environmental Conservation law.

The lead agency has determined that the proposed action described below will not have a significant effect on the environment.

Title of Action: 6th Well Water System Improvements

SEQR Status: Type I ☒
 Unlisted ☐

Description of Action:

The proposed project involves the installation of a new 6th well with a capacity of 4000 gpm (5.76 MGD) at the Town's existing well field site on Rice Road. The 6th well will be located perpendicularly to the row of 5 existing wells. It is proposed to be installed approximately 200 feet to the south of the existing Well No. 5. It will be contained in its own housing facility. The well will serve as a backup to add redundancy to the supply system.

Location:

Town of Rotterdam, Schenectady County, New York

(Attach additional pages as needed)

Reasons Supporting This Determination:

The project is expected to have a minimal impact on the environment as detailed below:

Impact on Land: 1% of the project will occur on slopes greater than 15% and the project will have 2 phases.

Impacts on Surface Water: The disturbance of land and the small increase in impervious surfaces may potentially increase the turbidity and runoff to the nearby Mohawk River. Stormwater control measures are planned for the site to mitigate the potential impact.

Impact on Groundwater: A new well will draw water from the existing aquifer. A hydrogeologist has been assigned to this project and confirmed that the impacts will be minimal.

Impact on Flooding: The project will be near or in the designated floodway, 100 year floodplain, & 500 year floodplain. The well building will be constructed at least 3 feet above the 100 year flood elevation.

Impact on Plants and Animals: Migratory birds & the bald eagle may be in this area, but the project will have a minimal impact on their nesting & breeding.

Impact on Aesthetic Resources: The project will have a minimal impact on the Scenic Byway & the Mohawk Towpath Byway as they are over 2 miles away or more.

Impact on Critical Environmental Areas: The project will result in additional water being pump from the Aquifer Area Overlay Zone. A hydrogeologist has been assigned to this project and confirmed that the impacts will be minimal.

Impact on Energy: The project will use slightly more electricity to pump 12 MGD versus 10 MGD from the water wells, but the additional electricity used to power the new 6th well will mostly be offset by not using another older well, which overall is a small impact on the electric grid.

Impact on Noise, Odor, and Light: There will be minimal short term noise impacts during construction only. There will be exterior perimeter lights on the proposed well building that will have minimal light spillage beyond a few feet from the building perimeter.

For Further Information:

Contact Person: Mollie Collins, Town of Rotterdam Supervisor
Address: 1100 Sunrise Blvd.
Schenectady, NY 12306
Phone No.: 315-355-7575

Copies of this Notice Sent to:

Commissioner - Department of Environmental Conservation, 625 Broadway, Albany, NY 12233-3506
Appropriate Regional Office of the Department of Environmental Conservation
Office of the Chief Executive Officer of the political subdivision in which the action will be principally located

Main office and appropriate regional office of lead agency.

Applicant and All other involved agencies

NOTE: Negative Declarations for Unlisted Actions need not be filed with DEC or any other agency (see 617.7(a)).

Full Environmental Assessment Form
Part 1 - Project and Setting

Instructions for Completing Part 1

Part 1 is to be completed by the applicant or project sponsor. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either "Yes" or "No". If the answer to the initial question is "Yes", complete the sub-questions that follow. If the answer to the initial question is "No", proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

A. Project and Applicant/Sponsor Information.

Name of Action or Project: Town of Rotterdam 6th Well Water System Improvements		
Project Location (describe, and attach a general location map): Rotterdam Well Field 49 Rice Road Rotterdam, NY 12306		
Brief Description of Proposed Action (include purpose or need): The Town of Rotterdam proposes to construct a new 6th well with a capacity of 4000 gpm (5.76 MGD) at the Town's existing well field site on Rice Road. The 6th well will be located perpendicularly to the row of 5 existing wells. It is proposed to be installed approximately 200 feet to the south of the existing Well No. 5. It will be contained in its own housing facility. The well will serve as a back-up to add redundancy to the supply system.		
Name of Applicant/Sponsor: Town of Rotterdam		Telephone: 518-355-7575
		E-Mail: stommasone@rotterdam.ny.gov
Address: 1100 Sunrise Boulevard		
City/PO: Schenectady	State: NY	Zip Code: 12306
Project Contact (if not same as sponsor; give name and title/role): Douglas P. Cole, PE		Telephone: 518-348-7871
		E-Mail: dcole@primeeng.com
Address: 100 Great Oaks Boulevard, Sulle 114		
City/PO: Albany	State: NY	Zip Code: 12203
Property Owner (if not same as sponsor):		Telephone:
		E-Mail:
Address:		
City/PO:	State:	Zip Code:

B. Government Approvals

B. Government Approvals, Funding, or Sponsorship. ("Funding" includes grants, loans, tax relief, and any other forms of financial assistance.)

Government Entity	If Yes: Identify Agency and Approval(s) Required	Application Date (Actual or projected)
a. City Counsel, Town Board, ☐ Yes ☐ No or Village Board of Trustees		
b. City, Town or Village ☐ Yes ☐ No Planning Board or Commission		
c. City, Town or ☐ Yes ☐ No Village Zoning Board of Appeals		
d. Other local agencies ☐ Yes ☐ No		
e. County agencies ☐ Yes ☐ No		
f. Regional agencies ☐ Yes ☐ No		
g. State agencies ☒ Yes ☐ No	NYSDOH, NYSDEC	12/23/2020
h. Federal agencies ☒ Yes ☐ No	USACE	7/1/2021
i. Coastal Resources. i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway? ☐ Yes ☒ No ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program? ☐ Yes ☒ No iii. Is the project site within a Coastal Erosion Hazard Area? ☐ Yes ☒ No		

C. Planning and Zoning

C.1. Planning and zoning actions.	
Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed? ☐ Yes ☒ No • If Yes, complete sections C, F and G. • If No, proceed to question C.2 and complete all remaining sections and questions in Part 1	
C.2. Adopted land use plans.	
a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located? ☐ Yes ☒ No If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located? ☐ Yes ☐ No	
b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?) ☒ Yes ☐ No If Yes, identify the plan(s): NYS Heritage Areas: Mohawk Valley Heritage Corridor _____ _____ _____	
c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan? ☐ Yes ☒ No If Yes, identify the plan(s): _____ _____ _____	

C.3. Zoning	
a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance. If Yes, what is the zoning classification(s) including any applicable overlay district?	☐ Yes ☒ No
b. Is the use permitted or allowed by a special or conditional use permit?	☐ Yes ☐ No
c. Is a zoning change requested as part of the proposed action?	☐ Yes ☒ No
If Yes,	
i. What is the proposed new zoning for the site?	
C.4. Existing community services.	
a. In what school district is the project site located? <u>Schalmont Central School District</u>	
b. What police or other public protection forces serve the project site? 	
c. Which fire protection and emergency medical services serve the project site? <u>FD700 - Fire dist 7</u>	
d. What parks serve the project site? 	

D. Project Details

D.1. Proposed and Potential Development	
a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)? <u>Installation of a new water production well (commercial)</u>	
b. a. Total acreage of the site of the proposed action?	<u>1</u> acres
b. Total acreage to be physically disturbed?	<u>0.55</u> acres
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?	<u>8.5</u> acres
c. Is the proposed action an expansion of an existing project or use? ☐ Yes ☒ No	
i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % <u> </u> Units: <u> </u>	
d. Is the proposed action a subdivision, or does it include a subdivision? ☐ Yes ☒ No	
If Yes,	
i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types)	
ii. Is a cluster/conservation layout proposed? ☐ Yes ☐ No	
iii. Number of lots proposed? <u> </u>	
iv. Minimum and maximum proposed lot sizes? Minimum <u> </u> Maximum <u> </u>	
e. Will the proposed action be constructed in multiple phases? ☒ Yes ☐ No	
i. If No, anticipated period of construction: <u> </u> months	
ii. If Yes:	
• Total number of phases anticipated <u>2</u>	
• Anticipated commencement date of phase 1 (including demolition) <u>Nov</u> month <u>2021</u> year	
• Anticipated completion date of final phase <u>Nov</u> month <u>2022</u> year	
• Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: <u> </u>	
Phase 1 will include installation of the proposed production well and pump test. Phase 2 will include construction of the well house, access drive, electrical work, and installation of a permanent well pump.	

f. Does the project include new residential uses? ☐ Yes ☒ No				
If Yes, show numbers of units proposed.				
	<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>	<u>Multiple Family (four or more)</u>
Initial Phase	_____	_____	_____	_____
At completion	_____	_____	_____	_____
of all phases	_____	_____	_____	_____

g. Does the proposed action include new non-residential construction (including expansions)? ☒ Yes ☐ No	
If Yes,	
i. Total number of structures <u>1</u>	
ii. Dimensions (in feet) of largest proposed structure: <u>16</u> height; <u>30</u> width; and <u>26</u> length	
iii. Approximate extent of building space to be heated or cooled: <u>780</u> square feet	

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage? ☐ Yes ☒ No	
If Yes,	
i. Purpose of the impoundment: _____	
ii. If a water impoundment, the principal source of the water: ☐ Ground water ☐ Surface water streams ☐ Other specify: _____	
iii. If other than water, identify the type of impounded/contained liquids and their source. _____	
iv. Approximate size of the proposed impoundment. Volume: _____ million gallons; surface area: _____ acres	
v. Dimensions of the proposed dam or impounding structure: _____ height; _____ length	
vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): _____	

D.2. Project Operations

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite) ☐ Yes ☒ No	
If Yes:	
i. What is the purpose of the excavation or dredging? _____	
ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site?	
• Volume (specify tons or cubic yards): _____ • Over what duration of time? _____	
iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. _____	
iv. Will there be onsite dewatering or processing of excavated materials? ☐ Yes ☐ No	
If yes, describe. _____	
v. What is the total area to be dredged or excavated? _____ acres	
vi. What is the maximum area to be worked at any one time? _____ acres	
vii. What would be the maximum depth of excavation or dredging? _____ feet	
viii. Will the excavation require blasting? ☐ Yes ☐ No	
ix. Summarize site reclamation goals and plan: _____	

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area? ☐ Yes ☒ No	
If Yes:	
i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): _____	

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

iii. Will the proposed action cause or result in disturbance to bottom sediments?

☐ Yes ☐ No

If Yes, describe: _____

iv. Will the proposed action cause or result in the destruction or removal of aquatic vegetation?

☐ Yes ☐ No

If Yes:

- acres of aquatic vegetation proposed to be removed: _____
- expected acreage of aquatic vegetation remaining after project completion: _____
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): _____
- proposed method of plant removal: _____
- if chemical/herbicide treatment will be used, specify product(s): _____

v. Describe any proposed reclamation/mitigation following disturbance: _____

c. Will the proposed action use, or create a new demand for water?

☐ Yes ☒ No

If Yes:

i. Total anticipated water usage/demand per day: _____ gallons/day

ii. Will the proposed action obtain water from an existing public water supply?

☐ Yes ☐ No

If Yes:

- Name of district or service area: _____
- Does the existing public water supply have capacity to serve the proposal? ☐ Yes ☐ No
- Is the project site in the existing district? ☐ Yes ☐ No
- Is expansion of the district needed? ☐ Yes ☐ No
- Do existing lines serve the project site? ☐ Yes ☐ No

iii. Will line extension within an existing district be necessary to supply the project?

☐ Yes ☐ No

If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____
- Source(s) of supply for the district: _____

iv. Is a new water supply district or service area proposed to be formed to serve the project site?

☐ Yes ☐ No

If, Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- Proposed source(s) of supply for new district: _____

v. If a public water supply will not be used, describe plans to provide water supply for the project: _____

vi. If water supply will be from wells (public or private), what is the maximum pumping capacity: _____ gallons/minute.

d. Will the proposed action generate liquid wastes?

☐ Yes ☒ No

If Yes:

i. Total anticipated liquid waste generation per day: _____ gallons/day

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): _____

iii. Will the proposed action use any existing public wastewater treatment facilities?

☐ Yes ☐ No

If Yes:

- Name of wastewater treatment plant to be used: _____
- Name of district: _____
- Does the existing wastewater treatment plant have capacity to serve the project? ☐ Yes ☐ No
- Is the project site in the existing district? ☐ Yes ☐ No
- Is expansion of the district needed? ☐ Yes ☐ No

• Do existing sewer lines serve the project site? _____ • Will a line extension within an existing district be necessary to serve the project? _____ If Yes: • Describe extensions or capacity expansions proposed to serve this project: _____	☐ Yes ☐ No ☐ Yes ☐ No
iv. Will a new wastewater (sewage) treatment district be formed to serve the project site? _____	
If Yes: • Applicant/sponsor for new district: _____ • Date application submitted or anticipated: _____ • What is the receiving water for the wastewater discharge? _____	
v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans): _____	
vi. Describe any plans or designs to capture, recycle or reuse liquid waste: _____	
e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction? _____	
☐ Yes ☒ No	
If Yes: i. How much impervious surface will the project create in relation to total size of project parcel? _____ Square feet or _____ acres (impervious surface) _____ Square feet or _____ acres (parcel size) ii. Describe types of new point sources. _____ iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)? _____ _____ _____ • If to surface waters, identify receiving water bodies or wetlands: _____ _____ • Will stormwater runoff flow to adjacent properties? _____	
iv. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater? _____	
☐ Yes ☐ No ☐ Yes ☐ No	
f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations? _____	
☐ Yes ☒ No	
If Yes, identify: i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles) _____ ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers) _____ iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation) _____	
g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit? _____	
☐ Yes ☐ No	
If Yes: i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year) _____ ii. In addition to emissions as calculated in the application, the project will generate: • _____ Tons/year (short tons) of Carbon Dioxide (CO₂) • _____ Tons/year (short tons) of Nitrous Oxide (N₂O) • _____ Tons/year (short tons) of Perfluorocarbons (PFCs) • _____ Tons/year (short tons) of Sulfur Hexafluoride (SF₆) • _____ Tons/year (short tons) of Carbon Dioxide equivalent of Hydrofluorocarbons (HFCs) • _____ Tons/year (short tons) of Hazardous Air Pollutants (HAPs)	
☐ Yes ☐ No	

h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)? ☐ Yes ☒ No If Yes: i. Estimate methane generation in tons/year (metric): _____ ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): _____			
i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations? ☐ Yes ☒ No If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): _____			
j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services? ☐ Yes ☒ No If Yes: i. When is the peak traffic expected (Check all that apply): ☐ Morning ☐ Evening ☐ Weekend ☐ Randomly between hours of _____ to _____. ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks): _____ iii. Parking spaces: Existing _____ Proposed _____ Net increase/decrease _____ iv. Does the proposed action include any shared use parking? ☐ Yes ☐ No v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe: _____ vi. Are public/private transportation service(s) or facilities available within 1/2 mile of the proposed site? ☐ Yes ☐ No vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles? ☐ Yes ☐ No viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes? ☐ Yes ☐ No			
k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy? ☒ Yes ☐ No If Yes: i. Estimate annual electricity demand during operation of the proposed action: _____ 260 kWhr x 3 hrs/day x 365 days/year = 284,700 kW/yr ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other): _____ National Grid iii. Will the proposed action require a new, or an upgrade, to an existing substation? ☐ Yes ☐ No			
l. Hours of operation. Answer all items which apply. <table style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> i. During Construction: • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ </td> <td style="width: 50%; vertical-align: top;"> ii. During Operations: • Monday - Friday: <u>Dependent on Wellfield Operation</u> • Saturday: _____ • Sunday: _____ • Holidays: _____ </td> </tr> </table>		i. During Construction: • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____	ii. During Operations: • Monday - Friday: <u>Dependent on Wellfield Operation</u> • Saturday: _____ • Sunday: _____ • Holidays: _____
i. During Construction: • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____	ii. During Operations: • Monday - Friday: <u>Dependent on Wellfield Operation</u> • Saturday: _____ • Sunday: _____ • Holidays: _____		

m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both? ☐ Yes ☒ No If yes: i. Provide details including sources, time of day and duration: _____
ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen? ☐ Yes ☐ No Describe: _____
n. Will the proposed action have outdoor lighting? ☒ Yes ☐ No If yes: i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures: Exterior lights on exterior of new well house, 7'-4" above grade to illuminate the access drive and paved area around the building. Nearest occupied structure is approximately 1,200 feet to the south of the site.
ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen? ☐ Yes ☒ No Describe: <u>While some tree clearing will be necessary to construct the new well and well house, there will still be plenty of trees between the site and nearest occupied structure to prevent light from bleeding out of the site.</u>
o. Does the proposed action have the potential to produce odors for more than one hour per day? ☐ Yes ☒ No If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: _____
p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage? ☐ Yes ☒ No If Yes: i. Product(s) to be stored _____ ii. Volume(s) _____ per unit time _____ (e.g., month, year) iii. Generally, describe the proposed storage facilities: _____
q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation? ☐ Yes ☒ No If Yes: i. Describe proposed treatment(s): _____
ii. Will the proposed action use Integrated Pest Management Practices? ☐ Yes ☐ No
r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)? ☐ Yes ☒ No If Yes: i. Describe any solid waste(s) to be generated during construction or operation of the facility: • Construction: _____ tons per _____ (unit of time) • Operation : _____ tons per _____ (unit of time) ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste: • Construction: _____ • Operation: _____ iii. Proposed disposal methods/facilities for solid waste generated on-site: • Construction: _____ • Operation: _____

s. Does the proposed action include construction or modification of a solid waste management facility? ☐ Yes ☒ No

If Yes:

i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): _____

ii. Anticipated rate of disposal/processing:

- _____ Tons/month, if transfer or other non-combustion/thermal treatment, or
- _____ Tons/hour, if combustion or thermal treatment

iii. If landfill, anticipated site life: _____ years

t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste? ☐ Yes ☒ No

If Yes:

i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: _____

ii. Generally describe processes or activities involving hazardous wastes or constituents: _____

iii. Specify amount to be handled or generated _____ tons/month

iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: _____

v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility? ☐ Yes ☐ No

If Yes: provide name and location of facility: _____

If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility: _____

E. Site and Setting of Proposed Action

E.1. Land uses on and surrounding the project site

a. Existing land uses.

i. Check all uses that occur on, adjoining and near the project site.

☐ Urban ☐ Industrial ☒ Commercial ☒ Residential (suburban) ☐ Rural (non-farm)

☒ Forest ☐ Agriculture ☐ Aquatic ☐ Other (specify): _____

ii. If mix of uses, generally describe:

Rice Road consists of well fields for the City of Schenectady and Town of Rotterdam, wooded areas, and a few residences.

b. Land uses and covertypes on the project site.

Land use or Covertype	Current Acreage	Acreage After Project Completion	Change (Acres +/-)
• Roads, buildings, and other paved or impervious surfaces	0.58	0.66	+0.08
• Forested	6.21	5.61	-0.6
• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)	1.71	2.23	+0.52
• Agricultural (includes active orchards, field, greenhouse etc.)	0	0	0
• Surface water features (lakes, ponds, streams, rivers, etc.)	0	0	0
• Wetlands (freshwater or tidal)	0	0	0
• Non-vegetated (bare rock, earth or fill)	0	0	0
• Other Describe: _____	0	0	0

c. Is the project site presently used by members of the community for public recreation? i. If Yes: explain: _____	☐ Yes ☒ No
d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site? If Yes, i. Identify Facilities: _____	☐ Yes ☒ No
e. Does the project site contain an existing dam? If Yes: i. Dimensions of the dam and impoundment: • Dam height: _____ feet • Dam length: _____ feet • Surface area: _____ acres • Volume impounded: _____ gallons OR acre-feet ii. Dam's existing hazard classification: _____ iii. Provide date and summarize results of last inspection: _____	☐ Yes ☒ No
f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility? If Yes: i. Has the facility been formally closed? • If yes, cite sources/documentation: _____ ii. Describe the location of the project site relative to the boundaries of the solid waste management facility: _____ iii. Describe any development constraints due to the prior solid waste activities: _____	☐ Yes ☒ No ☐ Yes ☐ No
g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste? If Yes: i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred: _____	☐ Yes ☒ No
h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site? If Yes: i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply: ☐ Yes – Spills Incidents database ☐ Yes – Environmental Site Remediation database ☐ Neither database Provide DEC ID number(s): _____ Provide DEC ID number(s): _____ ii. If site has been subject of RCRA corrective activities, describe control measures: _____ iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database? If yes, provide DEC ID number(s): _____ iv. If yes to (i), (ii) or (iii) above, describe current status of site(s): _____	☐ Yes ☒ No ☐ Yes ☐ No ☐ Yes ☒ No

v. Is the project site subject to an institutional control limiting property uses? ☐ Yes ☒ No

- If yes, DEC site ID number: _____
- Describe the type of institutional control (e.g., deed restriction or easement): _____
- Describe any use limitations: _____
- Describe any engineering controls: _____
- Will the project affect the institutional or engineering controls in place? ☐ Yes ☐ No
- Explain: _____

E.2. Natural Resources On or Near Project Site

a. What is the average depth to bedrock on the project site? _____ >80 feet

b. Are there bedrock outcroppings on the project site? ☐ Yes ☒ No
If Yes, what proportion of the site is comprised of bedrock outcroppings? _____ %

c. Predominant soil type(s) present on project site:

Gravelly Silt Loam	97.2 %
Hamlin Silt Loam	1.9 %
Gravel Pits	0.9 %

d. What is the average depth to the water table on the project site? Average: _____ feet

e. Drainage status of project site soils: ☒ Well Drained: _____ 100 % of site
☐ Moderately Well Drained: _____ % of site
☐ Poorly Drained: _____ % of site

f. Approximate proportion of proposed action site with slopes: ☒ 0-10%: _____ 89 % of site
☒ 10-15%: _____ 10 % of site
☒ 15% or greater: _____ 1 % of site

g. Are there any unique geologic features on the project site? ☐ Yes ☒ No
If Yes, describe: _____

h. Surface water features.

i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)? ☐ Yes ☒ No

ii. Do any wetlands or other waterbodies adjoin the project site? ☒ Yes ☐ No

If Yes to either i or ii, continue. If No, skip to E.2.i.

iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency? ☒ Yes ☐ No

iv. For each identified regulated wetland and waterbody on the project site, provide the following information:

• Streams:	Name Mohawk River	Classification A
• Lakes or Ponds:	Name _____	Classification _____
• Wetlands:	Name _____	Approximate Size _____
• Wetland No. (if regulated by DEC)	_____	

v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies? ☐ Yes ☒ No
If yes, name of impaired water body/bodies and basis for listing as impaired: _____

i. Is the project site in a designated Floodway? ☒ Yes ☐ No

j. Is the project site in the 100-year Floodplain? ☒ Yes ☐ No

k. Is the project site in the 500-year Floodplain? ☒ Yes ☐ No

l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer? ☒ Yes ☐ No
If Yes:

i. Name of aquifer: Principal Aquifer, Primary Aquifer, Sole Source Aquifer Names: Schenectady-Niskayuna SSA

m. Identify the predominant wildlife species that occupy or use the project site: White-tailed Deer _____ Woodchuck _____ Raccoon _____		
n. Does the project site contain a designated significant natural community? ☐ Yes ☒ No If Yes: i. Describe the habitat/community (composition, function, and basis for designation): _____ ii. Source(s) of description or evaluation: _____ iii. Extent of community/habitat: • Currently: _____ acres • Following completion of project as proposed: _____ acres • Gain or loss (indicate + or -): _____ acres		
o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? ☐ Yes ☒ No If Yes: i. Species and listing (endangered or threatened): _____ _____		
p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? ☐ Yes ☒ No If Yes: i. Species and listing: _____ _____		
q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? ☐ Yes ☒ No If yes, give a brief description of how the proposed action may affect that use: _____ _____		
E.3. Designated Public Resources On or Near Project Site		
a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? ☐ Yes ☒ No If Yes, provide county plus district name/number: _____		
b. Are agricultural lands consisting of highly productive soils present? ☐ Yes ☒ No i. If Yes: acreage(s) on project site? _____ ii. Source(s) of soil rating(s): _____		
c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? ☐ Yes ☒ No If Yes: i. Nature of the natural landmark: ☐ Biological Community ☐ Geological Feature ii. Provide brief description of landmark, including values behind designation and approximate size/extent: _____ _____		
d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? ☒ Yes ☐ No If Yes: i. CEA name: Aquifer Area Overlay Zone ii. Basis for designation: Conserve, improve, protect natural resources iii. Designating agency and date: Agency: Rotterdam, Town of, Date: 4-5-85		

e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? ☒ Yes ☐ No	
If Yes: i. Nature of historic/archaeological resource: ☐ Archaeological Site ☒ Historic Building or District ii. Name: New York State Barge Canal Historic District, Enlarged Double Lock No. 23, Old Erie Canal iii. Brief description of attributes on which listing is based: _____	
f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? ☒ Yes ☐ No	
g. Have additional archaeological or historic site(s) or resources been identified on the project site? ☐ Yes ☒ No	
If Yes: i. Describe possible resource(s): _____ ii. Basis for identification: _____	
h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource? ☒ Yes ☐ No	
If Yes: i. Identify resource: Mohawk Towpath Byway ii. Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): Scenic Byway iii. Distance between project and resource: _____ 2 miles.	
i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666? ☐ Yes ☒ No	
If Yes: i. Identify the name of the river and its designation: _____ ii. Is the activity consistent with development restrictions contained in 6NYCRR Part 666? ☐ Yes ☐ No	

F. Additional Information

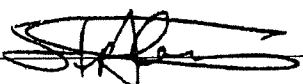
Attach any additional information which may be needed to clarify your project.

If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

G. Verification

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name Steven A. Tommasone Date November 1, 2021

Signature  Title Supervisor

PRINT FORM

Full Environmental Assessment Form
Part 2 - Identification of Potential Project Impacts

Agency Use Only [If applicable]

Project: 6th Well Water System Improvements
 Date: 5/3/22

Part 2 is to be completed by the lead agency. Part 2 is designed to help the lead agency inventory all potential resources that could be affected by a proposed project or action. We recognize that the lead agency's reviewer(s) will not necessarily be environmental professionals. So, the questions are designed to walk a reviewer through the assessment process by providing a series of questions that can be answered using the information found in Part 1. To further assist the lead agency in completing Part 2, the form identifies the most relevant questions in Part 1 that will provide the information needed to answer the Part 2 question. When Part 2 is completed, the lead agency will have identified the relevant environmental areas that may be impacted by the proposed activity.

If the lead agency is a state agency and the action is in any Coastal Area, complete the Coastal Assessment Form before proceeding with this assessment.

Tips for completing Part 2:

- Review all of the information provided in Part 1.
- Review any application, maps, supporting materials and the Full EAF Workbook.
- Answer each of the 18 questions in Part 2.
- If you answer "Yes" to a numbered question, please complete all the questions that follow in that section.
- If you answer "No" to a numbered question, move on to the next numbered question.
- Check appropriate column to indicate the anticipated size of the impact.
- Proposed projects that would exceed a numeric threshold contained in a question should result in the reviewing agency checking the box "Moderate to large impact may occur."
- The reviewer is not expected to be an expert in environmental analysis.
- If you are not sure or undecided about the size of an impact, it may help to review the sub-questions for the general question and consult the workbook.
- When answering a question consider all components of the proposed activity, that is, the "whole action".
- Consider the possibility for long-term and cumulative impacts as well as direct impacts.
- Answer the question in a reasonable manner considering the scale and context of the project.

1. Impact on Land Proposed action may involve construction on, or physical alteration of, the land surface of the proposed site. (See Part 1. D.1) <i>If "Yes", answer questions a - j. If "No", move on to Section 2.</i>				☐ NO	☒ YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur		
a. The proposed action may involve construction on land where depth to water table is less than 3 feet.	E2d	☒	☐		
b. The proposed action may involve construction on slopes of 15% or greater.	E2f	☒	☐		
c. The proposed action may involve construction on land where bedrock is exposed, or generally within 5 feet of existing ground surface.	E2a	☒	☐		
d. The proposed action may involve the excavation and removal of more than 1,000 tons of natural material.	D2a	☒	☐		
e. The proposed action may involve construction that continues for more than one year or in multiple phases.	D1e	☒	☐		
f. The proposed action may result in increased erosion, whether from physical disturbance or vegetation removal (including from treatment by herbicides).	D2e, D2q	☒	☐		
g. The proposed action is, or may be, located within a Coastal Erosion hazard area.	B1i	☒	☐		
h. Other impacts: _____		☐	☐		

2. Impact on Geological Features The proposed action may result in the modification or destruction of, or inhibit access to, any unique or unusual land forms on the site (e.g., cliffs, dunes, minerals, fossils, caves). (See Part 1. E.2.g) ☒ NO ☐ YES <i>If "Yes", answer questions a - c. If "No", move on to Section 3.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Identify the specific land form(s) attached: _____	E2g	☐	☐
b. The proposed action may affect or is adjacent to a geological feature listed as a registered National Natural Landmark. Specific feature: _____	E3c	☐	☐
c. Other impacts: _____		☐	☐

3. Impacts on Surface Water The proposed action may affect one or more wetlands or other surface water bodies (e.g., streams, rivers, ponds or lakes). (See Part 1. D.2, E.2.h) ☐ NO ☒ YES <i>If "Yes", answer questions a - l. If "No", move on to Section 4.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may create a new water body.	D2b, D1h	☒	☐
b. The proposed action may result in an increase or decrease of over 10% or more than a 10 acre increase or decrease in the surface area of any body of water.	D2b	☒	☐
c. The proposed action may involve dredging more than 100 cubic yards of material from a wetland or water body.	D2a	☒	☐
d. The proposed action may involve construction within or adjoining a freshwater or tidal wetland, or in the bed or banks of any other water body.	E2h	☒	☐
e. The proposed action may create turbidity in a waterbody, either from upland erosion, runoff or by disturbing bottom sediments.	D2a, D2h	☒	☐
f. The proposed action may include construction of one or more intake(s) for withdrawal of water from surface water.	D2c	☒	☐
g. The proposed action may include construction of one or more outfall(s) for discharge of wastewater to surface water(s).	D2d	☒	☐
h. The proposed action may cause soil erosion, or otherwise create a source of stormwater discharge that may lead to siltation or other degradation of receiving water bodies.	D2e	☒	☐
i. The proposed action may affect the water quality of any water bodies within or downstream of the site of the proposed action.	E2h	☒	☐
j. The proposed action may involve the application of pesticides or herbicides in or around any water body.	D2q, E2h	☒	☐
k. The proposed action may require the construction of new, or expansion of existing, wastewater treatment facilities.	D1a, D2d	☒	☐

1. Other impacts: _____ _____		☐	☐
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4. Impact on groundwater The proposed action may result in new or additional use of ground water, or may have the potential to introduce contaminants to ground water or an aquifer. (See Part 1. D.2.a, D.2.c, D.2.d, D.2.p, D.2.q, D.2.t) <i>If "Yes", answer questions a - h. If "No", move on to Section 5.</i>			
	☐ NO	☒ YES	
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may require new water supply wells, or create additional demand on supplies from existing water supply wells.	D2c	☒	☐
b. Water supply demand from the proposed action may exceed safe and sustainable withdrawal capacity rate of the local supply or aquifer. Cite Source: _____	D2c	☒	☐
c. The proposed action may allow or result in residential uses in areas without water and sewer services.	D1a, D2c	☒	☐
d. The proposed action may include or require wastewater discharged to groundwater.	D2d, E2l	☒	☐
e. The proposed action may result in the construction of water supply wells in locations where groundwater is, or is suspected to be, contaminated.	D2c, E1f, E1g, E1h	☒	☐
f. The proposed action may require the bulk storage of petroleum or chemical products over ground water or an aquifer.	D2p, E2l	☒	☐
g. The proposed action may involve the commercial application of pesticides within 100 feet of potable drinking water or irrigation sources.	E2h, D2q, E2l, D2c	☒	☐
h. Other impacts: _____ _____		☐	☐

5. Impact on Flooding The proposed action may result in development on lands subject to flooding. (See Part 1. E.2) <i>If "Yes", answer questions a - g. If "No", move on to Section 6.</i>			
	☐ NO	☒ YES	
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in development in a designated floodway.	E2i	☒	☐
b. The proposed action may result in development within a 100 year floodplain.	E2j	☒	☐
c. The proposed action may result in development within a 500 year floodplain.	E2k	☒	☐
d. The proposed action may result in, or require, modification of existing drainage patterns.	D2b, D2e	☒	☐
e. The proposed action may change flood water flows that contribute to flooding.	D2b, E2i, E2j, E2k	☒	☐
f. If there is a dam located on the site of the proposed action, is the dam in need of repair, or upgrade?	E1e	☒	☐

g. Other impacts: _____		☐	☐
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6. Impacts on Air The proposed action may include a state regulated air emission source. ☒ NO ☐ YES (See Part 1. D.2.f., D.2.h, D.2.g) <i>If "Yes", answer questions a - f. If "No", move on to Section 7.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. If the proposed action requires federal or state air emission permits, the action may also emit one or more greenhouse gases at or above the following levels: i. More than 1000 tons/year of carbon dioxide (CO ₂) ii. More than 3.5 tons/year of nitrous oxide (N ₂ O) iii. More than 1000 tons/year of carbon equivalent of perfluorocarbons (PFCs) iv. More than .045 tons/year of sulfur hexafluoride (SF ₆) v. More than 1000 tons/year of carbon dioxide equivalent of hydrochloroflourocarbons (HFCs) emissions vi. 43 tons/year or more of methane	D2g D2g D2g D2g D2g D2h	☐ ☐ ☐ ☐ ☐ ☐	☐ ☐ ☐ ☐ ☐ ☐
b. The proposed action may generate 10 tons/year or more of any one designated hazardous air pollutant, or 25 tons/year or more of any combination of such hazardous air pollutants.	D2g	☐	☐
c. The proposed action may require a state air registration, or may produce an emissions rate of total contaminants that may exceed 5 lbs. per hour, or may include a heat source capable of producing more than 10 million BTU's per hour.	D2f, D2g	☐	☐
d. The proposed action may reach 50% of any of the thresholds in "a" through "c", above.	D2g	☐	☐
e. The proposed action may result in the combustion or thermal treatment of more than 1 ton of refuse per hour.	D2s	☐	☐
f. Other impacts: _____		☐	☐

7. Impact on Plants and Animals The proposed action may result in a loss of flora or fauna. (See Part 1. E.2. m.-q.) ☐ NO ☒ YES <i>If "Yes", answer questions a - j. If "No", move on to Section 8.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may cause reduction in population or loss of individuals of any threatened or endangered species, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2o	☒	☐
b. The proposed action may result in a reduction or degradation of any habitat used by any rare, threatened or endangered species, as listed by New York State or the federal government.	E2o	☒	☐
c. The proposed action may cause reduction in population, or loss of individuals, of any species of special concern or conservation need, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2p	☒	☐
d. The proposed action may result in a reduction or degradation of any habitat used by any species of special concern and conservation need, as listed by New York State or the Federal government.	E2p	☒	☐

e. The proposed action may diminish the capacity of a registered National Natural Landmark to support the biological community it was established to protect.	E3c	☒	☐
f. The proposed action may result in the removal of, or ground disturbance in, any portion of a designated significant natural community. Source: _____	E2n	☒	☐
g. The proposed action may substantially interfere with nesting/breeding, foraging, or over-wintering habitat for the predominant species that occupy or use the project site.	E2m	☒	☐
h. The proposed action requires the conversion of more than 10 acres of forest, grassland or any other regionally or locally important habitat. Habitat type & information source: _____	E1b	☒	☐
i. Proposed action (commercial, industrial or recreational projects, only) involves use of herbicides or pesticides.	D2q	☒	☐
j. Other impacts: _____		☐	☐

8. Impact on Agricultural Resources

The proposed action may impact agricultural resources. (See Part 1. E.3.a. and b.)

☒ NO

☐ YES

If "Yes", answer questions a - h. If "No", move on to Section 9.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may impact soil classified within soil group 1 through 4 of the NYS Land Classification System.	E2c, E3b	☐	☐
b. The proposed action may sever, cross or otherwise limit access to agricultural land (includes cropland, hayfields, pasture, vineyard, orchard, etc).	E1a, E1b	☐	☐
c. The proposed action may result in the excavation or compaction of the soil profile of active agricultural land.	E3b	☐	☐
d. The proposed action may irreversibly convert agricultural land to non-agricultural uses, either more than 2.5 acres if located in an Agricultural District, or more than 10 acres if not within an Agricultural District.	E1b, E3a	☐	☐
e. The proposed action may disrupt or prevent installation of an agricultural land management system.	E1 a, E1b	☐	☐
f. The proposed action may result, directly or indirectly, in increased development potential or pressure on farmland.	C2c, C3, D2c, D2d	☐	☐
g. The proposed project is not consistent with the adopted municipal Farmland Protection Plan.	C2c	☐	☐
h. Other impacts: _____		☐	☐

9. Impact on Aesthetic Resources The land use of the proposed action are obviously different from, or are in sharp contrast to, current land use patterns between the proposed project and a scenic or aesthetic resource. (Part 1. E.1.a, E.1.b, E.3.h.) <i>If "Yes", answer questions a - g. If "No", go to Section 10.</i>			
		☐ NO	☒ YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Proposed action may be visible from any officially designated federal, state, or local scenic or aesthetic resource.	E3h	☒	☐
b. The proposed action may result in the obstruction, elimination or significant screening of one or more officially designated scenic views.	E3h, C2b	☒	☐
c. The proposed action may be visible from publicly accessible vantage points: i. Seasonally (e.g., screened by summer foliage, but visible during other seasons) ii. Year round	E3h	☒ ☒	☐ ☐
d. The situation or activity in which viewers are engaged while viewing the proposed action is: i. Routine travel by residents, including travel to and from work ii. Recreational or tourism based activities	E3h E2q, E1c	☒ ☒	☐ ☐
e. The proposed action may cause a diminishment of the public enjoyment and appreciation of the designated aesthetic resource.	E3h	☒	☐
f. There are similar projects visible within the following distance of the proposed project: 0-1/2 mile 1/2 -3 mile 3-5 mile 5+ mile	D1a, E1a, D1f, D1g	☒	☐
g. Other impacts: _____		☐	☐

10. Impact on Historic and Archeological Resources The proposed action may occur in or adjacent to a historic or archaeological resource. (Part 1. E.3.e, f. and g.) <i>If "Yes", answer questions a - e. If "No", go to Section 11.</i>			
		☒ NO	☐ YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may occur wholly or partially within, or substantially contiguous to, any buildings, archaeological site or district which is listed on the National or State Register of Historical Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places.	E3e	☐	☐
b. The proposed action may occur wholly or partially within, or substantially contiguous to, an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory.	E3f	☐	☐
c. The proposed action may occur wholly or partially within, or substantially contiguous to, an archaeological site not included on the NY SHPO inventory. Source: _____	E3g	☐	☐

d. Other impacts: _____		☐	☐
If any of the above (a-d) are answered "Moderate to large impact may occur", continue with the following questions to help support conclusions in Part 3:			
i. The proposed action may result in the destruction or alteration of all or part of the site or property.	E3e, E3g, E3f	☐	☐
ii. The proposed action may result in the alteration of the property's setting or integrity.	E3e, E3f, E3g, E1a, E1b	☐	☐
iii. The proposed action may result in the introduction of visual elements which are out of character with the site or property, or may alter its setting.	E3e, E3f, E3g, E3h, C2, C3	☐	☐

11. Impact on Open Space and Recreation

The proposed action may result in a loss of recreational opportunities or a reduction of an open space resource as designated in any adopted municipal open space plan.

(See Part 1. C.2.c, E.1.c., E.2.q.)

If "Yes", answer questions a - e. If "No", go to Section 12.

☒ NO

☐ YES

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in an impairment of natural functions, or "ecosystem services", provided by an undeveloped area, including but not limited to stormwater storage, nutrient cycling, wildlife habitat.	D2e, E1b E2h, E2m, E2o, E2n, E2p	☐	☐
b. The proposed action may result in the loss of a current or future recreational resource.	C2a, E1c, C2c, E2q	☐	☐
c. The proposed action may eliminate open space or recreational resource in an area with few such resources.	C2a, C2c E1c, E2q	☐	☐
d. The proposed action may result in loss of an area now used informally by the community as an open space resource.	C2c, E1c	☐	☐
e. Other impacts: _____		☐	☐

12. Impact on Critical Environmental Areas

The proposed action may be located within or adjacent to a critical environmental area (CEA). (See Part 1. E.3.d)

If "Yes", answer questions a - c. If "No", go to Section 13.

☐ NO

☒ YES

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in a reduction in the quantity of the resource or characteristic which was the basis for designation of the CEA.	E3d	☒	☐
b. The proposed action may result in a reduction in the quality of the resource or characteristic which was the basis for designation of the CEA.	E3d	☒	☐
c. Other impacts: _____		☐	☐

13. Impact on Transportation

The proposed action may result in a change to existing transportation systems.

☒ NO☐ YES

(See Part 1. D.2.j)

If "Yes", answer questions a - f. If "No", go to Section 14.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Projected traffic increase may exceed capacity of existing road network.	D2j	☐	☐
b. The proposed action may result in the construction of paved parking area for 500 or more vehicles.	D2j	☐	☐
c. The proposed action will degrade existing transit access.	D2j	☐	☐
d. The proposed action will degrade existing pedestrian or bicycle accommodations.	D2j	☐	☐
e. The proposed action may alter the present pattern of movement of people or goods.	D2j	☐	☐
f. Other impacts: _____		☐	☐

14. Impact on Energy

The proposed action may cause an increase in the use of any form of energy.

☐ NO☒ YES

(See Part 1. D.2.k)

If "Yes", answer questions a - e. If "No", go to Section 15.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action will require a new, or an upgrade to an existing, substation.	D2k	☒	☐
b. The proposed action will require the creation or extension of an energy transmission or supply system to serve more than 50 single or two-family residences or to serve a commercial or industrial use.	D1f, D1q, D2k	☒	☐
c. The proposed action may utilize more than 2,500 MWhrs per year of electricity.	D2k	☒	☐
d. The proposed action may involve heating and/or cooling of more than 100,000 square feet of building area when completed.	D1g	☒	☐
e. Other Impacts: _____		☐	☐

15. Impact on Noise, Odor, and Light

The proposed action may result in an increase in noise, odors, or outdoor lighting.

☐ NO☒ YES

(See Part 1. D.2.m., n., and o.)

If "Yes", answer questions a - f. If "No", go to Section 16.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may produce sound above noise levels established by local regulation.	D2m	☒	☐
b. The proposed action may result in blasting within 1,500 feet of any residence, hospital, school, licensed day care center, or nursing home.	D2m, E1d	☒	☐
c. The proposed action may result in routine odors for more than one hour per day.	D2o	☒	☐

d. The proposed action may result in light shining onto adjoining properties.	D2n	☒	☐
e. The proposed action may result in lighting creating sky-glow brighter than existing area conditions.	D2n, E1a	☒	☐
f. Other impacts: _____		☐	☐

16. Impact on Human Health

The proposed action may have an impact on human health from exposure to new or existing sources of contaminants. (See Part 1.D.2.q., E.1. d. f. g. and h.)

☒ NO

☐ YES

If "Yes", answer questions a - m. If "No", go to Section 17.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action is located within 1500 feet of a school, hospital, licensed day care center, group home, nursing home or retirement community.	E1d	☐	☐
b. The site of the proposed action is currently undergoing remediation.	E1g, E1h	☐	☐
c. There is a completed emergency spill remediation, or a completed environmental site remediation on, or adjacent to, the site of the proposed action.	E1g, E1h	☐	☐
d. The site of the action is subject to an institutional control limiting the use of the property (e.g., easement or deed restriction).	E1g, E1h	☐	☐
e. The proposed action may affect institutional control measures that were put in place to ensure that the site remains protective of the environment and human health.	E1g, E1h	☐	☐
f. The proposed action has adequate control measures in place to ensure that future generation, treatment and/or disposal of hazardous wastes will be protective of the environment and human health.	D2t	☐	☐
g. The proposed action involves construction or modification of a solid waste management facility.	D2q, E1f	☐	☐
h. The proposed action may result in the unearthing of solid or hazardous waste.	D2q, E1f	☐	☐
i. The proposed action may result in an increase in the rate of disposal, or processing, of solid waste.	D2r, D2s	☐	☐
j. The proposed action may result in excavation or other disturbance within 2000 feet of a site used for the disposal of solid or hazardous waste.	E1f, E1g E1h	☐	☐
k. The proposed action may result in the migration of explosive gases from a landfill site to adjacent off site structures.	E1f, E1g	☐	☐
l. The proposed action may result in the release of contaminated leachate from the project site.	D2s, E1f, D2r	☐	☐
m. Other impacts: _____			

17. Consistency with Community Plans The proposed action is not consistent with adopted land use plans. (See Part 1. C.1, C.2. and C.3.) <i>If "Yes", answer questions a - h. If "No", go to Section 18.</i>				☒ NO	☐ YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur		
a. The proposed action's land use components may be different from, or in sharp contrast to, current surrounding land use pattern(s).	C2, C3, D1a E1a, E1b	☐	☐		
b. The proposed action will cause the permanent population of the city, town or village in which the project is located to grow by more than 5%.	C2	☐	☐		
c. The proposed action is inconsistent with local land use plans or zoning regulations.	C2, C2, C3	☐	☐		
d. The proposed action is inconsistent with any County plans, or other regional land use plans.	C2, C2	☐	☐		
e. The proposed action may cause a change in the density of development that is not supported by existing infrastructure or is distant from existing infrastructure.	C3, D1c, D1d, D1f, D1d, E1b	☐	☐		
f. The proposed action is located in an area characterized by low density development that will require new or expanded public infrastructure.	C4, D2c, D2d D2j	☐	☐		
g. The proposed action may induce secondary development impacts (e.g., residential or commercial development not included in the proposed action)	C2a	☐	☐		
h. Other: _____		☐	☐		

18. Consistency with Community Character The proposed project is inconsistent with the existing community character. (See Part 1. C.2, C.3, D.2, E.3) <i>If "Yes", answer questions a - g. If "No", proceed to Part 3.</i>				☒ NO	☐ YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur		
a. The proposed action may replace or eliminate existing facilities, structures, or areas of historic importance to the community.	E3e, E3f, E3g	☐	☐		
b. The proposed action may create a demand for additional community services (e.g. schools, police and fire)	C4	☐	☐		
c. The proposed action may displace affordable or low-income housing in an area where there is a shortage of such housing.	C2, C3, D1f D1g, E1a	☐	☐		
d. The proposed action may interfere with the use or enjoyment of officially recognized or designated public resources.	C2, E3	☐	☐		
e. The proposed action is inconsistent with the predominant architectural scale and character.	C2, C3	☐	☐		
f. Proposed action is inconsistent with the character of the existing natural landscape.	C2, C3 E1a, E1b E2g, E2h	☐	☐		
g. Other impacts: _____		☐	☐		

PRINT FULL FORM

Full Environmental Assessment Form
Part 3 - Evaluation of the Magnitude and Importance of Project Impacts
and
Determination of Significance

Part 3 provides the reasons in support of the determination of significance. The lead agency must complete Part 3 for every question in Part 2 where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.

Based on the analysis in Part 3, the lead agency must decide whether to require an environmental impact statement to further assess the proposed action or whether available information is sufficient for the lead agency to conclude that the proposed action will not have a significant adverse environmental impact. By completing the certification on the next page, the lead agency can complete its determination of significance.

Reasons Supporting This Determination:

To complete this section:

- Identify the impact based on the Part 2 responses and describe its magnitude. Magnitude considers factors such as severity, size or extent of an impact.
- Assess the importance of the impact. Importance relates to the geographic scope, duration, probability of the impact occurring, number of people affected by the impact and any additional environmental consequences if the impact were to occur.
- The assessment should take into consideration any design element or project changes.
- Repeat this process for each Part 2 question where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.
- Provide the reason(s) why the impact may, or will not, result in a significant adverse environmental impact
- For Conditional Negative Declarations identify the specific condition(s) imposed that will modify the proposed action so that no significant adverse environmental impacts will result.
- Attach additional sheets, as needed.

Impact on Land: 1% of the project will occur on slopes greater than 15% and the project will have 2 phases.

Impacts on Surface Water: The disturbance of land and the small increase in impervious surfaces may potentially increase the turbidity and runoff to the nearby Mohawk River. Stormwater control measures are planned for the site to mitigate the potential impact.

Impact on Groundwater: A new well will draw water from the existing aquifer. A hydrogeologist has been assigned to this project and confirmed that the impacts will be minimal.

Impact on Flooding: The project will be near or in the designated floodway, 100 year floodplain, & 500 year floodplain. The well building will be constructed at least 3 feet above the 100 year flood elevation.

Impact on Plants and Animals: Migratory birds & the bald eagle may be in this area, but the project will have a minimal impact on their nesting & breeding.

Impact on Aesthetic Resources: The project will have a minimal impact on the Scenic Byway & the Mohawk Towpath Byway as they are over 2 miles away or more.

Impact on Critical Environmental Areas: The project will result in additional water being pump from the Aquifer Area Overlay Zone. A hydrogeologist has been assigned to this project and confirmed that the impacts will be minimal.

Impact on Energy: The project will use slightly more electricity to pump 12 MGD versus 10 MGD from the water wells, but the additional electricity used to power the new 6th well will mostly be offset by not using another older well, which overall is a small impact on the electric grid.

Impact on Noise, Odor, and Light: There will be minimal short term noise impacts during construction only. There will be exterior perimeter lights on the proposed well building that will have minimal light spillage beyond a few feet from the building perimeter.

Determination of Significance - Type 1 and Unlisted Actions

SEQR Status: ☒ Type 1 ☐ Unlisted

Identify portions of EAF completed for this Project: ☒ Part 1 ☒ Part 2 ☒ Part 3

Upon review of the information recorded on this EAF, as noted, plus this additional support information
Comment response letters dated 4/18/22 & 4/29/22.

and considering both the magnitude and importance of each identified potential impact, it is the conclusion of the
Town of Rotterdam Town Board _____ as lead agency that:

☒ A. This project will result in no significant adverse impacts on the environment, and, therefore, an environmental impact statement need not be prepared. Accordingly, this negative declaration is issued.

☐ B. Although this project could have a significant adverse impact on the environment, that impact will be avoided or substantially mitigated because of the following conditions which will be required by the lead agency:

There will, therefore, be no significant adverse impacts from the project as conditioned, and, therefore, this conditioned negative declaration is issued. A conditioned negative declaration may be used only for UNLISTED actions (see 6 NYCRR 617.7(d)).

☐ C. This Project may result in one or more significant adverse impacts on the environment, and an environmental impact statement must be prepared to further assess the impact(s) and possible mitigation and to explore alternatives to avoid or reduce those impacts. Accordingly, this positive declaration is issued.

Name of Action: Town of Rotterdam 6th Well Water System Improvements

Name of Lead Agency: Town of Rotterdam Town Board

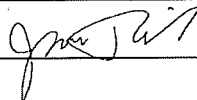
Name of Responsible Officer in Lead Agency: Mollie Collins

Title of Responsible Officer: Town Supervisor

Signature of Responsible Officer in Lead Agency:

Date:

Signature of Preparer (if different from Responsible Officer)



Date:

5/3/22

For Further Information:

Contact Person: Mollie Collins, Town Supervisor

Address: 1100 Sunrise Blvd., Schenectady, NY 12306

Telephone Number: 518-355-7575

E-mail: mcollins@rotterdamny.org

For Type 1 Actions and Conditioned Negative Declarations, a copy of this Notice is sent to:

Chief Executive Officer of the political subdivision in which the action will be principally located (e.g., Town / City / Village of)

Other involved agencies (if any)

Applicant (if any)

Environmental Notice Bulletin: <http://www.dec.ny.gov/enb/enb.html>

PRINT FULL FORM

Page 2 of 2



Albany Office
100 Great Oaks Boulevard | Suite 114 | Albany, New York 12203
P: 518.382.1774

March 31, 2022

TO ALL INVOLVED AGENCIES LISTED BELOW:

**Re: Town of Rotterdam - Schenectady County, New York
SERP/SEQRA for 6th Well Water System Improvements Project
Our Project No. 01-1805**

Schenectady County Soil & Water Conservation 24 Hetcheltown Rd Scotia, NY 12302	Mr. Robert Somers Chief of Agricultural Unit NYS Dept. of Agriculture & Markets 10B Airline Drive Albany, NY 12235
Ms. Ruth Pierpont, Director NYS Office of Parks, Recreation & Historical Preservation Historic Preservation Field Services Bureau P.O. Box 189 Waterford, NY 12188-0189	Ms. Mollie Collins, Supervisor Town of Rotterdam 1100 Sunrise Blvd. Rotterdam, NY 12306
Mr. David A. Stillwell, Field Supervisor US Dept. of Interior - Fish & Wildlife Service 3817 Luker Road Cortland, NY 13045	Mr. Dominick DiCarlo NYSDOH - Schenectady District Office 107 Nott Terrace Schenectady, NY 12308
Metroplex Development Authority 433 State St Schenectady, NY 12305	Commissioner NYSDEC 625 Broadway Albany, NY 12233
Andrew Dangler Biologist/Senior Project Manager Upstate New York Section DEPARTMENT OF THE ARMY US Army Corps of Engineers 1 Buffington St., Bldg. 10, 3rd Fl. North Watervliet, NY 12189	Wildlife Biologist NYSDEC Region 4 Bureau of Wildlife 1130 North Westcott Rd. Schenectady, NY 12306
Ray Gillen - Commissioner Schenectady County Dept. of Economic Development and Planning 107 Nott Terrace #303 Schenectady, NY 12308	Kate Kornack Deputy Regional Permit Administrator NYSDEC - Region 4 1130 North Westcott Rd. Schenectady, NY 12306



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100 Great Oaks Boulevard | Suite 114 | Albany, New York 12203
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David S. Phillips, P.E., Chief, Design Section Bureau of Water Supply Protection NYSDOH Corning Tower, Room 1135 Empire State Plaza, Albany, NY 12237	Dwight A. Brown, Program Coordinator NYSEFC 625 Broadway Albany, NY 12207
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**Parks, Recreation,
and Historic Preservation**

KATHY HOCHUL
Governor

ERIK KULLESEID
Commissioner

April 29, 2022

Jeffrey Trzeciak
Senior Project Manager
PRIME AE Group of NY
100 Great Oaks Blvd. Suite 114
Albany, NY 12203

Re: NYSEFC
Town of Rotterdam 6th Well Water System Improvements Project
49 Rice Rd, Schenectady, NY 12306
22PR02923

Dear Jeffrey Trzeciak:

Thank you for requesting the comments of the State Historic Preservation Office (SHPO). We have reviewed the project in accordance with Section 106 of the National Historic Preservation Act of 1966. These comments are those of the SHPO and relate only to Historic/Cultural resources. They do not include potential environmental impacts to New York State Parkland that may be involved in or near your project. Such impacts must be considered as part of the environmental review of the project pursuant to the National Environmental Policy Act and/or the State Environmental Quality Review Act (New York Environmental Conservation Law Article 8).

Based upon this review, it is the opinion of the New York SHPO that no historic properties, including archaeological and/or historic resources, will be affected by this undertaking.

If further correspondence is required regarding this project, please be sure to refer to the OPRHP Project Review (PR) number noted above.

Sincerely,

A handwritten signature in black ink, appearing to read "R. Daniel Mackay".

R. Daniel Mackay
Deputy State Historic Preservation Officer
Division for Historic Preservation



United States Department of the Interior

FISH AND WILDLIFE SERVICE
3817 Luker Road
Cortland, New York 13045



Project Number: _____ Date: 4/18/22

To: Douglas P. Cole

Project Name: Town of Rotterdam 6th Well Water System Improvements

Town/County: Town of Rotterdam, Schenectady County

We have received your request for information regarding occurrences of federally listed threatened and endangered species within the vicinity of the above-referenced project/property. Please see the check box below that pertains to this project regarding next steps to take in order for your project to be reviewed by the U.S. Fish and Wildlife Service's (Service) New York Field Office (NYFO).

☒ **An official species list was not requested through IPaC.**

Next steps to take: Please log into the IPaC website at [IPaC: Home \(fws.gov\)](https://www.fws.gov/ipac) to obtain an official species list for the above-mentioned project. The NYFO cannot accept species lists that indicate they are "Not for Consultation." ***Project submittals will not be reviewed until official species list requests are obtained and the project is resubmitted.***

☐ **Insufficient project information was provided to complete our review.**

Next steps to take: Please go to the NYFO Project Review website at <https://www.fws.gov/office/new-york-ecological-services-field/new-york-project-reviews> and follow the instructions to complete our 7-Step process before submitting a project for our review. To ensure that all pertinent project information has been submitted for Endangered Species Act (ESA) (87 Stat. 884, as amended; 16 U.S.C. 1531 *et seq.*) review, please use the Project Review Submittal Checklist found here: <https://www.fws.gov/media/project-submittal-checklist>. ***Project submittals will not be reviewed until all pertinent project information has been submitted.***

*If you do not have access to online resources, please coordinate with the NYFO for assistance at 607-753-9334.

****It is preferred that all project reviews be submitted via email at fw5es_nyfo@fws.gov.**
If you cannot submit documents electronically, please mail them to the NYFO at the address at the top of this page.

As a reminder, sections 9 and 4(d) of the ESA establish protections for endangered and threatened species, respectively. For any federally listed threatened species in New York, contact this office. Additionally, section 7(a)(2) of the ESA, requires **Federal agencies**, in consultation with the Service, to ensure that any action they authorize, fund, or carry out is not likely to jeopardize the continued existence of listed species or result in the destruction or adverse modification of designated critical habitat.

For **non-federal projects**, those not authorized, funded, or carried out by a Federal agency, we provide technical assistance to individuals and other non-federal entities to assist with project planning to avoid the potential for “take”¹ or when appropriate, to provide assistance with their application for an incidental take permit pursuant to section 10(a)(1)(B) of the ESA.

To avoid potentially impacting listed species or causing unauthorized impacts, we encourage project sponsors to ensure all requirements of the ESA have been fulfilled prior to finalizing project plans. If you have any questions or require further assistance regarding threatened and endangered species, please contact the NYFO Endangered Species Program at 607-753-9334. Please refer to the above Project Number (if provided) or the Project Name in any future correspondence.

¹ Take is defined in section 3 of the ESA as harass, harm, pursue, hunt, shoot, wound, kill, trap, capture, or collect or to attempt to engage in any such conduct.

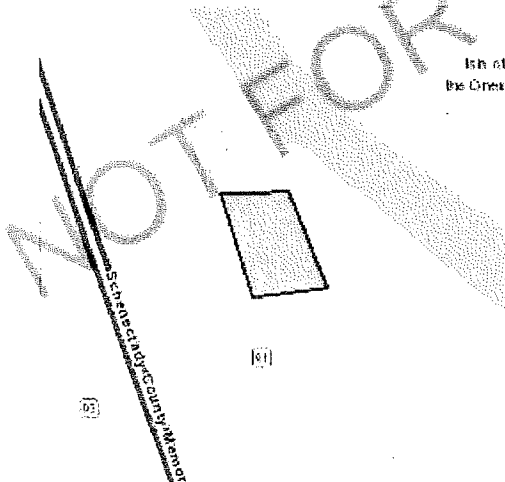
IPaC resource list

This report is an automatically generated list of species and other resources such as critical habitat (collectively referred to as *trust resources*) under the U.S. Fish and Wildlife Service's (USFWS) jurisdiction that are known or expected to be on or near the project area referenced below. The list may also include trust resources that occur outside of the project area, but that could potentially be directly or indirectly affected by activities in the project area. However, determining the likelihood and extent of effects a project may have on trust resources typically requires gathering additional site-specific (e.g., vegetation/species surveys) and project-specific (e.g., magnitude and timing of proposed activities) information.

Below is a summary of the project information you provided and contact information for the USFWS office(s) with jurisdiction in the defined project area. Please read the introduction to each section that follows (Endangered Species, Migratory Birds, USFWS Facilities, and NWI Wetlands) for additional information applicable to the trust resources addressed in that section.

Location

Schenectady County, New York



Local office

New York Ecological Services Field Office

☎ (607) 753-9334

📠 (607) 753-9699

3817 Luker Road
Cortland, NY 13045-9385

<http://www.fws.gov/northeast/nyfo/es/section7.htm>

NOT FOR CONSULTATION

Endangered species

This resource list is for informational purposes only and does not constitute an analysis of project level impacts.

The primary information used to generate this list is the known or expected range of each species. Additional areas of influence (AOI) for species are also considered. An AOI includes areas outside of the species range if the species could be indirectly affected by activities in that area (e.g., placing a dam upstream of a fish population even if that fish does not occur at the dam site, may indirectly impact the species by reducing or eliminating water flow downstream). Because species can move, and site conditions can change, the species on this list are not guaranteed to be found on or near the project area. To fully determine any potential effects to species, additional site-specific and project-specific information is often required.

Section 7 of the Endangered Species Act **requires** Federal agencies to "request of the Secretary information whether any species which is listed or proposed to be listed may be present in the area of such proposed action" for any project that is conducted, permitted, funded, or licensed by any Federal agency. A letter from the local office and a species list which fulfills this requirement can **only** be obtained by requesting an official species list from either the Regulatory Review section in IPaC (see directions below) or from the local field office directly.

For project evaluations that require USFWS concurrence/review, please return to the IPaC website and request an official species list by doing the following:

1. Draw the project location and click CONTINUE.
2. Click DEFINE PROJECT.
3. Log in (if directed to do so).
4. Provide a name and description for your project.
5. Click REQUEST SPECIES LIST.

Listed species¹ and their critical habitats are managed by the Ecological Services Program of the U.S. Fish and Wildlife Service (USFWS) and the fisheries division of the National Oceanic and Atmospheric Administration (NOAA Fisheries²).

Species and critical habitats under the sole responsibility of NOAA Fisheries are **not** shown on this list. Please contact NOAA Fisheries for species under their jurisdiction.

1. Species listed under the Endangered Species Act are threatened or endangered; IPaC also shows species that are candidates, or proposed, for listing. See the listing status page for more information. IPaC only shows species that are regulated by USFWS (see FAQ).

2. NOAA Fisheries, also known as the National Marine Fisheries Service (NMFS), is an office of the National Oceanic and Atmospheric Administration within the Department of Commerce.

The following species are potentially affected by activities in this location:

Insects

NAME	STATUS
Monarch Butterfly <i>Danaus plexippus</i> Wherever found No critical habitat has been designated for this species. https://ecos.fws.gov/ecp/species/9743	Candidate

Critical habitats

Potential effects to critical habitat(s) in this location must be analyzed along with the endangered species themselves.

THERE ARE NO CRITICAL HABITATS AT THIS LOCATION.

Migratory birds

Certain birds are protected under the Migratory Bird Treaty Act¹ and the Bald and Golden Eagle Protection Act².

Any person or organization who plans or conducts activities that may result in impacts to migratory birds, eagles, and their habitats should follow appropriate regulations and consider implementing appropriate conservation measures, as described below.

1. The Migratory Birds Treaty Act of 1918.
2. The Bald and Golden Eagle Protection Act of 1940.

Additional information can be found using the following links:

- Birds of Conservation Concern <https://www.fws.gov/program/migratory-birds/species>
- Measures for avoiding and minimizing impacts to birds
<https://www.fws.gov/library/collections/avoiding-and-minimizing-incidental-take-migratory-birds>
- Nationwide conservation measures for birds
<https://www.fws.gov/sites/default/files/documents/nationwide-standard-conservation-measures.pdf>

The birds listed below are birds of particular concern either because they occur on the USFWS Birds of Conservation Concern (BCC) list or warrant special attention in your project location. To learn more about the levels of concern for birds on your list and how this list is generated, see the FAQ below. This is not a list of every bird you may find in this location, nor a guarantee that every bird on this list will be found in your project area. To see exact locations of where birders and the general public have sighted birds in and around your project area, visit the E-bird data mapping tool (Tip: enter your location, desired date range and a species on your list). For projects that occur off the Atlantic Coast, additional maps and models detailing the relative occurrence and abundance of bird species on your list are available. Links to additional information about Atlantic Coast birds, and other important information about your migratory bird list, including how to properly interpret and use your migratory bird report, can be found below.

For guidance on when to schedule activities or implement avoidance and minimization measures to reduce impacts to migratory birds on your list, click on the PROBABILITY OF PRESENCE SUMMARY at the top of your list to see when these birds are most likely to be present and breeding in your project area.

NAME

BREEDING SEASON (IF A BREEDING SEASON IS INDICATED FOR A BIRD ON YOUR LIST, THE BIRD MAY BREED IN YOUR PROJECT AREA SOMETIME WITHIN THE TIMEFRAME SPECIFIED, WHICH IS A VERY LIBERAL ESTIMATE OF THE DATES INSIDE WHICH THE BIRD BREEDS ACROSS ITS ENTIRE RANGE. "BREEDS ELSEWHERE" INDICATES THAT THE BIRD DOES NOT LIKELY BREED IN YOUR PROJECT AREA.)

Bald Eagle *Haliaeetus leucocephalus*

This is not a Bird of Conservation Concern (BCC) in this area, but warrants attention because of the Eagle Act or for potential susceptibilities in offshore areas from certain types of development or activities.

Breeds Dec 1 to Aug 31

Blue-winged Warbler *Vermivora pinus*

This is a Bird of Conservation Concern (BCC) only in particular Bird Conservation Regions (BCRs) in the continental USA

Breeds May 1 to Jun 30

Bobolink *Dolichonyx oryzivorus*

Breeds May 20 to Jul 31

This is a Bird of Conservation Concern (BCC) throughout its range in the continental USA and Alaska.

Canada Warbler *Cardellina canadensis*

Breeds May 20 to Aug 10

This is a Bird of Conservation Concern (BCC) throughout its range in the continental USA and Alaska.

Golden-winged Warbler *Vermivora chrysoptera*

Breeds May 1 to Jul 20

This is a Bird of Conservation Concern (BCC) throughout its range in the continental USA and Alaska.

<https://ecos.fws.gov/ecp/species/8745>

Prairie Warbler *Dendroica discolor*

Breeds May 1 to Jul 31

This is a Bird of Conservation Concern (BCC) throughout its range in the continental USA and Alaska.

Short-billed Dowitcher *Limnodromus griseus*

Breeds elsewhere

This is a Bird of Conservation Concern (BCC) throughout its range in the continental USA and Alaska.

<https://ecos.fws.gov/ecp/species/9480>

Wood Thrush *Hylocichla mustelina*

Breeds May 10 to Aug 31

This is a Bird of Conservation Concern (BCC) throughout its range in the continental USA and Alaska.

Probability of Presence Summary

The graphs below provide our best understanding of when birds of concern are most likely to be present in your project area. This information can be used to tailor and schedule your project activities to avoid or minimize impacts to birds. Please make sure you read and understand the FAQ "Proper Interpretation and Use of Your Migratory Bird Report" before using or attempting to interpret this report.

Probability of Presence (■)

Each green bar represents the bird's relative probability of presence in the 10km grid cell(s) your project overlaps during a particular week of the year. (A year is represented as 12 4-week months.) A taller bar indicates a higher probability of species presence. The survey effort (see below) can be used to establish a level of confidence in the presence score. One can have higher confidence in the presence score if the corresponding survey effort is also high.

How is the probability of presence score calculated? The calculation is done in three steps:

1. The probability of presence for each week is calculated as the number of survey events in the week where the species was detected divided by the total number of survey events for that week. For example, if in week 12 there were 20 survey events and the Spotted Towhee was found in 5 of them, the probability of presence of the Spotted Towhee in week 12 is 0.25.
2. To properly present the pattern of presence across the year, the relative probability of presence is calculated. This is the probability of presence divided by the maximum probability of presence across all weeks. For example, imagine the probability of presence in week 20 for the Spotted Towhee is 0.05, and that the probability of presence at week 12 (0.25) is the maximum of any week of the year. The relative probability of presence on week 12 is $0.25/0.25 = 1$; at week 20 it is $0.05/0.25 = 0.2$.
3. The relative probability of presence calculated in the previous step undergoes a statistical conversion so that all possible values fall between 0 and 10, inclusive. This is the probability of presence score.

To see a bar's probability of presence score, simply hover your mouse cursor over the bar.

Breeding Season (☼)

Yellow bars denote a very liberal estimate of the time-frame inside which the bird breeds across its entire range. If there are no yellow bars shown for a bird, it does not breed in your project area.

Survey Effort (|)

Vertical black lines superimposed on probability of presence bars indicate the number of surveys performed for that species in the 10km grid cell(s) your project area overlaps. The number of surveys is expressed as a range, for example, 33 to 64 surveys.

To see a bar's survey effort range, simply hover your mouse cursor over the bar.

No Data (—)

A week is marked as having no data if there were no survey events for that week.

Survey Timeframe

Surveys from only the last 10 years are used in order to ensure delivery of currently relevant information. The exception to this is areas off the Atlantic coast, where bird returns are based on all years of available data, since data in these areas is currently much more sparse.

 probability of presence
  breeding season
 | survey effort
 — no data

SPECIES JAN FEB MAR APR MAY JUN JUL AUG SEP OCT NOV DEC

Bald Eagle

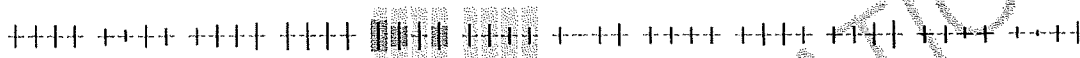
Non-BCC

Vulnerable (This
is not a Bird of
Conservation
Concern (BCC) in
this area, but
warrants
attention
because of the
Eagle Act or for
potential
susceptibilities
in offshore
areas from
certain types of
development or
activities.)



Blue-winged
Warbler

BCC - BCR (This
is a Bird of
Conservation
Concern (BCC)
only in
particular Bird
Conservation
Regions (BCRs)
in the
continental USA)



Bobolink

BCC Rangewide
(CON) (This is a
Bird of
Conservation
Concern (BCC)
throughout its
range in the
continental USA
and Alaska.)



Canada Warbler

BCC Rangewide
(CON) (This is a
Bird of
Conservation
Concern (BCC)
throughout its
range in the
continental USA
and Alaska.)



Golden-winged Warbler

**BCC Rangewide
(CON) (This is a
Bird of
Conservation
Concern (BCC)
throughout its
range in the
continental USA
and Alaska.)**

Prairie Warbler
BCC Rangewide
(CON) (This is a
Bird of
Conservation
Concern (BCC)
throughout its
range in the
continental USA
and Alaska.)

Short-billed
Dowitcher

BCC Rangewide
(CON) (This is a
Bird of
Conservation
Concern (BCC)
throughout its
range in the
continental USA
and Alaska.)

Wood Thrush
BCC Rangewide
(CON) (This is a
Bird of
Conservation
Concern (BCC)
throughout its
range in the
continental USA
and Alaska.)

Tell me more about conservation measures I can implement to avoid or minimize impacts to migratory birds.

Nationwide Conservation Measures describes measures that can help avoid and minimize impacts to all birds at any location year round. Implementation of these measures is particularly important when birds are most likely to occur in the project area. When birds may be breeding in the area, identifying the locations of any active nests and avoiding their destruction is a very helpful impact minimization measure. To see when birds are most likely to occur and be breeding in your project area, view the Probability of Presence Summary. Additional measures or permits may be advisable depending on the type of activity you are conducting and the type of infrastructure or bird species present on your project site.

What does IPaC use to generate the migratory birds potentially occurring in my specified location?

The Migratory Bird Resource List is comprised of USFWS [Birds of Conservation Concern \(BCC\)](#) and other species that may warrant special attention in your project location.

The migratory bird list generated for your project is derived from data provided by the [Avian Knowledge Network \(AKN\)](#). The AKN data is based on a growing collection of [survey, banding, and citizen science datasets](#) and is queried and filtered to return a list of those birds reported as occurring in the 10km grid cell(s) which your project intersects, and that have been identified as warranting special attention because they are a BCC species in that area, an eagle ([Eagle Act](#) requirements may apply), or a species that has a particular vulnerability to offshore activities or development.

Again, the Migratory Bird Resource list includes only a subset of birds that may occur in your project area. It is not representative of all birds that may occur in your project area. To get a list of all birds potentially present in your project area, please visit the [AKN Phenology Tool](#).

What does IPaC use to generate the probability of presence graphs for the migratory birds potentially occurring in my specified location?

The probability of presence graphs associated with your migratory bird list are based on data provided by the [Avian Knowledge Network \(AKN\)](#). This data is derived from a growing collection of [survey, banding, and citizen science datasets](#).

Probability of presence data is continuously being updated as new and better information becomes available. To learn more about how the probability of presence graphs are produced and how to interpret them, go the Probability of Presence Summary and then click on the "Tell me about these graphs" link.

How do I know if a bird is breeding, wintering, migrating or present year-round in my project area?

To see what part of a particular bird's range your project area falls within (i.e. breeding, wintering, migrating or year-round), you may refer to the following resources: [The Cornell Lab of Ornithology All About Birds Bird Guide](#), or (if you are unsuccessful in locating the bird of interest there), the [Cornell Lab of Ornithology Neotropical Birds guide](#). If a bird on your migratory bird species list has a breeding season associated with it, if that bird does occur in your project area, there may be nests present at some point within the timeframe specified. If "Breeds elsewhere" is indicated, then the bird likely does not breed in your project area.

What are the levels of concern for migratory birds?

Migratory birds delivered through IPaC fall into the following distinct categories of concern:

1. "BCC Rangewide" birds are [Birds of Conservation Concern \(BCC\)](#) that are of concern throughout their range anywhere within the USA (including Hawaii, the Pacific Islands, Puerto Rico, and the Virgin Islands);
2. "BCC - BCR" birds are BCCs that are of concern only in particular Bird Conservation Regions (BCRs) in the continental USA; and
3. "Non-BCC - Vulnerable" birds are not BCC species in your project area, but appear on your list either because of the [Eagle Act](#) requirements (for eagles) or (for non-eagles) potential susceptibilities in offshore areas from certain types of development or activities (e.g. offshore energy development or longline fishing).

Although it is important to try to avoid and minimize impacts to all birds, efforts should be made, in particular, to avoid and minimize impacts to the birds on this list, especially eagles and BCC species of rangewide concern. For more information on conservation measures you can implement to help avoid and minimize migratory bird impacts and requirements for eagles, please see the FAQs for these topics.

Details about birds that are potentially affected by offshore projects

For additional details about the relative occurrence and abundance of both individual bird species and groups of bird species within your project area off the Atlantic Coast, please visit the [Northeast Ocean Data Portal](#). The Portal also offers data and information about other taxa besides birds that may be helpful to you in your project review. Alternately, you may download the bird model results files underlying the portal maps through the [NOAA NCCOS Integrative Statistical Modeling and Predictive Mapping of Marine Bird Distributions and Abundance on the Atlantic Outer Continental Shelf](#) project webpage.

Bird tracking data can also provide additional details about occurrence and habitat use throughout the year, including migration. Models relying on survey data may not include this information. For additional information on marine bird tracking data, see the [Diving Bird Study](#) and the [nanotag studies](#) or contact [Caleb Spiegel](#) or [Pam Loring](#).

What if I have eagles on my list?

If your project has the potential to disturb or kill eagles, you may need to [obtain a permit](#) to avoid violating the Eagle Act should such impacts occur.

Proper Interpretation and Use of Your Migratory Bird Report

The migratory bird list generated is not a list of all birds in your project area, only a subset of birds of priority concern. To learn more about how your list is generated, and see options for identifying what other birds may be in your project area, please see the FAQ "What does IPaC use to generate the migratory birds potentially occurring in my specified location". Please be aware this report provides the "probability of presence" of birds within the 10 km grid cell(s) that overlap your project; not your exact project footprint. On the graphs provided, please also look carefully at the survey effort (indicated by the black vertical bar) and for the existence of the "no data" indicator (a red horizontal bar). A high survey effort is the key component. If the survey effort is high, then the probability of presence score can be viewed as more dependable. In contrast, a low survey effort bar or no data bar means a lack of data and, therefore, a lack of certainty about presence of the species. This list is not perfect; it is simply a starting point for identifying what birds of concern have the potential to be in your project area, when they might be there, and if they might be breeding (which means nests might be present). The list helps you know what to look for to confirm presence, and helps guide you in knowing when to implement conservation measures to avoid or minimize potential impacts from your project activities, should presence be confirmed. To learn more about conservation measures, visit the FAQ "Tell me about conservation measures I can implement to avoid or minimize impacts to migratory birds" at the bottom of your migratory bird trust resources page.

Facilities

National Wildlife Refuge lands

Any activity proposed on lands managed by the National Wildlife Refuge system must undergo a 'Compatibility Determination' conducted by the Refuge. Please contact the individual Refuges to discuss any questions or concerns.

THERE ARE NO REFUGE LANDS AT THIS LOCATION.

Fish hatcheries

THERE ARE NO FISH HATCHERIES AT THIS LOCATION.

Wetlands in the National Wetlands Inventory

Impacts to NWI wetlands and other aquatic habitats may be subject to regulation under Section 404 of the Clean Water Act, or other State/Federal statutes.

For more information please contact the Regulatory Program of the local U.S. Army Corps of Engineers District.

WETLAND INFORMATION IS NOT AVAILABLE AT THIS TIME

This can happen when the National Wetlands Inventory (NWI) map service is unavailable, or for very large projects that intersect many wetland areas. Try again, or visit the NWI map to view wetlands at this location.

Data limitations

The Service's objective of mapping wetlands and deepwater habitats is to produce reconnaissance level information on the location, type and size of these resources. The maps are prepared from the analysis of high altitude imagery. Wetlands are identified based on vegetation, visible hydrology and geography. A margin of error is inherent in the use of imagery; thus, detailed on-the-ground inspection of any particular site may result in revision of the wetland boundaries or classification established through image analysis.

The accuracy of image interpretation depends on the quality of the imagery, the experience of the image analysts, the amount and quality of the collateral data and the amount of ground truth verification work conducted. Metadata should be consulted to determine the date of the source imagery used and any mapping problems.

Wetlands or other mapped features may have changed since the date of the imagery or field work. There may be occasional differences in polygon boundaries or classifications between the information depicted on the map and the actual conditions on site.

Data exclusions

Certain wetland habitats are excluded from the National mapping program because of the limitations of aerial imagery as the primary data source used to detect wetlands. These habitats include seagrasses or submerged aquatic vegetation that are found in the intertidal and subtidal zones of estuaries and nearshore coastal waters. Some deepwater reef communities (coral or tubercid worm reefs) have also been excluded from the inventory. These habitats, because of their depth, go undetected by aerial imagery.

Data precautions

Federal, state, and local regulatory agencies with jurisdiction over wetlands may define and describe wetlands in a different manner than that used in this inventory. There is no attempt, in either the design or products of this inventory, to define the limits of proprietary jurisdiction of any Federal, state, or local government or to establish the geographical scope of the regulatory programs of government agencies. Persons intending to engage in activities involving modifications within or adjacent to wetland areas should seek the advice of appropriate federal, state, or local agencies concerning specified agency regulatory programs and proprietary jurisdictions that may affect such activities.

NOT FOR CONSULTATION

RESOLUTION NO. 171.22

**TO AUTHORIZE AN AGREEMENT WITH MOHAWK VALLEY SOCIETY
LOCAL 85-133 FOR LIVE MUSIC**

THEREFORE, UPON MOTION OF Councilmember _____,
seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. To authorize the Supervisor to execute a contract with Mohawk Valley Society for Live Music Local 85-133, 32 Paul Street, East Greenbush, New York 12061, in the amount of six thousand and 00/100 dollars (\$6,000.00) to provide music for the 2022 Summer Concert Series held at the Rotterdam Senior Center, 2639 Hamburg Street, Schenectady, New York 12303 on Tuesday evenings, beginning June 7, 2022 and ending August 16, 2022.

SECTION 2. This resolution shall become effective May 11, 2022

DATED: May 11, 2022

NAME	AYES	NOES	ABSTAIN
Christou			
Miller-Herrera			
Dodson			
Mastroianni			
Collins			

TOWN OF ROTTERDAM

John F. Kirvin Government Center • 1100 Sunrise Boulevard • Rotterdam, NY 12306
Telephone: 518-355-7575 • Fax: 518-355-7976 • Website: www.rotterdamny.org



LEGISLATIVE REQUEST FORM

DATE: 5/5/2022

TO: Town Board

FROM: Morgan Coryer, Coordinator of Parks & Senior Programs

SUBJECT OF REQUEST: Contract with the Mohawk Valley Society for Live Music for the 2022 Summer Concert Series.

TO BE PLACED ON TOWN BOARD AGENDA OF: 5/11/2022

TO BE PLACED ON TOWN BOARD MEETING OF: 5/11/2022

Background Information: The Mohawk Valley Society for Live Music works with the Town of Rotterdam to provide professional bands for our Summer Concert Series. This year they are providing eight (8) professional bands. The first concert will be held on Tuesday, June 7, 2022.

Evaluation/Analysis: This program is a joint venture between the town and the music union. Together we provide a concert series that is well received in the community and introduces live music to younger generations who have not been exposed to the experience. It is an extension of our programs in that it provides socialization to our senior population and it encourages a sense of community between all residents, no matter their age.

Recommendation(s): It is recommended that the Town Board authorize the Supervisor to sign the contract with the Mohawk Valley Society for Live Music to fund the Summer Concert Series.

Attachment/Document(s): Attached you will find the contract for the 2022 Summer Concert Series.

Compliance with Purchasing Policy: N/A

Effect(s) on Existing Law(s): N/A

LEGISLATION WILL BE PREPARED BY: Supervisor's Office

AMERICAN FEDERATION OF MUSICIANS OF THE UNITED STATES AND CANADA

(HEREIN CALLED "FEDERATION")



CONTRACT

(Form L-2)

**FOR LOCAL ENGAGEMENTS ONLY
(NOT FOR USE IN CANADA)**

Whenever the term "The Local Union" is used in this contract, it shall mean Local Union No. 85-133 of the Federation.

THIS CONTRACT for the personal services of musicians on the engagement described below is made this 25th day of April, 20 22, between the undersigned purchaser of music (herein called "Purchaser") and the undersigned musician or musicians.

1. Name and Address of Place of Engagement: Town of Rotterdam Senior Center, 2639 Hamburg St., Rotterdam, NY 12303

Name of Band or Group: Mohawk Valley Society for Live Music (specific dates & bands listed below)

Number of Musicians: _____ Number of Vocalists: _____

2. Date(s) of Engagement; daily or weekly schedule and daily clock hours:

Tuesday evenings, 7-8:30pm; June 7, June 14, June 28, July 5, July 19, July 26, August 9, August 26, 2022

3. Type of Engagement (specify whether dance, stage show, banquet, etc.): Outdoor Summer Concert Series
(moved indoors if conditions warrant)

4. Compensation Agreed Upon: \$ \$6,000.00 made payable to the "Mohawk Valley Society for Live Music"
(Amount and Terms)

5. Purchaser Will Make Payments As Follows: \$3,000.00 on/before June 1st, 2022
(Specify when payments are to be made)
\$3,000.00 on/before July 1st, 2022

(Continued on reverse side)

IN WITNESS WHEREOF, the parties hereto have hereunto set their names and seals on the day and year first above written.

(Print Purchaser's Full and Correct Name
(If Purchaser is Corporation, Full and Correct Corporate Name))

X _____
Signature of Purchaser (or Agent thereof)

Street Address

City State Zip Code

Telephone

Booking Agent

Agreement No.

Address

Michael Blostein, Union representative 85-133

Print Name of Signatory Musician

Home Local Union No.

X Michael D. Blostein Digitally signed by Michael D. Blostein
Date: 2020.04.29 08:21:44 -04'00'

Signature of Signatory Musician

32 Paul Street

Musician's Home Address

East Greenbush, New York 12061

City State Zip Code

518-727-8216; afm85.133@gmail.com

Telephone

blosteinm@gmail.com

Names of All Musicians	Local Union No.	U.S. Social Security Nos.	Direct Pay
6/7/2022 - Quintocracy	_____	_____	\$ _____
6/14/2022 - Mike Purcell & Company	_____	_____	_____
6/28/2022 - The Evidence	_____	_____	_____
7/5/2022 - The Ragtime Windjammers	_____	_____	_____
7/19/2022 - Keith Pray Quartet	_____	_____	_____
7/26/2022 - Old Time Dance Band	_____	_____	_____
8/9/2022 - Cliff Brucker and New Circle	_____	_____	_____
8/16/2022 - Caplan, Schied and Toigo	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

10. ADDITIONAL PROVISIONS: _____
- _____
- _____
- _____
- _____

[illegible]

RESOLUTION NO. 172.22

TO ACCEPT REVENUE FOR TOWN CLERK'S OFFICE FOR APRIL 2022

THEREFORE, UPON MOTION OF Councilmember _____, seconded by

Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The town clerk's report for the month of April 2022, has been placed on file and the town clerk's check in the amount of five thousand ten dollars and 93/100 (\$5,010.93) has been submitted to the supervisor for deposit.

SECTION 2. This resolution shall become effective May 11, 2022.

DATED: May 11, 2022

NAME	AYES	NOES	ABSTAIN
Christou			
Miller-Herrera			
Dodson			
Mastroianni			
Collins			

TOWN OF ROTTERDAM

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LEGISLATIVE REQUEST FORM

DATE: **May 2, 2022**

TO: Mollie A. Collins, Supervisor

FROM: Diane M. Marco, Town Clerk

TITLE OF LEGISLATIVE REQUEST: Revenue received for **April 2022, \$5,010.93** in the Town Clerks office.

TO BE PLACED ON TOWN BOARD AGENDA OF: **May 11, 2022**

TO BE PLACED ON TOWN BOARD MEETING OF: **May 11, 2022**

Background Information: Attached

Evaluation/Analysis: Increase revenue for the Town.

Recommendation(s): To place on the Town Board Agenda and Town Board meeting of **May 11, 2022**

Attachment/Documents(s): Attached

Compliance with Purchasing Policy: N/A

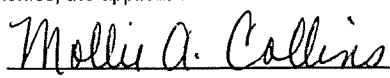
Effect(s) on Existing Law(s): N/A

LEGISLATION WAS PREPARED BY: DIANE M. MARCO, TOWN CLERK

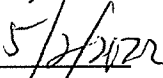
Account Description	Fee Description	Account#	Qty	Local Share
Conservation	Conservation	A1255	12	21.43
			Sub-Total:	\$21.43
Dog Licensing	Exempt Dog	A2544	3	0.00
Dog Licensing	Female, Spayed	A2544	90	1,260.00
Dog Licensing	Female, Unspayed	A2544	7	119.00
Dog Licensing	Male, Neutered	A2544	113	1,582.00
Dog Licensing	Male, Unneutered	A2544	19	323.00
Dog Licensing	Replacement Tags	A2544	1	3.00
			Sub-Total:	\$3,287.00
Ez pass	Ez Pass	A1255	6	150.00
			Sub-Total:	\$150.00
GENERAL LIC.	Junkyard Permit	A2545	1	500.00
			Sub-Total:	\$500.00
Late Fees	Late Fee -Dog Renewal	A1550	28	280.00
			Sub-Total:	\$280.00
Marriage Lic.	MARRIAGE LICENSE FEE	A1255	13	227.50
			Sub-Total:	\$227.50
MISC. FEES	Certified Copies	A1255	53	530.00
			Sub-Total:	\$530.00
PERMIT FEES	Garage Sale	A2590	42	210.00
			Sub-Total:	\$210.00
Second Hand Dealers	Second Hand Dealers	A2545	1	250.00
			Sub-Total:	\$250.00
Senior Discount	Senior Discount	A2544	46	-445.00
			Sub-Total:	-\$445.00
Total Local Shares Remitted:				\$5,010.93
Amount paid to:	NYS Ag. & Markets for spay/neuter program			281.00
Amount paid to:	NYS Environmental Conservation			670.57
Amount paid to:	State Health Dept. For Marriage Licenses			292.50
Total State, County & Local Revenues:			\$6,255.00	
			Total Non-Local Revenues:	\$1,244.07

To the Supervisor:

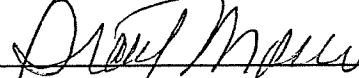
Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Diane M. Marco, Town Clerk, Town of Rotterdam during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.



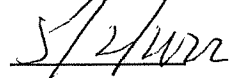
Supervisor



Date



Town Clerk



Date

Monthly Worksheet of Daily Work
April 2022

DATE	AMOUNT DEPOSITED	DEC LICENSE SALES	DEC PORTION	TOWN PORTION	DOG AMOUNT PAID	STATE AG MKTS PORTION	TOWN PORTION	MARRIAGE FEE PAID	STATE DOH PORTION	TOWN PORTION	BINGO/ GAMES CHANCE	GAMES CHANCE	TOWN PORTION	EZ PASS
4/1/2021	\$256.00	\$5.00	\$4.72	\$0.28	\$136.00	\$15.00	\$121.00	\$40.00	\$22.50	\$17.50	\$0.00	\$0.00	\$0.00	\$25.00
4/4/2022	\$961.00	\$20.00	\$18.89	\$1.11	\$381.00	\$34.00	\$347.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4/5/2022	\$205.00	\$5.00	\$4.72	\$0.28	\$150.00	\$14.00	\$136.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4/6/2022	\$116.00	\$5.00	\$4.72	\$0.28	\$111.00	\$11.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4/7/2022	\$205.00	\$0.00	\$0.00	\$0.00	\$165.00	\$11.00	\$154.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4/8/2022	\$185.00	\$0.00	\$0.00	\$0.00	\$125.00	\$9.00	\$116.00	\$40.00	\$22.50	\$17.50	\$0.00	\$0.00	\$0.00	\$0.00
4/11/2022	\$296.00	\$25.00	\$23.62	\$1.38	\$76.00	\$9.00	\$67.00	\$80.00	\$45.00	\$35.00	\$0.00	\$0.00	\$0.00	\$25.00
4/12/2022	\$735.00	\$430.00	\$423.06	\$6.94	\$225.00	\$20.00	\$205.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4/13/2022	\$225.00	\$5.00	\$4.72	\$0.28	\$200.00	\$19.00	\$181.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4/14/2022	\$195.00	\$0.00	\$0.00	\$0.00	\$35.00	\$3.00	\$32.00	\$40.00	\$22.50	\$17.50	\$0.00	\$0.00	\$0.00	\$25.00
4/18/2022	\$351.00	\$0.00	\$0.00	\$0.00	\$236.00	\$21.00	\$215.00	\$40.00	\$22.50	\$17.50	\$0.00	\$0.00	\$0.00	\$0.00
4/19/2022	\$180.00	\$0.00	\$0.00	\$0.00	\$55.00	\$6.00	\$49.00	\$80.00	\$45.00	\$35.00	\$0.00	\$0.00	\$0.00	\$0.00
4/20/2022	\$155.00	\$0.00	\$0.00	\$0.00	\$100.00	\$8.00	\$92.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00
4/21/2022	\$232.00	\$67.00	\$63.30	\$3.70	\$100.00	\$14.00	\$86.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4/22/2022	\$130.00	\$15.00	\$14.17	\$0.83	\$105.00	\$11.00	\$94.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4/25/2022	\$438.00	\$0.00	\$0.00	\$0.00	\$293.00	\$20.00	\$273.00	\$80.00	\$45.00	\$35.00	\$0.00	\$0.00	\$0.00	\$0.00
4/26/2022	\$265.00	\$0.00	\$0.00	\$0.00	\$165.00	\$11.00	\$154.00	\$40.00	\$22.50	\$17.50	\$0.00	\$0.00	\$0.00	\$0.00
4/27/2022	\$120.00	\$25.00	\$23.62	\$1.38	\$50.00	\$4.00	\$46.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00
4/28/2022	\$430.00	\$35.00	\$33.07	\$1.93	\$105.00	\$9.00	\$96.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4/29/2022	\$575.00	\$55.00	\$51.96	\$3.04	\$310.00	\$32.00	\$278.00	\$80.00	\$45.00	\$35.00	\$0.00	\$0.00	\$0.00	\$25.00
Audited 4-29-2022 dm	\$6,255.00	\$692.00	\$670.57	\$21.43	\$3,123.00	\$281.00	\$2,842.00	\$520.00	\$292.50	\$227.50	\$0.00	\$0.00	\$0.00	\$150.00

RESOLUTION NO. 173.22

A RESOLUTION ACCEPTING TOWN BOARD MEETING MINUTES

THEREFORE, UPON MOTION OF Councilmember _____, seconded
by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby adopts the minutes of the April 27, 2022, Town Board meeting as attached.

SECTION 2. This resolution shall become effective May 11, 2022.

DATED: May 11, 2022

NAME	AYES	NOES	ABSTAIN
Christou			
Miller-Herrera			
Dodson			
Mastroianni			
Collins			

TOWN OF ROTTERDAM

John F. Kirvin Government Center • 1100 Sunrise Boulevard • Rotterdam, NY 12306
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LEGISLATIVE REQUEST FORM

DATE: **May 2, 2022**

TO: **Mollie A. Collins, Supervisor**

FROM: Diane M. Marco, Town Clerk

TITLE OF LEGISLATIVE REQUEST: To adopt meeting minutes from the **April 27, 2022, Town Board Meeting.**

TO BE PLACED ON TOWN BOARD AGENDA OF: **May 11, 2022**

TO BE PLACED ON TOWN BOARD MEETING OF: **May 11, 2022**

Background Information: Attached. To adopt the meeting minutes from the **April 27, 2022, Town Board Meeting.**

Evaluation/Analysis: N/A

Recommendation(s): To place on Town Board agenda and Town Board meeting of **May 11, 2022.**

Attachment/Document(s): Attached

Compliance with Purchasing Policy: N/A

Effect(s) on Existing Law(s): N/A

LEGISLATION WAS PREPARED BY: Town Clerk Diane M. Marco



TOWN OF ROTTERDAM

DIANE M. MARCO
Town Clerk

John F. Kirvin Government Center * 1100 Sunrise Boulevard * Rotterdam, NY 12306
Telephone: (518) 355-7575 Ext: 352 * Fax: (518) 355-7837 * Website: www.rotterdamny.org
Email * dmarco@rotterdamny.org

April 29, 2022

Certified Resolutions: #141.22-#158.22 for the year 2022 were duly adopted at the Town Board Meeting held at J.F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, NY 12306 that was held Wednesday, April 27, 2022. The Town Board Agenda review started at approximately 6:40 p.m. The agenda review was adjourned at approximately 7:00 p.m. All agreed to adjourn the agenda review meeting. **Motions #27.22-#34.22 all passed.** The Town Board regular scheduled meeting started at approximately 7:01 p.m. and a motion was made at approximately 7:35 p.m. by Councilmember Christou and seconded by Councilmember Dodson to go into executive session. At approximately 7:56 p.m. executive session was adjourned and the Town Board meeting continued and a motion was made at approximately 8:07 p.m. by councilmember Christou to adjourn the Town Board Meeting and seconded by councilmember Dodson. All agreed to adjourn the Town Board Meeting.

All Councilmembers were present

Diane M. Marco

Diane M. Marco, Town Clerk

The Town of Rotterdam Town Board Meeting will be held in person; however, the public may access the meeting electronically via conference call. Members of the public may listen to the board meeting by dialing 1 (929) 205-6099, then enter the conference ID NO. 867 0373 0307, followed by the pound symbol. Video of the town board meeting will be posted on the Town of Rotterdam website (www.rotterdamny.org) the following Friday after the meeting.

MEETING OF THE ROTTERDAM TOWN BOARD

April 27, 2022

7:00 PM

AGENDA REVIEW 6:30 PM

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

SUPERVISOR'S REMARKS: Supervisor Mollie A. Collins

- Draft MS4 Report

EXECUTIVE SESSION:

- Personnel matter relating to the employment history of Employee No. 142722 with invited guest Chief Michael Brown
- Personnel matter relating to the employment history of Employee No. 242722 with invited guest Chief Michael Brown
- Collective negotiations pursuant to CPLR Article 14 with invited guest Chief Michael Brown
- Collective negotiations pursuant to CPLR Article 14 and personnel matter relating to employment history of Employee 342722
- Discussion relating to pending litigation in the Matter of PERB Case No. U-37871

PROCLAMATIONS/PRESENTATIONS

PUBLIC HEARING

PUBLIC COMMENT – PRIVILEGE OF THE FLOOR:

Those members of the public wishing to address the Town Board will be asked to sign in before the meeting is called to order on the sign-in sheets being provided. Speakers will be called to the podium in the order of their signing in. Persons recognized by the Chair to speak during privilege of the floor shall direct his/her comments to the Town Supervisor as Chair of the meeting. Persons granted the privilege of the floor shall first clearly state his/her name and address for the record. Persons so addressing the Chair through the use of a prepared written statement shall submit a copy of the same to the Town Clerk for the purpose of maintaining clear and accurate official minutes of the Town Board meeting.

GENERAL RULES OF PROCEDURE FOR PUBLIC HEARINGS & PRIVILEGE OF THE FLOOR:

Any person recognized by the town supervisor to speak during privilege of the floor shall direct his/her comments to the town supervisor as chair of the meeting. Any person granted the privilege of the floor shall first clearly state his/her name and address for the record. The purpose of privilege of the floor shall be for speakers to express their views, thoughts and speak freely. Each speaker, who wishes to address the town board, shall have an equal and reasonable opportunity to be heard by the town board. Each speaker shall be afforded a maximum of four (4) minutes to address the town board.

INTRODUCTION OF MOTIONS, ORDERS AND RESOLUTIONS

MOTIONS

- 27.22 Motion made in Agenda Review to add resolution No.154.22
- 28.22 Motion made in Agenda Review to add resolution No.155.22
- 29.22 Motion made in Agenda Review to add resolution No.156.22
- 30.22 Motion made in Agenda Review to add resolution No.157.22
- 31.22 Motion made in Agenda Review to add resolution No.158.22
- 32.22 Motion made to accept the change in Section 3 of Resolution No.152.22
- 33.22 Motion made to amend Resolution No.152.22 as stated
- 34.22 Motion made to go into executive session for Resolutions No.154.22-158.22

RESOLUTIONS

- 141.22 To amend Resolution No. 26.22 to establish the Town Board Assignments as liaisons for the year 2022.
- 142.22 To enter into a contract with Hodgson/Russ LLP as Bond Counsel for the Town of Rotterdam.
- 143.22 **Second** Amendment to Resolution No. 65.22 – Financial Consultant, Paul C. Sebesta.
- 144.22 To enter into a contract with CB20 for computer backup system for the Town of Rotterdam Police Department.
- 145.22 To amend Resolution No. 21.22 of the year 2022.
- 146.22 To appoint board members to Emergency Medical Board.
- 147.22 To approve budget transfers to the 2022 budget.
- 148.22 To accept the Town Board Meeting Minutes of the April 13, 2022 meeting.
- 149.22 Bond Resolution - Acquisition of Parks Equipment- 2022.

150.22 Bond Resolution - Highway Paving – 2022.

151.22 Bond Resolution - Route 5S Safety Improvements Project – 2022.

152.22 Bond Resolution - Salt Shed Construction Project – 2022.

153.22 Bond Resolution - Sartoli Avenue Drainage Project – 2022.

154.22 To execute the MOA between the Town of Rotterdam and PBA for residency

155.22 To execute the MOA between the Town of Rotterdam and CSEA

156.22 To execute a stipulation of settlement with employee 242722

157.22 To execute a stipulation of settlement with employee 142722

158.22 To execute the MOA between the Town of Rotterdam and CSEA relating to buyout of f
accrued vacation time.

COMMITTEE REPORTS

MISCELLANEOUS

EXECUTIVE SESSION

ADJOURNMENT

Mollie A. Collins, Supervisor

MOTION NO. 27.22

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, April 27, 2022, at 7:00 p.m., the following motion passed:

THEREFORE, UPON MOTION OF Councilmember MASTROIANNI, seconded by Councilmember MILLER-HERRERA,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. I make a motion to add Resolution No. 154.22 to the agenda.

SECTION 2. This motion shall become effective April 27, 2022.

DATED: April 27, 2022

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson	X		
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing motion was approved by the Town Board of the Town of Rotterdam on April 27, 2022 and that the foregoing motion is a true and correct transcript of the original **motion** and of the whole thereof and that said motion is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 29, 2022.

Diane M. Marco

Diane M. Marco, Town Clerk



MOTION NO. 28.22

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, April 27, 2022, at 7:00 p.m., the following motion passed:

THEREFORE, UPON MOTION OF Councilmember **CHRISTOU**, seconded by Councilmember **DODSON**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. I make a motion to add Resolution No. 155.22 to the agenda.

SECTION 2. This motion shall become effective April 27, 2022.

DATED: April 27, 2022

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson	X		
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing motion was approved by the Town Board of the Town of Rotterdam on April 27, 2022 and that the foregoing motion is a true and correct transcript of the original **motion** and of the whole thereof and that said motion is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 29, 2022.

Diane M. Marco

Diane M. Marco, Town Clerk



MOTION NO. 29.22

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, April 27, 2022, at 7:00 p.m., the following motion passed:

THEREFORE, UPON MOTION OF Councilmember **MILLER-HERRERA**, seconded by Councilmember **CHRISTOU**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. I make a motion to add Resolution No. 156.22 to the agenda.

SECTION 2. This motion shall become effective April 27, 2022.

DATED: April 27, 2022

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson	X		
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing motion was approved by the Town Board of the Town of Rotterdam on April 27, 2022 and that the foregoing motion is a true and correct transcript of the original **motion** and of the whole thereof and that said motion is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 29, 2022.

Diane M. Marco

Diane M. Marco, Town Clerk



MOTION NO. 30.22

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, April 27, 2022, at 7:00 p.m., the following motion passed:

THEREFORE, UPON MOTION OF Councilmember **MILLER-HERRERA**, seconded by Councilmember **CHRISTOU**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. I make a motion to add Resolution No. 157.22 to the agenda.

SECTION 2. This motion shall become effective April 27, 2022.

DATED: April 27, 2022

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson	X		
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing motion was approved by the Town Board of the Town of Rotterdam on April 27, 2022 and that the foregoing motion is a true and correct transcript of the original **motion** and of the whole thereof and that said motion is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 29, 2022.

Diane M. Marco

Diane M. Marco, Town Clerk



MOTION NO. 31.22

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, April 27, 2022, at 7:00 p.m., the following motion passed:

THEREFORE, UPON MOTION OF Councilmember MASTROIANNI, seconded by Councilmember DODSON,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. I make a motion to add Resolution No. 158.22 to the agenda.

SECTION 2. This motion shall become effective April 27, 2022.

DATED: April 27, 2022

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson	X		
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing motion was approved by the Town Board of the Town of Rotterdam on April 27, 2022 and that the foregoing motion is a true and correct transcript of the original **motion** and of the whole thereof and that said motion is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 29, 2022.

Diane M. Marco

Diane M. Marco, Town Clerk



MOTION NO. 32.22

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, April 27, 2022, at 7:00 p.m., the following motion passed:

THEREFORE, UPON MOTION OF Councilmember **CHRISTOU**, seconded by Councilmember **DODSON**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. I make a motion to accept the change in Section 3 of Resolution No.152.22 pursuant to the terms of the Local Finance Law.

SECTION 2. This motion shall become effective April 27, 2022.

DATED: April 27, 2022

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson	X		
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing motion was approved by the Town Board of the Town of Rotterdam on April 27, 2022 and that the foregoing motion is a true and correct transcript of the original motion and of the whole thereof and that said motion is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 29, 2022.

Diane M. Marco

Diane M. Marco, Town Clerk



MOTION NO. 33.22

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, April 27, 2022, at 7:00 p.m., the following motion passed:

THEREFORE, UPON MOTION OF Councilmember **CHRSITOU**, seconded by Councilmember **DODSON**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. I make a motion to amend the change in Section 3 of Resolution No.152.22

SECTION 2. This motion shall become effective April 27, 2022.

DATED: April 27, 2022

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson	X		
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing motion was approved by the Town Board of the Town of Rotterdam on April 27, 2022 and that the foregoing motion is a true and correct transcript of the original **motion** and of the whole thereof and that said motion is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 29, 2022.

Diane M. Marco

Diane M. Marco, Town Clerk



MOTION NO. 34.22

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, April 27, 2022, at 7:00 p.m., the following motion passed:

THEREFORE, UPON MOTION OF Councilmember **CHRISTOU**, seconded by Councilmember **DODSON**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. I make a motion to go into executive session

SECTION 2. This motion shall become effective April 27, 2022.

DATED: April 27, 2022

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson	X		
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing motion was approved by the Town Board of the Town of Rotterdam on April 27, 2022 and that the foregoing motion is a true and correct transcript of the original **motion** and of the whole thereof and that said motion is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 29, 2022.

Diane M. Marco

Diane M. Marco, Town Clerk



RESOLUTION NO. 141.22

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, April 27, 2022, at 7:00 p.m., the following resolution was duly adopted:

**AMENDING AND RESTATING RESOLUTION NO. 26.22 AND ESTABLISHING
TOWN BOARD LIAISONS AND TOWN BOARD ASSIGNMENTS FOR THE YEAR
2022**

THEREFORE, UPON MOTION OF Councilmember **CHRISTOU,**
seconded by Councilmember **DODSON,**

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam established the following liaisons for the calendar year 2022.

SECTION 2. This resolution shall become effective April 27, 2022.

DATED: April 27, 2022

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson	X		
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on April 27, 2022, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 29, 2022.

Diane M. Marco

Type text here Diane M. Marco, Town Clerk



RESOLUTION NO. 142.22

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, April 27, 2022, at 7:00 p.m., the following resolution was duly adopted:

**TO ENTER INTO A CONTRACT WITH HODGSON/RUSS LLP AS BOND COUNSEL
FOR THE TOWN OF ROTTERDAM**

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by
Councilmember **CHRISTOU**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute a contract with Hodgson/Russ LLP, Bond Counsel Attorneys, 677 Broadway, Suite 301, Albany, New York to provide bond counsel services to the Town of Rotterdam for the year 2022.

SECTION 2. This resolution shall become effective April 27, 2022.

DATED: April 27, 2022

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson	X		
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on April 27, 2022, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 29, 2022.

Diane M. Marco

Diane M. Marco, Town Clerk



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RESOLUTION NO. 143.22

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, April 27, 2022, at 7:00 p.m., the following resolution was duly adopted:

TO AMEND RESOLUTION NO. 65.22 EXTENDING THE CONTRACT WITH PAUL C. SEBESTA FOR FINANCIAL CONSULTING SERVICES

THEREFORE, UPON MOTION OF Councilmember **CHRISTOU**, seconded by
Councilmember **MASTROIANNI**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor of the Town of Rotterdam to negotiate and execute an amendment between the Town of Rotterdam and Paul C. Sebesta of Niskayuna, New York for financial consulting services at a rate of \$100.00 per hour, not to exceed \$77,900.00 commencing April 27, 2022.

SECTION 2. This resolution shall become effective April 27, 2022.

DATED: April 27, 2022

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson	X		
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on April 27, 2022, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 29, 2022.

Diane M. Marco

Diane M. Marco, Town Clerk



RESOLUTION NO. 144.22

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, April 27, 2022, at 7:00 p.m., the following resolution was duly adopted:

**TO ENTER INTO A CONTRACT WITH CB20 FOR COMPUTER BACKUP SYSTEM
FOR THE TOWN OF ROTTERDAM POLICE DEPARTMENT**

THEREFORE, UPON MOTION OF Councilmember **MASTROIANNI**, seconded by
Councilmember **DODSON**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute a contract with CB20, 11 Federal Street, Saratoga Springs New York, 12866 to provide computer back up services to the Town of Rotterdam Police Department for the year 2022.

SECTION 2. This resolution shall become effective April 27, 2022.

DATED: April 27, 2022

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson	X		
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on April 27, 2022, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 29, 2022.

Diane M. Marco

Type text here Diane M. Marco, Town Clerk



RESOLUTION NO. 145.22

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, April 27, 2022, at 7:00 p.m., the following resolution was duly adopted:

**TO AMEND RESOLUTION NO 21.22 OF THE YEAR 2022
APPOINT LLOYD DENNY TO BUILDING INSPECTOR PART TIME**

THEREFORE, UPON MOTION OF Councilmember MASTROIANNI, seconded by Councilmember DODSON,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. Section 1 of Resolution 21.22, as amended, is hereby amended and restated to read as follows: The following individuals are hereby appointed/reappointed to various additional duties and/or part time positions at the indicated rates of pay, on an as needed basis as directed by the Supervisor or his/her designee, with no employee benefits for the year 2022 as follows:

ADA Compliance Officer/Safety Officer

James Keith Annual Stipend \$ 3,000

Grant Coordinator

Peter Comenzo Annual Stipend \$ 3,500

Clerk- Part Time

Donna Larsen Hourly Rate \$ 19.50

Traffic Liaison

VACANT

School Traffic Officer

Floyd Rorick Hourly Rate \$ 15.00
(Maximum of 4 hours daily)

COVID Compliance

Megan Griffin Annual Stipend \$2,500

Administrative Records Specialist – Part Time

Lynn Fiorillo Hourly Rate \$19.50

Public Works Advisor – Part Time

VACANT

Assistant Director to Public Works

Matt Lupi Annual Stipend \$3,500

Social Media/Live Stream Administrator

Megan Griffin Annual Stipend \$2,000

Clerk- Part Time

Phyllis Horvath Hourly Rate \$19.00

Storm Water Officer

Ryan Coulter Annual Stipend \$3,500

Storm Water Manager – Part-Time

Mary Barrie Hourly Rate \$25.00

Senior Payroll Audit Clerk

Carol Connelly Hourly Rate \$35.00
(Not to exceed 12 hours per week)

Water Treatment Plant Operator(1st on call)

Ian Bonthron Hourly Rate \$35.00

Water Treatment Plant Operator (2nd on call)

Clark Collins Hourly Rate \$35.00

Building Inspector – Part Time

Lloyd Denny Hourly Rate \$40.00
(2 days per week, 23 weeks maximum, not to exceed \$17,000 annually)

SECTION 2. This resolution shall become effective April 27, 2022

DATED: April 27, 2022

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson	X		
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on April 27, 2022, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 29, 2022.

Diane M. Marco

Diane M. Marco, Town Clerk



RESOLUTION NO. 146.22

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, April 27, 2022, at 7:00 p.m., the following resolution was duly adopted:

APPOINTING TOWN BOARD MEMBERS TO EMERGENCY MEDICAL BOARD

WHEREAS, Town Code Chapter 27 established the Town of Rotterdam Emergency Medical Board and provides that membership on such Emergency Medical Board shall consist of, among others, two members from the Town of Rotterdam Town Board;

THEREFORE, UPON MOTION OF Councilmember **CHRSITOU**, seconded by Councilmember **DODSON**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. Councilmember Samantha Miller-Herrera is hereby appointed as a member and as Chair of the Town of Rotterdam Emergency Medical Board, effective retroactively to January 1, 2022.

SECTION 2. Councilmember Charles Jack Dodson is hereby appointed as a member of the Town of Rotterdam Emergency Medical Board, effective retroactively to January 1, 2022.

SECTION 3. This resolution shall become effective April 27, 2022.

DATED: April 27, 2022

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson	X		
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on April 27, 2022, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office. **I DO FURTHER CERTIFY** that each of the members of the Town Board had due notice of the said Town Board meeting. **IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the Town of Rotterdam this April 29, 2022.

Diane M. Marco

Diane M. Marco, Town Clerk



RESOLUTION NO. 147.22

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, April 27, 2022, at 7:00 p.m., the following resolution was duly adopted:

TO APPROVE BUDGET TRANSFERS TO THE 2022 BUDGET

THEREFORE, UPON MOTION OF Councilmember CHRSTOU, seconded by Supervisor COLLINS,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS

SECTION 1. Pursuant to Section 36 of the General Municipal Law of the State of New York and Sections 102, 112 and 113 of Town Law of the State of New York, regarding the Uniform System of Accounts, the following transfers to the various accounts for 2022 are hereby audited and approved:

Landfill Post Closure:

From: A 8189 2000 Landfill Equipment Amount \$3,000.00
From: A 8189 4904 Landfill Maintenance & Supplies Amount \$1,240.00

To: A 8189 4305 Landfill Truck/Road Repairs Amount \$4,240.00

Program for Aging

From: A6772 4131 Café Meal Service Contracts Amount \$2500.00
To: A7270 4157 NYS Musicians Union Band Amount \$2500.00

Program for Aging

From: A6772 4131 Café Meal Service Contracts Amount \$1500.00
To: A7270 4158 Town Band Amount \$1500.00

SECTION 2. This resolution shall become effective April 27, 2022

DATED: April 27, 2022

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson	X		
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on April 27, 2022, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 29, 2022.

Diane M. Marco

Diane M. Marco, Town Clerk



RESOLUTION NO.148.22

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, April 27, 2022, at 7:00 p.m., the following resolution was duly adopted:

A RESOLUTION ACCEPTING TOWN BOARD MEETING MINUTES

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded By Councilmember **CHRISTOU**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby adopts the minutes of the April 13, 2022 Town Board meeting as attached.

SECTION 2. This resolution shall become effective April 27, 2022.

DATED: April 27, 2022

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson	X		
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on April 27, 2022, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 29, 2022.

Diane M. Marco

Type text here
Diane M. Marco, Town Clerk



RESOLUTION NO. 149.22

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, April 27, 2022, at 7:00 p.m., the following resolution was duly adopted:

**BOND RESOLUTION
ACQUISITION OF PARKS EQUIPMENT - 2022**

A meeting of the Town Board of the Town of Rotterdam, Schenectady County, New York was convened in public session at the John F. Kirvin Government Center, 1100 Sunrise Boulevard located in the Town of Rotterdam, New York on Wednesday, April 27, 2022 at 7:00 o'clock p m., local time.

The meeting was called to order by the Town Supervisor and, upon roll being called, the following members were:

PRESENT:

Mollie A. Collins	Town Supervisor
Jack Dodson	Deputy Supervisor
Evan Christou	Councilmember
Joseph C. Mastroianni	Councilmember
Samantha Miller-Herrera	Councilmember

ABSENT:

The following persons were ALSO PRESENT:

Diane M. Marco	Town Clerk
Jonathan Tingley, Esq.	Town Attorney

The following resolution was offered by **CHRISTOU**, seconded by **MASTROIANNI**, to wit;

BOND RESOLUTION DATED APRIL 27, 2022

A RESOLUTION AUTHORIZING THE ACQUISITION OF ONE (1) PICK UP TRUCK IN THE TOWN OF ROTTERDAM, AUTHORIZING THE ISSUANCE OF SERIAL BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$60,000 OF THE TOWN OF ROTTERDAM, SCHENECTADY COUNTY, NEW YORK, PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE SAID PURPOSE AND DELEGATING THE POWER TO ISSUE BOND ANTICIPATION NOTES IN ANTICIPATION OF THE SALE OF SUCH BONDS TO THE TOWN SUPERVISOR.

BE IT RESOLVED, by the Town Board of the Town of Rotterdam, Schenectady County, New York (the "Town") (by the favorable vote of not less than two-thirds of all the members of the Board) as follows:

SECTION 1. The Town is hereby authorized to undertake the acquisition of one (1) one (1) ton pickup truck for the Parks Department (hereinafter referred to as the "purpose") for the foregoing purpose. The maximum cost of said purpose will not exceed \$60,000.

SECTION 2. The Town Board plans to finance the maximum estimated cost of said purpose by the issuance of serial bonds in an amount not to exceed \$60,000 of said Town, hereby authorized to be issued therefor pursuant to the Local Finance Law.

SECTION 3. It is hereby determined that said purpose is an object or purpose described in subdivision 28 of paragraph (a) of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is fifteen (15) years.

SECTION 4. Current funds are not required to be provided prior to the issuance of the bonds authorized by this resolution or any notes issued in anticipation of the sale of said bonds.

SECTION 5. It is hereby determined the proposed maturity of the obligations authorized by this resolution will be in excess of five years.

SECTION 6. The faith and credit of said Town are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of said Town a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

SECTION 7. Subject to the provisions of this resolution and of the Local Finance Law, pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of bond anticipation notes or the renewals of said notes and of Section 21.00, Section 23.00, Section 50.00, Sections 56.00 to 60.00, Section 62.00, Section 63.00, and Section 164.00 of the Local Finance Law, the powers and duties of the Town Board pertaining or incidental to the sale and issuance of the obligations herein authorized, including but not limited to authorizing bond anticipation notes and prescribing the terms, form and contents and as to the sale and issuance of the bonds herein authorized and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said notes, are hereby delegated to the Town Supervisor, the chief fiscal officer of the Town.

SECTION 8. The temporary use of available funds of the Town, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this resolution. The Town then reasonably expects to reimburse such expenditure with the proceeds of the bonds or bond anticipation notes authorized by Section 2 of this resolution. This resolution shall constitute the declaration of the Town's "official intent" to reimburse the expenditures authorized by Section 1 hereof with the proceeds of the bonds and notes authorized herein, as required by United States Treasury Regulation Section 1.150-2.

SECTION 9. The Town Supervisor is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution, and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and to designate the bonds authorized by this resolution, and any notes issued in anticipation thereof as "qualified tax-exempt bonds" in accordance with Section 265(b)(3)(B)(i) of the Code.

SECTION 10. The Town Supervisor is further authorized to enter into a continuing disclosure agreement with the initial purchaser of the bonds or notes authorized by this resolution, containing

provisions which are satisfactory to such purchaser in compliance with the provisions of Rule 15c2-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

SECTION 11. The Town hereby determines that the undertaking of the acquisition of one (1) pickup truck is a "Type II action" that will not have a significant effect on the environment and, therefore, no other determination or procedures under the State Environmental Quality Review Act ("SEQR") is required.

SECTION 12. The validity of said serial bonds or of any bond anticipation notes issued in anticipation of the sale of said serial bonds may be contested only if:

(a) (1) Such obligations are authorized for an object or purpose for which said Town is not authorized to expend money, or

(2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication; or

(b) Said obligations are authorized in violation of the provisions of the Constitution of New York.

SECTION 13. The Town Clerk is hereby authorized and directed to publish this resolution, or a summary thereof, together with a notice in substantially the form provided by Section 81.00 of said Local Finance Law, in the official newspaper or newspapers of the Town.

SECTION 14. This resolution is adopted subject to permissive referendum pursuant to Section 35.00 of the Local Finance Law.

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Mollie A. Collins	VOTING <u>YES</u>
Jack Dodson	VOTING <u>YES</u>
Evan Christou	VOTING <u>YES</u>
Joseph C. Mastroianni	VOTING <u>YES</u>
Samantha Miller-Herrera	VOTING <u>YES</u>

The foregoing resolution was thereupon declared duly adopted.

CERTIFICATE OF RECORDING OFFICER

The undersigned hereby certifies that:

(1) She is the duly qualified and acting Clerk of the Town of Rotterdam, New York (hereinafter called the "Town") and the custodian of the records of the Town, including the minutes of the proceedings of the Town Board; and is duly authorized to execute this certificate.

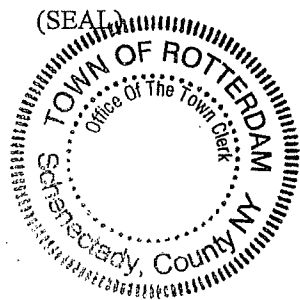
(2) Attached hereto is a true and correct copy of a resolution duly adopted at a meeting of the Town Board held on the 27th day of April, 2022 and entitled:

A RESOLUTION AUTHORIZING THE ACQUISITION OF ONE (1) PICK UP TRUCK IN THE TOWN OF ROTTERDAM, AUTHORIZING THE ISSUANCE OF SERIAL BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$60,000 OF THE TOWN OF ROTTERDAM, SCHENECTADY COUNTY, NEW YORK, PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE SAID PURPOSE AND DELEGATING THE POWER TO ISSUE BOND ANTICIPATION NOTES IN ANTICIPATION OF THE SALE OF SUCH BONDS TO THE TOWN SUPERVISOR.

(3) Said meeting was duly convened and held and said resolution was duly adopted in all respects in accordance with law and the regulations of the Town. To the extent required by law or said regulations, due and proper notice of said meeting was given. A legal quorum of members of the Town Board was present throughout said meeting, and a legally sufficient number of members (2/3 of the Town Board) voted in the proper manner for the adoption of the resolution. All other requirements and proceedings under law, said regulations, or otherwise, incident to said meeting and the adoption of the resolution, including any publication, if required by law, have been duly fulfilled, carried out and otherwise observed.

(4) The seal appearing below constitutes the official seal of the Town and was duly affixed by the undersigned at the time this certificate was signed.

IN WITNESS WHEREOF, the undersigned has hereunto set her hand this 27th day of April, 2022.



Diane M. Marco

Diane M. Marco
Town Clerk

NOTICE OF ADOPTION OF RESOLUTION SUBJECT
TO PERMISSIVE REFERENDUM

NOTICE IS HEREBY GIVEN that at a regular meeting held on the 27th day of April, 2022, the Town Board of the Town of Rotterdam duly adopted a resolution, an abstract of which follows, which resolution is subject to a permissive referendum pursuant to Section 35.00 of the Local Finance Law of the State of New York.

The following is a summary of a resolution adopted by the Town Board of the Town of Rotterdam on April 27, 2022. Said resolution authorizes the issuance and sale of a serial bond or bonds and a bond anticipation note or notes in anticipation of the issuance and sale of said serial bonds, in an amount not to exceed \$60,000. The proceeds from the sale of the obligations authorized in said resolution shall be used for the specific purpose of financing the acquisition of one (1) one (1) ton pickup truck for the Parks Department at an aggregate estimated maximum cost not to exceed \$60,000. The period of probable usefulness for said purpose is fifteen (15) years. A copy of the resolution summarized herein is available for public inspection during normal business hours at the Office of the Town Clerk in the Town Hall located at the John F. Kirvin Government Center, 1100 Sunrise Boulevard located in the Town of Rotterdam, New York.

Dated: April 27, 2022

Diane M. Marco

Town Clerk
Town of Rotterdam

BOND RESOLUTION ESTOPPEL NOTICE

NOTICE IS HEREBY GIVEN that a resolution, a summary of which is published herewith, has been adopted for the Town Board of the Town of Rotterdam, Schenectady County, on the 27th day of April, 2022. Such resolution was adopted subject to permissive referendum and the period of time has elapsed for the submission and filing of a petition for such referendum without a valid petition having been submitted and filed, and the validity of the obligations authorized by such resolution may be hereafter contested only if:

(1) (a) such obligations were authorized for an object or purpose for which the Town of Rotterdam is not authorized to expend money, or

(b) if the provisions of law which should have been complied with as of the date of publication of this notice were not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of publication of this notice; or

(2) such obligations were authorized in violation of the provisions of the Constitution of New York.

SUMMARY OF RESOLUTION

The following is a summary of a resolution adopted by the Town Board of the Town of Rotterdam on April 27, 2022. Said resolution authorizes the issuance and sale of a serial bond or bonds and a bond anticipation note or notes in anticipation of the issuance and sale of said serial bonds, in an amount not to exceed \$60,000. The proceeds from the sale of the obligations authorized in said resolution shall be used for the specific purpose of financing the acquisition of one (1) one (1) ton pickup truck for the Parks Department at an aggregate estimated maximum cost not to exceed \$60,000. The period of probable usefulness for said purpose is fifteen (15) years. A copy of the resolution summarized herein is available for public inspection during normal business hours at the Office of the Town Clerk in the Town Hall located at the John F. Kirvin Government Center, 1100 Sunrise Boulevard located in the Town of Rotterdam, New York.

DATED: April 27, 2022

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson	X		
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on April 27, 2022, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 29, 2022.

Diane M. Marco

Diane M. Marco, Town Clerk



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RESOLUTION NO. 150.22

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, April 27, 2022, at 7:00 p.m., the following resolution was duly adopted:

**BOND RESOLUTION
HIGHWAY PAVING - 2022**

A meeting of the Town Board of the Town of Rotterdam, Schenectady County, New York was convened in public session at the John F. Kirvin Government Center, 1100 Sunrise Boulevard located in the Town of Rotterdam, New York on Wednesday, April 27, 2022 at 7:00 o'clock p.m., local time.

The meeting was called to order by the Town Supervisor and, upon roll being called, the following members were:

PRESENT:

Mollie A. Collins	Town Supervisor
Jack Dodson	Deputy Supervisor
Evan Christou	Councilmember
Joseph C. Mastroianni	Councilmember
Samantha Miller-Herrera	Councilmember

ABSENT:

The following persons were ALSO PRESENT:

Diane M. Marco	Town Clerk
Jonathan Tingley, Esq.	Town Attorney

The following resolution was offered by **CHRISTOU**, seconded by **DODSON**, to wit;

BOND RESOLUTION DATED APRIL 27, 2022

A RESOLUTION AUTHORIZING THE UNDERTAKING OF VARIOUS HIGHWAY AND STREET RECONSTRUCTION AND PAVING PROJECTS IN THE TOWN OF ROTTERDAM, AUTHORIZING THE ISSUANCE OF SERIAL BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$500,000 OF THE TOWN OF ROTTERDAM, SCHENECTADY COUNTY, NEW YORK, PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE SAID PURPOSE AND DELEGATING THE POWER TO ISSUE BOND ANTICIPATION NOTES IN ANTICIPATION OF THE SALE OF SUCH BONDS TO THE TOWN SUPERVISOR.

BE IT RESOLVED, by the Town Board of the Town of Rotterdam, Schenectady County, New York (the "Town") (by the favorable vote of not less than two-thirds of all the members of the Board) as follows:

SECTION 1. The Town is hereby authorized the undertaking of various highway and street reconstruction and paving projects in the Town, including necessary equipment, machinery and apparatus and any site acquisition and improvement costs related thereto (hereinafter referred to as the "purpose") for the foregoing purpose. The maximum cost of said purpose will not exceed \$500,000.

SECTION 2. The Town Board plans to finance the maximum estimated cost of said purpose by the issuance of serial bonds in an amount not to exceed \$500,000 of said Town, hereby authorized to be issued therefor pursuant to the Local Finance Law.

SECTION 3. It is hereby determined that the undertaking of various highway and street reconstruction and paving projects in the Town, including necessary equipment, machinery and apparatus and any site acquisition and improvement costs related thereto, is an object or purpose described in subdivision 20(b), 20(c) or 20(f) of paragraph (a) of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is at least ten (10) years.

SECTION 4. Current funds are not required to be provided prior to the issuance of the bonds authorized by this resolution or any notes issued in anticipation of the sale of said bonds.

SECTION 5. It is hereby determined the proposed maturity of the obligations authorized by this resolution will be in excess of five years.

SECTION 6. The faith and credit of said Town are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of said Town a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

SECTION 7. Subject to the provisions of this resolution and of the Local Finance Law, pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of bond anticipation notes or the renewals of said notes and of Section 21.00, Section 23.00, Section 50.00, Sections 56.00 to 60.00, Section 62.00, Section 63.00, and Section 164.00 of the Local Finance Law, the powers and duties of the Town Board pertaining or incidental to the sale and issuance of the obligations herein authorized, including but not limited to authorizing bond anticipation notes and prescribing the terms, form and contents and as to the sale and issuance of the bonds herein authorized and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said notes, are hereby delegated to the Town Supervisor, the chief fiscal officer of the Town.

SECTION 8. The temporary use of available funds of the Town, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this resolution. The Town then reasonably expects to reimburse such expenditure with the proceeds of the bonds or bond anticipation notes authorized by Section 2 of this resolution. This resolution shall constitute the declaration of the Town's "official intent" to reimburse the expenditures authorized by Section 1 hereof with the proceeds of the bonds and notes authorized herein, as required by United States Treasury Regulation Section 1.150-2.

SECTION 9. The Town Supervisor is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution, and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and to designate the bonds authorized by this resolution, and any notes issued in anticipation thereof as "qualified tax-exempt bonds" in accordance with Section 265(b)(3)(B)(i) of the Code.

SECTION 10. The Town Supervisor is further authorized to enter into a continuing disclosure agreement with the initial purchaser of the bonds or notes authorized by this resolution, containing provisions which are satisfactory to such purchaser in compliance with the provisions of Rule 15c2-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

SECTION 11. The Town hereby determines that the undertaking of various highway and street reconstruction and paving projects is a "Type II action" that will not have a significant effect on the environment and, therefore, no other determination or procedures under the State Environmental Quality Review Act ("SEQR") is required.

SECTION 12. The validity of said serial bonds or of any bond anticipation notes issued in anticipation of the sale of said serial bonds may be contested only if:

(a) (1) Such obligations are authorized for an object or purpose for which said Town is not authorized to expend money, or

(2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication; or

(b) Said obligations are authorized in violation of the provisions of the Constitution of New York.

SECTION 13. The Town Clerk is hereby authorized and directed to publish this resolution, or a summary thereof, together with a notice in substantially the form provided by Section 81.00 of said Local Finance Law, in the official newspaper or newspapers of the Town.

SECTION 14. This resolution is adopted subject to permissive referendum pursuant to Section 35.00 of the Local Finance Law.

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Mollie A. Collins	VOTING <u>YES</u>
Jack Dodson	VOTING <u>YES</u>
Evan Christou	VOTING <u>YES</u>
Joseph C. Mastroianni	VOTING <u>YES</u>
Samantha Miller-Herrera	VOTING <u>YES</u>

The foregoing resolution was thereupon declared duly adopted.

CERTIFICATE OF RECORDING OFFICER

The undersigned hereby certifies that:

(1) She is the duly qualified and acting Clerk of the Town of Rotterdam, New York (hereinafter called the "Town") and the custodian of the records of the Town, including the minutes of the proceedings of the Town Board; and is duly authorized to execute this certificate.

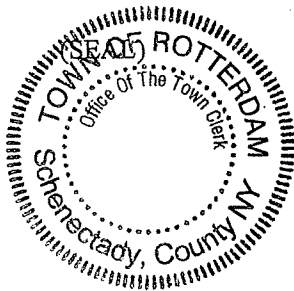
(2) Attached hereto is a true and correct copy of a resolution duly adopted at a meeting of the Town Board held on the 27th day of April, 2022 and entitled:

A RESOLUTION AUTHORIZING THE UNDERTAKING OF VARIOUS HIGHWAY AND STREET RECONSTRUCTION AND PAVING PROJECTS IN THE TOWN OF ROTTERDAM, AUTHORIZING THE ISSUANCE OF SERIAL BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$500,000 OF THE TOWN OF ROTTERDAM, SCHENECTADY COUNTY, NEW YORK, PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE SAID PURPOSE AND DELEGATING THE POWER TO ISSUE BOND ANTICIPATION NOTES IN ANTICIPATION OF THE SALE OF SUCH BONDS TO THE TOWN SUPERVISOR.

(3) Said meeting was duly convened and held and said resolution was duly adopted in all respects in accordance with law and the regulations of the Town. To the extent required by law or said regulations, due and proper notice of said meeting was given. A legal quorum of members of the Town Board was present throughout said meeting, and a legally sufficient number of members (2/3 of the Town Board) voted in the proper manner for the adoption of the resolution. All other requirements and proceedings under law, said regulations, or otherwise, incident to said meeting and the adoption of the resolution, including any publication, if required by law, have been duly fulfilled, carried out and otherwise observed.

(4) The seal appearing below constitutes the official seal of the Town and was duly affixed by the undersigned at the time this certificate was signed.

IN WITNESS WHEREOF, the undersigned has hereunto set her hand this 27th day of April, 2022.



Diane M. Marco

Diane M. Marco
Town Clerk

NOTICE OF ADOPTION OF RESOLUTION SUBJECT
TO PERMISSIVE REFERENDUM

NOTICE IS HEREBY GIVEN that at a regular meeting held on the 27th day of April, 2022, the Town Board of the Town of Rotterdam duly adopted a resolution, an abstract of which follows, which resolution is subject to a permissive referendum pursuant to Section 35.00 of the Local Finance Law of the State of New York.

The following is a summary of a resolution adopted by the Town Board of the Town of Rotterdam on April 27, 2022. Said resolution authorizes the issuance and sale of a serial bond or bonds and a bond anticipation note or notes in anticipation of the issuance and sale of said serial bonds, in an amount not to exceed \$500,000. The proceeds from the sale of the obligations authorized in said resolution shall be used for the specific purpose of financing the undertaking of various highway and street reconstruction and paving projects in the Town, including necessary equipment, machinery and apparatus and any site acquisition and improvement costs related thereto. The period of probable usefulness for said purpose is at least ten (10) years. A copy of the resolution summarized herein is available for public inspection during normal business hours at the Office of the Town Clerk in the Town Hall located at the John F. Kirvin Government Center, 1100 Sunrise Boulevard located in the Town of Rotterdam, New York.

Dated: April 27, 2022

Diane M. Marco

Town Clerk
Town of Rotterdam

BOND RESOLUTION ESTOPPEL NOTICE

NOTICE IS HEREBY GIVEN that a resolution, a summary of which is published herewith, has been adopted for the Town Board of the Town of Rotterdam, Schenectady County, on the 27th day of April, 2022. Such resolution was adopted subject to permissive referendum and the period of time has elapsed for the submission and filing of a petition for such referendum without a valid petition having been submitted and filed, and the validity of the obligations authorized by such resolution may be hereafter contested only if:

(1) (a) such obligations were authorized for an object or purpose for which the Town of Rotterdam is not authorized to expend money, or

(b) if the provisions of law which should have been complied with as of the date of publication of this notice were not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of publication of this notice; or

(2) such obligations were authorized in violation of the provisions of the Constitution of New York.

SUMMARY OF RESOLUTION

The following is a summary of a resolution adopted by the Town Board of the Town of Rotterdam on April 27, 2022. Said resolution authorizes the issuance and sale of a serial bond or bonds and a bond anticipation note or notes in anticipation of the issuance and sale of said serial bonds, in an amount not to exceed \$500,000. The proceeds from the sale of the obligations authorized in said resolution shall be used for the specific purpose of financing the undertaking of various highway and street reconstruction and paving projects in the Town, including necessary equipment, machinery and apparatus and any site acquisition and improvement costs related thereto. The period of probable usefulness for said purpose is at least ten (10) years. A copy of the resolution summarized herein is available for public inspection during normal business hours at the Office of the Town Clerk in the Town Hall located at the John F. Kirvin Government Center, 1100 Sunrise Boulevard located in the Town of Rotterdam, New York.

DATED: April 27, 2022

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson	X		
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on April 27, 2022, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 29, 2022.

Diane M. Marco

Diane M. Marco, Town Clerk

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RESOLUTION 151.22

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, April 27, 2022, at 7:00 p.m., the following resolution was duly adopted:

**BOND RESOLUTION
ROUTE 5S SAFETY IMPROVEMENTS PROJECT - 2022**

A meeting of the Town Board of the Town of Rotterdam, Schenectady County, New York was convened in public session at the John F. Kirvin Government Center, 1100 Sunrise Boulevard located in the Town of Rotterdam, New York on Wednesday, April 27, 2022 at 7:00 o'clock p.m., local time.

The meeting was called to order by the Town Supervisor and, upon roll being called, the following members were:

PRESENT:

Mollie A. Collins	Town Supervisor
Jack Dodson	Deputy Supervisor
Evan Christou	Councilmember
Joseph C. Mastroianni	Councilmember
Samantha Miller-Herrera	Councilmember

ABSENT:

The following persons were ALSO PRESENT:

Diane M. Marco	Town Clerk
Jonathan Tingley, Esq.	Town Attorney

The following resolution was offered by **DODSON**, seconded by **CHRISTOU**, to wit

BOND RESOLUTION DATED APRIL 27, 2022

A RESOLUTION AUTHORIZING THE CONSTRUCTION, RECONSTRUCTION, RENOVATION AND INSTALLATION OF SAFETY IMPROVEMENTS ON ROUTE 5S IN THE TOWN OF ROTTERDAM, AUTHORIZING THE ISSUANCE OF SERIAL BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$551,000 OF THE TOWN OF ROTTERDAM, SCHENECTADY COUNTY, NEW YORK, PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE SAID PURPOSE AND DELEGATING THE POWER TO ISSUE BOND ANTICIPATION NOTES IN ANTICIPATION OF THE SALE OF SUCH BONDS TO THE TOWN SUPERVISOR.

BE IT RESOLVED, by the Town Board of the Town of Rotterdam, Schenectady County, New York (the "Town") (by the favorable vote of not less than two-thirds of all the members of the Board) as follows:

SECTION 1. The Town is hereby authorized to undertake the construction, reconstruction, renovation and installation of various safety improvements on Route 5S. The specific purpose (hereinafter referred to as "purpose") to be financed pursuant to this resolution is the acquisition, construction, reconstruction and installation of safety improvements on Route 5S, which shall include, but not be limited to, bicycle paths/roadways/lanes and pedestrian walkways, sidewalks and islands and ramp improvements, and necessary site work and the acquisition and installation of equipment, machinery and apparatus for the foregoing purpose. The maximum cost of said purpose will not exceed \$2,756,000.

SECTION 2. The Town Board plans to finance the maximum estimated cost of said purpose by the following: (A) the issuance of serial bonds in an amount not to exceed \$551,000 of said Town, hereby authorized to be issued therefor pursuant to the Local Finance Law, and (B) the balance of the cost of said purpose with the proceeds of grants and other monies made available to the Town from various federal and/or state agencies.

SECTION 3. It is hereby determined that said purpose is an object or purpose described in subdivision 24 of paragraph (a) of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is ten (10) years.

SECTION 4. Current funds are not required to be provided prior to the issuance of the bonds authorized by this resolution or any notes issued in anticipation of the sale of said bonds.

SECTION 5. It is hereby determined the proposed maturity of the obligations authorized by this resolution will be in excess of five years.

SECTION 6. The faith and credit of said Town are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of said Town a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

SECTION 7. Subject to the provisions of this resolution and of the Local Finance Law, pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of bond anticipation notes or the renewals of said notes and of Section 21.00, Section 23.00, Section 50.00, Sections 56.00 to 60.00, Section 62.00, Section 63.00, and Section 164.00 of the Local Finance Law, the powers and duties of the Town Board pertaining or incidental to the sale and issuance of the obligations herein authorized, including but not limited to authorizing bond anticipation notes and prescribing the terms, form and contents and as to the sale and issuance of the bonds herein authorized and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said notes, are hereby delegated to the Town Supervisor, the chief fiscal officer of the Town.

SECTION 8. The temporary use of available funds of the Town, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this resolution. The Town then reasonably expects to reimburse such expenditure with the proceeds of the bonds or bond anticipation notes authorized by Section 2 of this resolution. This resolution shall constitute the declaration of the Town's "official intent" to reimburse the expenditures authorized by Section 1 hereof with the proceeds of the bonds and notes authorized herein, as required by United States Treasury Regulation Section 1.150-2.

SECTION 9. The Town Supervisor is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution, and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and to designate the bonds authorized by this resolution, and any notes issued in anticipation thereof as "qualified tax-exempt bonds" in accordance with Section 265(b)(3)(B)(i) of the Code.

SECTION 10. The Town Supervisor is further authorized to enter into a continuing disclosure agreement with the initial purchaser of the bonds or notes authorized by this resolution, containing provisions which are satisfactory to such purchaser in compliance with the provisions of Rule 15c2-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

SECTION 11. The Town hereby determines that the undertaking of safety improvements on Route 5S is a "Type II action" that will not have a significant effect on the environment and, therefore, no other determination or procedures under the State Environmental Quality Review Act ("SEQR") is required.

SECTION 12. The validity of said serial bonds or of any bond anticipation notes issued in anticipation of the sale of said serial bonds may be contested only if:

(a) (1) Such obligations are authorized for an object or purpose for which said Town is not authorized to expend money, or

(2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication; or

(b) Said obligations are authorized in violation of the provisions of the Constitution of New York.

SECTION 13. The Town Clerk is hereby authorized and directed to publish this resolution, or a summary thereof, together with a notice in substantially the form provided by Section 81.00 of said Local Finance Law, in the official newspaper or newspapers of the Town.

SECTION 14. This resolution is adopted subject to permissive referendum pursuant to Section 35.00 of the Local Finance Law.

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Mollie A. Collins	VOTING <u>YES</u>
Jack Dodson	VOTING <u>YES</u>
Evan Christou	VOTING <u>YES</u>
Joseph C. Mastroianni	VOTING <u>YES</u>
Samantha Miller-Herrera	VOTING <u>YES</u>

The foregoing resolution was thereupon declared duly adopted.

CERTIFICATE OF RECORDING OFFICER

The undersigned hereby certifies that:

(1) She is the duly qualified and acting Clerk of the Town of Rotterdam, New York (hereinafter called the "Town") and the custodian of the records of the Town, including the minutes of the proceedings of the Town Board; and is duly authorized to execute this certificate.

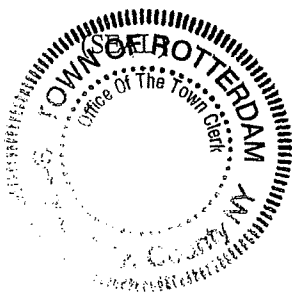
(2) Attached hereto is a true and correct copy of a resolution duly adopted at a meeting of the Town Board held on the 27th day of April, 2022 and entitled:

A RESOLUTION AUTHORIZING THE CONSTRUCTION, RECONSTRUCTION, RENOVATION AND INSTALLATION OF SAFETY IMPROVEMENTS ON ROUTE 5S IN THE TOWN OF ROTTERDAM, AUTHORIZING THE ISSUANCE OF SERIAL BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$551,000 OF THE TOWN OF ROTTERDAM, SCHENECTADY COUNTY, NEW YORK, PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE SAID PURPOSE AND DELEGATING THE POWER TO ISSUE BOND ANTICIPATION NOTES IN ANTICIPATION OF THE SALE OF SUCH BONDS TO THE TOWN SUPERVISOR.

(3) Said meeting was duly convened and held and said resolution was duly adopted in all respects in accordance with law and the regulations of the Town. To the extent required by law or said regulations, due and proper notice of said meeting was given. A legal quorum of members of the Town Board was present throughout said meeting, and a legally sufficient number of members (2/3 of the Town Board) voted in the proper manner for the adoption of the resolution. All other requirements and proceedings under law, said regulations, or otherwise, incident to said meeting and the adoption of the resolution, including any publication, if required by law, have been duly fulfilled, carried out and otherwise observed.

(4) The seal appearing below constitutes the official seal of the Town and was duly affixed by the undersigned at the time this certificate was signed.

IN WITNESS WHEREOF, the undersigned has hereunto set her hand this 27th day of April, 2022.



Diane M. Marco

Diane M. Marco
Town Clerk

NOTICE OF ADOPTION OF RESOLUTION SUBJECT
TO PERMISSIVE REFERENDUM

NOTICE IS HEREBY GIVEN that at a regular meeting held on the 27th day of April, 2022, the Town Board of the Town of Rotterdam duly adopted a resolution, an abstract of which follows, which resolution is subject to a permissive referendum pursuant to Section 35.00 of the Local Finance Law of the State of New York.

The following is a summary of a resolution adopted by the Town Board of the Town of Rotterdam on April 27, 2022. Said resolution authorizes the issuance and sale of a serial bond or bonds and a bond anticipation note or notes in anticipation of the issuance and sale of said serial bonds, in an amount not to exceed \$551,000. The proceeds from the sale of the obligations authorized in said resolution shall be used for the specific purpose of financing the acquisition, construction, reconstruction and installation of safety improvements on Route 5S, which shall include, but not be limited to, bicycle paths/roadways/lanes and pedestrian walkways, sidewalks and islands and ramp improvements, and necessary site work and the acquisition and installation of equipment, machinery and apparatus for the foregoing purpose at an aggregate estimated maximum cost not to exceed \$2,756,000. The period of probable usefulness for said purpose is ten (10) years. A copy of the resolution summarized herein is available for public inspection during normal business hours at the Office of the Town Clerk in the Town Hall located at the John F. Kirvin Government Center, 1100 Sunrise Boulevard located in the Town of Rotterdam, New York.

Dated: April 27, 2022

Diane M. Marco

Town Clerk

Type text hereTown of Rotterdam

BOND RESOLUTION ESTOPPEL NOTICE

NOTICE IS HEREBY GIVEN that a resolution, a summary of which is published herewith, has been adopted for the Town Board of the Town of Rotterdam, Schenectady County, on the 27th day of April, 2022. Such resolution was adopted subject to permissive referendum and the period of time has elapsed for the submission and filing of a petition for such referendum without a valid petition having been submitted and filed, and the validity of the obligations authorized by such resolution may be hereafter contested only if:

(1) (a) such obligations were authorized for an object or purpose for which the Town of Rotterdam is not authorized to expend money, or

(b) if the provisions of law which should have been complied with as of the date of publication of this notice were not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of publication of this notice; or

(2) such obligations were authorized in violation of the provisions of the Constitution of New York.

SUMMARY OF RESOLUTION

The following is a summary of a resolution adopted by the Town Board of the Town of Rotterdam on April 27, 2022. Said resolution authorizes the issuance and sale of a serial bond or bonds and a bond anticipation note or notes in anticipation of the issuance and sale of said serial bonds, in an amount not to exceed \$551,000. The proceeds from the sale of the obligations authorized in said resolution shall be used for the specific purpose of financing the acquisition, construction, reconstruction and installation of safety improvements on Route 5S, which shall include, but not be limited to, bicycle paths/roadways/lanes and pedestrian walkways, sidewalks and islands and ramp improvements, and necessary site work and the acquisition and installation of equipment, machinery and apparatus for the foregoing purpose at an aggregate estimated maximum cost not to exceed \$2,756,000. The period of probable usefulness for said purpose is ten (10) years. A copy of the resolution summarized herein is available for public inspection during normal business hours at the Office of the Town Clerk in the Town Hall located at the John F. Kirvin Government Center, 1100 Sunrise Boulevard located in the Town of Rotterdam, New York.

DATED: April 27, 2022

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson	X		
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on April 27, 2022, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 29, 2022.

Diane M. Marco

Diane M. Marco, Town Clerk

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RESOLUTION 152.22

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, April 27, 2022, at 7:00 p.m., the following resolution was duly adopted:

BOND RESOLUTION SALT SHED CONSTRUCTION PROJECT - 2022

A meeting of the Town Board of the Town of Rotterdam, Schenectady County, New York was convened in public session at the John F. Kirvin Government Center, 1100 Sunrise Boulevard located in the Town of Rotterdam, New York on Wednesday, April 27, 2022 at 7:00 o'clock p.m., local time.

The meeting was called to order by the Town Supervisor and, upon roll being called, the following members were:

PRESENT:

Mollie A. Collins	Town Supervisor
Jack Dodson	Deputy Supervisor
Evan Christou	Councilmember
Joseph C. Mastroianni	Councilmember
Samantha Miller-Herrera	Councilmember

ABSENT:

The following persons were ALSO PRESENT:

Diane M. Marco	Town Clerk
Jonathan Tingley, Esq.	Town Attorney

The following resolution was offered by **CHRISTOU**, seconded by **DODSON**, to wit;

BOND RESOLUTION DATED APRIL 27, 2022

A RESOLUTION AUTHORIZING THE CONSTRUCTION OF A SALT SHED IN THE TOWN OF ROTTERDAM, AUTHORIZING THE ISSUANCE OF SERIAL BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$1,433,000 OF THE TOWN OF ROTTERDAM, SCHENECTADY COUNTY, NEW YORK, PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE SAID PURPOSE AND DELEGATING THE POWER TO ISSUE BOND ANTICIPATION NOTES IN ANTICIPATION OF THE SALE OF SUCH BONDS TO THE TOWN SUPERVISOR.

BE IT RESOLVED, by the Town Board of the Town of Rotterdam, Schenectady County, New York (the "Town") (by the favorable vote of not less than two-thirds of all the members of the Board) as follows:

SECTION 1. The Town is hereby authorized to undertake the construction of a salt shed, including any necessary site work and the acquisition and installation of furnishings, equipment, machinery and apparatus for the foregoing purpose (hereinafter referred to as the "purpose") for the foregoing purpose. The maximum cost of said purpose will not exceed \$1,433,000.

SECTION 2. The Town Board plans to finance the maximum estimated cost of said purpose by the issuance of serial bonds in an amount not to exceed \$1,433,000 of said Town, hereby authorized to be issued therefor pursuant to the Local Finance Law.

SECTION 3. It is hereby determined that said purpose is an object or purpose described in subdivision 11(c) of paragraph (a) of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is fifteen (15) years; provided, however, such period of probable usefulness may be extended pursuant to the terms of the Local Finance Law.

SECTION 4. Current funds are not required to be provided prior to the issuance of the bonds authorized by this resolution or any notes issued in anticipation of the sale of said bonds.

SECTION 5. It is hereby determined the proposed maturity of the obligations authorized by this resolution will be in excess of five years.

SECTION 6. The faith and credit of said Town are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of said Town a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

SECTION 7. Subject to the provisions of this resolution and of the Local Finance Law, pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of bond anticipation notes or the renewals of said notes and of Section 21.00, Section 23.00, Section 50.00, Sections 56.00 to 60.00, Section 62.00, Section 63.00, and Section 164.00 of the Local Finance Law, the powers and duties of the Town Board pertaining or incidental to the sale and issuance of the obligations herein authorized, including but not limited to authorizing bond anticipation notes and prescribing the terms, form and contents and as to the sale and issuance of the bonds herein authorized and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said notes, are hereby delegated to the Town Supervisor, the chief fiscal officer of the Town.

SECTION 8. The temporary use of available funds of the Town, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this resolution. The Town then reasonably expects to reimburse such expenditure with the proceeds of the bonds or bond anticipation notes authorized by Section 2 of this resolution. This resolution shall constitute the declaration of the Town's "official intent" to reimburse the expenditures authorized by Section 1 hereof with the proceeds of the bonds and notes authorized herein, as required by United States Treasury Regulation Section 1.150-2.

SECTION 9. The Town Supervisor is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution, and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and to designate the bonds authorized by this resolution, and any notes issued in anticipation thereof as "qualified tax-exempt bonds" in accordance with Section 265(b)(3)(B)(i) of the Code.

SECTION 10. The Town Supervisor is further authorized to enter into a continuing disclosure agreement with the initial purchaser of the bonds or notes authorized by this resolution, containing provisions which are satisfactory to such purchaser in compliance with the provisions of Rule 15c2-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

SECTION 11. The Town has complied in every respect with all applicable federal, state and local laws and regulations regarding environmental matters, including compliance with the New York State Environmental Quality Review Act ("SEQRA"), comprising Article 8 of the Environmental Conservation Law and, in connection therewith, has determined that the undertaking of the construction of a salt shed project described in Section 1 of this resolution is an "unlisted action" and the Town has issued a "negative declaration" with respect to the action under SEQRA.

SECTION 12. The validity of said serial bonds or of any bond anticipation notes issued in anticipation of the sale of said serial bonds may be contested only if:

(a) (1) Such obligations are authorized for an object or purpose for which said Town is not authorized to expend money, or

(2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication; or

(b) Said obligations are authorized in violation of the provisions of the Constitution of New York.

SECTION 13. The Town Clerk is hereby authorized and directed to publish this resolution, or a summary thereof, together with a notice in substantially the form provided by Section 81.00 of said Local Finance Law, in the official newspaper or newspapers of the Town.

SECTION 14. This resolution is adopted subject to permissive referendum pursuant to Section 35.00 of the Local Finance Law.

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Mollie A. Collins	VOTING <u>YES</u>
Jack Dodson	VOTING <u>YES</u>
Evan Christou	VOTING <u>YES</u>
Joseph C. Mastroianni	VOTING <u>YES</u>
Samantha Miller-Herrera	VOTING <u>YES</u>

The foregoing resolution was thereupon declared duly ad CERTIFICATE OF RECORDING OFFICER

The undersigned hereby certifies that:

(1) She is the duly qualified and acting Clerk of the Town of Rotterdam, New York (hereinafter called the "Town") and the custodian of the records of the Town, including the minutes of the proceedings of the Town Board; and is duly authorized to execute this certificate.

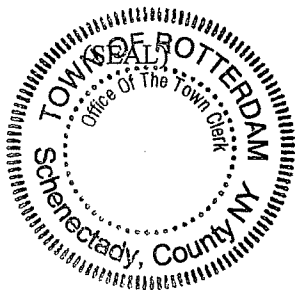
(2) Attached hereto is a true and correct copy of a resolution duly adopted at a meeting of the Town Board held on the 27th day of April, 2022 and entitled:

A RESOLUTION AUTHORIZING THE CONSTRUCTION OF A SALT SHED IN THE TOWN OF ROTTERDAM, AUTHORIZING THE ISSUANCE OF SERIAL BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$1,433,000 OF THE TOWN OF ROTTERDAM, SCHENECTADY COUNTY, NEW YORK, PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE SAID PURPOSE AND DELEGATING THE POWER TO ISSUE BOND ANTICIPATION NOTES IN ANTICIPATION OF THE SALE OF SUCH BONDS TO THE TOWN SUPERVISOR.

(3) Said meeting was duly convened and held and said resolution was duly adopted in all respects in accordance with law and the regulations of the Town. To the extent required by law or said regulations, due and proper notice of said meeting was given. A legal quorum of members of the Town Board was present throughout said meeting, and a legally sufficient number of members (2/3 of the Town Board) voted in the proper manner for the adoption of the resolution. All other requirements and proceedings under law, said regulations, or otherwise, incident to said meeting and the adoption of the resolution, including any publication, if required by law, have been duly fulfilled, carried out and otherwise observed.

(4) The seal appearing below constitutes the official seal of the Town and was duly affixed by the undersigned at the time this certificate was signed.

IN WITNESS WHEREOF, the undersigned has hereunto set her hand this 27th day of April, 2022.



Diane M. Marco

Diane M. Marco
Town Clerk

NOTICE OF ADOPTION OF RESOLUTION SUBJECT
TO PERMISSIVE REFERENDUM

NOTICE IS HEREBY GIVEN that at a regular meeting held on the 27th day of April, 2022, the Town Board of the Town of Rotterdam duly adopted a resolution, an abstract of which follows, which resolution is subject to a permissive referendum pursuant to Section 35.00 of the Local Finance Law of the State of New York.

The following is a summary of a resolution adopted by the Town Board of the Town of Rotterdam on April 27, 2022. Said resolution authorizes the issuance and sale of a serial bond or bonds and a bond anticipation note or notes in anticipation of the issuance and sale of said serial bonds, in an amount not to exceed \$1,433,000. The proceeds from the sale of the obligations authorized in said resolution shall be used for the specific purpose of financing the construction of a salt shed in the Town of Rotterdam, New York, including any necessary site work and the acquisition and installation of furnishings, equipment, machinery and apparatus for the foregoing purpose at an aggregate estimated maximum cost not to exceed \$1,433,000. The period of probable usefulness for said purpose is fifteen (15) years. A copy of the resolution summarized herein is available for public inspection during normal business hours at the Office of the Town Clerk in the Town Hall located at the John F. Kirvin Government Center, 1100 Sunrise Boulevard located in the Town of Rotterdam, New York.

Dated: April 27, 2022

Diane M. Marco

Town Clerk

Town of Rotterdam

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BOND RESOLUTION ESTOPPEL NOTICE

NOTICE IS HEREBY GIVEN that a resolution, a summary of which is published herewith, has been adopted for the Town Board of the Town of Rotterdam, Schenectady County, on the 27th day of April, 2022. Such resolution was adopted subject to permissive referendum and the period of time has elapsed for the submission and filing of a petition for such referendum without a valid petition having been submitted and filed, and the validity of the obligations authorized by such resolution may be hereafter contested only if:

(1) (a) such obligations were authorized for an object or purpose for which the Town of Rotterdam is not authorized to expend money, or

(b) if the provisions of law which should have been complied with as of the date of publication of this notice were not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of publication of this notice; or

(2) such obligations were authorized in violation of the provisions of the Constitution of New York.

SUMMARY OF RESOLUTION

The following is a summary of a resolution adopted by the Town Board of the Town of Rotterdam on April 27, 2022. Said resolution authorizes the issuance and sale of a serial bond or bonds and a bond anticipation note or notes in anticipation of the issuance and sale of said serial bonds, in an amount not to exceed \$1,433,000. The proceeds from the sale of the obligations authorized in said resolution shall be used for the specific purpose of financing the construction of a salt shed in the Town of Rotterdam, New York, including any necessary site work and the acquisition and installation of furnishings, equipment, machinery and apparatus for the foregoing purpose at an aggregate estimated maximum cost not to exceed \$1,433,000. The period of probable usefulness for said purpose is fifteen (15) years. A copy of the resolution summarized herein is available for public inspection during normal business hours at the Office of the Town Clerk in the Town Hall located at the John F. Kirvin Government Center, 1100 Sunrise Boulevard located in the Town of Rotterdam, New York.

DATED: April 27, 2022

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson	X		
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on April 27, 2022, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 29, 2022.

Diane M. Marco

Diane M. Marco, Town Clerk



RESOLUTION 153.22

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, April 27, 2022, at 7:00 p.m., the following resolution was duly adopted:

**BOND RESOLUTION
SARTOLI AVENUE DRAINAGE PROJECT - 2022**

A meeting of the Town Board of the Town of Rotterdam, Schenectady County, New York was convened in public session at the John F. Kirvin Government Center, 1100 Sunrise Boulevard located in the Town of Rotterdam, New York on Wednesday, April 27, 2022 at 7:00 o'clock p.m., local time.

The meeting was called to order by the Town Supervisor and, upon roll being called, the following members were:

PRESENT:

Mollie A. Collins	Town Supervisor
Jack Dodson	Deputy Supervisor
Evan Christou	Councilmember
Joseph C. Mastroianni	Councilmember
Samantha Miller-Herrera	Councilmember

ABSENT:

The following persons were ALSO PRESENT:

Diane M. Marco	Town Clerk
Jonathan Tingley, Esq.	Town Attorney

The following resolution was offered by **DODSON**, seconded by **MASTROIANNI**, to wit:

BOND RESOLUTION DATED APRIL 27, 2022

A RESOLUTION AUTHORIZING THE CONSTRUCTION, RECONSTRUCTION, RENOVATION AND INSTALLATION OF IMPROVEMENTS TO STORM SEWER SYSTEMS ALONG SARTOLI AVENUE AND KINGS ROAD IN THE TOWN OF ROTTERDAM, AUTHORIZING THE ISSUANCE OF SERIAL BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$900,000 OF THE TOWN OF ROTTERDAM, SCHENECTADY COUNTY, NEW YORK, PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE SAID PURPOSE AND DELEGATING THE POWER TO ISSUE BOND ANTICIPATION NOTES IN ANTICIPATION OF THE SALE OF SUCH BONDS TO THE TOWN SUPERVISOR.

BE IT RESOLVED, by the Town Board of the Town of Rotterdam, Schenectady County, New York (the "Town") (by the favorable vote of not less than two-thirds of all the members of the Board) as follows:

SECTION 1. The Town is hereby authorized to undertake the construction, reconstruction, renovation and installation of various improvements to the storm sewer systems located along Sartoli Avenue and Kings Road in the Town of Rotterdam, New York (hereinafter referred to as "purpose"), including grading, detention/retention areas, slope stabilization, retaining walls, preliminary planning and design costs, necessary site work and the acquisition and installation of equipment, machinery and apparatus for the foregoing purpose. The maximum cost of said purpose will not exceed \$900,000.

SECTION 2. The Town Board plans to finance the maximum estimated cost of said purpose by the issuance of serial bonds in an amount not to exceed \$900,000 of said Town, hereby authorized to be issued therefor pursuant to the Local Finance Law.

SECTION 3. It is hereby determined that said purpose is an object or purpose described in subdivision 4 of paragraph (a) of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is forty (40) years.

SECTION 4. Current funds are not required to be provided prior to the issuance of the bonds authorized by this resolution or any notes issued in anticipation of the sale of said bonds.

SECTION 5. It is hereby determined the proposed maturity of the obligations authorized by this resolution will be in excess of five years.

SECTION 6. The faith and credit of said Town are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of said Town a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

SECTION 7. Subject to the provisions of this resolution and of the Local Finance Law, pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of bond anticipation notes or the renewals of said notes and of Section 21.00, Section 23.00, Section 50.00, Sections 56.00 to 60.00, Section 62.00, Section 63.00, and Section 164.00 of the Local Finance Law, the powers and duties of the Town Board pertaining or incidental to the sale and issuance of the obligations herein authorized, including but not limited to authorizing bond anticipation notes and prescribing the terms, form and contents and as to the sale and issuance of the bonds herein authorized and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said notes, are hereby delegated to the Town Supervisor, the chief fiscal officer of the Town.

SECTION 8. The temporary use of available funds of the Town, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this resolution. The Town then reasonably expects to reimburse such expenditure with the proceeds of the bonds or bond anticipation notes authorized by Section 2 of this resolution. This resolution shall constitute the declaration of the Town's "official intent" to reimburse the expenditures authorized by Section 1 hereof with the proceeds of the bonds and notes authorized herein, as required by United States Treasury Regulation Section 1.150-2.

SECTION 9. The Town Supervisor is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution, and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and to designate the bonds authorized by this resolution, and any notes issued in anticipation thereof as "qualified tax-exempt bonds" in accordance with Section 265(b)(3)(B)(i) of the Code.

SECTION 10. The Town Supervisor is further authorized to enter into a continuing disclosure agreement with the initial purchaser of the bonds or notes authorized by this resolution, containing provisions which are satisfactory to such purchaser in compliance with the provisions of Rule 15c2-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

SECTION 11. The Town has complied in every respect with all applicable federal, state and local laws and regulations regarding environmental matters, including compliance with the New York State Environmental Quality Review Act ("SEQRA"), comprising Article 8 of the Environmental Conservation Law and, in connection therewith, has determined that the undertaking of the storm sewer improvement project described in Section 1 of this resolution is an "unlisted action" and the Town has issued a "negative declaration" with respect to the action under SEQRA.

SECTION 12. The validity of said serial bonds or of any bond anticipation notes issued in anticipation of the sale of said serial bonds may be contested only if:

(a) (1) Such obligations are authorized for an object or purpose for which said Town is not authorized to expend money, or

(2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication; or

(b) Said obligations are authorized in violation of the provisions of the Constitution of New York.

SECTION 13. The Town Clerk is hereby authorized and directed to publish this resolution, or a summary thereof, together with a notice in substantially the form provided by Section 81.00 of said Local Finance Law, in the official newspaper or newspapers of the Town.

SECTION 14. This resolution is adopted subject to permissive referendum pursuant to Section 35.00 of the Local Finance Law.

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Mollie A. Collins	VOTING <u>YES</u>
Jack Dodson	VOTING <u>YES</u>
Evan Christou	VOTING <u>YES</u>
Joseph C. Mastroianni	VOTING <u>YES</u>
Samantha Miller-Herrera	VOTING <u>YES</u>

The foregoing resolution was thereupon declared duly adopted.

CERTIFICATE OF RECORDING OFFICER

The undersigned hereby certifies that:

(1) She is the duly qualified and acting Clerk of the Town of Rotterdam, New York (hereinafter called the "Town") and the custodian of the records of the Town, including the minutes of the proceedings of the Town Board; and is duly authorized to execute this certificate.

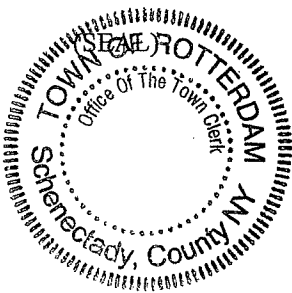
(2) Attached hereto is a true and correct copy of a resolution duly adopted at a meeting of the Town Board held on the 27th day of April, 2022 and entitled:

A RESOLUTION AUTHORIZING THE CONSTRUCTION, RECONSTRUCTION, RENOVATION AND INSTALLATION OF IMPROVEMENTS TO STORM SEWER SYSTEMS ALONG SARTOLI AVENUE AND KINGS ROAD IN THE TOWN OF ROTTERDAM, AUTHORIZING THE ISSUANCE OF SERIAL BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$900,000 OF THE TOWN OF ROTTERDAM, SCHENECTADY COUNTY, NEW YORK, PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE SAID PURPOSE AND DELEGATING THE POWER TO ISSUE BOND ANTICIPATION NOTES IN ANTICIPATION OF THE SALE OF SUCH BONDS TO THE TOWN SUPERVISOR.

(3) Said meeting was duly convened and held and said resolution was duly adopted in all respects in accordance with law and the regulations of the Town. To the extent required by law or said regulations, due and proper notice of said meeting was given. A legal quorum of members of the Town Board was present throughout said meeting, and a legally sufficient number of members (2/3 of the Town Board) voted in the proper manner for the adoption of the resolution. All other requirements and proceedings under law, said regulations, or otherwise, incident to said meeting and the adoption of the resolution, including any publication, if required by law, have been duly fulfilled, carried out and otherwise observed.

(4) The seal appearing below constitutes the official seal of the Town and was duly affixed by the undersigned at the time this certificate was signed.

IN WITNESS WHEREOF, the undersigned has hereunto set her hand this 27th day of April, 2022.



Diane M. Marco

Diane M. Marco
Town Clerk

NOTICE OF ADOPTION OF RESOLUTION SUBJECT
TO PERMISSIVE REFERENDUM

NOTICE IS HEREBY GIVEN that at a regular meeting held on the 27th day of April, 2022, the Town Board of the Town of Rotterdam duly adopted a resolution, an abstract of which follows, which resolution is subject to a permissive referendum pursuant to Section 35.00 of the Local Finance Law of the State of New York.

The following is a summary of a resolution adopted by the Town Board of the Town of Rotterdam on April 27, 2022. Said resolution authorizes the issuance and sale of a serial bond or bonds and a bond anticipation note or notes in anticipation of the issuance and sale of said serial bonds, in an amount not to exceed \$900,000. The proceeds from the sale of the obligations authorized in said resolution shall be used for the specific purpose of financing the construction, reconstruction, renovation and installation of various improvements to the storm sewer systems located along Sartoli Avenue and Kings Road in the Town of Rotterdam, New York (hereinafter referred to as "purpose"), including grading, detention/retention areas, slope stabilization, retaining walls, preliminary planning and design costs, necessary site work and the acquisition and installation of equipment, machinery and apparatus for the foregoing purpose at an aggregate estimated maximum cost not to exceed \$900,000. The period of probable usefulness for said purpose is forty (40) years. A copy of the resolution summarized herein is available for public inspection during normal business hours at the Office of the Town Clerk in the Town Hall located at the John F. Kirvin Government Center, 1100 Sunrise Boulevard located in the Town of Rotterdam, New York.

Dated: April 27, 2022

Diane M. Marco

Town Clerk
Town of Rotterdam

BOND RESOLUTION ESTOPPEL NOTICE

NOTICE IS HEREBY GIVEN that a resolution, a summary of which is published herewith, has been adopted for the Town Board of the Town of Rotterdam, Schenectady County, on the 27th day of April, 2022. Such resolution was adopted subject to permissive referendum and the period of time has elapsed for the submission and filing of a petition for such referendum without a valid petition having been submitted and filed, and the validity of the obligations authorized by such resolution may be hereafter contested only if:

(1) (a) such obligations were authorized for an object or purpose for which the Town of Rotterdam is not authorized to expend money, or

(b) if the provisions of law which should have been complied with as of the date of publication of this notice were not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of publication of this notice; or

(2) such obligations were authorized in violation of the provisions of the Constitution of New York.

SUMMARY OF RESOLUTION

The following is a summary of a resolution adopted by the Town Board of the Town of Rotterdam on April 27, 2022. Said resolution authorizes the issuance and sale of a serial bond or bonds and a bond anticipation note or notes in anticipation of the issuance and sale of said serial bonds, in an amount not to exceed \$900,000. The proceeds from the sale of the obligations authorized in said resolution shall be used for the specific purpose of financing the construction, reconstruction, renovation and installation of various improvements to the storm sewer systems located along Sartoli Avenue and Kings Road in the Town of Rotterdam, New York (hereinafter referred to as "purpose"), including grading, detention/retention areas, slope stabilization, retaining walls, preliminary planning and design costs, necessary site work and the acquisition and installation of equipment, machinery and apparatus for the foregoing purpose at an aggregate estimated maximum cost not to exceed \$900,000. The period of probable usefulness for said purpose is forty (40) years. A copy of the resolution summarized herein is available for public inspection during normal business hours at the Office of the Town Clerk in the Town Hall located at the John F. Kirvin Government Center, 1100 Sunrise Boulevard located in the Town of Rotterdam, New York.

DATED: April 27, 2022

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson	X		
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on April 27, 2022, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 29, 2022.

Diane M. Marco

Diane M. Marco, Town Clerk



RESOLUTION NO. 154.22

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, April 27, 2022, at 7:00 p.m., the following resolution was duly adopted:

TO AUTHORIZE THE TOWN SUPERVISOR TO EXECUTE THE MEMORANDUM OF AGREEMENT BETWEEN THE TOWN OF ROTTERDAM AND PBA RELATING TO RESIDENCY REQUIREMENTS

THEREFORE, UPON MOTION OF Councilmember **CHRISTOU**, seconded by Councilmember **DODSON**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes The Supervisor to execute the memorandum of agreement between the Town of Rotterdam and the PBA relating to residency requirements.

SECTION 2. This resolution shall become effective April 27, 2022

DATED: April 27, 2022

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson	X		
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on April 27, 2022, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 29, 2022.

Diane M. Marco

Diane M. Marco, Town Clerk



RESOLUTION NO. 155.22

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, April 27, 2022, at 7:00 p.m., the following resolution was duly adopted:

**TO AUTHORIZE THE TOWN SUPERVISOR TO EXECUTE THE MEMORANDUM
OF AGREEMENT BETWEEN THE TOWN OF ROTTERDAM AND CSEA TO
RESOLVE PERB CASE NUMBER U-37871**

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by
Councilmember **CHRISTOU**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes The Supervisor to execute the memorandum of agreement between the Town of Rotterdam and CSEA to resolve perb case number U-37871.

SECTION 2. This resolution shall become effective April 27, 2022

DATED: April 27, 2022

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson	X		
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on April 27, 2022, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 29, 2022.

Diane M. Marco

Diane M. Marco, Town Clerk



RESOLUTION NO. 156.22

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, April 27, 2022, at 7:00 p.m., the following resolution was duly adopted:

TO AUTHORIZE THE TOWN SUPERVISOR TO EXECUTE A STIPULATION OF SETTLEMENT WITH RESPECT TO EMPLOYEE NUMBER 242722

THEREFORE, UPON MOTION OF Councilmember **CHRISTOU**, seconded by Councilmember **MASTROIANNI**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes The Supervisor to execute the memorandum of agreement between the Town of Rotterdam and PBA with respect to employee number 242722.

SECTION 2. This resolution shall become effective April 27, 2022

DATED: April 27, 2022

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson	X		
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on April 27, 2022, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 29, 2022.

Diane M. Marco

Diane M. Marco, Town Clerk



RESOLUTION NO. 157.22

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, April 27, 2022, at 7:00 p.m., the following resolution was duly adopted:

TO AUTHORIZE THE TOWN SUPERVISOR TO EXECUTE A STIPULATION OF SETTLEMENT WITH RESPECT TO EMPLOYEE NUMBER 142722

THEREFORE, UPON MOTION OF Councilmember **CHRISTOU**, seconded by Councilmember **MASTROIANNI**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes The Supervisor to execute the memorandum of agreement between the Town of Rotterdam and PBA with respect to employee number 142722.

SECTION 2. This resolution shall become effective April 27, 2022

DATED: April 27, 2022

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson	X		
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on April 27, 2022, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 29, 2022.

Diane M. Marco

Diane M. Marco, Town Clerk



RESOLUTION NO. 158.22

At the regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center 1100 Sunrise Blvd. Rotterdam, New York on Wednesday, April 27, 2022, at 7:00 p.m., the following resolution was duly adopted:

TO AUTHORIZE THE TOWN SUPERVISOR TO EXECUTE THE MEMORANDUM OF AGREEMENT BETWEEN THE TOWN OF ROTTERDAM AND CSEA RELATING TO BUYOUT OF ACCRUED VACATION TIME

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **MASTROIANNI**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes The Supervisor to execute the memorandum of agreement between the Town of Rotterdam and CSEA relating to buyout of accrued vacation time.

SECTION 2. This resolution shall become effective April 27, 2022

DATED: April 27, 2022

NAME	AYES	NOES	ABSTAIN
Christou	X		
Miller-Herrera	X		
Dodson	X		
Mastroianni	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam on April 27, 2022, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this April 29, 2022.

Diane M. Marco

Diane M. Marco, Town Clerk



RESOLUTION NO. 174.22
TO AUTHORIZE PURCHASE OF CHLORINE GAS

WHEREAS, by Resolution No 84.22, the Town Board authorized the publication of a Bid Notice seeking bids for the Town of Rotterdam's purchase of Chlorine Gas; and

WHEREAS, on March 14, 2022, the only bid received in response to the Bid Notice was opened; and

WHEREAS, JCI Jones Chemical, Inc. (Sarasota, Florida) was the sole bidder and submitted a bid for chlorine gas at a price of \$300.00 per 150 pound cylinder, with a notation thereon that the price is subject to change upon written notice; and

WHEREAS, by Resolution No. 140.22, the Town Board accepted and awarded a bid for the purchase of chlorine gas for the Town of Rotterdam to JCI Jones Chemical in an amount not to exceed \$300.00 per 150 pound cylinder; and

WHEREAS, the Town of Rotterdam has received notification from JCI Jones Chemicals that due to producer supply and demand constraints, the price of chlorine gas increased to \$310.00 per 150 pound cylinder; and

WHEREAS, chlorine gas is necessary to treating the water supplied to Town residents and the Town of Rotterdam must acquire sufficient supplies of chlorine gas; and

WHEREAS, given the tight supply and demand constraints in the chlorine gas industry, the changes in available suppliers such that JCI Jones Chemical is the sole supplier of chlorine gas available to the Town of Rotterdam, and the frequent changes in price arising from unprecedented market forces outside the Town's control, the Town Board hereby finds it necessary and appropriate to recognize an emergency relating to the purchase of chlorine gas and that JCI Jones Chemical is currently the sole source thereof, and to authorize the purchase of chlorine gas at the market price, but not to exceed \$350.00 per 150 pound cylinder, and finds that based on the foregoing, the purchase of chlorine gas as authorized by this Resolution is consistent with applicable legal requirements, including under General Municipal Law § 103;

THEREFORE, UPON MOTION OF Councilmember _____,
seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board hereby authorizes the purchase of Chlorine Gas from JCI Jones Chemical Inc., 1765 Ringley Boulevard, Sarasota, Florida 34236, in an amount not to exceed \$350.00 per 150 pound cylinder.

SECTION 2. The Town Board hereby authorizes the Town Supervisor or her designee to execute such documents and instruments as may be necessary to effectuate this Resolution.

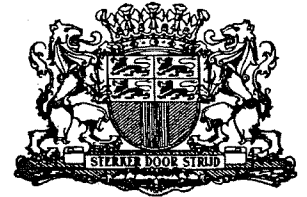
SECTION 3. This resolution shall become effective May 11, 2022

DATED: May 11, 2022

NAME	AYES	NOES	ABSTAIN
Christou			
Miller-Herrera			
Dodson			
Mastroianni			
Collins			

TOWN OF ROTTERDAM

John F. Kirvin Government Center • 1100 Sunrise Boulevard • Rotterdam, NY 12306
Telephone: 518-355-7575 • Fax: 518-355-7976 • Website: www.rotterdamny.org



LEGISLATIVE REQUEST FORM

DATE: May 6, 2022

TO: Mollie A. Collins, Supervisor

FROM: Megan Griffin, Confidential Secretary

TITLE OF REQUEST: Authorize purchase of Chlorine Gas

TOWN BOARD MEETING: May 11, 2022

Background Information: Town Board accepted and awarded a bid for the purchase of chlorine gas for the Town of Rotterdam to JCI Jones Chemical in an amount not to exceed \$300.00 per 150-pound cylinder. Tight supply and demand constraints in the chlorine gas industry, the changes in available suppliers such that JCI Jones Chemical is the sole supplier of chlorine gas available to the Town of Rotterdam,

Evaluation/Analysis: Town of Rotterdam has received notification from JCI Jones Chemicals that due to producer supply and demand constraints, the price of chlorine gas increased to \$310.00 per 150-pound cylinder.

Recommendation(s): Approve this sale and recognize this as an emergency relating to the purchase of chlorine gas and that JCI Jones Chemical is currently the sole source thereof, and to authorize the purchase of chlorine gas at the market price, but not to exceed \$350.00 per 150-pound cylinder

Attachment/Document(s): Memo from JCI Chemical

Compliance with Purchasing Policy: Yes

Effect(s) on Existing Law(s): Consistent with applicable legal requirements, including under General Municipal Law § 103

LEGISLATION WILL BE PREPARED BY: Town Attorney & Supervisors Office



March 30, 2022

PLEASE SIGN AND RETURN ASAP
TO AVOID POSSIBLE SHIPMENT DELAYS

Town of Rotterdam
1100 Sunrise Blvd
Schenectady, NY 12303

Dear Customer:

Raw material cost increases were recently issued by the Producers of chlorine and sodium hydroxide (caustic soda). These materials are also used to manufacture sodium hypochlorite (bleach) and sodium bisulfite. It is necessary for us to pass those increases on to our customers.

Effective May 1st, 2022 your Chlorine price must increase to \$310/cyl. All other terms & conditions will remain the same.

Please know that while we do everything in our power to keep increases to a minimum, we have no control over Producer operations or raw material cost increases.

Please also note that supply remains tight- we will do our best to maintain service of your full requirements.

Thank you for your cooperation and understanding.

Sincerely,

JCI Jones Chemicals, Inc

JCI Jones Chemicals, Inc
1765 Ringling Blvd
Sarasota, FL 34236

Please sign below and return via email to warwick@jcichem.com or return via fax to (845) 986-0619.

Accepted by: _____ Date: _____