

MEETING OF THE ROTTERDAM TOWN BOARD

January 22, 2025

7:00 PM

Agenda Review 6:30 PM

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

SUPERVISOR'S REMARKS: Supervisor Mollie A. Collins

EXECUTIVE SESSION

PROCLAMATIONS

PUBLIC HEARING

PRESENTATIONS

- *Outstanding Citizen Award - Roslyn Warlik*

PUBLIC COMMENT – PRIVILEGE OF THE FLOOR:

Those members of the public wishing to address the Town Board will be asked to sign in before the meeting is called to order on the sign-in sheets being provided. Speakers will be called to the podium in the order of their signing in. Persons recognized by the Chair to speak during privilege of the floor shall direct his/her comments to the Town Supervisor as Chair of the meeting. Persons granted the privilege of the floor shall first clearly state his/her name and address for the record. Persons so addressing the Chair through the use of a prepared written statement shall submit a copy of the same to the Town Clerk for the purpose of maintaining clear and accurate official minutes of the Town Board meeting.

GENERAL RULES OF PROCEDURE FOR PUBLIC HEARINGS & PRIVILEGE OF THE FLOOR:

Any person recognized by the Town Supervisor to speak during privilege of the floor shall direct his/her comments to the Town Supervisor as chair of the meeting. Any person granted the privilege of the floor shall first clearly state his/her name and address for the record. The purpose of privilege of the floor shall be for speakers to express their views, thoughts and speak freely. Each speaker, who wishes to address the town board, shall have an equal and reasonable opportunity to be heard by the town board. Each speaker shall be afforded a maximum of four (4) minutes to address the Town Board.

INTRODUCTION OF MOTIONS, ORDERS AND RESOLUTIONS RESOLUTIONS

- 68.25** Accepting Town Board meeting minutes. Pg. 4
- 69.25** To appoint a Police Officer. Pg. 85
- 70.25** To negotiate and execute an agreement with Trane U.S. Inc. for Town Hall VAV Box Retro Commissioning services. Pg. 91
- 71.25** To accept bid and award contract with addendum for Chlorine Gas to JCI Jones Chemical. Pg. 102
- 72.25** To accept bid and award contract for Sodium Hexametaphosphate to Carus LLC. Pg. 120
- 73.25** To declare Police Department modems obsolete. Pg. 143
- 74.25** To declare Police Department radios obsolete. Pg. 146
- 75.25** To adopt a SEQR Negative Declaration on a Change of Zone application on a ± 1.82 -acre parcel from Agriculture (A-1) to Two Family Residential (R-2) located along Fort Hunter Road and the terminus of Valentine Drive. Pg. 150
- 76.25** To enact Local Law No. 1 of 2025; To amend Chapter 270, Zoning, of the town code, relating to a Change of Zone on a ± 1.82 -acre parcel from Agricultural (A-1) to Two Family Residential (R-2) located along Fort Hunter Road and the terminus of Valentine Drive. Pg 161
- 77.25** To adopt a SEQR Negative Declaration on a Change of Zone application on ± 3.07 - acres from Agriculture (A-1) to General Business (B-2) located along Old Mariaville Road. Pg. 179
- 78.25** To enact Local Law No. 2 of 2025; To amend Chapter 270, Zoning, of the town code, relating to a Change of Zone on ± 3.07 acres from Agriculture (A-1) to General Business (B-2) located along Old Mariaville Road. Pg. 209
- 79.25** To amend the Schedule of Fees. Pg. 227
- 80.25** To appoint Angelina Roberti to the position of Deputy Court Clerk. Pg. 247
- 81.25** To authorize the Town Supervisor to execute the Memorandum of Agreement between the Town of Rotterdam and the Civil Service Employees' Association recognizing the new job title of Automotive Mechanic Helper. Pg. 254

82.25 To rename the Town Park currently known as Boxwood Park to the Roslyn Warlik Town Park. Pg. 255

LIAISON REPORTS

MISCELLANEOUS

EXECUTIVE SESSION

ADJOURNMENT

Mollie A. Collins, Supervisor

RESOLUTION NO. 68.25

ACCEPTING TOWN BOARD MEETING MINUTES

THEREFORE, UPON MOTION OF Councilmember _____,
seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby adopts the minutes of the January 1, 2025 Town Board Organizational meeting as attached.

SECTION 2. This resolution shall become effective January 22, 2025.

DATED: January 22, 2025

NAME	AYES	NOES	ABSTAIN
Dodson			
Mastroianni			
Gallucci			
Schlag			
Collins			

TOWN OF ROTTERDAM

John F. Kirvin Government Center • 1100 Sunrise Boulevard • Rotterdam, NY 12306
Telephone: 518-355-7575 • Fax: 518-355-7976 • Website: www.rotterdamny.org



LEGISLATIVE REQUEST FORM

DATE: January 13, 2025
TO: Mollie A. Collins, Supervisor

FROM: Diane M. Marco, Town Clerk

TITLE OF LEGISLATIVE REQUEST: To adopt meeting minutes from the January 1, 2025 Organizational Meeting.

TO BE PLACED ON TOWN BOARD AGENDA OF: January 22, 2025

TO BE PLACED ON TOWN BOARD MEETING OF: January 22, 2025

Background Information: Attached. To adopt the meeting minutes from the January 1, 2025 Town Board Organizational Meeting.

Evaluation/Analysis: N/A

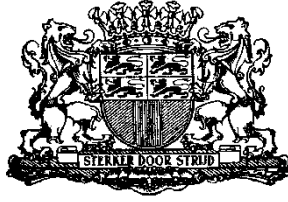
Recommendation(s): To place on Town Board agenda and Town Board meeting of January 22, 2025.

Attachment/Document(s): Attached

Compliance with Purchasing Policy: N/A

Effect(s) on Existing Law(s): N/A

LEGISLATION WAS PREPARED BY: Town Clerk Diane M. Marco



TOWN OF ROTTERDAM

DIANE M. MARCO

Town Clerk

John F. Kirvin Government Center * 1100 Sunrise Boulevard * Rotterdam, NY 12306
Telephone: (518) 355-7575 Ext: 352 * Fax: (518)355-7837* Website: www.rotterdamny.org
Email * dmarco@rotterdamny.org

January 2, 2025

Certified Resolutions: #1-#54.25 2025 for the year 2025 was duly adopted at the Town Board Organizational Meeting held at J.F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, NY 12306 that was held Wednesday, January 1, 2025 at 1:00 p.m. The Ceremony for the swearing in was completed for John Mertz. The Town Board Organizational meeting began at approximately 1:00 p.m. Motion #1 was made by Councilmember Dodson and seconded by Councilmember Gallucci. Motion #2 was made by Councilmember Dodson and seconded by Councilmember Gallucci. The Town Board Organizational Meeting was adjourned at approximately 1:37 p.m. by Councilmember Dodson and seconded by Councilmember Gallucci. All agreed to adjourn the Town Board Organizational Meeting.

Councilmember Mastroianni was absent

Diane M. Marco

Diane M. Marco, Town Clerk

MEETING OF THE ROTTERDAM TOWN BOARD

January 1, 2025

1:00 PM

Organizational Meeting

Swearing in Proceedings

John R. Mertz - Sworn in by Deputy Supervisor Charles Jack Dodson

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

SUPERVISOR'S REMARKS: Supervisor Mollie A. Collins

EXECUTIVE SESSION

PROCLAMATIONS/PRESENTATIONS

PUBLIC HEARING

- For the purpose of receiving comments from the public on the Town of Rotterdam's proposed Agency Plan for a Five (5) Year PHA plan for the Town of Rotterdam Section 8 Housing Choice Voucher Program. **PUBLIC HEARING CLOSED**

PUBLIC COMMENT – PRIVILEGE OF THE FLOOR:

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GENERAL RULES OF PROCEDURE FOR PUBLIC HEARINGS & PRIVILEGE OF THE FLOOR:

Any person recognized by the town supervisor to speak during privilege of the floor shall direct his/her comments to the town supervisor as chair of the meeting. Any person granted the privilege of the floor shall first clearly state his/her name and address for the record. The purpose of privilege of the floor shall be for speakers to express their views, thoughts and speak freely. Each speaker, who wishes to address the town board, shall have an equal and reasonable opportunity to be heard by the town board. Each speaker shall be afforded a maximum of four (4) minutes to address the town board.

INTRODUCTION OF MOTIONS, ORDERS AND RESOLUTIONS

MOTIONS

1.25 I make a motion to close the public hearing.

2.25 I make a motion to table resolution #18.25.

RESOLUTIONS

1.25 To negotiate and execute an agreement with Roemer Wallens Gold and Mineaux as Attorneys for the Town of Rotterdam and as Attorneys for the Town Planning Commission.

2.25 To reappoint Charles Jack Dodson to the position of Deputy Supervisor.

3.25 To reappoint Megan Griffin to the position of Confidential Secretary to the Supervisor.

4.25 To appoint Michael Colarossi to the position of Water and Sewer Maintenance Manager.

5.25 To appoint Tabetha Unser to the position of Accountant.

6.25 To Appoint Kelsey Cappello as Deputy Registrar of Vital Statistics.

7.25 To appoint Danielle Ciampino as a member of the Town Planning Commission.

8.25 To appoint Kimberly Ricker Scannell as Chair of the Town Planning Commission.

9.25 To negotiate and execute an agreement with Marlo Urowsky for Secretarial and Transcription Services for the Planning Commission.

10.25 To appoint Bruce Bonacquist as a member of the Zoning Board of Appeals.

11.25 To appoint Philip Eats as Chair of the Zoning Board of Appeals.

12.25 To negotiate and execute an agreement with Lisa Gallo for Secretarial and Transcription Services for the Zoning Board of Appeals.

13.25 To negotiate and execute an agreement with Bartlett, Pontif, Stewart & Rhodes, PC. to act as Attorneys for the Zoning Board of Appeals.

14.25 To negotiate and execute an agreement with Michael Mansion, Esq., as Attorney for the Ethics Board.

15.25 To appoint various members to the Town of Rotterdam Emergency Medical Board.

16.25 To appoint/reappoint members of the Town of Rotterdam Conservation Advisory Council.

17.25 To appoint/reappoint members of the Town of Rotterdam Parks and Recreation Advisory Committee.

18.25 To appoint individuals to various part time positions and duties for the calendar year 2025.

TABLED

19.25 Adopting Rules of Order for regularly scheduled Town Board meetings.

20.25 Authorizing and approving the Investment Policies and Guidelines for the Town of Rotterdam.

- 21.25** Authorizing and approving the Purchasing Policy and Procedures for the Town of Rotterdam.
- 22.25** Appointing the Town Board of Rotterdam as The Official Board of Health for 2025.
- 23.25** Establishing the Town Board Liaisons Assignments for the calendar year 2025.
- 24.25** Appointing individuals as members of the Sick Leave Fund Committee.
- 25.25** Adopting the 2025 Town of Rotterdam Meetings Schedule.
- 26.25** Adopting the salaries of all elected officials, appointed officials, annually rated permanent employees in the Competitive and Non-Competitive classes of Civil Service employment and directing payment thereof.
- 27.25** Approving the extension of benefits to qualified elected and full-time appointed positions.
- 28.25** Approve overtime payments to employees upon written approval of Town Supervisor and/or designees, except in emergency situations.
- 29.25** Authorizing the Supervisor and/or her designee to approve the attendance of employees at various schools and authorize the payment of expenses thereof.
- 30.25** Authorizing the Chief of Police and/or his designee to approve the attendance of any member of the police department at various schools, training sessions, conventions, conferences or other meetings requiring said attendance.
- 31.25** Authorize and direct the Supervisor and/or designee to prepare and file with the Town Clerk the Annual Financial Report within one hundred twenty (120) days of the close of the 2024 fiscal year and direct the Town Clerk to publish the necessary legal notice.
- 32.25** Establish petty cash funds.
- 33.25** Establish bank depositories for the Town of Rotterdam.
- 34.25** Establish reimbursement rate for mileage.
- 35.25** Designate the Daily Gazette as the official newspaper.
- 36.25** Authorize the utilization of specific engineering firms to act as Town Designated Engineers for 2025.
- 37.25** To negotiate and execute an agreement with FCM Engineering, PLLC.
- 38.25** To negotiate and execute an agreement with Ben Moore Photography/Video.
- 39.25** To negotiate and execute a renewal agreement with the Boys and Girls Club.
- 40.25** To negotiate and execute an agreement with The Arts Center and Theatre (Open Stage Media).
- 41.25** To negotiate and execute an agreement with Scott M. Ronda, LLC, to represent tax litigation matters for the year of 2025.

- 42.25 To negotiate and execute an agreement with Industrial & Utility Valuation Consultants, Inc.
- 43.25 To negotiate and execute an agreement with Orrick, Herrington & Sutcliffe LLP Bond Counsel.
- 44.25 To adopt the Section 8 Housing Choice Voucher Program PHA Plan for 2025 through 2029.
- 45.25 To negotiate and execute an agreement for participation in the Schenectady County Stop-DWI program for the year 2025.
- 46.25 To negotiate and execute an agreement with KB Engineering & Architecture P.C. for professional engineering services related to the Wastewater Treatment Plant Sludge Hauling.
- 47.25 To award bid for Rotterdam Police Department Vehicle Maintenance and Repairs.
- 48.25 To negotiate and execute an agreement with Fiscal Advisors & Marketing, Inc. for administrative and financial advice services for the Sewer District No. 2 Project.
- 49.25 To negotiate and execute an agreement with Fiscal Advisors & Marketing, Inc. for administrative and financial advice services for the Water District No. 5 Project.
- 50.25 To negotiate and execute and agreement with Montgomery County SPCA.
- 51.25 To negotiate and execute an agreement with Hovak Enterprises, LLC for consulting and technical IT services.
- 52.25 To appoint various members to the Town of Rotterdam Town Supervisor Position Advisory Committee.
- 53.25 Accepting Town Board Meeting Minutes.
- 54.25 To appoint John Mertz to the position of Town Justice.

LIAISON REPORTS
MISCELLANEOUS
EXECUTIVE SESSION
ADJOURNMENT
Mollie A. Collins, Supervisor

At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following motion passed to close the public hearing.

MOTION 1.25

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **GALLUCCI**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. I make a motion to close the public hearing.

SECTION 2. This motion shall become effective January 1, 2025.

DATED: January 1, 2025 **To close the public hearing.**

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

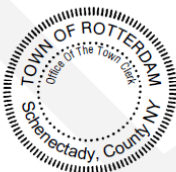
I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing motion passed to close the public hearing by the Town Board of the Town of Rotterdam on January 1, 2025 and that the foregoing motion is a true and correct transcript of the original motion and of the whole thereof and that said motion is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco

Diane M. Marco, Town Clerk



At the regularly scheduled public Organizational meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following motion passed to table resolution #18.25.

MOTION 2.25

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **GALLUCCI**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. I make a motion to table resolution #18.25.

SECTION 2. This motion shall become effective January 1, 2025.

DATED: January 1, 2025 **To Table Resolution #18.25.**

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing motion passed to table resolution #18.25 by the Town Board of the Town of Rotterdam on January 1, 2025 and that the foregoing motion is a true and correct transcript of the original motion and of the whole thereof and that said motion is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board had due notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco
Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 1.25

**TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH ROEMER WALLENS
GOLD AND MINEAUX AS ATTORNEYS FOR THE TOWN OF ROTTERDAM AND
AS ATTORNEYS FOR THE PLANNING COMMISSION**

THEREFORE, UPON MOTION OF Councilmember DODSON, seconded by
Councilmember **GALLUCCI**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Town Supervisor to negotiate and execute an agreement with Roemer Wallens Gold and Mineaux for provision of legal services as Attorneys for the Town commencing January 1, 2025 through December 31, 2025, pursuant to the terms and conditions set forth in the proposed agreement.

SECTION 2. The Town Board of the Town of Rotterdam hereby authorizes the Town Supervisor to negotiate and execute an agreement with Roemer Wallens Gold and Mineaux for provision of legal services as Attorneys for the Planning Commission, commencing January 1, 2025 through December 31, 2025, pursuant to the terms and conditions set forth in the proposed agreement.

SECTION 3. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco

Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 2.25

TO REAPPOINT CHARLES JACK DODSON TO THE POSITION OF DEPUTY SUPERVISOR

WHEREAS, Supervisor Mollie Collins has appointed Charles Jack Dodson to the position of Deputy Supervisor of the Town of Rotterdam, pursuant to Section Forty-Two (42) of the Town Law of the State of New York, effective January 1, 2025; and

WHEREAS, Councilmember Charles Jack Dodson has graciously accepted the appointment of the Office of Deputy Supervisor of the Town of Rotterdam; and

WHEREAS, Deputy Supervisor Charles Jack Dodson has filed the oath of office, pursuant to Section Twenty-Five (25) of the Town Law of the State of New York; NOW

THEREFORE, UPON MOTION OF Councilmember **GALLUCCI**, seconded by Supervisor **COLLINS**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby acknowledges the appointment of Charles Jack Dodson to the position of Deputy Supervisor of the Town of Rotterdam commencing January 1, 2025 through December 31, 2025.

SECTION 2. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco
Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 3.25

TO REAPPOINT MEGAN GRIFFIN TO THE POSITION OF CONFIDENTIAL SECRETARY TO THE SUPERVISOR

WHEREAS, Supervisor Mollie Collins has appointed Megan Griffin to the position of Confidential Secretary of the Town of Rotterdam, pursuant to New York State Town Law, Section 29, Subpart 15, effective January 1, 2025; NOW

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Supervisor **COLLINS**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby appoints Megan Griffin, of Rotterdam, New York, as the Confidential Secretary to the Supervisor, full time, with full employee benefits, commencing January 1, 2025 through December 31, 2025.

SECTION 2. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag			X
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco

Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 4.25

TO APPOINT MICHAEL COLAROSSO TO THE POSITION OF WATER AND SEWER MAINTENANCE MANAGER

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **SCHLAG**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. Michael Colarossi of Rotterdam, New York is hereby appointed to the position of Water and Sewer Maintenance Manager, provisionally, full-time, with full CSEA employee benefits and subject to pre-employment background checks, at an annual salary of eighty-three thousand three hundred and seventeen and 50/100 (\$83,317.50) commencing January 1, 2025.

SECTION 2. This resolution shall be effective January 1, 2025.

DATED: January 1, 2025

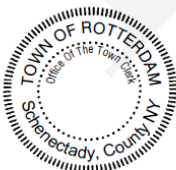
NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco
Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 5.25

TO APPOINT TABETHA UNSER TO THE POSITION OF ACCOUNTANT

THEREFORE, UPON MOTION OF Councilmember **SCHLAG**, seconded by Councilmember **DODSON**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. Tabetha Unser of Rotterdam, New York is hereby appointed to the position of Accountant, provisionally, full-time, with full CSEA employee benefits and subject to pre-employment background checks, at an annual salary of seventy-five thousand and 00/100 (\$75,000.00) dollars commencing January 13, 2025.

SECTION 2. This resolution shall be effective January 1, 2025.

DATED: January 1, 2025

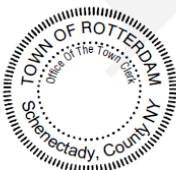
NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins (Recused)			

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco
Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 6.25

TO APPOINT KELSEY CAPPELLO AS DEPUTY REGISTRAR OF VITAL STATISTICS

THEREFORE, UPON MOTION OF Supervisor **COLLINS**, seconded by Councilmember **SCHLAG**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. Kelsey Cappello of Rotterdam, New York is hereby appointed to the position of Deputy Registrar of Vital Statistics, with no additional compensation, commencing January 1, 2025.

SECTION 2. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco
Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 7.25

TO APPOINT DANIELLE CIAMPINO AS A MEMBER OF THE TOWN PLANNING COMMISSION

THEREFORE, UPON MOTION OF Councilmember **SCHLAG**, seconded by Councilmember **DODSON**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. Danielle Ciampino of Rotterdam, New York, is hereby appointed as a member of the Town of Rotterdam Planning Commission for a seven (7) year term, commencing January 1, 2025 through December 31, 2031.

SECTION 2. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

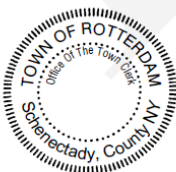
NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco
Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 8.25

TO APPOINT KIMBERLY SCANNELL AS CHAIR OF THE TOWN PLANNING COMMISSION

THEREFORE, UPON MOTION OF Councilmember **GALLUCCI**, seconded by Councilmember **DODSON**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. Kimberly Scannell of Rotterdam, New York, is hereby appointed as the Chair of the Town of Rotterdam Planning Commission for a one (1) year term, commencing January 1, 2025 through December 31, 2025.

SECTION 2. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco
Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 9.25

**TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH MARLO UROWSKY FOR
SECRETARIAL AND TRANSCRIPTION SERVICES FOR THE PLANNING
COMMISSION**

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **SCHLAG**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute an agreement with Marlo Urowsky of Clifton Park, New York to provide secretarial and transcription services for the Town of Rotterdam Planning Commission, and on an as needed basis for the Town of Rotterdam Zoning Board of Appeals, for a one (1) year term commencing January 1, 2025 through December 31, 2025.

SECTION 2. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco
Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 10.25

TO APPOINT BRUCE BONACQUIST AS A MEMBER OF THE ZONING BOARD OF APPEALS

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **GALLUCCI**,
BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. Bruce Bonacquist of Rotterdam, New York, is hereby appointed as a member of the Town of Rotterdam Zoning Board of Appeals for a five (5) year term, commencing January 1, 2025 through December 31, 2029.

SECTION 2. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco
Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 11.25

TO APPOINT PHILIP EATS AS CHAIR OF THE ZONING BOARD OF APPEALS

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **SCHLAG**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. Philip Eats of Rotterdam, New York, is hereby appointed as the Chair of the Town of Rotterdam Zoning Board of Appeals for a one (1) year term, commencing January 1, 2025 through December 31, 2025.

SECTION 2. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco
Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 12.25

**TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH LISA GALLO FOR
SECRETARIAL AND TRANSCRIPTION SERVICES FOR THE ZONING BOARD OF
APPEALS**

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by
Councilmember **SCHLAG**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute an agreement with Lisa Gallo of Rotterdam, New York to provide secretarial and transcription services for the Town of Rotterdam Zoning Board of appeals, and on an as needed basis for the Town of Rotterdam Planning Commission, for a one (1) year term commencing January 1, 2025 through December 31, 2025.

SECTION 2. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco

Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 13.25

TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH BARTLETT, PONTIF, STEWART & RHODES, PC. TO ACT AS ATTORNEYS FOR THE ZONING BOARD OF APPEALS

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **SCHLAG**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute an agreement with, Bartlett, Pontif, Stewart & Rhodes, PC., located at P.O. Box 2168, 1 Washington Street, Glens Falls, New York 12801 to act as Attorneys for the Zoning Board of Appeals for a term commencing January 1, 2025 through December 31, 2025.

SECTION 2. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco

Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 14.25

**TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH MICHAEL MANSION,
ESQ. AS ATTORNEY FOR THE ETHICS BOARD**

THEREFORE, UPON MOTION OF Councilmember **SCHLAG**, seconded by Councilmember **DODSON**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute an agreement with Michael Mansion, Esq., as attorney for the Town of Rotterdam Ethics Board for the year 2025.

SECTION 2. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

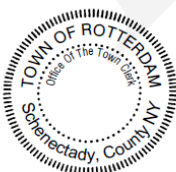
NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco
Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 15.25

**TO APPOINT VARIOUS MEMBERS TO THE TOWN OF ROTTERDAM
EMERGENCY MEDICAL BOARD**

WHEREAS, Town Code Chapter 27 established the Town of Rotterdam Emergency Medical Board and provides that membership on such Emergency Medical Board shall consist of, two members from the Town of Rotterdam Town Board, two members from the Rotterdam Police Department, two members from the current town-based ambulance service provider, two members from fire department rescue squads and two residents of the Town of Rotterdam; NOW

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **GALLUCCI**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby appoints and/or reappoints the following individuals to the Town of Rotterdam Emergency Medical Board, who shall serve at the pleasure of the Town Board and so long as they qualify, with a term to otherwise expire December 31, 2025:

Councilmember, Joseph Mastroianni – Chair

Councilmember, Charles J. Dodson

Deputy Chief William Male – Secretary

Detective Paul Chevalier

Deam Romano (EMS)

Keith Collins (EMS)

(Fire)

(Fire)

Joseph Heinbach Jr.

Ericka Montagino

SECTION 2. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco

Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 16.25

**TO APPOINT/REAPPOINT MEMBERS OF THE TOWN OF ROTTERDAM
CONSERVATION ADVISORY COUNCIL**

THEREFORE, UPON MOTION OF Councilmember **GALLUCCI**, seconded by Councilmember **DODSON**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The following individuals of Rotterdam, New York are hereby appointed/reappointed as members to the Town of Rotterdam Conservation Advisory Council for a two (2) year term commencing on January 1, 2025 through December 31, 2026:

James Schaefer

Scott Quinn

Bruce Bonacquist

SECTION 2. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco
Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 17.25

**TO APPOINT/REAPPOINT MEMBERS OF THE TOWN OF ROTTERDAM
PARKS AND RECREATION ADVISORY COMMITTEE**

THEREFORE, UPON MOTION OF Councilmember **SCHLAG**, seconded by Supervisor **COLLINS**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. Harry Marx, of Rotterdam, New York, is hereby appointed as the Chair of the Town of Rotterdam Parks and Recreation Advisory Committee for a one (1) year term, commencing January 1, 2025 through December 31, 2025.

SECTION 2. The following individuals of Rotterdam, New York are hereby appointed/reappointed as members to the Town of Rotterdam Parks and Recreation Advisory Committee for a three (3) year term commencing on January 1, 2025 through December 31, 2027:

Linda Foote

XXX

XXX

SECTION 3. Nate Ryan, of Rotterdam, New York, is hereby appointed as the Vice-Chair of the Town of Rotterdam Parks and Recreation Advisory Committee for a one (1) year term, commencing January 1, 2025 through December 31, 2025.

SECTION 4. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco

Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly **TABLED**:

RESOLUTION NO. 18.25 TABLED

TO APPOINT INDIVIDUALS TO VARIOUS PART TIME POSITIONS AND DUTIES FOR THE CALENDAR YEAR 2025

THEREFORE, UPON MOTION OF Councilmember DODSON, seconded by Councilmember GALLUCCI,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The following individuals are hereby appointed/reappointed to various part-time positions at the indicated rates of pay, on an as needed basis as directed by the Supervisor or his/her designee, with no employee benefits for the year 2025 as follows:

School Traffic Officer

Floyd Rorick
(Maximum of 4 hours daily)

Hourly Rate \$17.00

Clerk – Part Time (Highway Department)

Donna Larsen Hourly Rate \$19.50

Clerk – Part Time (Police Dept)

Allison Kartner Hourly Rate \$24.38

Water Treatment Plant Operator (2nd on call)

Clark Collins Hourly Rate \$35.00

Building Inspector – Part Time

Lloyd Denny
(Maximum 3 days per week)

Hourly Rate \$40.00

Bingo Inspector

William Purcell Hourly Rate \$17.00

Safety Inspector (FEMA)

Kathy Fisher Hourly Rate \$35.00

Project Coordinator, Office of the Aging– Part Time

Linda Testa Hourly Rate \$35.00
(Not to exceed \$32,000.00 dollars annually)

Senior Center Bus Driver

Mark D'Alessandro	Hourly Rate \$20.00
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Fire Inspector – Part Time

Chris Amorosi
(Maximum 15 hours per week)

Hourly Rate \$25.00

Dog Control Officers – Part Time

Darla Gullotta	Annual Salary \$15,000.00
Heather Newell	Annual Salary \$15,000.00

Clerk – Part Time

Jody Binkley

Hourly Rate \$25.00

Senior Center Bus Driver (Backup Driver)

Frederick Waller

Hourly Rate \$20.00

Clerk – Part Time

Latefa Lang

Hourly Rate \$20.00

Wastewater Treatment Plant Operator – Part Time

Brion Dufek

Hourly Rate \$70.00

Stormwater Program Coordinator – Part Time

Mary Barrie

Hourly Rate \$35.00

Deputy Comptroller – Part Time

Paul Sebesta

Hourly Rate \$115.00

SECTION 2. The following employees are hereby appointed/reappointed to various additional duties at the indicated rates of pay, on an as needed basis as directed by the Supervisor or his/her designee, with no additional employee benefits for the year 2025 as follows:

ADA Compliance Officer/Safety Officer

James Keith

Annual Stipend \$3,000

Grant Coordinator

Peter Comenzo

Annual Stipend \$8,000

Events/Social Media Coordinator

Megan Griffin

Annual Stipend \$5,000

CDL Trainer

Steve Skoda

Annual Stipend \$1,000

Stormwater Management Officer

Daniel Marsello

Annual Stipend \$3,500

DPW Records Management

Lisa Gallo

Annual Stipend \$2,500

Underground Storage Tank Operator

Skip Skoda

Annual Stipend \$500

SECTION 3. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025 **TO TABLE**

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was **TABLED** by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco

Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 19.25

ADOPTING RULES OF ORDER FOR REGULARLY SCHEDULED TOWN BOARD MEETINGS

WHEREAS, the Town Board of the Town of Rotterdam is desirous of having public and open meetings; and

WHEREAS, the Town Board of the Town of Rotterdam also believes that Town Board meetings should be conducted with decorum and in an efficient manner as possible so as to afford any and all residents so desiring the ability to be heard; NOW

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **GALLUCCI**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam shall conduct regular public (open) meetings pursuant to the attached “Rules of Order and Procedures of the Town Board of the Town of Rotterdam” which are heretofore adopted.

SECTION 2. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco

Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 20.25

**AUTHORIZING AND APPROVING THE INVESTMENT POLICIES AND
GUIDELINES FOR THE TOWN OF ROTTERDAM**

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **SCHLAG**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board or the Town of Rotterdam hereby authorizes and approves the attached “Investment Policies and Guidelines of the Town of Rotterdam.”

SECTION 2. The Office of the Town Comptroller shall maintain a copy of the attached “Investment Policies and Guidelines for the Town of Rotterdam” for public display during normal business hours.

SECTION 3. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

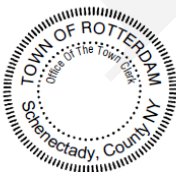
I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk’s office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco

Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 21.25

AUTHORIZING AND APPROVING PURCHASING POLICY AND PROCEDURES

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **SCHLAG**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board or the Town of Rotterdam hereby authorizes and approves the attached “Purchasing Policy and Procedures”.

SECTION 2. The Office of the Town Comptroller shall maintain a copy of the attached “Purchasing Policy and Procedures” for public display during normal business hours.

SECTION 3. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk’s office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco
Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 22.25

**APPOINTING THE TOWN BOARD OF ROTTERDAM AS THE OFFICIAL BOARD
OF HEALTH FOR 2025**

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by
Supervisor **COLLINS**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Councilmembers of the Town of Rotterdam are appointed to and they do hereby constitute the official Board of Health of the Town of Rotterdam for the year 2025.

SECTION 2. The Town Board of Health of the Town of Rotterdam shall have all the necessary powers to make investigations and examinations into nuisances or questions affecting the health in the Town of Rotterdam.

SECTION 3. The Town Board of Health of the Town of Rotterdam may, from time to time, employ competent persons to render sanitary services and make or supervise practical and scientific investigations requiring expert skills, and prepare plans and reports relative thereto.

SECTION 4. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco

Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 23.25

**ESTABLISHING THE TOWN BOARD LIAISONS ASSIGNMENTS FOR THE
CALENDAR YEAR 2025**

THEREFORE, UPON MOTION OF Councilmember **SCHLAG**, seconded by
Councilmember **DODSON**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam establishes the following liaison assignments for the calendar year 2025:

BUDGET & FINANCE

Jack Dodson
Teri Gallucci

BUILDINGS & GROUNDS

Jack Dodson
Ronald Schlag

ADA COMPLIANCE

Teri Gallucci
Ronald Schlag

**ECONOMIC DEVELOPMENT &
COMMUNITY AFFAIRS**

Teri Gallucci
Ronald Schlag

**EMERGENCY MEDICAL
PARAMEDIC SERVICES**

Ronald Schlag
Teri Gallucci

EMPLOYEE RELATIONS – CSEA

Jack Dodson
Joseph Mastroianni

EMPLOYEE RELATIONS – PBA

Jack Dodson
Joseph Mastroianni

**ENERGY-SUSTAINABLE &
RENEWABLES**

Joseph Mastroianni
Teri Gallucci

**ENVIRONMENTAL
CONSERVATION/STORMWATER
IMPROVEMENTS-MANAGEMENT**

Jack Dodson
Teri Gallucci

HEALTH

Ronald Schlag
Joseph Mastroianni

HIGHWAY

Jack Dodson
Joseph Mastroianni

HERITAGE & HISTORICAL AFFAIRS

Teri Gallucci
Joseph Mastroianni

INTERGOVERNMENTAL AFFAIRS

Teri Gallucci
Jack Dodson

LOCAL LAW AND ORDINANCES

Jack Dodson
Ronald Schlag

**PARKS, RECREATION, PROGRAMS FOR
THE AGING AND YOUTH**

Ronald Schlag
Joseph Mastroianni

PUBLIC SAFETY

Jack Dodson
Ronald Schlag

**PUBLIC WORKS – WATER, SEWER &
WATER/SEWER MAINTENANCE**

Jack Dodson
Joseph Mastroianni

TAXATION & ASSESSMENTS

Joseph Mastroianni
Teri Gallucci

**TECHNOLOGY & RECORDS
MANAGEMENT**

Teri Gallucci
Ronald Schlag

VETERANS AFFAIRS

Ronald Schlag
Joseph Mastroianni

SECTION 2. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

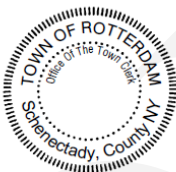
I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco

Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 24.25

APPOINTING INDIVIDUALS AS MEMBERS OF THE SICK LEAVE FUND COMMITTEE

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Supervisor **COLLINS**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The following individuals are hereby appointed as a member of the Town of Rotterdam Sick Leave Fund Committee for a one (1) year term commencing January 1, 2025 through December 31, 2025:

Teri Gallucci
Donna Levasseur
Brad Canning
Lisa Gallo

SECTION 2. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

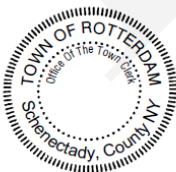
NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco
Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 25.25

ADOPTING THE 2025 TOWN OF ROTTERDAM MEETINGS SCHEDULE

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **SCHLAG**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board, Planning Commission, Zoning Board of Appeals, Conservation Advisory Council, Parks and Recreation Advisory Committee, and the Energy Advisory Committee of the Town of Rotterdam shall hold regular public (open) meetings from January 1, 2025 through January 1, 2025 pursuant to the meeting schedule attached.

SECTION 2. All Town meetings, pursuant to attached schedule shall be held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 unless otherwise stated.

SECTION 3. All Town meetings, pursuant to the attached schedule, shall be open to the general public in accordance with Article 7 of the New York State Public Officers Law, also known as the Open Meetings Law.

SECTION 4. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco
Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 26.25

ADOPTING THE SALARIES OF ALL ELECTED OFFICIALS, APPOINTED OFFICIALS, ANNUALLY RATED PERMANENT EMPLOYEES IN THE COMPETITIVE AND NON-COMPETITIVE CLASSES OF CIVIL SERVICE EMPLOYMENT AND DIRECTING PAYMENT THEREOF

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Supervisor **COLLINS**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The salaries of all annually rated permanent employees in the competitive and non-competitive classes of Civil Service Employment are hereby directed to be paid by the Supervisor from the appropriate line items contained in the 2025 Annual Budget, not to exceed the annual budget amount for the year 2025 without prior Town Board approval, at the rates theretofore established at the time of their respective appointments, plus increments as have otherwise been provided for by law, by collective bargaining agreement or salary increment schedules where applicable and duly adopted.

SECTION 2. The salaries of the elected officials of the Town of Rotterdam shall be paid an annual compensation as follows:

Supervisor	\$13,000.00
Councilmembers (4)	\$10,000.00 (each)
Town Justices (2)	\$39,390.00 (each)
Superintendent of Highways	\$73,449.00
Town Clerk	\$61,519.00
Receiver of Taxes	\$61,519.00
Deputy Town Supervisor	\$3,000.00

SECTION 3. The salaries of the appointed officers or employees of the Town of Rotterdam shall be paid an annual compensation as follows:

Conservation Advisory Council Member (7)	\$250.00 (each)
Zoning Board of Appeals Member (3)	\$2,625.00 (each)
Zoning Board of Appeals Chair	\$4,200.00
Zoning Board of Appeals Vice Chair	\$3,150.00
Planning Commission Member (5)	\$4,200.00 (each)
Planning Commission Chair	\$8,400.00

Planning Commission Vice Chair	\$4,935.00
Board of Assessment Review (5)	\$550.00 (each)
Comptroller	\$128,125.00
Confidential Secretary to the Supervisor	\$53,840.00
Confidential Secretary to the DPW	\$48,077.00
1 st Deputy Town Clerk	\$49,563.00
2 nd Deputy Town Clerk	\$48,077.00
Deputy Receiver of Taxes	\$49,277.00
Historian	\$500.00

SECTION 4. The Comptroller is hereby authorized to modify the 2025 Adopted budget by transferring funds from the Contingency Account (A-1990-4172) to the respective Personal Services appropriations accounts as necessary to be consistent with the salaries listed.

SECTION 5. The pay period of each officer or employee, whether bi-weekly or monthly, shall continue as heretofore established in regard to respective positions.

SECTION 6. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag (Recused)			
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco
Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 27.25

APPROVING THE EXTENSION OF BENEFITS TO QUALIFIED ELECTED AND FULL-TIME APPOINTED POSITIONS

WHEREAS, the Town Board of the Town of Rotterdam has determined that certain elected and appointed officials provide valuable service to the town; and

WHEREAS, the Town of Rotterdam needs to clarify the intent of the Town with regard to the benefits provided to certain elected and appointed positions; NOW

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Supervisor **COLLINS**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. Effective January 1, 2025, members of the Town Board of the Town of Rotterdam, including the Supervisor, Deputy Supervisor and Town Councilmembers shall not be entitled to dental insurance, vision care insurance or medical and/or health insurance from the Town in any amount. This section shall not apply to any benefits received by an above-mentioned elected official when such benefits are received as a result of prior employment with the Town of Rotterdam.

SECTION 2. The Town Board of the Town of Rotterdam hereby approves the extension of benefits as they relate to contracts from January 1, 2006, as in effect and all subsequent contractual agreements, to the following elected and full-time appointed positions of Town Comptroller, Town Justice, Highway Superintendent, Town Clerk, Receiver of Taxes, Deputy Town Clerks, Deputy Receiver of Taxes and Assessor.

SECTION 3. The Town Board of the Town of Rotterdam hereby affords, at a minimum, the benefits contained in the Memorandum of Agreement dated December 5, 2016 through December 31, 2021, and by the modified Memorandum of Agreement dated January 1, 2022 through December 31, 2023, as in effect and all subsequent contractual agreements negotiated between the Town of Rotterdam and the Town of Rotterdam Unit of the Civil Service Employees Association Inc., to all elected and full-time positions contained in Section 2 above.

SECTION 4. The only exceptions to Section 3 above shall be the following:

The salaries of the aforementioned appointed employees shall be established by the Town Board.

Any appointed employee who shall leave their position as an appointed exempt employee after the effective date of this resolution to accept a position as an employee of the Town of Rotterdam whereby they would become eligible for benefits under the existing CSEA contract, shall have the right to carry over all accumulated sick leave, personal and vacation time which may have been earned while in their previous position as an appointed employee.

Any appointed employee who shall assume a position as an elected official of the Town of Rotterdam shall be compensated for all accumulated vacation time upon the effective date of their elected position.

The Supervisor of the Town of Rotterdam, subject to state law and the approval of the Town Board of the Town of Rotterdam, shall establish the workweek and hours of employment for all appointed employees.

The individuals holding the appointed and elected positions as listed in Section 2 above shall not be entitled to earn overtime pay or to accumulate compensatory time as part of their employee benefits.

SECTION 5. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

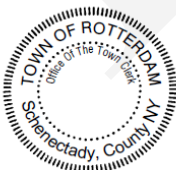
I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco

Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 28.25

**APPROVE OVERTIME PAYMENTS TO EMPLOYEES UPON WRITTEN APPROVAL
OF TOWN SUPERVISOR AND/OR DESIGNEES, EXCEPT IN EMERGENCY
SITUATIONS**

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **GALLUCCI**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam does hereby approve overtime payment to Town Employees only with the prior written approval of the department head or Town Supervisor and/or designee except in the case of an emergency situation involving the health, safety and welfare of the general public for the year 2025.

SECTION 2. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

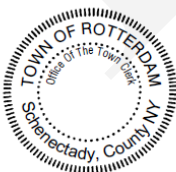
NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco
Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 29.25

AUTHORIZING THE SUPERVISOR AND/OR HER DESIGNEE TO APPROVE THE ATTENDANCE OF EMPLOYEES AT VARIOUS SCHOOLS AND AUTHORIZE THE PAYMENT OF EXPENSES THEREON

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **SCHLAG**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby delegates its authority and authorizes the Supervisor of the Town of Rotterdam and/or his/her designee to approve, only upon written request accompanied by a cost estimate, the attendance of any employee and/or member of the Town of Rotterdam to attend schools, training sessions, conventions, conferences, or other meetings requiring said attendance as approved by the Supervisor. The reasonable cost of said attendance shall be paid from the appropriate line item as contained in the 2025 Annual Budget of the Town of Rotterdam, not to exceed said budgeted amount without prior Town Board approval.

SECTION 2. The Comptroller of the Town of Rotterdam is hereby authorized to pay such person attending an authorized function which has been approved by the Supervisor and all actual and necessary expenses for travel, meals and lodging incurred by such person by reason of such attendance; including registration or other fees, as considered a valid charge to be expended from the appropriate line item in the budget of the Town of Rotterdam.

SECTION 3. The Supervisor of the Town of Rotterdam shall adhere to the following guidelines when approving attendance and expenditures of funds as follows:

- A. Job related activities only.
- B. Expenditure levels:
 - 1. Mileage for use of personal vehicle at authorized town rate.
 - 2. The Supervisor of the Town of Rotterdam authorizes full reimbursement for lodging charges for those who have been pre-approved for attendance to various conferences/conventions.
 - 3. Meals: Breakfast not to exceed \$10.00; Lunch not to exceed \$15.00 and Dinner not to exceed \$25.00.
 - 4. Other expenses: miscellaneous expenses such as tolls, course registration fees and materials, transportation and gratuities, etc. upon documentation and reasonable use.
- C. Claims and receipt guidelines pursuant to the Office of the NYS Comptroller, Division of

Municipal affairs, Reference Guide #8, as revised 2/29/84 must be followed.

SECTION 4. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco
Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 30.25

AUTHORIZING THE CHIEF OF POLICE AND/OR HIS DESIGNEE TO APPROVE THE ATTENDANCE OF ANY MEMBER OF THE POLICE DEPARTMENT AT VARIOUS SCHOOLS, TRAINING SESSIONS, CONVENTIONS, CONFERENCES OR OTHER MEETINGS REQUIRING SAID ATTENDANCE

THEREFORE, UPON MOTION OF Councilmember **SCHLAG**, seconded by Councilmember **DODSON**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby delegates its authority and authorizes the Chief of Police of the Town of Rotterdam and/or his designee to approve, only upon written request accompanied by a cost estimate, the attendance of any employee and/or member of the Town of Rotterdam Police Department to attend schools, training sessions, conventions, conferences, or other meetings requiring said attendance as approved by the Supervisor. The reasonable cost of said attendance shall be paid from the appropriate line item as contained in the 2025 Annual Budget of the Town of Rotterdam, not to exceed said budgeted amount without prior Town Board approval.

SECTION 2. The Chief of Police of the Town of Rotterdam is hereby authorized to pay such person attending an authorized function which has been approved by the Supervisor and all actual and necessary expenses for travel, meals and lodging incurred by such person by reason of such attendance; including registration or other fees, as considered a valid charge to be expended from the appropriate line item in the budget of the Town of Rotterdam.

SECTION 3. The Chief of Police of the Town of Rotterdam shall adhere to the following guidelines when approving attendance and expenditures of funds as follows:

- A. Job related activities only.
- B. Expenditure levels:
 - 1. Mileage for use of personal vehicle at authorized town rate.
 - 2. The Supervisor of the Town of Rotterdam authorizes full reimbursement for lodging charges for those who have been pre-approved for attendance to various conferences/conventions.
 - 3. Meals: Breakfast not to exceed \$10.00; Lunch not to exceed \$15.00 and Dinner not to exceed \$25.00.
 - 4. Other expenses: miscellaneous expenses such as tolls, course registration fees and materials, transportation, and gratuities, etc. upon documentation and reasonable use.

- C. Claims and receipt guidelines pursuant to the Office of the NYS Comptroller, Division of Municipal affairs, Reference Guide #8, as revised 2/29/84 must be followed.

SECTION 4. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco
Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 31.25

AUTHORIZE AND DIRECT THE SUPERVISOR AND/OR DESIGNEE TO PREPARE AND FILE WITH THE TOWN CLERK THE ANNUAL FINANCIAL REPORT WITHIN ONE HUNDRED TWENTY (120) DAYS OF THE CLOSE OF THE 2024 FISCAL YEAR AND DIRECT THE TOWN CLERK TO PUBLISH THE NECESSARY LEGAL NOTICE

THEREFORE, UPON MOTION OF Councilmember GALLUCCI, seconded by Councilmember DODSON,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam, Pursuant to Section 29 (10-a) of New York Town Law, hereby authorizes and directs the Supervisor of the Town of Rotterdam, in lieu of preparing the report required by Section 29(10) of New York State Town Law, to submit to the Town Clerk of the Town of Rotterdam within one hundred twenty (120) days after the close of the 2024 fiscal year, a copy of the report to the NYS Comptroller required by Section 30 of the New York State General Municipal Law pursuant to Section 29(10-a) of the NYS Town Law, and the Town Clerk shall cause a notice to be published within ten (10) days after receipt thereof, that a copy of such report is on file in the Town Clerk's office and is available for public inspection and copying in the official newspaper.

SECTION 2. The Town Clerk of the Town of Rotterdam is hereby directed to publish in the official newspaper of the Town of Rotterdam within ten (10) days after receipt of a copy of the Annual Financial Report of the 2024 Fiscal Year prepared and filed by the Supervisor pursuant to Section 29 (10-a) of the New York State Town Law within one hundred twenty (120) days after the close of the fiscal year, the following public notice:

**TOWN OF ROTTERDAM
PUBLIC NOTICE**

PLEASE TAKE NOTICE: That a copy of the Annual Financial Report of the Town of Rotterdam filed by the Supervisor pursuant to Section 29 (10-a) of the Town Law of the State of New York in the Office of the Town Clerk of the Town of Rotterdam within one hundred twenty (120) days of the close of the 2024 fiscal year and said report being a true and accurate copy of the report to the Comptroller of the State of New York as required by Section 30 of the New York State General Municipal Law, is on file in the Town Clerk's office and available for public inspection and copying during normal business hours.

**BY ORDER OF THE ROTTERDAM TOWN BOARD
Diane M. Marco, Town Clerk**

SECTION 3. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco
Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

**RESOLUTION NO. 32.25
ESTABLISH PETTY CASH FUNDS**

WHEREAS, Pursuant to Section 64 (1) (a) of the New York State Law, the Town Board of the Town of Rotterdam may establish petty cash funds for various departments within the Town of Rotterdam, and state law outlines the obligations in the handling of said funds; **NOW**

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **GALLUCCI**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. Petty cash funds are hereby established for use by various town offices for the year of 2025 as follows:

1. Receiver of Taxes	\$1,000.00
2. Comptroller	\$ 140.00
3. Chief of Police	\$ 250.00
4. Senior Center	\$ 100.00
5. Town Clerk	\$ 200.00

SECTION 2. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco

Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 33.25

ESTABLISH BANK DEPOSITORIES FOR THE TOWN OF ROTTERDAM

THEREFORE, UPON MOTION OF Councilmember **GALLUCCI**, seconded by Councilmember **DODSON**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. That monies to the credit of the Town of Rotterdam in amounts not to exceed forty million and 00/100 (\$40,000,000.00) dollars per account be deposited with the following:

1. Key Bank, 1703 Altamont Avenue, Schenectady, New York 12303
2. Greene County Commercial Bank, 425 Main Street, Catskill, New York 12414
3. Pioneer Bank, 1828 Altamont Avenue, Schenectady, New York 12303
4. Saratoga National Bank, 1963 Altamont Avenue, Schenectady, New York 12303
5. New York Liquid Asset Fund (NYLAF), 300 Westage Business Center Drive, Suite 405, Fishkill, NY 12524.

SECTION 2. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco

Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 34.25

ESTABLISH REIMBURSEMENT RATE FOR MILEAGE

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **SCHLAG**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. Pursuant to the provisions of Section 102 of the Town Law of the State of New York, the Town Board of the Town of Rotterdam hereby allows reimbursement for mileage expenses at the IRS standard mileage rate for business travel as in effect at the relevant time. Mileage reimbursement will only be paid to a Town employee when:

1. The employee receives prior approval from the immediate supervisor and
2. The employee is required to use their personal vehicle because a Town vehicle is not available for their use.

SECTION 2. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

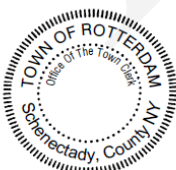
I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco

Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 35.25

DESIGNATE THE DAILY GAZETTE AS THE OFFICIAL NEWSPAPER

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Supervisor **COLLINS**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby designates the Daily Gazette, a newspaper published in the City of Schenectady, New York, located at 2445 Maxon Road Extension, Schenectady, New York, 12408, and having significant circulation in the Town of Rotterdam, be the official newspaper of the Town of Rotterdam for the year 2025.

SECTION 2. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag		X	
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco

Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 36.25

AUTHORIZE THE UTILIZATION OF SPECIFIC ENGINEERING FIRMS TO ACT AS TOWN DESIGNATED ENGINEERS FOR 2025

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **GALLUCCI**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the utilization of the following engineering firms to act as Town Designated Engineers for the calendar year 2025 on a as needed basis:

Barton and Loguidice
CT Male & Associates
Clough Harbor and Associates (CHA)
Colliers Engineering & Design
Creighton Manning Engineering
GPI /Greenman Pedersen Inc.
Ingalls and Associates
LaBella Associates
Laberge Group
PRIME AE Group of NY/KB Engineering

SECTION 2. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute contracts with the above referenced engineering firms in 2025.

SECTION 3. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco

Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 37.25

TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH FCM ENGINEERING, PLLC

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **GALLUCCI**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute an agreement with FCM Engineering, PLLC of 156 Spring Road, Scotia, New York 12302, in accordance with the agreement and fee schedule attached to obtain professional consultant services in connection with providing on-call engineering services through December 31, 2025.

SECTION 2. FCM Engineering PLLC, providing on call engineering services for the Town of Rotterdam, is prohibited from Town Designated Engineering (TDE) assignments during the term of this agreement.

SECTION 3. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco

Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 38.25

**TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH BEN MOORE
PHOTOGRAPHY/VIDEO**

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **SCHLAG**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute an agreement with Ben Moore, of 120 Dahlia Street, Rotterdam, New York 12306, to provide photography and videography services for the unedited recording of the Town Board Meetings for the year 2025.

SECTION 2. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

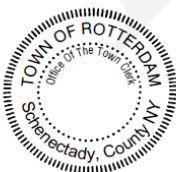
NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco
Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 39.25

TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH THE BOYS AND GIRLS CLUB

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Supervisor **COLLINS**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute an agreement with the Boys and Girls Club of Schenectady, P.O. Box 466, Schenectady, New York, 12301, for services to be provided for the Town of Rotterdam for the year 2025.

SECTION 2. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

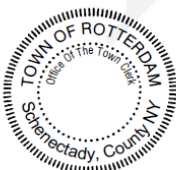
NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco
Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 40.25

TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH THE ARTS CENTER AND THEATRE (OPEN STAGE MEDIA)

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **SCHLAG**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute an agreement with the Arts Center and Theatre of Schenectady, located at 432 State Street, Schenectady, New York 12305, to provide public and government television access, in an amount not to exceed five thousand and 00/100 (\$5,000.00) dollars, annually for the year 2025.

SECTION 2. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco
Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 41.25

**TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH SCOTT M. RONDA, LLC
TO REPRESENT TAX LITIGATION MATTERS**

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by
Councilmember **SCHLAG**,
BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute an agreement with the Scott M. Ronda, LLC, located at 1 Vosburgh Road, Suite 2, Mechanicville, New York 12118, to represent the Town of Rotterdam related to tax litigation matters for the year 2025.

SECTION 2. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco
Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 42.25

TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH INDUSTRIAL & UTILITY VALUATION CONSULTANTS, INC.

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Supervisor **COLLINS**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute an agreement with Industrial & Utility Valuation Consultants Inc., located at 31 Colonial Green, Albany, New York, 12211, to provide Real Property Tax Consulting Services to the Town of Rotterdam for the year 2025.

SECTION 2. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

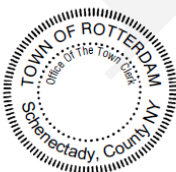
I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco

Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 43.25

**TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH ORRICK, HERRINGTON
& SUTCLIFFE LLP BOND COUNSEL**

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **SCHLAG**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute an agreement with Orrick, Herrington & Sutcliffe LLP, Bond Counsel Attorneys, located at 51 West 52nd Street, New York, New York 10019, to provide bond counsel services to the Town of Rotterdam, for the year 2025.

SECTION 2. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

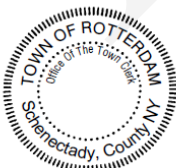
I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco

Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 44.25

**TO ADOPT THE SECTION 8 HOUSING CHOICE VOUCHER PROGRAM PHA PLAN
FOR 2025 THROUGH 2029**

WHEREAS, the Town of Rotterdam operates a Section 8 Housing Choice Voucher Program funded by the U.S. Department of Housing and Urban Development; and

WHEREAS, the Town of Rotterdam is required by the U.S. Department of Housing and Urban Development to prepare and adopt a written PHA Plan that establishes local policies for administration of the Section 8 Housing Choice Voucher Program in accordance with regulations of the U.S. Department of Housing and Urban Development; and

WHEREAS, the Town Board of the Town of Rotterdam has caused a written PHA Plan to be prepared establishing local policies for administration of the Section 8 Housing Choice Voucher Program in accordance with regulations of the U.S. Department of Housing and Urban Development, and has reviewed such written plan; NOW

THEREFORE, UPON MOTION OF Councilmember **SCHLAG**, seconded by Supervisor **COLLINS**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board or the Town of Rotterdam hereby adopts the five-year PHA Plan starting in 2025 for operation of the Town of Rotterdam Section 8 Housing Choice Voucher Program.

SECTION 2. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco
Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 45.25

TO NEGOTIATE AND EXECUTE AN AGREEMENT FOR PARTICIPATION IN THE SCHENECTADY COUNTY STOP-DWI PROGRAM FOR THE YEAR 2025

THEREFORE, UPON MOTION OF Councilmember **GALLUCCI**, seconded by Councilmember **SCHLAG**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute an agreement with the County of Schenectady for participation in the Schenectady County STOP-DWI Program for the year 2025.

SECTION 2. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco
Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 46.25

TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH KB ENGINEERING & ARCHITECTURE P.C. FOR PROFESSIONAL ENGINEERING SERVICES RELATED TO THE WASTEWATER TREATMENT PLANT SLUDGE HAULING

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **GALLUCCI**,
BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute an agreement with KB Engineering & Architecture P.C., located at 100 Great Oaks Boulevard Suite 114, Albany, NY 12203, for professional engineering services related to the Wastewater Treatment Plant Sludge Hauling, in an amount not to exceed three thousand nine hundred and 00/100 (\$3,900.00) dollars.

SECTION 2. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco
Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 47.25

**TO AWARD BID FOR ROTTERDAM POLICE DEPARTMENT VEHICLE
MAINTENANCE AND REPAIRS**

WHEREAS, Pursuant to notice duly published according to Section One Hundred Three of the General Municipal Law of the State of New York, the Town of Rotterdam on, December 27, 2024, posted an official report of all bid submissions received to the Empire State Purchasing Group on BidNet (<https://bidnetdirect.com/townofrotterdam>). Additionally, the official bid report and all bids were made available in the Office of the Town Clerk on December 11, 2024, for public inspection upon request for the purchase by the Town of Rotterdam of the following:

ROTTERDAM POLICE DEPARTMENT VEHICLE MAINTENANCE AND REPAIRS

THEREFORE, UPON MOTION OF Councilmember **SCHLAG**, seconded by Councilmember **DODSON**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam does hereby accept and award the bid for the purchase of Rotterdam Police Department Vehicle Maintenance and Repairs, to Precision Service and Repair, LLC, located at 1100 Wedgewood Heights, Schenectady, New York 12306, at the mutual consent of both the Town and Precision Service and Repair, LLC, according to the individual pricing in the attached bidding documents, commencing January 1, 2025 through December 31, 2026.

SECTION 2. The Supervisor of the Town of Rotterdam is hereby authorized to execute a contract with the said bidder in accordance with the terms of the bid proposal as submitted. Summary of the bid prices are on file in the Town Clerk's Office.

SECTION 3. This resolution shall become effective January 1, 2025

DATED: January 1, 2025

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins (Recused)			

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco
Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 48.25

TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH FISCAL ADVISORS & MARKETING, INC. FOR ADMINISTRATIVE AND FINANCIAL ADVICE SERVICES FOR THE SEWER DISTRICT NO. 2 PROJECT

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **GALLUCCI**,
BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute an agreement with Fiscal Advisors & Marketing, Inc., located at 5 North Avenue, LeRoy, New York 14482, for administrative services related to the Clean Water State Revolving Fund (CWSRF) and Water Infrastructure Improvement Act (WIIA) administered under the NYS Environmental Facilities Corporation (NYSEFC) and for financial advice and services relating to the issuance of Bond Anticipation Notes for the Client's Sewer District No. 2 project, in an amount not to exceed twenty four thousand five hundred and 00/100 (\$24,500.00) dollars.

SECTION 2. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

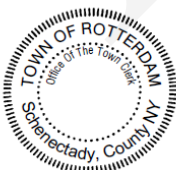
I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco

Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 49.25

TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH FISCAL ADVISORS & MARKETING, INC. FOR ADMINISTRATIVE AND FINANCIAL ADVICE SERVICES FOR THE WATER DISTRICT NO. 5 PROJECT

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **GALLUCCI**,
BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute an agreement with Fiscal Advisors & Marketing, Inc., located at 5 North Avenue, LeRoy, New York 14482, for administrative services related to the Drinking Water State Revolving Fund (DWSRF) administered under the NYS Environmental Facilities Corporation (NYSEFC) and for financial advice and services relating to the issuance of Bond Anticipation Notes for the Client's Water District No. 5 project, in an amount not to exceed twenty four thousand five hundred and 00/100 (\$24,500.00) dollars.

SECTION 2. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco

Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 50.25

**TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH MONTGOMERY
COUNTY SOCIETY FOR THE PREVENTION OF CRUELTY TO
ANIMALS(MCSPCA)**

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by
Supervisor **COLLINS**,
BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute an agreement with MCSPCA, located at 1232 State Highway 5S, Amsterdam, New York 12010, for the sheltering of dogs as required by state and local laws, in the amount not to exceed eighteen thousand and 00/100 (\$18,000.00) dollars commencing January 1, 2025 through December 31, 2026.

SECTION 2. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

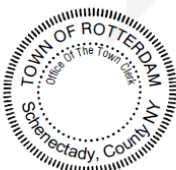
I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco

Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 51.25

TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH HOVAK ENTERPRISES, LLC FOR CONSULTING AND TECHNICAL IT SERVICES

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **SCHLAG**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute an agreement with Jason Hovak of Hovak Enterprises LLC, located at 150 Clizbe Avenue, Amsterdam, New York 12010, for consulting and technical services of the Town's Information Technology environment, at the hourly rate of \$140.00, not to exceed a total cost of fifty-eight thousand two hundred forty 00/100 (\$58,240.00) dollars for the year 2025.

SECTION 2. This resolution shall become effective on January 1, 2025.

DATED: January 1, 2025

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

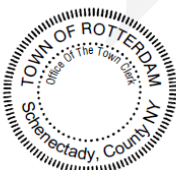
I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco

Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 52.25

TO APPOINT VARIOUS MEMBERS TO THE TOWN OF ROTTERDAM ‘TOWN SUPERVISOR POSITION ADVISORY COMMITTEE’

WHEREAS, the Town of Rotterdam passed Resolution 452.24 on December 11, 2024 which established a “Town Supervisor Position Advisory Committee” to study and make recommendations regarding the Town Supervisor Position; and

WHEREAS, the Town of Rotterdam Town Supervisor Position Advisory Committee shall be comprised of five (5) members, to serve a term of approximately 180 days; and

WHEREAS, per Resolution 452.24 each member of the Town Board shall be granted one appointment to the Committee which shall include at least one individual from each of the major political parties represented in the Town; NOW

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **SCHLAG**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby appoints Bruce Bonacquist, Robert Mallozzi, Matthew Tiscione, Megan Griffin, and John DeGeorgio, as members of the Town of Rotterdam Town Supervisor Position Advisory Committee for a 180-day term, commencing January 1, 2025 through June 30, 2025 to carry out the duties listed in Resolution 452.24.

SECTION 2. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco

Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 53.25

ACCEPTING TOWN BOARD MEETING MINUTES

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **SCHLAG**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby adopts the minutes of the December 11, 2024 Town Board meeting as attached.

SECTION 2. This resolution shall become effective January 1, 2025.

DATED: January 1, 2025

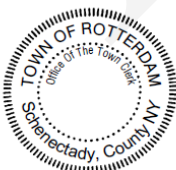
NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco
Diane M. Marco, Town Clerk



At the Organizational public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306 on Wednesday, January 1, 2025, at 1:00 p.m., the following resolution was duly adopted:

RESOLUTION NO. 54.25

TO APPOINT JOHN MERTZ TO THE POSITION OF TOWN JUSTICE

THEREFORE, UPON MOTION OF Councilmember **DODSON**, seconded by Councilmember **SCHLAG**,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. John Mertz of Rotterdam, New York is hereby appointed to the position of Town Justice, at an annual salary of thirty-nine thousand three hundred ninety and 00/100 (\$39,390.00) commencing January 1, 2025.

SECTION 2. This resolution shall be effective January 1, 2025.

DATED: January 1, 2025

NAME	AYES	NOES	ABSTAIN
Dodson	X		
Mastroianni (Absent)			
Gallucci	X		
Schlag	X		
Collins	X		

I, Diane M. Marco, Town Clerk of the Town of Rotterdam, Schenectady County, New York, **DO HEREBY CERTIFY** that the foregoing resolution was approved by the Town Board of the Town of Rotterdam Organizational Meeting on January 1, 2025, and that the foregoing resolution is a true and correct transcript of the original resolution and of the whole thereof and that said resolution is on file in the Town Clerk's office.

I DO FURTHER CERTIFY that each of the members of the Town Board received the meeting notice of the said Town Board Organizational meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Rotterdam this January 2, 2025.

Diane M. Marco

Diane M. Marco, Town Clerk



RESOLUTION NO. 69.25

TO APPOINT A POLICE OFFICER

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. Kevin M. Paskevich of Schenectady, New York is hereby appointed to the position of Police Officer, probationary, full-time, with full employee benefits and subject to pre-employment background checks, at an annual salary of sixty-nine thousand twenty-three and 88/100 (\$69,023.88) commencing February 3, 2025.

SECTION 2. This resolution shall be effective January 22, 2025.

DATED: January 22, 2025

NAME	AYES	NOES	ABSTAIN
Dodson			
Mastroianni			
Gallucci			
Schlag			
Collins			

TOWN OF ROTTERDAM

John F. Kirvin Government Center • 1100 Sunrise Boulevard • Rotterdam, NY 12306
Telephone: 518-355-7575 • Fax: 518-355-7976 • Website: www.rotterdamny.org



LEGISLATIVE REQUEST FORM

DATE: January 9, 2025
TO: Rotterdam Town Board
FROM: Deputy Chief William Male
TITLE OF REQUEST: Appoint Kevin M. Paskevich to the position of Police Officer.

TOWN BOARD MEETING: January 22, 2025

Background Information: This Police Officer position has been budgeted and replaces an existing vacancy at the Police Department.

Evaluation/Analysis: Paskevich was chosen from a list of several lateral transfer candidates who were interviewed by a panel of Police Department Command Staff. He subsequently passed a background investigation. Paskevich is transferring from the Saratoga County Sheriff's Office.

Recommendation(s): Appoint Kevin M. Paskevich to the position of Patrolman 5th, full time, probationary with full employee benefits, at an annual salary of \$69,023.88 effective February 3, 2025.

Attachment/Document(s): Civil service application.

Compliance with Purchasing Policy: N/A

Effect(s) on Existing Law(s): N/A

LEGISLATION WILL BE PREPARED BY: RPD

Schenectady County is an Equal Opportunity Employer. Schenectady County does not unlawfully discriminate in employment because of age, race, creed, color, national origin, sex, sexual orientation, disability, marital status, arrest and/or criminal conviction record unless based on a bona fide occupational qualification or other exception, genetic predisposition, or domestic violence victim status.



Schenectady County

Human Resources & Civil Service
620 State Street
Schenectady, NY 12305-2114

APPLICATION FOR EXAMINATION OR EMPLOYMENT

FOR COUNTY OFFICES, TOWNS, VILLAGES, SCHOOL DISTRICTS
LIBRARIES AND SPECIAL DISTRICTS

1. Police Officer

POSITION TITLE

EXAM NUMBER

Date Received _____ Approved _____

Conditional _____ Disapproved _____

CIVIL SERVICE DEPT.
USE ONLY

This application is part of your examination. Answer all questions fully. A resume, if submitted, cannot substitute for the application. You are encouraged to read the **General Conditions and Instructions** for more information.

2. Name and Legal Residence

Paskovich Kevin M
Last Name First Name Middle Initial

Street Address or Road _____ R.D. # or P.O. Box # _____

Schenectady, Schenectady, NY 12306
County City, Town, Village State Zip

Home Phone Number _____ Cell Phone _____

Email Address _____

If mailing address is different:

Street Address or Road _____ R.D. # or P.O. Box # _____

County City, Town, Village State Zip

Social Security Number _____

3. Police Officer & Firefighter Candidates Only

Date of Birth (MM/DD/YYYY) _____

4. **Residency Requirements:** Candidates must meet the Residency Requirements as stated on the examination announcement. You must complete the following to determine if you meet these residency requirements. Indicate how long this has been your legal residence, up to the date of this application, showing that you meet the residency requirements as announced.

	Name	Years	Months
State of:			
County of:			
Village of:			
Town of:			
City of:			
School District			

5. Citizenship

A. Are you currently a U.S. Citizen? YES ☒ NO ☐

B. If not, do you have the legal right to accept Employment in the United States? YES ☐ NO ☐
Please give alien registration number: _____

C. Are you a retiree from New York State or any civil division thereof? YES ☐ NO ☒

6. **Special Testing Arrangements** (Refer to General Conditions and Instructions). If you need Special Accommodations to take the examination, contact the Civil Service Office at (518) 388-4233.

Religious ☐ Military ☐ Disability ☐

7. **Crossfiler** - If you have filed or are filing SEPARATE applications for Civil Service Examinations being held on the same date, attach the CROSSFILER APPLICATION. Call to make arrangements no later than two weeks before the test date.

8. **Driver's License:** Complete the following if a license to operate a motor vehicle is required for the position that you are applying.

License #:	_____
Restrictions:	_____
Expiration Date:	_____
Endorsements:	_____
Class of License:	_____
Is this License Currently Valid	YES ☒ NO ☐

9. Veterans Credits: If you wish to apply for Veterans Credits, complete the following questions and complete the Application for Veterans Credits (Refer to General Conditions and Instructions).

	YES	NO
Have you ever served in the Armed Forces of the United States? (The Armed Forces means the Army, Navy, Marine Corps, Air Force, and Coast Guard, including all components thereof and the National Guard when in the service of the US pursuant to call as provided by Law on a full-time active duty basis other than active duty for training purposes).		☒
Have you ever used additional credits as a disabled or non-disabled veteran for appointment to any position in the public employment of New York State or any of its civil divisions?		☒
Do you have a service connected disability rated at 10% or more by the U.S. Department of Veterans Affairs? This disability must have been incurred during a Time of War period listed above.		☒
After you were permanently appointed using non-disabled veteran credits, were you subsequently certified as having a service connected disability rated at 10% or more by the U.S. Department of Veterans Affairs?		☒
Are you currently a resident of New York State?	☒	

10. Additional Questions: Check the appropriate box to the right of each question.

	YES	NO
Were you dismissed or discharged from any employment for reasons other than lack of work or funds?		☒
Did you ever resign from any employment rather than face dismissal?		☒
Did you ever receive a discharge from the Armed Forces of the United States which was other than "Honorable" or which was issued under the other than honorable circumstances?		☒
Have you ever been convicted of any crime (felony or misdemeanor)?		☒
Are you now under charges for any crime?		☒
Have you ever forfeited bail bond posted to guarantee your appearance in court to answer any criminal charge?		☒

If you answered yes to any of the above questions, you may give specifics below. If you elect not to provide specifics, or if such explanation is insufficient, you may be required to submit further information. None of the above circumstances represents an automatic bar to employment. Each case is considered and evaluated on individual merits in relation to the position (s) for which you are applying.

REMARKS: _____

11. Licenses: If a license, certificate or other authorization to practice a trade or profession is listed as a requirement on the announcement of the examination (s) for which you are applying.

Name of Trade or Profession:		Specialty:	
License Number:			
Granted by (Licensing Agency):		City/State	
Date License First Issued:		Registered From:	Registered To:

12. Education: If credit is claimed for a partially completed college curriculum or correspondence course, attach a list of courses and credit or semester hours completed. Indicate how many credit hours or courses are required for graduation. If required to indicate specific course work, do so on an attached sheet.

High School						
Have you ever graduated from High School or do you have possession of a High School Equivalency Diploma?						YES ☒ NO ☐
If Yes, Name and Location of High School or Issuing Government Authority:				Schaumont Highschool Rotterdam, NY		
Equivalency Diploma Number:						
College, University, Professional or Technical School						
Name of School	Number of College Credits	Degree Earned	Major Subject/ Courses	Did You Graduate?		Date Degree Expected or Received
				Yes	No	
Schenectady County Community	13	no	Business and law		/	negative

13. Experience: All sections must be filled out completely even if you attach a resume. Begin with the most recent employment. List all employment or military service that shows that you meet the minimum qualifications for the examination. Omissions or vagueness will not be interpreted in your favor. Under *Description of Duties*, clearly describe the nature of work which you personally performed. Part-time experience will be prorated unless otherwise stated on the examination announcement. Verified and documented volunteer experience will only be credited when specifically stated on the examination announcement. If you move to a different position within the same organization, indicate so in a separate employment box. You may attach additional sheets if you need more space.

Length of Employment	Firm Name:	Saratoga County Sheriffs office
From: [REDACTED]	Firm Address:	6012 County Farm Road
To: [REDACTED]	Description of Duties: Sheriff Deputy - Road Patrol	
Employment Details		
Your Exact Title	Deputy	
Name of Your Supervisor	Michael Zurlo	
Supervisor's Title	Sheriff	
Hours worked / wk. (exclusive of overtime)	40	
Reason for Leaving	- opportunity - Hometown	
Length of Employment	Firm Name:	Miller Environmental
From: [REDACTED]	Firm Address:	40 Hamilton Lane, Glenmont NY 12077
To: [REDACTED]	Description of Duties:	
- Environmental Hazmat Foreman		
- Field Laborer		
- Spill Clean up		
- Waste Transportation		
- Job Site Oversee		
Employment Details		
Your Exact Title	Foreman	
Name of Your Supervisor	Ken Bracken	
Supervisor's Title	Branch Manager	
Hours worked / wk. (exclusive of overtime)	40	
Reason for Leaving	To pursue Law Enforcement	

Length of Employment	Firm Name:	ACV Environmental
From: [REDACTED]	Firm Address:	494 Western Tpke, Oleanburg, NY 12009
To: [REDACTED]	Description of Duties:	
Employment Details	- Environmental Hazmat - Field Laborer - Spill clean up - Waste Transportation - Job site oversee	
Your Exact Title	Foreman	
Name of Your Supervisor	Ken Bracken	
Supervisor's Title	Branch Manager	
Hours worked / wk. (exclusive of overtime)	40	
Reason for Leaving	- Company Buyout - Followed my Manager to new company	
Length of Employment	Firm Name:	National Response Corporation
From: [REDACTED]	Firm Address:	Albany Street, Colonie NY
To: [REDACTED]	Description of Duties:	
Employment Details	- Environmental Hazmat - Field Laborer - Spill clean up - Waste Transportation	
Your Exact Title	Field Tech	
Name of Your Supervisor	Ken Bracken	
Supervisor's Title	Branch Manager	
Hours worked / wk. (exclusive of overtime)	40	
Reason for Leaving	- Company Buy Out - Followed Manager	

THIS AFFIRMATION MUST BE COMPLETED

I affirm, subject to the penalties of perjury, that the statements made in this application, including statements made in any accompanying papers, are true. I understand that all statements made by me in connection with this application are subject to investigation and verification and that a material misstatement or fraud may disqualify me from appointment and/or lead to revocation of my appointment. I give the employer the right to investigate all references and to secure additional job related information about me. I hereby release from liability the employer and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information. If the position I am applying for is covered by the employer's drug testing policy, I understand that as a condition of appointment to this position, I will be required to take and successfully pass a pre-employment drug test.

Signature of Applicant

Print Name

Date

(State below any other name by which you have been known)

RESOLUTION NO. 70.25

**TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH TRANE U.S. INC. FOR
TOWN HALL VAV BOX RETRO COMMISSIONING SERVICES**

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute an agreement with Trane U.S. Inc., located at 301 Old Niskayuna Road, Suite 1, Latham, NY 12110 for Town Hall VAV Box Retro Commissioning services, in the amount not to exceed nine thousand eight hundred ninety-one and 00/100 (\$9,891.00) dollars.

SECTION. This resolution shall become effective January 22, 2025.

DATED: January 22, 2025

NAME	AYES	NOES	ABSTAIN
Dodson			
Mastroianni			
Gallucci			
Schlag			
Collins			

TOWN OF ROTTERDAM

John F. Kirvin Government Center • 1100 Sunrise Boulevard • Rotterdam, NY 12306
Telephone: 518-355-7575 • Fax: 518-355-7976 • Website: www.rotterdamny.org



LEGISLATIVE REQUEST FORM

DATE: January 8, 2025

TO: Mollie Collins – Town Supervisor

FROM: James Keith – Senior Building Inspector

TITLE OF REQUEST: Trane-Rotterdam Town Hall VAV Box Retro Commissioning

TOWN BOARD MEETING: January 22, 2025

Background Information: TRANE installed Tracer Summit Program and updated in approximately 2009 and the Town has been using this system to heat and cool the building. TRANE is the sole provider.

Evaluation/Analysis: TRANE is the provider for the heating and cooling system at Town Hall.

Recommendation(s): Authorize Supervisor to sign agreement for Trane to provide VAV Box Retro Commissioning in the amount of \$9,891.00.

Attachment/Document(s): TRANE quote dated January 7, 2025.

Compliance with Purchasing Policy: Yes.

Effect(s) on Existing Law(s): None

LEGISLATION WILL BE PREPARED BY: Supervisors Office



Trane U.S. Inc.
301 Old Niskayuna Road, Suite 1
Latham, NY 12110
Phone: (518) 785-1315

January 07, 2025

Rotterdam Town Hall
1100 Sunrise Blvd Ste 1
Schenectady, NY 12306

ATTENTION: Jim Keith

PROJECT NAME: Rotterdam Town Hall VAV Box Retro commissioning

SCOPE OF SERVICE:

- Provide Retro commissioning for the following VAV Boxes:
 - 3rd FI Comptroller's Area
 - 3rd FI South Hall (Elev)
 - 2nd FI Conference Room/DA
 - 3rd FI Payroll/Comptroller's Storage
 - 1st FI Lower Lev Hallway
 - 3rd FI North Hallway
 - 2nd FI Central Hallway
 - 2nd FI Receiver of Taxes
 - DPW Office
 - Supervisor's Lobby
 - Deputy Supervisor
 - Town Board
 - 3rd FI Map Room Left
 - 1st FI Entrance Hallway
 - 3rd FI Map Room Right
 - 1st FI Lower Lev Records Rm
 - 2nd FI Town Clerk
 - 2nd FI Hallway
- Retro commissioning Scope of work to entail:
 - **Visual Inspection:** Conduct a thorough visual inspection of the VAV boxes and associated components (dampers, actuators, sensors, etc.) to identify any obvious issues.
 - **Functional Testing:** Perform initial functional tests to understand the current performance and identify any immediate problems.
 - **Temperature Control:** Verify that the temperature sensors and controls are functioning correctly and maintaining the desired setpoints.
 - **Control Sequence Verification:** Verify that the control sequences are operating as intended.
 - **Damper and Actuator Adjustment:** Adjust dampers and actuators to ensure they are operating smoothly and providing the correct airflow.
 - **Control Tuning:** Fine-tune the control parameters to optimize performance and energy efficiency.
 - **Record Findings:** Document all findings and adjustments made during the retro commissioning process.
 - **Final Report:** Prepare a final report summarizing the work performed, the current state of the VAV system, and any recommendations for further improvements.

PRICING AND ACCEPTANCE

TOTAL PRICE:.....\$9,891.00 USD

CLARIFICATIONS

- 1. Applicable taxes are not included and will be added to the invoice.
- 2. Any service not listed is not included.
- 3. Work will be performed during normal Trane business hours.
- 4. This proposal is valid for 30 days from January 07, 2025.

I appreciate the opportunity to earn your business and look forward to helping you with all of your service needs. Please contact me if you have any questions or concerns.

Sincerely,

Jacob Schatz
Account Manager
(518) 598-5485

This agreement is subject to Customer’s acceptance of the attached Trane Terms and Conditions – Quoted Service.

CUSTOMER ACCEPTANCE
Authorized Representative
Printed Name
Title
Purchase Order
Acceptance Date
Trane’s License Number:

TERMS AND CONDITIONS – QUOTED SERVICE

“Company” shall mean Trane U.S. Inc..

To obtain repair service within the scope of Services as defined, contact your local Trane District office identified on the first page of the Agreement by calling the telephone number stated on that page. That Trane District office is responsible for Company's performance of this Agreement. Only Trane authorized personnel may perform service under this Agreement. For Service covered under this Agreement, Company will be responsible for the cost of transporting a part requiring service.

1. Agreement. These terms and conditions are an integral part of Company's offer and form the basis of any agreement (the “Agreement”) resulting from Company's proposal (the “Proposal”) for the services (the “Services”) on equipment listed in the Proposal (the “Covered Equipment”). **COMPANY'S TERMS AND CONDITIONS ARE SUBJECT TO PERIODIC CHANGE OR AMENDMENT.**

2. Connected Services. In addition to these terms and conditions, the Connected Services Terms of Service (“Connected Services Terms”), available at <https://www.trane.com/TraneConnectedServicesTerms>, as updated from time to time, are incorporated herein by reference and shall apply to the extent that Company provides Customer with Connected Services, as defined in the Connected Services Terms.

3. Acceptance. The Proposal is subject to acceptance in writing by the party to whom this offer is made or an authorized agent (“Customer”) delivered to Company within 30 days from the date of the Proposal. If Customer accepts the Proposal by placing an order, without the addition of any other terms and conditions of sale or any other modification, Customer's order shall be deemed acceptance of the Proposal subject to Company's terms and conditions. If Customer's order is expressly conditioned upon the Company's acceptance or assent to terms and/or conditions other than those expressed herein, return of such order by Company with Company's terms and conditions attached or referenced serves as Company's notice of objection to Customer's terms and as Company's counteroffer to provide Services in accordance with the Proposal. If Customer does not reject or object in writing to Company within 10 days, the Company's counteroffer will be deemed accepted. Customer's acceptance of the Services by Company will in any event constitute an acceptance by Customer of Company's terms and conditions. In the case of a dispute, the applicable terms and conditions will be those in effect at the time of delivery or acceptance of the Services. This Agreement is subject to credit approval by Company. Upon disapproval of credit, Company may delay or suspend performance or, at its option, renegotiate prices and/or terms and conditions with Customer. If Company and Customer are unable to agree on such revisions, this Agreement shall be cancelled without any liability, other than Customer's obligation to pay for Services rendered by Company to the date of cancellation.

4. Cancellation by Customer Prior to Services; Refund. If Customer cancels this Agreement within (a) thirty (30) days of the date this Agreement was mailed to Customer or (b) twenty (20) days of the date this Agreement was delivered to Customer, if it was delivered at the time of sale, and no Services have been provided by Company under this Agreement, the Agreement will be void and Company will refund to Customer, or credit Customer's account, the full Service Fee of this Agreement that Customer paid to Company, if any. A ten percent (10%) penalty per month will be added to a refund that is due but is not paid or credited within forty-five (45) days after return of this Agreement to Company. Customer's right to cancel this Agreement only applies to the original owner of this Agreement and only if no Services have been provided by Company under this Agreement prior to its return to Company.

5. Cancellation by Company. This Agreement may be cancelled by Company for any reason or no reason, upon written notice from Company to Customer no later than 30 days prior to performance of any Services hereunder and Company will refund to Customer, or credit Customer's account, that part of the Service Fee attributable to Services not performed by Company. Customer shall remain liable for and shall pay to Company all amounts due for Services provided by Company and not yet paid.

6. Services Fees and Taxes. Fees for the Services (the “Service Fee(s)”) shall be as set forth in the Proposal and are based on performance during regular business hours. Fees for outside Company's regular business hours and any after-hours services shall be billed separately according to the then prevailing overtime or emergency labor/labour rates. In addition to the stated Service Fee, Customer shall pay all taxes not legally required to be paid by Company or, alternatively, shall provide Company with acceptable tax exemption certificates. Customer shall pay all costs (including attorneys' fees) incurred by Company in attempting to collect amounts due.

7. Payment. Payment is due upon receipt of Company's invoice. Company reserves the right to add to any account outstanding for more than 30 days a service charge equal to the lesser of the maximum allowable legal interest rate or 1.5% of the principal amount due at the end of each month. Customer shall pay all costs (including attorneys' fees) incurred by Company in attempting to collect amounts due or otherwise enforcing these terms and conditions.

8. Customer Breach. Each of the following events or conditions shall constitute a breach by Customer and shall give Company the right, without an election of remedies, to terminate this Agreement or suspend performance by delivery of written notice: (1) Any failure by Customer to pay amounts when due; or (2) any general assignment by Customer for the benefit of its creditors, or if Customer becomes bankrupt or insolvent or takes the benefit of any statute for bankrupt or insolvent debtors, or makes or proposes to make any proposal or arrangement with creditors, or if any steps are taken for the winding up or other termination of Customer or the liquidation of its assets, or if a trustee, receiver, or similar person is appointed over any of the assets or interests of Customer; (3) Any representation or warranty furnished by Customer in connection with this Agreement is false or misleading in any material respect when made; or (4) Any failure by Customer to perform or comply with any material provision of this Agreement. Customer shall be liable to the Company for all Services furnished to date and all damages sustained by Company (including lost profit and overhead)

9. Performance. Company shall perform the Services in accordance with industry standards generally applicable in the state or province where the Services are performed under similar circumstances as of the time Company performs the Services. Company is not liable for any claims, damages, losses, or expenses, arising from or related to work done by or services provided by individuals or entities that are not employed by or hired by Company. Company may refuse to perform any Services or work where working conditions could endanger property or put at risk the safety of people. Parts used for any repairs made will be those selected by Company as suitable for the repair and may be parts not manufactured by Company. Customer must reimburse Company for services, repairs, and/or replacements performed by Company at Customer's request beyond the scope of Services or otherwise excluded under this Agreement. The reimbursement shall be at the then prevailing applicable regular, overtime, or holiday rates for labor/labour and prices for materials. Prior to Company performing the additional services, repairs, and/or replacements, Customer may request a separate written quote stating the work to be performed and the price to be paid by Customer for the work.

10. Customer Obligations. Customer shall: (a) provide Company reasonable and safe access to the Covered Equipment and areas where Company is to work; and (b) unless otherwise agreed by Customer and Company, at Customer's expense and before the Services begin, Customer will provide any necessary access platforms, catwalks to safely perform the Services in compliance with OSHA, state, or provincial industrial safety regulations or any other applicable industrial safety standards or guidelines.

11. Exclusions. Unless expressly included in the Proposal, the Services do not include, and Company shall not be responsible for or liable to the Customer for, any claims, losses, damages or expenses suffered by the Customer in any way connected with, relating to or arising from any of the following:

- (a) Any guarantee of room conditions or system performance;
- (b) Inspection, operation, maintenance, repair, replacement or performance of work or services outside the Services;
- (c) Damage, repairs or replacement of parts made necessary as a result of the acts or omission of Customer or any Event of Force Majeure;
- (d) Any claims, damages, losses, or expenses, arising from or related to conditions that existed in, on, or upon the premises before the effective date of this Agreement (“Pre-Existing Conditions”) including, without limitation, damages, losses, or expenses involving a Pre-Existing Condition of building envelope issues, mechanical issues, plumbing issues, and/or indoor air quality issues involving mold/mould, bacteria, microbial growth, fungi or other contaminants or airborne biological agents; and
- (e) Replacement of refrigerant is excluded, unless replacement of refrigerant is expressly stated as included with the Proposal.

12. Limited Warranty. Company warrants that: (a) the material manufactured by Company and provided to the Customer in performance of the Services is free from defects in material and manufacture for a period of 12 months from the earlier of the date of equipment start-up or replacement and (b) the labor/labour portion of the Services is warranted to have been properly performed for a period of 90 days from date of completion (the “Limited Warranty”). Company obligations of equipment start-up, if any are stated in the Proposal, are coterminous with the Limited Warranty period. Defects must be reported to Company within the Limited Warranty period. Company's obligation under the Limited Warranty is limited to repairing or replacing the defective part at its option and to correcting any improperly performed labor/labour. No liability whatsoever shall attach to Company until the Services have been paid for in full. Exclusions from this Limited Warranty include claims, losses, damages, and expenses in any way connected with, related to, or arising from failure or malfunction of equipment due to the following: wear and tear; end of life failure; corrosion; erosion; deterioration; Customer's failure to follow the Company-provided maintenance plan; unauthorized or improper maintenance; unauthorized or improper parts or material; refrigerant not supplied by Company; and modifications made by others to Company's equipment. Company shall not be obligated to pay for the cost of lost refrigerant or lost product. Some components of Company equipment may be warranted directly from the component supplier, in which case this Limited Warranty shall not apply to those components and any warranty of such components shall be the warranty given by the component supplier. Notwithstanding the foregoing, all warranties provided herein terminate upon termination or cancellation of this Agreement. Equipment, material and/or parts that are not manufactured by Company (“Third-Party Product(s)”) are not warranted by Company and have such warranties as may be extended by the respective manufacturer. **CUSTOMER UNDERSTANDS THAT COMPANY IS NOT THE MANUFACTURER OF ANY THIRD-PARTY PRODUCT(S) AND ANY WARRANTIES, CLAIMS, STATEMENTS, REPRESENTATIONS, OR SPECIFICATIONS ARE THOSE OF THE THIRD-PARTY**

MANUFACTURER, NOT COMPANY AND CUSTOMER IS NOT RELYING ON ANY WARRANTIES, CLAIMS, STATEMENTS, REPRESENTATIONS, OR SPECIFICATIONS REGARDING THE THIRD-PARTY PRODUCT THAT MAY BE PROVIDED BY COMPANY OR ITS AFFILIATES, WHETHER ORAL OR WRITTEN.

THE REMEDIES SET FORTH IN THIS LIMITED WARRANTY ARE THE SOLE AND EXCLUSIVE REMEDIES FOR WARRANTY CLAIMS PROVIDED BY COMPANY TO CUSTOMER UNDER THIS AGREEMENT AND ARE IN LIEU OF ALL OTHER WARRANTIES AND LIABILITIES, LIABILITIES, CONDITIONS AND REMEDIES, WHETHER IN CONTRACT, WARRANTY, STATUTE, OR TORT (INCLUDING NEGLIGENCE), EXPRESS OR IMPLIED, IN LAW OR IN FACT, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR USE OR FITNESS FOR A PARTICULAR PURPOSE AND/OR OTHERS ARISING FROM COURSE OF DEALING OR TRADE. COMPANY EXPRESSLY DISCLAIMS ANY REPRESENTATIONS OR WARRANTIES, ENDORSEMENTS OR CONDITIONS OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF QUALITY, FITNESS, MERCHANTABILITY, DURABILITY AND/OR OTHERS ARISING FROM COURSE OF DEALING OR TRADE OR REGARDING PREVENTION BY THE SCOPE OF SERVICES, OR ANY COMPONENT THEREOF. COMPANY MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND, INCLUDING WARRANTY OF MERCHANTABILITY OR FITNESS FOR PARTICULAR PURPOSE. ADDITIONALLY, COMPANY MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND REGARDING PREVENTING, ELIMINATING, REDUCING OR INHIBITING ANY MOLD, FUNGUS, BACTERIA, VIRUS, MICROBIAL GROWTH, OR ANY OTHER CONTAMINANTS (INCLUDING COVID-19 OR ANY SIMILAR VIRUS) (COLLECTIVELY, "CONTAMINANTS"), WHETHER INVOLVING OR IN CONNECTION WITH EQUIPMENT, ANY COMPONENT THEREOF, SERVICES OR OTHERWISE. IN NO EVENT SHALL COMPANY HAVE ANY LIABILITY FOR THE PREVENTION, ELIMINATION, REDUCTION OR INHIBITION OF THE GROWTH OR SPREAD OF SUCH CONTAMINANTS INVOLVING OR IN CONNECTION WITH ANY EQUIPMENT, THIRD-PARTY PRODUCT, OR ANY COMPONENT THEREOF, SERVICES OR OTHERWISE AND CUSTOMER HEREBY SPECIFICALLY ACKNOWLEDGES AND AGREES THERETO

13. Indemnity. To the maximum extent permitted by law, Company and Customer shall indemnify and hold harmless each other from any and all claims, actions, costs, expenses, damages and liabilities, including reasonable attorneys' fees, resulting from death or bodily injury or damage to real or personal property, to the extent caused by the negligence or misconduct of the indemnifying party, and/or its respective employees or authorized agents in connection with their activities within the scope of this Agreement. Neither party shall indemnify the other against claims, damages, expenses, or liabilities to the extent attributable to the acts or omissions of the other party or third parties. If the parties are both at fault, the obligation to indemnify shall be proportional to their relative fault. The duty to indemnify and hold harmless will continue in full force and effect, notwithstanding the expiration or early termination of this Agreement, with respect to any claims based on facts or conditions that occurred prior to expiration or termination of this Agreement.

14. Limitation of Liability. NOTWITHSTANDING ANYTHING TO THE CONTRARY, NEITHER PARTY SHALL BE LIABLE FOR SPECIAL, INCIDENTAL, INDIRECT, OR CONSEQUENTIAL LOSSES OR DAMAGES OF ANY KIND (INCLUDING WITHOUT LIMITATION REFRIGERANT LOSS, PRODUCT LOSS, LOST REVENUE OR PROFITS, OR LIABILITY TO THIRD PARTIES), INCLUDING CONTAMINANTS LIABILITIES, OR PUNITIVE DAMAGES WHETHER BASED IN CONTRACT, WARRANTY, STATUTE, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, INDEMNITY OR ANY OTHER LEGAL THEORY OR FACTS. NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT, THE TOTAL AND AGGREGATE LIABILITY OF THE COMPANY TO THE CUSTOMER WITH RESPECT TO ANY AND ALL CLAIMS CONNECTED WITH, RELATED TO OR ARISING FROM THE PERFORMANCE OR NON-PERFORMANCE OF THIS AGREEMENT, WHETHER BASED IN CONTRACT, WARRANTY, STATUTE, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, INDEMNITY OR ANY OTHER LEGAL THEORY OR FACTS, SHALL NOT EXCEED THE COMPENSATION RECEIVED BY COMPANY UNDER THIS AGREEMENT. IN NO EVENT SHALL SELLER BE LIABLE FOR ANY DAMAGES (WHETHER DIRECT OR INDIRECT) RESULTING FROM MOLD, FUNGUS, BACTERIA, MICROBIAL GROWTH, OR OTHER CONTAMINATES OR AIRBORNE BIOLOGICAL AGENTS. TO THE MAXIMUM EXTENT ALLOWED BY LAW, COMPANY SHALL NOT BE LIABLE FOR ANY OF THE FOLLOWING IN CONNECTION WITH PROVIDING THE ENERGY AND BUILDING PERFORMANCE SERVICES: INTERRUPTION, DELETION, DEFECT, DELAY IN OPERATION OR TRANSMISSION; CUSTOMER'S NETWORK SECURITY; COMPUTER VIRUS; COMMUNICATION FAILURE; THEFT OR DESTRUCTION OF DATA; GAPS IN DATA COLLECTED; AND UNAUTHORIZED ACCESS TO CUSTOMER'S DATA OR COMMUNICATIONS NETWORK.

15. CONTAMINANTS LIABILITY

The transmission of COVID-19 may occur in a variety of ways and circumstances, many of the aspects of which are currently not known. HVAC systems, products, services and other offerings have not been tested for their effectiveness in reducing the spread of COVID-19, including through the air in closed environments. IN NO EVENT WILL COMPANY BE LIABLE UNDER THIS AGREEMENT OR OTHERWISE FOR ANY INDEMNIFICATION, ACTION OR CLAIM, WHETHER BASED ON WARRANTY, CONTRACT, TORT OR OTHERWISE, FOR ANY BODILY INJURY (INCLUDING DEATH), DAMAGED TO PROPERTY, OR ANY OTHER LIABILITIES, DAMAGES OR COSTS RELATED TO CONTAMINANTS (INCLUDING THE SPREAD, TRANSMISSION MITIGATION, ELIMINATION, OR CONTAMINATION THEREOF) (COLLECTIVELY, "CONTAMINANTS LIABILITIES") AND CUSTOMER HEREBY EXPRESSLY RELEASES COMPANY FROM ANY SUCH CONTAMINANT LIABILITIES.

16. Asbestos and Hazardous Materials. The Services expressly exclude any identification, abatement, cleanup, control, disposal, removal or other work connected with asbestos or other hazardous materials (collectively, "Hazardous Materials"). Should Company become aware of or suspect the presence of Hazardous Materials, Company may immediately stop work in the affected area and shall notify Customer. Customer will be responsible for taking any and all action necessary to correct the condition in accordance with all applicable laws and regulations. Customer shall be exclusively responsible for any claims, liability, fees and penalties, and the payment thereof, arising out of or relating to any Hazardous Materials on or about the premises, not brought onto the premises by Company. Company shall be required to resume performance of the Services only when the affected area has been rendered harmless.

17. Insurance. Company agrees to maintain the following insurance during the term of the contract with limits not less than shown below and will, upon request from Customer, provide a Certificate of evidencing the following coverage:

Commercial General Liability	\$2,000,000 per occurrence
Automobile Liability	\$2,000,000 CSL
Workers Compensation	Statutory Limits

If Customer has requested to be named as an additional insured under Company's insurance policy, Company will do so but only subject to Company's manuscript additional insured endorsement under its primary Commercial General Liability policies. In no event does Company or its insurer waive its right of subrogation

18. Force Majeure. Company's duty to perform under this Agreement is contingent upon the non-occurrence of an Event of Force Majeure. If Company shall be unable to carry out any material obligation under this Agreement due to an Event of Force Majeure, this Agreement shall at Company's election (i) remain in effect but Company's obligations shall be suspended until the uncontrollable event terminates or (ii) be terminated upon ten (10) days' notice to Customer, in which event Customer shall pay Company for all parts of the Services furnished to the date of termination. An "Event of Force Majeure" shall mean any cause or event beyond the control of Company. Without limiting the foregoing, "Event of Force Majeure" includes: acts of God; acts of terrorism, war or the public enemy; flood; earthquake; lightning; tornado; storm; fire; civil disobedience; pandemic insurrections; riots; labor disputes; labor or material shortages; sabotage; restraint by court order or public authority (whether valid or invalid), and action or non-action by or inability to obtain or keep in force the necessary governmental authorizations, permits, licenses, certificates or approvals if not caused by Company and the requirements of any applicable government in any manner that diverts either the material or the finished product to the direct or indirect benefit of the government.

19. General. Except as provided below, to the maximum extent provided by law, this Agreement is made and shall be interpreted and enforced in accordance with the laws of the state or province in which the Services are performed without regard to choice of law principles which might otherwise call for the application of a different state's or province's law. Any dispute arising under or relating to this Agreement that is not disposed of by agreement shall be decided by litigation in a court of competent jurisdiction located in the state or province in which the Services are performed. To the extent the premises are owned and/or operated by any agency of the United States Federal Government, determination of any substantive issue of law shall be according to the United States Federal common law of Government contracts as enunciated and applied by Federal judicial bodies and boards of contract appeals of the Federal Government. This Agreement contains all of the agreements, representations and understandings of the parties and supersedes all previous understandings, commitments or agreements, oral or written, related to the Services. No documents shall be incorporated herein by reference except to the extent Company is a signatory thereon. If any term or condition of this Agreement is invalid, illegal or incapable of being enforced by any rule of law, all other terms and conditions of this Agreement will nevertheless remain in full force and effect as long as the economic or legal substance of the transaction contemplated hereby is not affected in a manner adverse to any party hereto. Customer may not assign, transfer, or convey this Agreement, or any part hereof, without the written consent of Company. Subject to the foregoing, this Agreement shall bind and inure to the benefit of the parties hereto and their permitted successors and assigns. This Agreement may be executed in several counterparts, each of which when executed shall be deemed to be an original, but all together shall constitute but one and the same Agreement. A fully executed facsimile copy hereof or the several counterparts shall suffice as an original. No modifications, additions or changes may be made to this Agreement except in a writing signed by Company. No failure or delay by the Company in enforcing any right or exercising any remedy under this Agreement shall be deemed to be a waiver by the Company of any right or remedy.

20. Equal Employment Opportunity/Affirmative Action Clause. Company is a United States federal contractor that complies fully with Executive Order 11246, as amended, and the applicable regulations contained in 41 C.F.R. Parts 60-1 through 60-60, 29 U.S.C. Section 793 and the applicable regulations contained in

41 C.F.R. Part 60-741; and 38 U.S.C. Section 4212 and the applicable regulations contained in 41 C.F.R. Part 60-250; and Executive Order 13496 and Section 29 CFR 471, appendix A to subpart A, regarding the notice of employee rights in the United States and with Canadian Charter of Rights and Freedoms Schedule B to the Canada Act 1982 (U.K.) 1982, c. 11 and applicable Provincial Human Rights Codes and employment law in Canada.

21. U.S. Government Contracts.

The following provision applies only to direct sales by Company to the US Government. The Parties acknowledge that all items or services ordered and delivered under this Agreement / Purchase Order are Commercial Items as defined under Part 12 of the Federal Acquisition Regulation (FAR). In particular, Company agrees to be bound only by those Federal contracting clauses that apply to "commercial" suppliers and that are contained in FAR 52.212-5(e)(1). Company complies with 52.219-8 or 52.219-9 in its service and installation contracting business. **The following provision applies only to indirect sales by Company to the US Government.** As a Commercial Item Subcontractor, Company accepts only the following mandatory flow down provisions: 52.219-8; 52.222-26; 52.222-35; 52.222-36; 52.222-39; 52.247-64. If the Services are in connection with a U.S. government contract, Customer agrees and hereby certifies that it has provided and will provide current, accurate, and complete information, representations and certifications to all government officials, including but not limited to the contracting officer and officials of the Small Business Administration, on all matters related to the prime contract, including but not limited to all aspects of its ownership, eligibility, and performance. Anything herein notwithstanding, Company will have no obligations to Customer unless and until Customer provides Company with a true, correct and complete executed copy of the prime contract. Upon request, Customer will provide copies to Company of all requested written communications with any government official related to the prime contract prior to or concurrent with the execution thereof, including but not limited to any communications related to contractor's Customer's ownership, eligibility or performance of the prime contract. Customer will obtain written authorization and approval from Company prior to providing any government official any information about Company's performance of the Services that are the subject of this offer or agreement, other than the Proposal or this Agreement.

22. Limited Waiver of Sovereign Immunity. If Customer is an Indian tribe (in the U.S.) or a First Nation or Band Council (in Canada), Customer, whether acting in its capacity as a government, governmental entity, a duly organized corporate entity or otherwise, for itself and for its agents, successors, and assigns: (1) hereby provides this limited waiver of its sovereign immunity as to any damages, claims, lawsuit, or cause of action (herein "Action") brought against Customer by Company and arising or alleged to arise out of the furnishing by Company of any product or service under this Agreement, whether such Action is based in contract, tort, strict liability, civil liability or any other legal theory; (2) agrees that jurisdiction and venue for any such Action shall be proper and valid (a) if Customer is in the U.S., in any state or United States court located in the state in which Company is performing this Agreement or (b) if Customer is in Canada, in the superior court of the province or territory in which the work was performed; (3) expressly consents to such Action, and waives any objection to jurisdiction or venue; (4) waives any requirement of exhaustion of tribal court or administrative remedies for any Action arising out of or related to this Agreement; and (5) expressly acknowledges and agrees that Company is not subject to the jurisdiction of Customer's tribal court or any similar tribal forum, that Customer will not bring any action against Company in tribal court, and that Customer will not avail itself of any ruling or direction of the tribal court permitting or directing it to suspend its payment or other obligations under this Agreement. The individual signing on behalf of Customer warrants and represents that such individual is duly authorized to provide this waiver and enter into this Agreement and that this Agreement constitutes the valid and legally binding obligation of Customer, enforceable in accordance with its terms.

1-10.48 (1024)
Supersedes 1-10.48 (0821)

SECURITY ADDENDUM

This Addendum shall be applicable to the sale, installation and use of Trane equipment and the sale and provision of Trane services. "Trane" shall mean Trane U.S. Inc. for sales and services in the United States, or Trane Canada ULC for sales and services in Canada.

1. **Definitions.** All terms used in this Addendum shall have the meaning specified in the Agreement unless otherwise defined herein. For the purposes of this Addendum, the following terms are defined as follows:

"Customer Data" means Customer account information as related to the Services only and does not include HVAC Machine Data or personal data. Trane does not require, nor shall Customer provide personal data to Trane under the Agreement. Such data is not required for Trane to provide its Equipment and/or Services to the Customer.

"Equipment" shall have the meaning set forth in the Agreement.

"HVAC Machine Data" means data generated and collected from the product or furnished service without manual entry. HVAC Machine Data is data relating to the physical measurements and operating conditions of a HVAC system, such as but not limited to, temperatures, humidity, pressure, HVAC equipment status. HVAC Machine Data does not include Personal Data and, for the purposes of this agreement, the names of users of Trane's controls products or hosted applications shall not be Personal Data, if any such user chooses to use his/her name(s) in the created accounts within the controls product (e.g., firstname.lastname@address.com). HVAC Machine Data may be used by Trane: (a) to provide better support services and/or products to users of its products and services; (b) to assess compliance with Trane terms and conditions; (c) for statistical or other analysis of the collective characteristics and behaviors of product and services users; (d) to backup user and other data or information and/or provide remote support and/or restoration; (e) to provide or undertake: engineering analysis; failure analysis; warranty analysis; energy analysis; predictive analysis; service analysis; product usage analysis; and/or other desirable analysis, including, but not limited to, histories or trends of any of the foregoing; and (f) to otherwise understand and respond to the needs of users of the product or furnished service. **"Personal Data"** means data and/or information that is owned or controlled by Customer, and that names or identifies, or is about a natural person, such as: (i) data that is explicitly defined as a regulated category of data under any data privacy laws applicable to Customer; (ii) non-public personal information ("NPI") or personal information ("PI"), such as national identification number, passport number, social security number, social insurance number, or driver's license number; (iii) health or medical information, such as insurance information, medical prognosis, diagnosis information, or genetic information; (iv) financial information, such as a policy number, credit card number, and/or bank account number; (v) personally identifying technical information (whether transmitted or stored in cookies, devices, or otherwise), such as IP address, MAC address, device identifier, International Mobile Equipment Identifier ("IMEI"), or advertising identifier; (vi) biometric information; and/or (vii) sensitive personal data, such as, race, religion, marital status, disability, gender, sexual orientation, geolocation, or mother's maiden name.

"Security Incident" shall refer to (i) a compromise of any network, system, application or data in which Customer Data has been accessed or acquired by an unauthorized third party; (ii) any situation where Trane reasonably suspects that such compromise may have occurred; or (iii) any actual or reasonably suspected unauthorized or illegal Processing, loss, use, disclosure or acquisition of or access to any Customer Data.

"Services" shall have the meaning set forth in the Agreement.

2. **HVAC Machine Data; Access to Customer Extranet and Third Party Systems.** If Customer grants Trane access to HVAC Machine Data via web portals or other non-public websites or extranet services on Customer's or a third party's website or system (each, an "Extranet"), Trane will comply with the following:
 - a. **Accounts.** Trane will ensure that Trane's personnel use only the Extranet account(s) designated by Customer and will require Trane personnel to keep their access credentials confidential.
 - b. **Systems.** Trane will access the Extranet only through computing or processing systems or applications running operating systems managed by Trane that include: (i) system network firewalls; (ii) centralized patch management; (iii) operating system appropriate anti-malware software; and (iv) for portable devices, full disk encryption.
 - c. **Restrictions.** Unless otherwise approved by Customer in writing, Trane will not download, mirror or permanently store any HVAC Machine Data from any Extranet on any medium, including any machines, devices or servers.
 - d. **Account Termination.** Trane will terminate the account of each of Trane's personnel in accordance with Trane's standard practices after any specific Trane personnel who has been authorized to access any Extranet (1) no longer needs access to HVAC Machine Data or (2) no longer qualifies as Trane personnel (e.g., the individual leaves Trane's employment).
 - e. **Third Party Systems.** Trane will provide Customer prior notice before it uses any third party system that stores or may otherwise have access to HVAC Machine Data, unless (1) the data is encrypted and (2) the third party system will not have access to the decryption key or unencrypted "plain text" versions of the HVAC Machine Data.

3. Customer Data; Confidentiality. Trane shall keep confidential, and shall not access or use any Customer Data and information that is marked confidential or by its nature is considered confidential ("Customer Confidential Information") other than for the purpose of providing the Equipment and Services, and will disclose Customer Confidential Information only: (i) to Trane's employees and agents who have a need to know to perform the Services, (ii) as expressly permitted or instructed by Customer, or (iii) to the minimum extent required to comply with applicable law, provided that Trane (1) provides Customer with prompt written notice prior to any such disclosure, and (2) reasonably cooperate with Customer to limit or prevent such disclosure.
4. Customer Data; Compliance with Laws. Trane agrees to comply with laws, regulations governmental requirements and industry standards and practices relating to Trane's processing of Customer Confidential Information (collectively, "**Laws**").
5. Customer Data; Information Security Management. Trane agrees to establish and maintain an information security and privacy program, consistent with applicable HVAC equipment industry practices that complies with this Addendum and applicable Laws ("**Information Security Program**"). The Information Security Program shall include appropriate physical, technical and administrative safeguards, including any safeguards and controls agreed by the Parties in writing, sufficient to protect Customer systems, and Customer's Confidential Information from unauthorized access, destruction, use, modification or disclosure. The Information Security Program shall include appropriate, ongoing training and awareness programs designed to ensure that Trane's employees and agents, and others acting on Trane's, behalf are aware of and comply with the Information Security Program's policies, procedures, and protocols.
6. Monitoring. Trane shall monitor and, at regular intervals consistent with HVAC equipment industry practices, test and evaluate the effectiveness of its Information Security Program. Trane shall evaluate and promptly adjust its Information Security Program in light of the results of the testing and monitoring, any material changes to its operations or business arrangements, or any other facts or circumstances that Trane knows or reasonably should know may have a material impact on the security of Customer Confidential Information, Customer systems and Customer property.
7. Audits. Customer acknowledges and agrees that the Trane SOC2 audit report will be used to satisfy any and all audit/inspection requests/requirements by or on behalf of Customer. Trane will make its SOC2 audit report available to Customer upon request and with a signed nondisclosure agreement.
8. Information Security Contact. Trane's information security contact is Local Sales Office.
9. Security Incident Management. Trane shall notify Customer after the confirmation of a Security Incident that affects Customer Confidential Information, Customer systems and Customer property. The written notice shall summarize the nature and scope of the Security Incident and the corrective action already taken or planned.
10. Threat and Vulnerability Management. Trane regularly performs vulnerability scans and addresses detected vulnerabilities on a risk basis. Periodically, Trane engages third-parties to perform network vulnerability assessments and penetration testing. Vulnerabilities will be reported in accordance with Trane's cybersecurity vulnerability reported process. Trane periodically provides security updates and software upgrades.
11. Security Training and Awareness. New employees are required to complete security training as part of the new hire process and receive annual and targeted training (as needed and appropriate to their role) thereafter to help maintain compliance with Security Policies, as well as other corporate policies, such as the Trane Code of Conduct. This includes requiring Trane employees to annually re-acknowledge the Code of Conduct and other Trane policies as appropriate. Trane conducts periodic security awareness campaigns to educate personnel about their responsibilities and provide guidance to create and maintain a secure workplace.
12. Secure Disposal Policies. Trane will maintain policies, processes, and procedures regarding the disposal of tangible and intangible property containing Customer Confidential Information so that wherever possible, Customer Confidential Information cannot be practicably read or reconstructed.
13. Logical Access Controls. Trane employs internal monitoring and logging technology to help detect and prevent unauthorized access attempts to Trane's corporate networks and production systems. Trane's monitoring includes a review of changes affecting systems' handling authentication, authorization, and auditing, and privileged access to Trane production systems. Trane uses the principle of "least privilege" (meaning access denied unless specifically granted) for access to customer data.
14. Contingency Planning/Disaster Recovery. Trane will implement policies and procedures required to respond to an emergency or other occurrence (i.e. fire, vandalism, system failure, natural disaster) that could damage Customer Data or any system that contains Customer Data. Procedures include the following
 - (i) Data backups; and
 - (ii) Formal disaster recovery plan. Such disaster recovery plan is tested at least annually.

15. Return of Customer Data. If Trane is responsible for storing or receiving Customer Data, Trane shall, at Customer's sole discretion, deliver Customer Data to Customer in its preferred format within a commercially reasonable period of time following the expiration or earlier termination of the Agreement or, such earlier time as Customer requests, securely destroy or render unreadable or undecipherable each and every original and copy in every media of all Customer's Data in Trane's possession, custody or control no later than [90 days] after receipt of Customer's written instructions directing Trane to delete the Customer Data.
16. Background Checks Trane shall take reasonable steps to ensure the reliability of its employees or other personnel having access to the Customer Data, including the conducting of appropriate background and/or verification checks in accordance with Trane policies.
17. DISCLAIMER OF WARRANTIES. EXCEPT FOR ANY APPLICABLE WARRANTIES IN THE AGREEMENT, THE SERVICES ARE PROVIDED "AS IS", WITH ALL FAULTS, AND THE ENTIRE RISK AS TO SATISFACTORY QUALITY, PERFORMANCE, ACCURACY AND EFFORT AS TO SUCH SERVICES SHALL BE WITH CUSTOMER. TRANE DISCLAIMS ANY AND ALL OTHER EXPRESS OR IMPLIED REPRESENTATIONS AND WARRANTIES WITH RESPECT TO THE SERVICES AND THE SERVICES PROVIDED HEREUNDER, INCLUDING ANY EXPRESS OR IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR THAT THE SERVICES WILL OPERATE ERROR-FREE OR UNINTERRUPTED OR RETURN/RESPONSE TO INQUIRIES WITHIN ANY SPECIFIC PERIOD OF TIME.

October 2024
Supersedes: November 2023v2

APPENDIX

SERVICE BEST PRACTICES

Trane is completely dedicated to making buildings better. The ongoing pursuit of better buildings, using our long-term domain expertise to push new technologies into everyday use, keeps us at the forefront of the industry.

In addition to the services details in the agreement above, we take practical steps every day to ensure our approach is safe and efficient.

SAFETY

Since 2003, U.S. Bureau of Labor Statistics records have consistently shown the Total Recordable Incident Rate (TRIR) and Days Away From Work (DAFW) for Trane have been significantly lower than those for HVAC repair and maintenance contractors and specialty trade contractors (construction). The company's safety culture in America is unparalleled in the building service industry, with proven results in the continuous reduction of injury rates. Trane incident rates (OSHA) are consistently 50 to 70 percent below the industry average.

A wide range of safety training and resources are available to Trane technicians, including:

- Safety training—20 hours per year
- Electrical safety—NFPA 70E compliant, electrical PPE
- Fall protection
- Ergonomics
- USDOT compliance
- Refrigerant management training

ENVIRONMENTAL PRACTICES

Trane policies and procedures are compliant with all federal and state regulations. Refrigerant (and substitutes) handling, storage and leak repair processes are compliant with Environmental Protection Agency regulation 40 CFR Part 82. Service technicians are Universal-certified and use only certified recovery equipment

Refrigerant Management Software (RMS) captures, manages and reports all refrigerant activity at your site. Annually, Trane will send you a report documenting all refrigerant activity that we performed for each piece of equipment during the past 12 months

Trane adheres to all environmental regulations when removing used oil from refrigeration units.

CONSISTENCY

Nationwide, Trane technicians follow documented, formal processes that ensure uniform service delivery. As an OEM, Trane has developed exclusive service procedures which provide the most reliable outcomes, and extended equipment longevity, at the most cost-effective price.

- Exclusive service work flow processes provide detailed steps and information encompassing parts, materials, tools and sequence of execution
- Additional steps addressing safety, quality control, work validation and environmental compliance
- Technicians must consistently reference documented processes to ensure no critical steps are skipped or omitted
- Applicable service processes meet or exceed ASHRAE 180-2008 Standard Practice for Inspection and Maintenance of Commercial Building HVAC Systems



RESOLUTION NO. 71.25

TO ACCEPT BID AND AWARD CONTRACT WITH ADDENDUM FOR CHLORINE GAS TO JCI JONES CHEMICAL

WHEREAS, Pursuant to notice duly published according to Section One Hundred Three of the General Municipal Law of the State of New York, the Town of Rotterdam posted an official report of all bid submissions received to the Empire State Purchasing Group on BidNet (<http://bidnetdirect.com/townofrotterdam>). Additionally, the official bid report and all bids were made available in the Office of the Town Clerk for public inspection upon request, for the purchase by the Town of Rotterdam of the following:

CHLORINE GAS

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam does hereby accept and award the bid with addendum for Chlorine Gas for the Town of Rotterdam to JCI Jones Chemical, located at branch 103 River Street, Warwick, New York 10990, with a bid amount not to exceed four hundred and 00/100 (\$400.00) dollars per 150-pound cylinder.

SECTION 2. The Supervisor of the Town of Rotterdam is hereby authorized to execute a contract with said bidder in accordance with the terms of the bid proposal as submitted. Summary of bid prices are on file in the Town Clerk's office.

SECTION 3. This resolution shall become effective January 22, 2025

DATED: January 22, 2025

NAME	AYES	NOES	ABSTAIN
Dodson			
Mastroianni			
Gallucci			
Schlag			
Collins			

TOWN OF ROTTERDAM

John F. Kirvin Government Center • 1100 Sunrise Boulevard • Rotterdam, NY 12306
Telephone: 518-355-7575 • Fax: 518-355-7976 • Website: www.rotterdamny.org



LEGISLATIVE REQUEST FORM

DATE: January 10th, 2025

TO: Supervisor, Mollie A. Collins

FROM: Justin Peterson, Sr. Water Treatment Plant Operator

TITLE OF LEGISLATIVE REQUEST: Award Bidder- Chlorine Gas

TO BE PLACED ON TOWN BOARD AGENDA OF: January 22, 2025

TO BE PLACED ON TOWN BOARD MEETING OF: January 22, 2025

Background Information: Water Treatment Plant bids attached

Evaluation/Analysis: JCI Jones Chemicals Incorporated was the lowest bidder to provide chlorine gas for 2025.

Recommendation(s): Town Board Award bid to JCI Jones Chemicals -Opened January 3rd, 2025

Attachment/Documents(s): Bid packet and result worksheet

Compliance with Purchasing Policy: Yes

Effect(s) on Existing Law(s): None

LEGISLATION WAS PREPARED BY:

JCI JONES CHEMICALS INC.

Town of Rotterdam
Request for Bids

CHLORINE GAS

Bid Opening:
Friday, January 3, 2025
@ 10:00 A.M.

TOWN OF ROTTERDAM

BID FORM

The undersigned has read, understands, and agrees to all conditions of this proposal and will furnish material as follows:

CHLORINE GAS

Unit price per 150-pound cylinder delivered to the Town of Rotterdam Water Treatment Plant,
49 Rice Road, Rotterdam, New York 12306.

Price per 150 lb. Cylinder: \$ 400.00

The entire bid is strictly in accordance with the specification set forth in the bid documents herein.

I understand if I am chosen as the lowest responsible bidder, that I must comply with all federal, state, and local laws, as well as rules, regulations, policies and guidance, including the State of New York's newly released guidance on sexual harassment. By submitting a bid, I acknowledge receipt of the Town of Rotterdam "Non-Discrimination and Harassment (Including Sexual Harassment) in the Workplace" Policy.



Signature

JCI Jones Chemicals, Inc.

Name of Company or Corporation

13 River St.

Address

Warwick NY 10990

City State Zip

If submitting bid in person or by mail, please write bid title on the outside envelope and submit in a sealed envelope to the Town Clerks Office, 1100 Sunrise Blvd, Rotterdam, NY 12306, during regular business hours, Monday – Friday 8am- 4pm.



BID ADDENDUM

JCI's payment terms are Net 30. We must respectfully insist on including these terms as a term of our bid and any related contract that may be issued.

Corporate Offices • 1765 Ringling Blvd. • Sarasota, Florida 34236 • *telephone*: 941.330.1537 • *facsimile*: 941.330.9657 • 800.477.1078
Branch Locations • Warwick, NY • Caledonia, NY • Barberton, OH • Riverview, MI • Merrimack, NH • Charlotte, NC
Jacksonville, FL • Beech Grove, IN • Milford, VA • Tacoma, WA • Torrance, CA
www.jcichemicals.com

Town of Rotterdam

Chlorine Gas

Detailed Specifications

LIQUID CHLORINE

The approximate quantity required will be 10,000 pounds per year, supplied in 150-pound cylinders.

The successful bidder will not charge deposit fees on cylinders unless those cylinders are held at the plant sites in excess of six (6) months.

All material supplied under this bid shall be in conformance with ANSI/AWWA Standard 301-87 or subsequent revision.

DELIVERY

Delivery shall be to the Town of Rotterdam Water Treatment Plant, 49 Rice Road, within two (2) weeks of placement of the order as ordered by the Senior Water Plant Operator or his designee.

PERIOD OF CONTRACT

The prices shall remain in effect up to and including December 31, 2025.

BID REQUIREMENTS

The Town of Rotterdam has the right to accept or reject any or all bids.

Each bid must contain a Non-Collusion Bidding Certificate as per Section 103-d of the General Municipal Law.

NOTE: Questions should be submitted in writing to Justin Peterson, Town of Rotterdam Water Treatment Plant – jpeterson@rotterdamny.org or by calling 518-393-1131.

INSTRUCTIONS TO BIDDERS

1. All bids must be submitted before **10:00 a.m. on January 3, 2025**, the day of opening.
2. Electronic and in person proposals for the furnishing and delivery of goods/services as required for the Town of Rotterdam, as set forth in the specifications prepared by the Town Board and received by **10:00 a.m. January 3, 2025** will be opened electronically and in person at that time, via Empire State Purchasing Group on the BidNet website (<http://www.bidnetdirect.com/townofrotterdam>). The Town Board will subsequently post an official report to the Empire State Purchasing Group on BidNet by the close of business the same day, of all bid submissions received. Additionally, the official bid report and all bids shall be available in the Office of the Town Clerk for public inspection during regular business hours.
3. Digital Copies of Drawings and Specifications may be obtained from the Empire State Purchasing Group on BidNet at <http://www.bidnetdirect.com/townofrotterdam>. Copies of RFP documents obtained from any other source are not considered official copies. The Town of Rotterdam cannot guarantee the accuracy of any information not obtained from the BidNet Direct website and is not responsible for any errors contained by any information received from an alternate source. Only those vendors who obtain ITB, RFP or RFQ documents from the BidNet system are guaranteed to receive addendum information, if such information is issued. If you obtain the document(s) from a source other than the source indicated, it is recommended that you register on the Empire State Purchasing Group website, <http://www.bidnetdirect.com/new-york> and obtain an official copy.
4. Purchases made by the Town of Rotterdam are not subject to State or local taxes or Federal excise taxes. Exemption certificates will be furnished upon request.
5. An "Affidavit of Non-Collusion" is attached and forms a part of this bid proposal. By submission of this bid, each bidder and each person signing on behalf of any bidder, certifies under penalty of perjury, that to the best of his/her knowledge and belief that the prices of the bid have been arrived at independently without collusion, consultation, communication or agreement, for the purpose of restricting competition, as to any matter related to such prices with any other bidder or competitor; that the prices quoted have not and will not be disclosed prior to opening, directly or indirectly, to any other bidder or competitor; that no attempt has been or will be made to induce any other person, partnership or corporation to submit or not submit a bid for the purpose of restricting competition. Each bidder must state that no officer of the Town of Rotterdam or member of the Town Board is directly or indirectly interested in the proposal. Failure to sign this statement will constitute grounds for rejection of bid.
6. Each bidder must acknowledge receipt of and comply with the Town's Non-Discrimination and Harassment (Including Sexual Harassment) in the Workplace policy.
7. Bid proposals shall remain firm, pending bid award, for a period not to exceed thirty (30) days from the bid opening date.
8. The Town Board reserves the right to reject any or all bids and re-advertise.

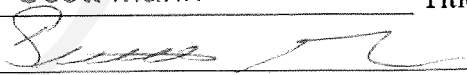
9. All bids are to be on the basis of delivery prepaid to destination, which shall be buildings of the Town of Rotterdam as specified.
10. Delivery: Time is of the essence. Material is required as soon as possible and guaranteed date of delivery may be taken into consideration in making award. Upon failure to make delivery as promised, the Town Board of the Town of Rotterdam, New York, may consider the contract breached and will then feel free to go into the open market and to maintain an action against the contractor to recover any differences which the Town Board might stand to lose between the contract price and the market price.
11. Where items or articles or equipment or supplies are designated as manufactured by a specific manufacturer, it is to be understood that the articles as specified represent an accepted standard. Where certain brands of materials, apparatus, or equipment are specified, such goods have been selected in order to establish a standard for the particular service required, but it is not the intention to limit competition thereby. If the bidder proposes to furnish the article which is specified, he is to fill in the amount on the line indicated. If he desires to bid on a substitute for the article specified, which is claimed to be equivalent to the standard specified, the amount should be recorded and also identified as "substitute" bid and furnish the required information relating to the manufacturer. In cases where the bid is based upon a substitute article, the bidder will be asked to submit a sample. Samples will be returned, if desired, as soon as the award is made.
12. The Town Board of the Town of Rotterdam reserves the right to waive any informalities on bids received, and to accept reasonable substitutes for specified items as long as such substitutes in no way affect the performance of the item for which the bid has been requested.
13. The approximate quantities shown in the bidding documents are not meant to imply that said quantities will in fact be purchased. Payment will be based on an "as delivered" basis at the facilities listed using actual quantities received.
14. Failure to adequately and fully complete the bid packet and/or questions contained in the RFP shall be disqualified and the bid shall be rejected.

NON-COLLUSION BIDDING CERTIFICATION

- A. By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, an in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:
- 1) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purposes of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
 - 2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
 - 3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.
- B. A bid shall not be considered for award nor shall any award be made where (A), (1), (2), and (3) above have not been complied with; provided however, that if in any case the bidder cannot make the foregoing certifying, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reason therefore. Where (A), (1), (2), and (3) above have not been complied with, the bid shall not be considered for award nor shall any award be made unless the head of the purchasing unit of the political subdivision, public department, agency or official thereof to which the bid is made or his designee, determines that such disclosure was not made for the purpose of restricting competition.
- C. The fact that the bidder (A) has published price lists, rates or tariffs governing items being procured, (B) has informed prospective customers of proposed or pending publication of new or revised price lists for such items or (C) has sold the same item to other customers at the same prices being bid, does not constitute, without more, a disclosure within the meaning subparagraph (A)(1).
- D. Any bid hereafter made to any political subdivision of the state or any public department, agency or official thereof by a corporate bidder for work or state services performed or to be performed or goods sold or to be sold, where competitive bidding is required by statute, rule, regulation, or local law, and where such bid contains the certification referred to in subdivision one (1) of this section, shall be deemed to have been authorized by the board of directors of the bidder, and such authorization shall be deemed to include the signing and submission of the bid and the inclusion therein of the certificate as to non-collusion as the act and deed of the corporation.

Name of Firm: JCI Jones Chemicals, Inc

Signed by: Scott Mann Title: Branch Manager

Signature:  Date: 12/31/2024

**RESOLUTION AUTHORIZING SUBMISSION OF BIDS BY
CORPORATION AND EXECUTION OF NON-COLLUSION CERTIFICATE AND
WAIVER OF IMMUNITY CLAUSE**

Resolved that Scott Mann be authorized to sign and submit the bid or proposal of this corporation for Chlorine Gas Town of Rotterdam, New York, Schenectady County, and to include in such bid or proposal the certificate as to non-collusion and waiver of immunity clause required by Section 103 of the General Municipal Law as the act and deed of such corporation, and for any inaccuracies or misstatements in such certificate this corporate bidder shall be liable under the penalties of perjury.

The foregoing is a true and correct copy of the resolution adopted by JCI Jones Chemicals, Inc. corporation at a meeting of its board of directors held on the 1st day of February, 2024.

(SEAL OF THE CORPORATION)

Kendra O'Neill

Signature of Secretary

**INDIVIDUAL EXECUTION OF NON-COLLUSION
CERTIFICATE AND WAIVER OF IMMUNITY CLAUSE**

I, _____ hereby sign and submit this bid or proposal for _____ Town of Rotterdam, New York, Schenectady County, and to include in such bid or proposal the certificate as to non-collusion and waiver of immunity clause required by Section 103 of the General Municipal Law as the act and deed of this individual, and for any inaccuracies or misstatements in such certificate this individual bidder shall be liable under the penalties of perjury.

Signature of Individual

Date

**TOWN OF ROTTERDAM
WAIVER ON IMMUNITY CLAUSE**

The undersigned bidder agrees to sign a Waiver of Immunity Clause agreeing if called before a Grand Jury to testify concerning the bid or contract, to sign a Waiver of Immunity against Criminal transaction, bid or contract:

Name of Firm: _____

Signed by: _____ Title: _____

Signature: _____ Date: _____



**JCI Jones Chemicals, Inc.
Consent to Shareholder Action**

February 1, 2024

I, the undersigned shareholder, being the holder of all shares of stock of the above company now outstanding, hereby resolve as follows:

1. **Danielle Mann**, Office Manager
2. **Scott Mann**, Branch Manager
3. **Jennifer Nestor**, Office Assistant

are hereby authorized to submit and sign bids, contracts and other documents pertaining thereto of this Corporation, to municipalities and other for the sale of company products.

A handwritten signature in cursive script, appearing to read "J. Jones".

Jeffrey W. Jones, C.E.O. & President

Attest:

A handwritten signature in cursive script, appearing to read "Summer Mello".

Summer Mello, National Sales Coordinator



Payment Instructions: ACH and Wire

BANK: Bank OZK
8300 Douglas Ave- Suite 810
Dallas, TX 75225
Ray Dunavant: (214) 750-4800

BENEFICIARY: JCI Jones Chemicals Inc

ACCOUNT #: 2804444623

ACCOUNT TYPE: Checking

ACH ROUTING #: 082907273

WIRE ROUTING #: 082907273

Please email payment remittance advice to ar@jcichem.com.

Should you have any questions please contact our Accounts Receivable department using the email address above.

Thank you!

JCI Jones Chemicals, Inc

Corporate Offices • 1765 Ringling Blvd. • Sarasota, Florida 34236 • telephone: 941.330.1537 • facsimile: 941.330.9657 • 800.477.1078
Branch Locations • Warwick, NY • Caledonia, NY • Barberton, OH • Riverview, MI • Merrimack, NH • Charlotte, NC
Jacksonville, FL • Beech Grove, IN • Milford, VA • Tacoma, WA • Torrance, CA
www.jcichemicals.com

STATE OF NEW YORK

DEPARTMENT OF STATE

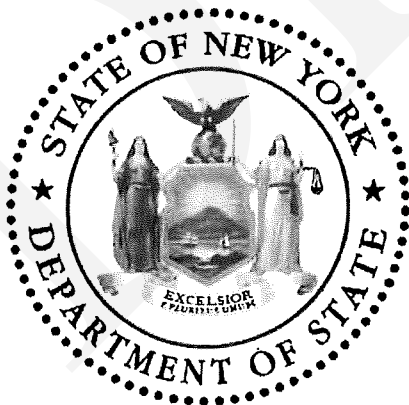
Certificate of Status

I, ROBERT J. RODRIGUEZ, Secretary of State of the State of New York and custodian of the records required by law to be filed in my office, do hereby certify that upon a diligent examination of the records of the Department of State, as of the date and time of this certificate, the following entity information is reflected:

Entity Name: JCI JONES CHEMICALS, INC.
DOS ID Number: 97977
Entity Type: DOMESTIC BUSINESS CORPORATION
Entity Status: EXISTING
Date of Initial Filing with DOS: 01/23/1956

Statement Status: CURRENT
Statement Due Date: 01/31/2026

No information is available from this office regarding the financial condition, business activity or practices of this entity.



WITNESS my hand and official seal of the Department of State,
at the City of Albany, on January 16, 2024 at 12:14 P.M.

ROBERT J. RODRIGUEZ, Secretary of State

Brendan C. Hughes

By Brendan C. Hughes
Executive Deputy Secretary of State

Authentication Number: 100005007962 To Verify the authenticity of this document you may access the
Division of Corporation's Document Authentication Website at <http://ecorp.dos.ny.gov>



AFFIDAVIT OF COMPLIANCE

CHLORINE

JCI Jones Chemicals, Inc. hereby guarantees that the chlorine comprising each shipment or other delivery made to the buyer complies with all applicable requirements of the AWWA Standard for Liquefied Chlorine, AWWA B301-18.

We believe the above certification holds true until such a time as the AWWA Standard for Liquefied Chlorine is amended or the above certification is revoked in writing.

In addition, this product is certified under the ANSI/NSF Standard 60.

Very truly yours,

Summer Mello

Summer Mello
Vice President
JCI Jones Chemicals, Inc
1765 Ringling Blvd
Sarasota, FL 34236
(941) 330-1537

CERTIFICATE OF COMPLIANCE

Certificate Number 20140416-MH18026
Report Reference MH18026-20020826
Issue Date 2014-APRIL-16

Issued to: JCI JONES CHEMICALS INC
1765 RINGLING BLVD
SARASOTA FL 34236

This is to certify that
representative samples of DRINKING WATER TREATMENT CHEMICALS
Sunny Sol® Chlorine

Have been investigated by UL in accordance with the
Standard(s) indicated on this Certificate.

Standard(s) for Safety: NSF/ANSI 60 - Drinking Water Treatment Chemicals -
Health Effects

Additional Information: See the UL Online Certifications Directory at
www.ul.com/database for additional information

Only those products bearing the UL Classification Mark for the U.S. and Canada should be considered as being covered by UL's Classification and Follow-Up Service and meeting the appropriate U.S. and Canadian requirements.

The UL Classification Mark includes: the UL in a circle symbol:  with the word "CLASSIFIED" (as shown); a control number (may be alphanumeric) assigned by UL; a statement to indicate the extent of UL's evaluation of the product; and the product category name (product identity) as indicated in the appropriate UL Directory. The UL Classification Mark for Canada includes: the UL Classification Mark for Canada:  with the word "CLASSIFIED" (as shown); a control number (may be alphanumeric) assigned by UL; a statement to indicate the extent of UL's evaluation of the product; and the product category name (product identity) in English, French, or English/French as indicated in the appropriate UL Directory.

Look for the UL Classification Mark on the product.

This is to certify that representative samples of the product as specified on this certificate were tested according to the current UL requirements.



William R. Carney, Director, North American Certification Programs

UL LLC

Any information and documentation involving UL Mark services are provided on behalf of UL LLC (UL) or any authorized licensee of UL. For questions, please contact a local UL Customer Service Representative at www.ul.com/contactus



JCI JONES CHEMICALS, INC.
Raw Material Specification
Chlorine, gaseous

Chlorine (gaseous)	Cl ₂	99.8% minimum
Color (as gas)		Green-yellow
Color (as liquid)		Amber
Odor		Pungent, irritating

Organic Impurities

Chloroform	100 ppm maximum
Carbon Tetrachloride	100 ppm maximum

Inorganic Impurities

Nitrogen Trichloride	10 ppm maximum
Bromine	500 ppm maximum
Non-volatile Residue	50 ppm maximum
Moisture Content	50 ppm maximum

NOTE: Always read and follow the product label and Safety Data Sheet (SDS).

Description

This raw material is manufactured resulting in a green-yellow gas or when compressed, an amber liquid. It has a pungent, irritating odor and is considered toxic by inhalation. It is noncombustible by itself, yet supports combustion through oxidation.

This specification is cited in part to conform to Environmental Protection Agency criteria for use in the manufacture of sodium hypochlorite.

JCI Jones Chemicals, Inc. will set specifications for raw materials at its discretion according to a set specification criteria and intent of use.

Rev. 7/22/2015

BID FOR CHLORINE GAS

BID FOR: Chlorine Gas

DATE OF TB MTG. & RESOLUTION #: 12/11/24 Res #465.24

DATE BID PACKETS BECOME AVAILABLE: 12/13/24

DATE PUBLISHED IN NEWSPAPER: 12/13/24

DATE & TIME BIDS TO BE OPENED: 1/3/25 @10:00am

# Rec	Dropped off & Time Received @TC Office	Initials	Company/Firm/Email	Address	Contact	Phone #	Contract #s	BID Amount	Comments
1	emailed 12/13/2024 and received 1/2/2025 @10:25am	DM	Slack Chemicals jputney@slackchem.com	216 Grande Boulevard Saratoga Springs, NY 12866 P.O. Box 30 465 South Clinton Street Carthage, NY 13619	Jess Putney	(315)493-0430 (800)479-0430		\$444.39	Plus \$100.00 Refundable Container Deposit
2	BIDNET	DM/MG	JCI Jones Chemicals Inc	13 River Street Warwick, NY 10990	Scott Mann	941-330-1537		\$400.00	

RESOLUTION NO. 72.25

**TO ACCEPT BID AND AWARD CONTRACT FOR SODIUM
HEXAMETAPHOSPHATE TO CARUS LLC**

WHEREAS, Pursuant to notice duly published according to Section One Hundred Three of the General Municipal Law of the State of New York, the Town of Rotterdam posted an official report of all bid submissions received to the Empire State Purchasing Group on BidNet (<http://bidnetdirect.com/townofrotterdam>). Additionally, the official bid report and all bids were made available in the Office of the Town Clerk for public inspection upon request, for the purchase by the Town of Rotterdam of the following:

SODIUM HEXAMETAPHOSPHATE

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam does hereby accept and award the bid for Sodium Hexametaphosphate for the Town of Rotterdam to Carus LLC, corporate offices located at 315 Fifth Street, Peru, Illinois 61354, with a bid amount not to exceed seventy-six and 50/100 (\$76.50) dollars per 50-pound bag.

SECTION 2. The Supervisor of the Town of Rotterdam is hereby authorized to execute a contract with said bidder in accordance with the terms of the bid proposal as submitted. Summary of bid prices are on file in the Town Clerk's office.

SECTION 3. This resolution shall become effective January 22, 2025.

DATED: January 22, 2025

NAME	AYES	NOES	ABSTAIN
Dodson			
Mastroianni			
Gallucci			
Schlag			
Collins			

TOWN OF ROTTERDAM

John F. Kirvin Government Center • 1100 Sunrise Boulevard • Rotterdam, NY 12306
Telephone: 518-355-7575 • Fax: 518-355-7976 • Website: www.rotterdamny.org



LEGISLATIVE REQUEST FORM

DATE: January 10th, 2025

TO: Supervisor, Mollie A. Collins

FROM: Justin Peterson, Sr. Water Treatment Plant Operator

TITLE OF LEGISLATIVE REQUEST: Award bid- Sodium Hexametaphosphate

TO BE PLACED ON TOWN BOARD AGENDA OF: January 22, 2025

TO BE PLACED ON TOWN BOARD MEETING OF: January 22, 2025

Background Information: Water treatment plant bids attached.

Evaluation/Analysis: Carus LLC was the lowest bidder to provide Sodium Hexametaphosphate for 2025.

Recommendation(s): Town Board award bid to Carus LLC -Opened January 3rd, 2025

Attachment/Documents(s): Bid packet and result worksheet.

Compliance with Purchasing Policy: Yes

Effect(s) on Existing Law(s): None

LEGISLATION WAS PREPARED BY:

CARUS LLC

CARUS
LLC

Town of Rotterdam
Request for Bids

SODIUM
HEXAMETAPHOSPHATE

Bid Opening:
Friday, January 3, 2025
@ 10:15 A.M.

The undersigned has read, understands, and agrees to all conditions of this proposal and will furnish material as follows:

Unit price per 50-pounds delivered to the Town of Rotterdam Water Treatment Plant, 49 Rice Road, Rotterdam, New York 12306.

The entire bid is strictly in accordance with the specification set forth in the bid documents herein.

I understand if I am chosen as the lowest responsible bidder, that I must comply with all federal, state, and local laws, as well as rules, regulations, policies and guidance, including the State of New York's newly released guidance on sexual harassment . By submitting a bid, I acknowledge receipt of the Town of Rotterdam "Non-Discrimination and Harassment (Including Sexual Harassment) in the Workplace" Policy.

Zip

If submitting bid in person or by mail, please write bid title on the outside envelope and submit in a sealed envelope to the Town Clerks Office, 1100 Sunrise Blvd, Rotterdam, NY 12306, during regular business hours, Monday – Friday 8am- 4pm.

Town of Rotterdam
SODIUM HEXAMETAPHOSPHATE
Detailed Specifications

This proposal will consist of furnishing Sodium Hexametaphosphate, required for a **12-month period** for Water District #5 of the Town of Rotterdam, according to the following specifications:

Sodium Hexametaphosphate: According to AWWA Standard B502-17, and the following supplementary specifications:

Section 3: Definitions - 6. Sodium polyphosphate, glassy: A glassy solid that is a soluble sodium phosphate containing Na₂O and P₂O₅ in a molar ratio of approximately 1.1 Na₂O to 1.0 P₂O₅. It is an amorphous mixture of long-chain polyphosphates with the formula $\text{Na}_n\text{P}_n\text{O}_{3n+1}$. The approximate value of n is either 12-16 or 18-21.

Section 4.1: Physical Requirements - Material shall be glass plate type only. Pulverized or granular/powder form is not acceptable. Material shall be manufactured and produced in the U.S.A. Materials manufactured in foreign countries will not be acceptable.

Section 6.1: Marking - An Affidavit of Compliance shall be furnished with the shipment, attesting that the sodium hexametaphosphate furnished under the purchaser's specifications complies with all applicable specifications of this standard.

Section 6.2: Packaging and Shipping: - The material shall be furnished in 50 lb. moisture proof bags. Material shall include Freight on Board (F.O.B.) charges to Rotterdam Water Treatment Plant, 49 Rice Road, Rotterdam, New York. Material shall be delivered in a minimum of 2 shipments.

NOTE: A straight delivery truck or short trailer is necessary, and an electric pallet jack is required for delivery. Pallets are to be placed inside of the building. Delivery requires 1 days' notice from the carrier.

Questions should be submitted in writing to Justin Peterson, Town of Rotterdam Water Treatment Plant – jpeterson@rotterdamny.org or by calling 518-393-1131.

INSTRUCTIONS TO BIDDERS

1. All bids must be submitted before **10:15 a.m. on January 3, 2025**, the day of opening.
2. Electronic and in person proposals for the furnishing and delivery of goods/services as required for the Town of Rotterdam, as set forth in the specifications prepared by the Town Board and received by **10:15 a.m. January 3, 2025** will be opened electronically and in person at that time, via Empire State Purchasing Group on the BidNet website (<http://www.bidnetdirect.com/townofrotterdam>). The Town Board will subsequently post an official report to the Empire State Purchasing Group on BidNet by the close of business the same day, of all bid submissions received. Additionally, the official bid report and all bids shall be available in the Office of the Town Clerk for public inspection during regular business hours.
3. Digital Copies of Drawings and Specifications may be obtained from the Empire State Purchasing Group on BidNet at <http://www.bidnetdirect.com/townofrotterdam>. Copies of RFP documents obtained from any other source are not considered official copies. The Town of Rotterdam cannot guarantee the accuracy of any information not obtained from the BidNet Direct website and is not responsible for any errors contained by any information received from an alternate source. Only those vendors who obtain ITB, RFP or RFQ documents from the BidNet system are guaranteed to receive addendum information, if such information is issued. If you obtain the document(s) from a source other than the source indicated, it is recommended that you register on the Empire State Purchasing Group website, <http://www.bidnetdirect.com/new-york> and obtain an official copy.
4. Purchases made by the Town of Rotterdam are not subject to State or local taxes or Federal excise taxes. Exemption certificates will be furnished upon request.
5. An "Affidavit of Non-Collusion" is attached and forms a part of this bid proposal. By submission of this bid, each bidder and each person signing on behalf of any bidder, certifies under penalty of perjury, that to the best of his/her knowledge and belief that the prices of the bid have been arrived at independently without collusion, consultation, communication or agreement, for the purpose of restricting competition, as to any matter related to such prices with any other bidder or competitor; that the prices quoted have not and will not be disclosed prior to opening, directly or indirectly, to any other bidder or competitor; that no attempt has been or will be made to induce any other person, partnership or corporation to submit or not submit a bid for the purpose of restricting competition. Each bidder must state that no officer of the Town of Rotterdam or member of the Town Board is directly or indirectly interested in the proposal. Failure to sign this statement will constitute grounds for rejection of bid.
6. Each bidder must acknowledge receipt of and comply with the Town's Non-Discrimination and Harassment (Including Sexual Harassment) in the Workplace policy.
7. Bid proposals shall remain firm, pending bid award, for a period not to exceed thirty (30) days from the bid opening date.
8. The Town Board reserves the right to reject any or all bids and re-advertise.

9. All bids are to be on the basis of delivery prepaid to destination, which shall be buildings of the Town of Rotterdam as specified.
10. Delivery: Time is of the essence. Material is required as soon as possible and guaranteed date of delivery may be taken into consideration in making award. Upon failure to make delivery as promised, the Town Board of the Town of Rotterdam, New York, may consider the contract breached and will then feel free to go into the open market and to maintain an action against the contractor to recover any differences which the Town Board might stand to lose between the contract price and the market price.
11. Where items or articles or equipment or supplies are designated as manufactured by a specific manufacturer, it is to be understood that the articles as specified represent an accepted standard. Where certain brands of materials, apparatus, or equipment are specified, such goods have been selected in order to establish a standard for the particular service required, but it is not the intention to limit competition thereby. If the bidder proposes to furnish the article which is specified, he is to fill in the amount on the line indicated. If he desires to bid on a substitute for the article specified, which is claimed to be equivalent to the standard specified, the amount should be recorded and also identified as "substitute" bid and furnish the required information relating to the manufacturer. In cases where the bid is based upon a substitute article, the bidder will be asked to submit a sample. Samples will be returned, if desired, as soon as the award is made.
12. The Town Board of the Town of Rotterdam reserves the right to waiver any informalities on bids received, and to accept reasonable substitutes for specified items as long as such substitutes in no way affect the performance of the item for which the bid has been requested.
13. The approximate quantities shown in the bidding documents are not meant to imply that said quantities will in fact be purchased. Payment will be based on an "as delivered" basis at the facilities listed using actual quantities received.
14. Failure to adequately and fully complete the bid packet and/or questions contained in the RFP shall be disqualified and the bid shall be rejected.

NON-COLLUSION BIDDING CERTIFICATION

- A. By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:
- 1) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purposes of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
 - 2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
 - 3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.
- B. A bid shall not be considered for award nor shall any award be made where (A), (1), (2), and (3) above have not been complied with; provided however, that if in any case the bidder cannot make the foregoing certifying, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reason therefore. Where (A), (1), (2), and (3) above have not been complied with, the bid shall not be considered for award nor shall any award be made unless the head of the purchasing unit of the political subdivision, public department, agency or official thereof to which the bid is made or his designee, determines that such disclosure was not made for the purpose of restricting competition.
- C. The fact that the bidder (A) has published price lists, rates or tariffs governing items being procured, (B) has informed prospective customers of proposed or pending publication of new or revised price lists for such items or (C) has sold the same item to other customers at the same prices being bid, does not constitute, without more, a disclosure within the meaning subparagraph (A)(1).
- D. Any bid hereafter made to any political subdivision of the state or any public department, agency or official thereof by a corporate bidder for work or state services performed or to be performed or goods sold or to be sold, where competitive bidding is required by statute, rule, regulation, or local law, and where such bid contains the certification referred to in subdivision one (1) of this section, shall be deemed to have been authorized by the board of directors of the bidder, and such authorization shall be deemed to include the signing and submission of the bid and the inclusion therein of the certificate as to non-collusion as the act and deed of the corporation.

Name of Firm: Carus LLC

Signed by: Barbie Smith

Title: Inside Sales Manager

Signature: Barbie Smith

Date: January 2, 2025

See attached LLC Resolution

**RESOLUTION AUTHORIZING SUBMISSION OF BIDS BY
CORPORATION AND EXECUTION OF NON-COLLUSION CERTIFICATE AND
WAIVER OF IMMUNITY CLAUSE**

Resolved that _____ be authorized to sign and submit the bid or proposal of this corporation for _____ Town of Rotterdam, New York, Schenectady County, and to include in such bid or proposal the certificate as to non-collusion and waiver of immunity clause required by Section 103 of the General Municipal Law as the act and deed of such corporation, and for any inaccuracies or misstatements in such certificate this corporate bidder shall be liable under the penalties of perjury.

The foregoing is a true and correct copy of the resolution adopted by _____ corporation at a meeting of its board of directors held on the _____ day of _____, 20__.

(SEAL OF THE CORPORATION)

Signature of Secretary

**INDIVIDUAL EXECUTION OF NON-COLLUSION
CERTIFICATE AND WAIVER OF IMMUNITY CLAUSE**

I, _____ hereby sign and submit this bid or proposal for _____ Town of Rotterdam, New York, Schenectady County, and to include in such bid or proposal the certificate as to non-collusion and waiver of immunity clause required by Section 103 of the General Municipal Law as the act and deed of this individual, and for any inaccuracies or misstatements in such certificate this individual bidder shall be liable under the penalties of perjury.

Signature of Individual

Date

**TOWN OF ROTTERDAM
WAIVER ON IMMUNITY CLAUSE**

The undersigned bidder agrees to sign a Waiver of Immunity Clause agreeing if called before a Grand Jury to testify concerning the bid or contract, to sign a Waiver of Immunity against Criminal transaction, bid or contract:

Name of Firm: _____

Signed by: _____ Title: _____

Signature: _____ Date: _____



I, Amy Berggren, do hereby certify that I am a duly elected, qualified and acting Assistant Secretary of CondY Holdings LLC, a Delaware LLC, and as such have custody of the corporate records and seal.

I hereby further certify that the following resolutions were duly adopted by Unanimous Consent of the Board of Managers of CondY Holdings LLC effective 30 September 2021 and are still in full force and effect as of the date below pertaining to persons authorized to act for CondY Holdings LLC and its member companies, including Carus LLC.

WHEREAS, the Board desires to grant to certain Company officers and managers specific spending authority necessary to the day-to-day performance of their respective functions; and

IT IS RESOLVED, that the Board hereby approves, for the purpose of signing sales contracts, municipal bids, purchase requisitions, capital expenditures, raw material supply contracts, and other day-to-day contracts and obligations of the Company, the officer and manager spending authorizations included in the "CONDY HOLDINGS LLC AUTHORIZATION LEVELS – 30 September 2021," attached hereto as Exhibit 1.

In witness whereof I have hereunto set my hand as Assistant Secretary of CondY Holdings LLC on this 2nd day of January 2025.

Amy Berggren
Asst. Secretary



EXHIBIT 1

CONDY HOLDINGS LLC
AUTHORIZATION LEVELS – 30 September 2021 ***

<u>TITLE</u>	<u>REVENUE CONTRACTS**</u>
Chairman	\$5,000,000
Chief Executive Officer & President *	\$5,000,000
Senior Vice President	\$3,000,000
Vice President, CFO *	\$3,000,000
Vice President, Operations	-
Vice Pres., Sec. & General Counsel	-
VP, Human Resources	-
VP, Commercial	\$1,500,000
VP, Mergers & Acquisitions & Product Management	-
VP, Finance	-
Director, Global Strategic Sourcing	-
Supply Chain Director	-
M.B. Carus Fellow, Technology Project Manager	-
LaSalle Plant Manager	-
Bus. Director, Manganese Specialties	-
IT Director	-
Director of Sales	\$1,000,000
Product Management Director	\$500,000
Product Marketing Manager	\$500,000
Director of EHSS	-
Inside Sales Manager	\$200,000

NOTES:

***ANY COMMITMENT FOR THE PURCHASE OR LEASE OF GOODS OR SERVICES IN EXCESS OF A 12-MONTH PERIOD MUST BE APPROVED BY THE CHIEF EXECUTIVE OFFICER & PRESIDENT OR CFO OF CONDY HOLDINGS LLC.**

****ANY CONTRACT OR BID THAT IS EFFECTIVE FOR LONGER THAN ONE YEAR, REGARDLESS OF REVENUE VOLUME, REQUIRES THE SIGNATURE OF THE CHIEF EXECUTIVE OFFICER & PRESIDENT OR CFO OF CONDY HOLDINGS LLC.**

ANY CONTRACT OR BID THAT IS EFFECTIVE FOR MORE THAN ONE YEAR IS SUBJECT TO AN ANNUAL PRICE REVIEW, REGARDLESS OF ESCALATION CLAUSES.

*****THE APPROVALS AUTHORIZED HEREIN SHALL APPLY WITH EQUAL EFFECT TO ALL AFFILIATE COMPANIES OF CONDY HOLDINGS LLC (i.e., CARUS LLC, ALLIANCE TRANSPORT LLC, CARUS EFTB, CARUS CHEMICAL COMPANY, CARUS EUROPE SOCIEDAD LIMITADA, CARUS BVI, LTD.).**

VITRAFOS® SODIUM HEXAMETAPHOSPHATE (TECH) REGULAR CHAIN

Product description:	Used as a deflocculant and sequestrant for water treatment, mining, oil well drilling muds and textiles. Also used as a binding agent in refractory materials.
Composition:	Sodium Hexametaphosphate (CAS # 68915-31-1)
Alternative names:	Sodium Polyphosphate Polyphosphoric Acid, Sodium Salt SHMP
Applications:	• Water treatment: corrosion control, scale control, softening, red and black water control and as a sequestrant for alkali metals • Oil field: deflocculating agent in oil well drilling muds • Textiles: sequestrant of alkali metals • Leather making: water treating and preparation of hides • Refractory: binding agent

TYPICAL PROPERTIES:

Molecular formula:	(NaPO ₃) _n ·Na ₂ O (n = average chain length)		
Appearance:	Glassy, amorphous product available in glass plates, granular (crushed) and powdered forms		
Total phosphorus (as P₂O₅):*	65% min		
Average chain length:*	9 to 18		
Bulk density (25°C):	Powder 75 lb/ft ³	Crushed 75 lb/ft ³	Glass 85 lb/ft ³
pH (1% solution):*	6.6 to 7.4		

All information is offered in good faith, without guarantee or obligation for its accuracy or sufficiency or for the results a user obtains and is at the user's risk. User must determine the suitability of the product for its particular use. User must determine the suitability of the product for its particular use and ensure that all such uses and applications (including user's labeling of its products) comply with applicable law.



Essential Ingredients to Improve Quality of Life

Particle size:*	Powder	Crushed	Glass
On USS 20 mesh	N/A	1% max	Plates having approx. Size of 1/2 inch x 1/8 inch
On USS 60 mesh	5% max	N/A	
Thru USS 80 mesh	N/A	20% max	
Thru USS 100 mesh	60% min	N/A	
Solubility (25°C):	Very soluble in water		

*These parameters are listed in the COA.

Regulatory:

Technical grade
AWWA Standard B-502-01
NSF/ANSI Standard 60 for maximum use level at 11.1 mg/L
USMCA

Storage:

Store under normal warehouse conditions
Protect from temperature extremes

Additional information:

Retest date: 730 days from the date of manufacture

Contact information:

Customer service: 1-800-243-5052
Email: customerservice@innophos.com

Document Number: CRAN-PDS-0290
Effective Date: March 2021

All information is offered in good faith, without guarantee or obligation for its accuracy or sufficiency or for the results a user obtains and is at the user's risk. User must determine the suitability of the product for its particular use. User must determine the suitability of the product for its particular use and ensure that all such uses and applications (including user's labeling of its products) comply with applicable law.



SAFETY DATA SHEET

Vitrafos® Sodium Hexametaphosphate

Prepared to U.S. OSHA, CMA, ANSI, Canadian WHMIS Standards, Australian WorkSafe, Japanese Industrial Standard JIS Z 7250:2000, Uruguay (Decree 307/2009 as amended by Decree 346/2011), SDS standards for Brazil (ABNT NRB 14725-4: 2014), Singapore Standard SS 586/Part 3/2008, and European Directives

SECTION 1. PRODUCT IDENTIFICATION

1.1 TRADE NAME (AS LABELED):

SYNONYMS:

Vitrafos® Sodium Hexametaphosphate

Graham's Salt; Sodium Polymetaphosphate; Sodium Polyphosphates Glassy; Vitrafos; Sodium Hexametaphosphate Food Grade; Sodium Hexametaphosphate Tech Grade; Sodium Hexametaphosphate FCC; Sodium Hexametaphosphate EC; Sodium Hexametaphosphate Glass; Sodium Hexametaphosphate Granular; Sodium Hexametaphosphate Crushed; Sodium Hexametaphosphate Powder; Sodium Hexametaphosphate Regular Chain; Sodium Hexametaphosphate Medium Chain; Sodium Hexametaphosphate Long Chain

CAS#

68915-31-1

EC NUMBER:

272-808-3

1.2 PRODUCT USE:

Water Treatment. Food: Sequestrant and preservative adjunct for use in dairy, beverage, and miscellaneous foods; Sequestrant for alkali metals, corrosion control, scale control, softening, red and black water control. Petroleum: Deflocculating agent in oil well drilling muds. Textile: Sequestering agent used in processing of various goods. Refractory: Binding Agent.

1.3 MANUFACTURER'S NAME:

Innophos, Inc

ADDRESS:

259 Prospect Plains Rd. Bldg A, Cranbury, NJ 08512

BUSINESS PHONE:

1-609-495-2495

WEB SITE INFORMATION:

www.innophos.com

1.4 EMERGENCY PHONE NUMBERS:

800-424-9300 (CHEMTREC U.S. and Canada – 24 Hrs)

+1 703-527-3887 (CHEMTREC outside the USA and Canada – 24 Hrs)

615-386-7816 – Innophos Emergency Communication Team (ECT)

01-800-00214 00 (SETIQ in Mexico – 24 hrs)

DATE OF PRIOR REVISION:

April 26, 2020

DATE OF LATEST REVISION:

March 31, 2023

SECTION 2. HAZARD IDENTIFICATION

EMERGENCY OVERVIEW: This product is a white powder with no odor.

Health Hazards: None anticipated.

Flammability Hazards: This product is not flammable.

Reactivity Hazards: None.

Environmental Hazards: This product is not expected to have adverse effects to the aquatic environment.

2.1 GHS LABELING AND CLASSIFICATION:

This product does not meet the definition of a hazardous substance or preparation as defined by 29 CFR 1910. 1200 and regulation (EU) No. 2020/878 and regulation (EC) No. 1272/2008.

Index Number:

EC# 272-808-3 is not listed in Annex VI

Substances not listed either individually or in group entries must be self-classified.

Component(s) Contributing to Classification(s)

None applicable

2.2 LABEL ELEMENTS

GHS Hazard Symbol(s)

None

Signal Word: **None**

GHS Hazard Classification(s):

Not Classified

Hazard Statement(s):

None

Prevention Statement(s):

None

Response Statement(s):

None



SAFETY DATA SHEET

Vitrafos® Sodium Hexametaphosphate

Storage Statement(s):

None

Disposal Statement(s):

None

2.3 OTHER HAZARDS:

Endocrine Disruptor Information: This product does not contain chemicals on the Candidate List of substances of very high concern for Authorisation.

SECTION 3. COMPOSITION AND INFORMATION ON INGREDIENTS

Hazardous Ingredients:	WT %	CAS#	EINECS #	Hazard Classification
Polyphosphoric acids, sodium salts	100%	68915-31-1	282-808-3	None

4. FIRST-AID MEASURES

4.1 DESCRIPTION OF FIRST AID MEASURES:

EYE CONTACT: If product enters the eyes, open eyes while under gentle running water for several minutes. Remove contact lenses if present and easy to do. Continue rinsing for at least 15 minutes. Seek medical attention.

SKIN CONTACT: Wash skin thoroughly after handling. Seek medical attention if irritation develops and persists. Remove contaminated clothing. Launder before re-use.

INHALATION: If breathing becomes difficult, remove victim to fresh air. If necessary, use artificial respiration to support vital functions. Seek medical attention.

INGESTION: If large quantities of this product is swallowed, call physician or poison control center for most current information. If professional advice is not available, do not induce vomiting. Never induce vomiting or give diluents (milk or water) to someone who is unconscious, having convulsions, or who cannot swallow. Seek medical advice. Take a copy of the label and/or SDS with the victim to the health professional.

MEDICAL CONDITIONS AGGRAVATED BY EXPOSURE: Pre-existing skin, respiratory system or eye problems may be aggravated by prolonged contact.

4.2 SYMPTOMS AND EFFECTS, BOTH ACUTE AND DELAYED:

Exposure to skin and eyes may cause mechanical irritation.

4.3 RECOMMENDATIONS TO PHYSICIANS:

Treat symptoms and eliminate overexposure.

SECTION 5. FIRE-FIGHTING MEASURES

5.1 FIRE EXTINGUISHING MATERIALS:

Use fire extinguishing methods below:

<u>Water Spray:</u>	Yes	<u>Carbon Dioxide:</u>	Yes
<u>Foam:</u>	Yes	<u>Dry Chemical:</u>	Yes
<u>Halon:</u>	Yes	<u>Other:</u>	Any "C" Class

5.2 UNUSUAL FIRE AND EXPLOSION HAZARDS:

Under normal use, no special measures are required.

Explosion Sensitivity to Mechanical Impact: No

Explosion Sensitivity to Static Discharge: No

5.3 SPECIAL FIRE-FIGHTING PROCEDURES:

Incipient fire responders should wear eye protection. Structural firefighters must wear Self-Contained Breathing Apparatus and full protective equipment. Isolate materials not yet involved in the fire and protect personnel. Move containers from fire area if this can be done without risk; otherwise, cool with carefully applied water spray. If possible, prevent runoff water from entering storm drains, bodies of water, or other environmentally sensitive areas.

SECTION 6. ACCIDENTAL RELEASE MEASURES

6.1 PERSONAL PRECAUTIONS, PROTECTIVE EQUIPMENT AND EMERGENCY PROCEDURES:

To prevent skin and eye contact under the foreseeable conditions of use, wear appropriate protective clothing and safety eyewear. When handling, do not eat, drink, or smoke. Wash thoroughly after handling. Handle in a well-ventilated work area.

6.2 ENVIRONMENTAL PRECAUTIONS:

If possible, prevent entry to sewers, storm drains, surface waters, and soils.



SAFETY DATA SHEET

Vitrafos® Sodium Hexametaphosphate

6.3 SPILL AND LEAK RESPONSE:

Spilled product should be removed immediately to avoid formation of dust. Remove by mechanical means (i.e. vacuuming). Dilute remainder with plenty of water (avoid formation of aerosols). Ensure sufficient ventilation. Wash contaminated clothing.

SECTION 7. HANDLING and STORAGE

7.1 PRECAUTIONS FOR SAFE HANDLING:

To prevent skin and eye contact under the foreseeable conditions of use, wear appropriate protective clothing and safety eyewear. When handling, do not eat, drink, or smoke. Wash thoroughly after handling. Handle in a well-ventilated work area.

7.2 STORAGE AND HANDLING PRACTICES:

Keep away from incompatible materials. Keep in a dry, well-ventilated area in closed containers. Protect containers from physical damage.

7.3 SPECIFIC USES:

See Section 1.2.

SECTION 8. EXPOSURE CONTROLS / PERSONAL PROTECTION

8.1 EXPOSURE PARAMETERS:

Chemical Name	CAS#	ACGIH TLV	OSHA TWA	EH40 TWA
Polyphosphoric acids, sodium salts	68915-31-1	Not Listed	Not Listed	Not Listed

PARTICULATES NOT OTHERWISE REGULATED RESPIRABLE FRACTION

OSHA	$\frac{TWA}{5 \text{ mg/m}^3}$	NOM 010 STPS 2015	$\frac{TWA}{3 \text{ mg/m}^3}$
------	--------------------------------	-------------------	--------------------------------

PARTICULATES NOT OTHERWISE REGULATED TOTAL DUST

OSHA	$\frac{TWA}{15 \text{ mg/m}^3}$	NOM 010 STPS 2015	$\frac{TWA}{10 \text{ mg/m}^3}$
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8.2 EXPOSURE CONTROLS:

VENTILATION AND ENGINEERING CONTROLS: Use with adequate ventilation to ensure exposure levels are maintained below the limits provided above.

The following information on appropriate Personal Protective Equipment is provided to assist employers in complying with OSHA regulations found in 29 CFR Subpart I (beginning at 1910.132) or equivalent standard of Canada, or standards of EU member states (including EN 149 for respiratory PPE, and EN 166 for face/eye protection), and those of Japan. Please reference applicable regulations and standards for relevant details.

RESPIRATORY PROTECTION: Not required for properly ventilated areas. Maintain airborne contaminant concentrations below guidelines listed above, if applicable. If necessary, use only respiratory protection authorized in the U.S. Federal OSHA Respiratory Protection Standard (29 CFR 1910.134), equivalent U.S. State standards, Canadian CSA Standard Z94.4-93, the European Standard EN149, or EU member states.

EYE PROTECTION: Safety glasses or goggles are recommended. If necessary, refer to U.S. OSHA 29 CFR 1910.133, Canadian Standards, and the European Standard EN166, Australian Standards, or relevant Japanese Standards.

HAND PROTECTION: Gloves are recommended to prevent skin contact. If necessary, refer to U.S. OSHA 29 CFR 1910.138, the European Standard DIN EN 374, the appropriate Standards of Canada, Australian Standards, or relevant Japanese Standards.

BODY PROTECTION: Use body protect appropriate to task being performed. If necessary, refer to appropriate Standards of Canada, or appropriate Standards of the EU, Australian Standards, or relevant Japanese Standards. If a hazard of injury to the feet exists due to falling objects, rolling objects, where objects may pierce the soles of the feet or where employee's feet may be exposed to electrical hazards, use foot protection, as described in U.S. OSHA 29 CFR 1910.136.

SECTION 9. PHYSICAL and CHEMICAL PROPERTIES

9.1 INFORMATION ON BASIC PHYSICAL AND CHEMICAL PROPERTIES:

APPEARANCE (Physical State) and COLOR: This product is a white powder

ODOR: Odorless

ODOR THRESHOLD: Not Available

pH: 7

MELTING/FREEZING POINT: 628°C(1162.4°F)

BOILING POINT: Not Available
FLASH POINT: Not available
FLAMMABILITY (SOLID, GAS): Not Applicable
UPPER/LOWER FLAMMABILITY OR EXPLOSION LIMITS: Not Available
VAPOR PRESSURE (mm Hg @ 20°C (68°F)): Not Available
VAPOR DENSITY: Not Available
RELATIVE DENSITY: Not Available
SPECIFIC GRAVITY: Not Available
SOLUBILITY IN WATER: Soluble
WEIGHT PER GALLON: Not Available
PARTITION COEFFICIENT (n-octanol/water): Not Available
AUTO-IGNITION TEMPERATURE: Not Available
DECOMPOSITION TEMPERATURE: Not Available
VISCOSITY: Not Available
OXIDIZING PROPERTIES: Not an Oxidizer
EXPLOSIVE PROPERTIES: Not Available

9.2.1 INFORMATION WITH REGARD TO PHYSICAL HAZARD CLASSES

EXPLOSIVES: Not Available
FLAMMABLE GASES: Not Available
AEROSOLS: Not Available
OXIDISING GASES: Not Available
GASES UNDER PRESSURE: Not Available
FLAMMABLE LIQUIDS: Not Available
FLAMMABLE SOLIDS: Not Available
SELF-REACTIVE SUBSTANCES AND MIXTURES: Not Available
PYROPHORIC LIQUIDS: Not Available
PYROPHORIC SOLIDS: Not Available
SELF-HEATING SUBSTANCES AND MIXTURES: Not Available
SUBSTANCES AND MIXTURES, WHICH EMIT FLAMMABLE GASES IN CONTACT WITH WATER: Not Available
OXIDISING LIQUID: Not Available
OXIDISING SOLID: Not Available
ORGANIC PEROXIDES: Not Available
CORROSIVE TO METALS: Not Available
DESENSITISED EXPLOSIVES: Not Available
GASES UNDER PRESSURE: Not Available

9.2.2 OTHER SAFETY CHARACTERISTICS

MECHANICAL SENSITIVITY: Not Available
SELF-ACCELERATING POLYMERISATION TEMPERATURE: Not Available
FORMATION OF EXPLOSIBLE DUST/AIR MIXTURES: Not Available
ACID/ALKALINE RESERVE: Not Available
EVAPORATION RATE: Not Available
MISCIBILITY: Not Available
CONDUCTIVITY: Not Available
CORROSIVENESS: Not Available
GAS GROUP: Not Available
REDOX POTENTIAL: Not Available
RADICAL FORMATION POTENTIAL: Not Available
PHOTOCATALYTIC PROPERTIES: Not Available

SECTION 10. STABILITY and REACTIVITY**10.1 REACTIVITY:**

No data available.

10.2 STABILITY:

Stable under conditions of normal storage and use.

10.3 POSSIBILITY OF HAZARDOUS REACTIONS:

Will not occur.

10.4 CONDITIONS TO AVOID:

Dusting conditions, extreme humidity.

10.5 MATERIALS WITH WHICH SUBSTANCE IS INCOMPATIBLE:

None known



SAFETY DATA SHEET

Vitrafos® Sodium Hexametaphosphate

10.6 HAZARDOUS DECOMPOSITION PRODUCTS:

Oxides of sodium and phosphorus.

SECTION 11. TOXICOLOGICAL INFORMATION

11.1 INFORMATION ON TOXICOLOGICAL EFFECTS:

TOXICITY DATA:

CAS 68915-31-1:

Oral-Rat LD50: 3053 mg/kg

Acute toxicity	Based on available data, the classification criteria are not met
Skin corrosion / irritation	Based on available data, the classification criteria are not met
Serious eye damage / irritation	Based on available data, the classification criteria are not met
Respiratory or skin sensitization	Based on available data, the classification criteria are not met
Germ cell mutagenicity	Based on available data, the classification criteria are not met
Carcinogenicity	Based on available data, the classification criteria are not met
Reproductive toxicity	Based on available data, the classification criteria are not met
STOT-single exposure	Based on available data, the classification criteria are not met
STOT-repeated exposure	Based on available data, the classification criteria are not met
Aspiration hazard	Based on available data, the classification criteria are not met

ROUTE OF EXPOSURE: The most significant routes of overexposure for this product are by contact with the skin or eyes. The symptoms of overexposure are described in the following paragraphs.

ACUTE:

INHALATION: None anticipated.

CONTACT WITH SKIN: Exposure to skin may cause mechanical irritation.

EYE CONTACT: Contact with the eyes may cause mechanical irritation.

INGESTION: Ingestion of large quantities may cause abdominal cramps, nausea, vomiting, diarrhea

CHRONIC: No data available.

TARGET ORGANS: Acute: Skin, Eyes Chronic: No data available.

SUSPECTED CANCER AGENT: Ingredients within this product are not found on the following lists: FEDERAL OSHA Z LIST, NTP, IARC, or CAL/OSHA and therefore are not considered to be, nor suspected to be, cancer-causing agents by these agencies.

IRRITANCY OF PRODUCT: This product may be irritating to skin and eyes.

SENSITIZATION TO THE PRODUCT: No information available for this product.

REPRODUCTIVE TOXICITY INFORMATION: No specific information is available concerning the effects of this product and its components on the human reproductive system.

SECTION 12. ECOLOGICAL INFORMATION

12.1 TOXICITY:

No specific data available on this product.

12.2 PERSISTENCE AND DEGRADABILITY:

No specific data available on this product.

12.3 BIOACCUMULATIVE POTENTIAL:

No specific data available on this product.

12.4 MOBILITY IN SOIL:

No specific data available on this product.

12.5 RESULTS OF PBT AND vPvB ASSESSMENT:

No specific data available on this product.

12.6 ENDOCRINE DISRUPTING PROPERTIES:

No specific data available on this product.

12.7 OTHER ADVERSE EFFECTS:

No specific data available on this product.

12.8 WATER ENDANGERMENT CLASS:

May be water endangering in accordance with EU Guideline 91/155-EWG. Do not allow product to reach ground water, water course or sewage system. At present there are no ecotoxicological assessments for this product.

SECTION 13. DISPOSAL CONSIDERATIONS

13.1 WASTE TREATMENT METHODS:

Waste disposal must be in accordance with appropriate U.S. Federal, State, and local regulations, those of Canada, Australia, EU Member States and Japan.



SAFETY DATA SHEET

Vitrafos® Sodium Hexametaphosphate

13.2 EU WASTE CODE:

Not determined.

SECTION 14. TRANSPORTATION INFORMATION

US DOT, IATA, IMO, ADR:

14.1 U.S. DEPARTMENT OF TRANSPORTATION (DOT) SHIPPING REGULATIONS: This product is classified (per 49 CFR 172.101) by the U.S. Department of Transportation, as follows.

UN IDENTIFICATION NUMBER: None
PROPER SHIPPING NAME: Non-Regulated Material
HAZARD CLASS NUMBER and DESCRIPTION: None
UN IDENTIFICATION NUMBER: None
PACKING GROUP: None
DOT LABEL(S) REQUIRED: None
NORTH AMERICAN EMERGENCY RESPONSE GUIDEBOOK NUMBER: None
RQ QUANTITY: None

MARINE POLLUTANT: The components of this product are not designated by the Department of Transportation to be Marine Pollutants (49 CFR 172.101, Appendix B).

INTERNATIONAL AIR TRANSPORT ASSOCIATION SHIPPING INFORMATION (IATA): This product is not considered as dangerous goods.

INTERNATIONAL MARITIME ORGANIZATION SHIPPING INFORMATION (IMO): This product is not considered as dangerous goods.

EUROPEAN AGREEMENT CONCERNING THE INTERNATIONAL CARRIAGE OF DANGEROUS GOODS BY ROAD (ADR): This product is not considered by the United Nations Economic Commission for Europe to be dangerous goods.

SECTION 15. REGULATORY INFORMATION

15.1 SAFETY, HEALTH AND ENVIRONMENTAL REGULATIONS SPECIFIC FOR THE SUBSTANCE OR MIXTURE:

UNITED STATES REGULATIONS:

U.S. SARA REPORTING REQUIREMENTS: The components of this product are subject to the reporting requirements of Sections 302, 304, and 313 of Title III of the Superfund Amendments and Reauthorization Act as follows: None

U.S. SARA 311/312: None

U.S. SARA THRESHOLD PLANNING QUANTITY: There are no specific Threshold Planning Quantities for the components of this product.

U.S. CERCLA REPORTABLE QUANTITY (RQ): None

U.S. TSCA INVENTORY STATUS: The components of this product are listed on the TSCA Inventory or are exempted from listing.

OTHER U.S. FEDERAL REGULATIONS: None known

CALIFORNIA SAFE DRINKING WATER AND TOXIC ENFORCEMENT ACT (PROPOSITION 65): No ingredients in this product are on the Proposition 65 lists.

15.2 CANADIAN REGULATIONS:

CANADIAN DSL/NDL INVENTORY STATUS: Components are DSL Listed, NDSL Listed and/or are exempt from listing.

OTHER CANADIAN REGULATIONS: Not applicable.

CANADIAN ENVIRONMENTAL PROTECTION ACT (CEPA) PRIORITIES SUBSTANCES LISTS:

This product has been classified in accordance with the hazard criteria of the Controlled Products Regulations and the SDS contains all of the information required by those regulations.

CANADIAN WHMIS CLASSIFICATION and SYMBOLS: This product is classified per WHMIS 2015 Controlled Product Regulations.

15.3 EUROPEAN ECONOMIC COMMUNITY INFORMATION:

This product does not meet the definition of a hazardous substance or preparation as defined by the European Union Council Directives 67/548/EEC, 1999/45/EC, 1272/2008/EC and subsequent Directives.

See Section 2 for Details

CHEMICAL SAFETY ASSESSMENT :

No Chemical Safety Assessment has been carried out for this substance/mixture by the supplier.

15.4 AUSTRALIAN INFORMATION FOR PRODUCT: Components of this product are listed on the International Chemical Inventory list.

15.5 JAPANESE INFORMATION FOR PRODUCT:

JAPAN INDUSTRIAL SAFETY AND HEALTH LAW: This product has been classified per the Japan Industrial Safety and Health Law. See Section 2 for the GHS Classification.



SAFETY DATA SHEET

Vitrafos® Sodium Hexametaphosphate

15.6 INTERNATIONAL CHEMICAL INVENTORIES:

Listing of the components on individual country Chemical Inventories is as follows:

Asia-Pac: Listed

Australian Inventory of Chemical Substances (AICS): Listed

Korean Existing Chemicals List (ECL): Listed

Japanese Existing National Inventory of Chemical Substances (ENCS): Listed

Philippines Inventory of Chemicals and Chemical Substances (PICCS): Listed

Swiss Giftliste List of Toxic Substances: Not Listed

U.S. TSCA: Listed

Mexican Inventory of chemical substances (NOM 010 STPS 2015): Listed

SECTION 16. OTHER INFORMATION

HMIS Rating (Scale 0-4)

Health hazard: 1

Flammability: 0

Physical Hazard: 0

NFPA Rating (Scale 0-4)

Health hazard: 1

Flammability: 0

Physical Hazard: 0

Abbreviations and acronyms

ACGIH	<i>American Conference of Governmental Industrial Hygienists</i>
CFR	<i>Code of Federal Regulations</i>
DOT	<i>Federal Department of Transportation</i>
GHS	<i>The Globally Harmonized System of Classification and Labelling of Chemicals</i>
HMIS	<i>Hazardous Material Identification System</i>
HCS	<i>Hazard Communication Standard</i>
IARC	<i>International Agency for Research on Cancer</i>
IATA	<i>The International Air Transport Association</i>
ICAO	<i>The International Civil Aviation Organization</i>
IMDG	<i>International Maritime Dangerous Goods</i>
IMO	<i>International Maritime Organization</i>
LD50/LC50	<i>Lethal Concentration/Dose, 50 percent</i>
NFPA	<i>National Fire Protection Association</i>
NIOSH	<i>National Institute for Occupational Safety and Health</i>
NTP	<i>National Toxicology Program</i>
OSHA	<i>Occupational Safety and Health</i>
PEL	<i>Permissible Exposure Limit</i>
SARA	<i>Superfund Amendments and Reauthorization Act</i>
TLV	<i>ACGIH Threshold Limit Value</i>
TWA	<i>Time-Weighted Average</i>

PREPARED BY: Chris Eigbrett

MSDS to GHS Compliance
www.MSDStoGHS.com

The information contained herein is believed to be accurate but is not warranted to be so. Data and calculations are based on information furnished by the manufacturer of the product and manufacturers of the components of the product. Users are advised to confirm in advance of the need that information is current, applicable and suited to the circumstances of use. Innophos assumes no responsibility for injury to vendee or third party person proximately caused by the material if reasonable safety procedures are not adhered to as stipulated in the data sheet. Furthermore, Innophos assumes no responsibility for injury caused by abnormal use of this material even if reasonable safety procedures are followed.

REVISION HISTORY

March 31, 2023

- SDS Review and update

END OF SDS SHEET



The Public Health and Safety Organization

NSF Product and Service Listings

These NSF Official Listings are current as of **Monday, December 23, 2024** at 12:15 a.m. Eastern Time. Please contact NSF to confirm the status of any Listing, report errors, or make suggestions.

Alert: NSF is concerned about fraudulent downloading and manipulation of website text. Always confirm this information by clicking on the below link for the most accurate information:

[http://info.nsf.org/Certified/PwsChemicals/Listings.asp?
CompanyName=innophos&TradeName=vitrafos&](http://info.nsf.org/Certified/PwsChemicals/Listings.asp?CompanyName=innophos&TradeName=vitrafos&)

NSF/ANSI/CAN 60 Drinking Water Treatment Chemicals - Health Effects

Innophos, Inc.
259 Prospect Plains Road
Building A
Cranbury, NJ 08512
United States
609-366-1238

Facility : Chicago, IL

Sodium Polyphosphates, Glassy

Trade Designation

Vitrafos® Food Chemicals Codex Grade

Vitrafos® Technical Grade

Product Function

Corrosion & Scale Control
Sequestering

Corrosion & Scale Control
Sequestering

Max Use

11.1mg/L

11.1mg/L

BID FOR SODIUM HEXAMETAPHOSPHATE

BID FOR: Sodium Hexametaphosphate

DATE OF TB MTG. & RESOLUTION #: 12/11/24 Res #466.24

DATE BID PACKETS BECOME AVAILABLE: 12/13/24

DATE PUBLISHED IN NEWSPAPER: 12/13/24

DATE & TIME BIDS TO BE OPENED: 1/3/25 @10:15am

# Rec	Dropped off & Time Received @TC Office	Initials	Company/Firm/Email	Address	Contact	Phone #	Contract #s	BID Amount	Comments
1	emailed Bid packet 12/13/2024	DM	Slack Chemicals jputney@slackchem.com	216 Grande Boulevard Saratoga Springs, NY 12866 P.O. Box 30 Carthage, NY 13619	Jess Putney	(315)493-0430 (800)479-0430		Did not turn in a bid	
2	Bidnet	DM/MG	Carus LLC	315 Fifth Street Peru, IL 61354	Barbie Smith	815-224-6503		\$76.50	50# Bag
3	Bidnet	DM/MG	Chemrite Inc.	5202 Belle Wood Court Ste #104 Buford, GA 30518	Aaron Opp	770-271-5576		\$93.00	50# Bag
4	Bidnet	DM/MG	George Coyne Chemical Co Inc bidadministration@coynec hemicals.com	3015 State Road Croydon, PA 19021	John Drzewicki	215-785-3000		\$90.95	50# Bag Minimum 2,000 lbs delivery
5	Bidnet	DM/MG	Shannon Chemical Corporation	P.O. Box 376 Malvern, PA 19355	Daniel Flynn	610-363-9090		\$79.87	50# Bag
6	Bidnet	DM/MG	Technology International Inc. tii@tii-usa.com	1331 South International Pkwye Suite 2251 Lake Mary, Florida 32746	Rifat Habit	407-359-2373		\$2,755.00	

RESOLUTION NO. 73.25

TO DECLARE POLICE DEPARTMENT MODEMS OBSOLETE

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board, of the Town of Rotterdam, on the advice and recommendation of the Rotterdam Police Department, hereby declares the following equipment obsolete and no longer needed by the Town and authorizes their proper disposal or auction:

Sierra Wireless Modems Air Link MP70

- N693020132011038
- N683670241011035
- N693020180011038
- N683670028021035
- N683570227021035
- N663350197021030
- N683640140021735
- N692940014021038
-

SECTION 2. This resolution shall be effective January 22, 2025.

DATED: January 22, 2025

NAME	AYES	NOES	ABSTAIN
Dodson			
Mastroianni			
Gallucci			
Schlag			
Collins			

TOWN OF ROTTERDAM

John F. Kirvin Government Center • 1100 Sunrise Boulevard • Rotterdam, NY 12306
Telephone: 518-355-7575 • Fax: 518-355-7976 • Website: www.rotterdamny.org



LEGISLATIVE REQUEST FORM

DATE: January 14, 2025

TO: Rotterdam Town Board

FROM: Deputy Chief William Male

TITLE OF REQUEST: Declare the following equipment obsolete in order to be put up for auction.

Sierra Wireless Modems Air Link MP70

- N693020132011038
- N683670241011035
- N693020180011038
- N683670028021035
- N683570227021035
- N663350197021030
- N683640140021735
- N692940014021038

TOWN BOARD MEETING: January 22, 2025

Background Information: The above equipment is no longer being used by the Police Department due to a recent upgrade.

Evaluation/Analysis: N/A

Recommendation(s): Declare Rotterdam Police Department modems obsolete in order to be put up for auction at Collar City Auctions, 9423 Western Turnpike Delanson, NY 12053.

Attachment/Document(s): Memorandum prepared by Sgt. Reilly.

Compliance with Purchasing Policy: N/A

Effect(s) on Existing Law(s): N/A

LEGISLATION WILL BE PREPARED BY: RPD



ROTTERDAM POLICE DEPARTMENT
ADMINISTRATION
MEMORANDUM



To: Deputy Chief Bill Male

From: Sgt. Derek Reilly

Re: Obsolete ~~Vehicles~~ EQUIPMENT

Date: January 8, 2025

I am requesting the following equipment be declared obsolete in order to be put up for auction.

Sierra Wireless Modems Air Link MP70

N693020132011038
N683670241011035
N693020180011038
N683670028021035
N683570227021035
N663350197021030
N683640140021735
N692940014021038

All eight of these modems are no longer being used by the police department due to a recent upgrade. I recommend auctioning said equipment at the earliest convenience.

Respectfully Submitted,

Sgt. Derek Reilly #100

Sgt. Derek Reilly

RESOLUTION NO. 47.25

TO DECLARE POLICE RADIOS OBSOLETE

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board, of the Town of Rotterdam, on the advice and recommendation of the Rotterdam Police Department, hereby declares the following equipment obsolete and no longer needed by the Town and authorizes their proper disposal or auction:

Kenwood Portable TK290

21100160

11100641

50700142

Kenwood TK3140

50400493

Motorola XTS 1500

687CNZ2843

687CNT2631

Motorola EX500

004HFU3018

TLQI 179

HFU3035

HFU3028

HFU3027

HFU3012

HFU3025

HFU3020

HFU3045

Motorola Car

HKUD4000B (# NQNVUF)

Motorola XTL 2500

PMUN1036D

518CQH0143

518CQH0139

518CQH0137

518CQH0151

518CQH0142

518CQH0145

518CQH0140

518CQH0146

518cqh0025

518cqh0136

Motorola HT1250

749TQU6622

749THY0536

749THY0022

749THY0539

749THY0541

749THY0005

749THY0008

749TQU6730

749THY0543

749THY0013

749THY0006

749THW0547

749TJW0554

749THY0019

SECTION 2. This resolution shall be effective January 22, 2025.

DATED: January 22, 2025

NAME	AYES	NOES	ABSTAIN
Dodson			
Mastroianni			
Gallucci			
Schlag			
Collins			

TOWN OF ROTTERDAM

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LEGISLATIVE REQUEST FORM

DATE: January 14, 2025

TO: Rotterdam Town Board

FROM: Deputy Chief William Male

TITLE OF REQUEST: Declare the following equipment obsolete:

- Police radios (see attached memo for detailed description)

TOWN BOARD MEETING: January 22, 2025

Background Information: The attached list of radios are no longer compatible with the Police Department's current radio system.

Evaluation/Analysis: N/A

Recommendation(s): Declare Rotterdam Police Department radios obsolete in order to be properly disposed of.

Attachment/Document(s): Memorandum prepared by Sgt. Reilly.

Compliance with Purchasing Policy: N/A

Effect(s) on Existing Law(s): N/A

LEGISLATION WILL BE PREPARED BY: RPD



ROTTERDAM POLICE DEPARTMENT
ADMINISTRATION
MEMORANDUM



To: Deputy Chief Bill Male

From: Sgt. Derek Reilly

Re: Obsolete radios

Date: January 8, 2025

I am requesting the following radios be declared obsolete in order to be properly disposed by a professional company.

Kenwood Portable TK290

21100160

11100641

50700142

Kenwood TK3140

50400493

Motorola XTS 1500

687CNZ2843

687CNT2631

Motorola EX500

004HFU3018

TLQ1179

HFU3035

HFU3028

HFU3027

HFU3012

HFU3025

HFU3020

HFU3045

Motorola Car

HKUD4000B (# NQNVUF)

Motorola XTL 2500

PMUN1036D

518CQH0143

518CQH0139

518CQH0137

518CQH0151

518CQH0142

518CQH0145

518CQH0140

518CQH0146

518cqh0025

518cqh0136

Motorola HT1250

749TQU6622

749THY0536

749THY0022

749THY0539

749THY0541

749THY0005
749THY0008
749TQU6730
749THY0543
749THY0013
749THY0006
749THW0547
749TJW0554
749THY0019

These radios are currently not being used by the department due them no longer operating on our current radio system. I recommend these radios be disposed of.

Respectfully Submitted,

Sgt. Derek Reilly
Sgt. Derek Reilly

RESOLUTION NO. 75.25

**TO ADOPT A SEQR NEGATIVE DECLARATION ON A CHANGE OF ZONE
APPLICATION ON A ±1.82-ACRE PARCEL FROM AGRICULTURE (A-1) TO TWO
FAMILY RESIDENTIAL (R-2) LOCATED ALONG FORT HUNTER ROAD AND THE
TERMINUS OF VALENTINE DRIVE**

THEREFORE, UPON MOTION OF Councilmember _____,
seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby adopts the Negative Declaration dated January 22, 2025, as prepared by the Senior Planner, for a Change of Zone request on a ±1.82-acre parcel from Agriculture (A-1) to Two Family Residential (R-2) to facilitate a potential 3 Lot Subdivision on vacant land located along Fort Hunter Road and the terminus of Valentine Drive and is known as Tax Map No. 71.6-4-3.

SECTION 2. The Town Board hereby authorizes the Senior Planner to distribute all documents necessary to comply with 6 NYCRR Part 612.12 (State Environmental Quality Review).

SECTION 3. This resolution shall become effective January 22, 2025.

DATED: January 22, 2025

NAME	AYES	NOES	ABSTAIN
Dodson			
Mastroianni			
Gallucci			
Schlag			
Collins			

TOWN OF ROTTERDAM

John F. Kirvin Government Center • 1100 Sunrise Boulevard • Rotterdam, NY 12306
Telephone: 518-355-7575 • Fax: 518-355-7976 • Website: www.rotterdamny.org



LEGISLATIVE REQUEST FORM

DATE: January 14, 2025

TO: Mollie Collins, Town Supervisor

FROM: Peter Comenzo, Senior Planner

TITLE OF REQUEST: Issuance of a SEQR Negative Declaration Change of Zone Request on a ±1.82-acre parcel from Agriculture (A-1) to Two Family Residential (R-2).

TOWN BOARD MEETING: January 22, 2025

Background Information: CNZ LLC (Contract Vendee)
c/o Ziggy Viscusi
2794 West Lydius Street
Schenectady, NY 12306

Change of Zone Request on a ±1.82-acre parcel from Agriculture (A-1) to Two Family Residential (R-2) to facilitate a potential 3 Lot Subdivision. Property is vacant land located along Fort Hunter Road and the terminus of Valentine Drive and is known as Tax Map No. 71.6-4-3.

Evaluation/Analysis: Planning Commission issued a positive recommendation on November 19, 2024. Town Board declared lead agency on December 11, 2024 and conducted a public hearing on January 8, 2025.

Recommendation(s): Town Board should consider adoption of the Draft Negative Declaration as prepared by the Senior Planner pursuant to NYCRR Part 617 – State Environmental Quality Review.

Attachment/Document(s): SEQR Environmental Assessment Form Parts 1 & 2

Compliance with Purchasing Policy: N/A

Effect(s) on Existing Law(s): NYCRR Part 617 – State Environmental Quality Review

LEGISLATION WILL BE PREPARED BY: Supervisors Office

Short Environmental Assessment Form

Part 1 - Project Information

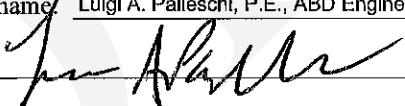
Instructions for Completing

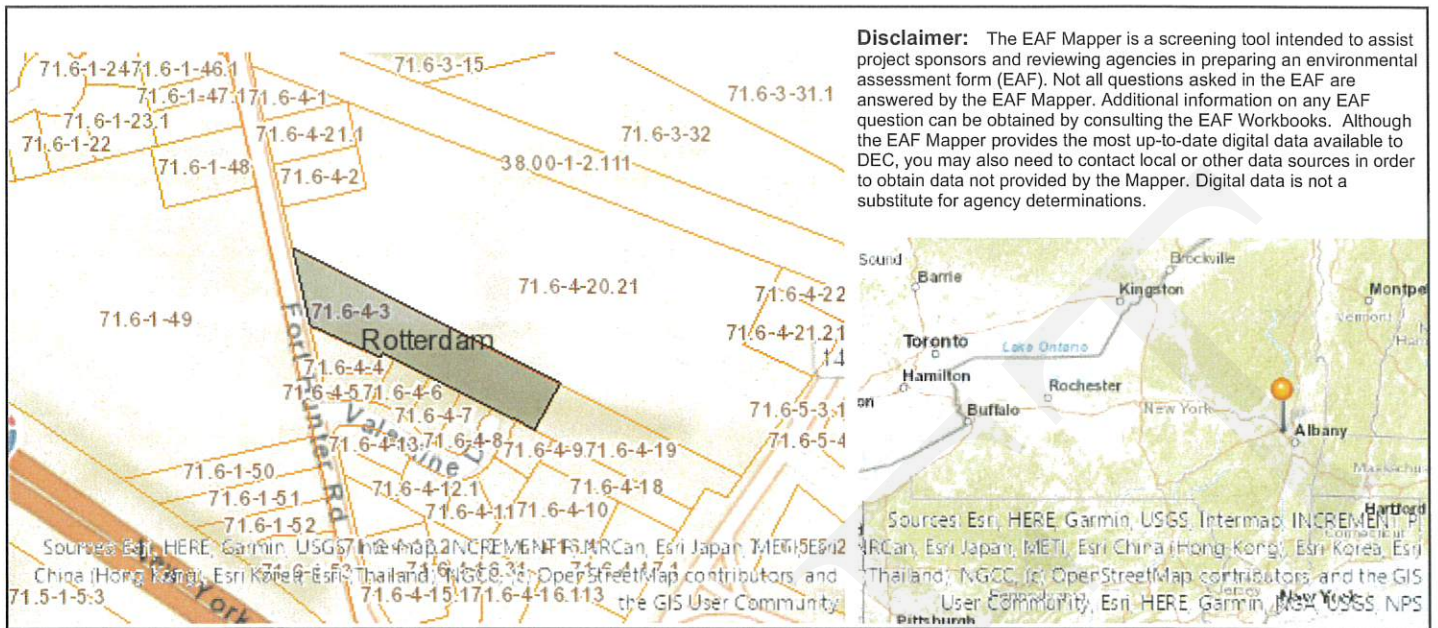
Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Name of Action or Project: Fort Hunter Road Rezone			
Project Location (describe, and attach a location map): Fort Hunter Road and Valentine Drive, Schenectady, NY 12303			
Brief Description of Proposed Action: The Applicant is requesting a zoning change from Agricultural to R-2 to allow construction of one duplex and two single family houses. Public water and individual septic systems will serve the new homes.			
Name of Applicant or Sponsor: Ziggy Viscusi		Telephone: 518-858-3504 E-Mail: soccer12349@hotmail.com	
Address: 2794 West Lydius Street			
City/PO: Schenectady		State: NY	Zip Code: 12306
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO ☒ YES ☐
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: Zoning Board of Appeals			NO ☐ YES ☒
3. a. Total acreage of the site of the proposed action?		1.82± acres	
b. Total acreage to be physically disturbed?		1.3± acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		1.82± acres	
4. Check all land uses that occur on, are adjoining or near the proposed action:			
5. ☒ Urban ☐ Rural (non-agriculture) ☐ Industrial ☐ Commercial ☒ Residential (suburban) ☐ Forest ☐ Agriculture ☐ Aquatic ☐ Other(Specify): ☐ Parkland			

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	☒	☐	☐
b. Consistent with the adopted comprehensive plan?	☐	☒	☐
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	☐	☒	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	☒	☐	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
	☒	☐	
b. Are public transportation services available at or near the site of the proposed action?	☒	☐	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	☒	☐	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: _____ _____	☐	☒	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____ _____	☐	☒	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____ Private Septic and leachfield	☒	☐	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
	☒	☐	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	☐	☒	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
	☒	☐	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	☒	☐	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: ☐ Shoreline ☐ Forest ☐ Agricultural/grasslands ☐ Early mid-successional ☐ Wetland ☐ Urban ☒ Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered? Karner Blue	NO	YES
	☐	☒
16. Is the project site located in the 100-year flood plan?	NO	YES
	☒	☐
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe:	NO	YES
	☒	☐
	☒	☐
	☒	☐
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment:	NO	YES
	☒	☐
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe:	NO	YES
	☒	☐
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe:	NO	YES
	☒	☐
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor/name: <u>Luigi A. Palleschi, P.E., ABD Engineers & Surveyors, LLP</u> Date: <u>October 16, 2024</u> Signature: <u></u> Title: <u>Professional Engineer</u>		



Part 1 / Question 7 [Critical Environmental Area]	No
Part 1 / Question 12a [National or State Register of Historic Places or State Eligible Sites]	No
Part 1 / Question 12b [Archeological Sites]	Yes
Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies]	No
Part 1 / Question 15 [Threatened or Endangered Animal]	Yes
Part 1 / Question 15 [Threatened or Endangered Animal - Name]	Karner Blue
Part 1 / Question 16 [100 Year Flood Plain]	No
Part 1 / Question 20 [Remediation Site]	No

Project:	Viscusi Ft Hunter COZ
Date:	January 22, 2025

Short Environmental Assessment Form

Part 2 - Impact Assessment

Part 2 is to be completed by the Lead Agency.

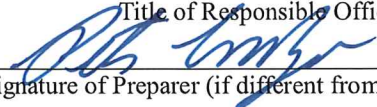
Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	☒	☐
2. Will the proposed action result in a change in the use or intensity of use of land?	☒	☐
3. Will the proposed action impair the character or quality of the existing community?	☒	☐
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	☒	☐
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	☒	☐
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	☒	☐
7. Will the proposed action impact existing:	☒	☐
a. public / private water supplies?	☒	☐
b. public / private wastewater treatment utilities?	☒	☐
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	☒	☐
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	☒	☐
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	☒	☐
11. Will the proposed action create a hazard to environmental resources or human health?	☒	☐

Short Environmental Assessment Form

Part 3 Determination of Significance

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

☐ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.	
☒ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.	
Rotterdam Town Board Name of Lead Agency	January 22, 2025 Date
Mollie A. Collins Print or Type Name of Responsible Officer in Lead Agency	_____ Town Supervisor
_____ Signature of Responsible Officer in Lead Agency	 Title of Responsible Officer Signature of Preparer (if different from Responsible Officer)

PRINT FORM

6NYCRR PART 617
State Environmental Quality Review
NEGATIVE DECLARATION
Notice of Determination of Non-Significance

Date: January 22, 2025

This notice has been prepared in accordance with Article 8 of the Environmental Conservation Law by the Town of Rotterdam Department of Public Works Department
(Reference: 6 NYCRR 617.5 Unlisted Action)

SEQRA Status:

Type I	☐
Type II	☐
Unlisted	☒

Conditioned Negative Declaration:

Yes	☐
No	☒

Contract Vendee:

CNZ LLC (Contract Vendee)
c/o Ziggy Viscusi
2794 West Lydius Street
Schenectady, NY 12306

Tax Map Number(s): 71.6-4-3

Project Location: Vacant land located along Fort Hunter Road and the terminus of Valentine Drive

Zoning: Change of Zone from Agriculture (A-1) to Two Family Residential (R-2)

Action: Change of Zone Request on a ±1.82-acre parcel from Agriculture (A-1) to Two Family Residential (R-2) to facilitate a potential 3 Lot Subdivision. Property is vacant land located along Fort Hunter Road and the terminus of Valentine Drive and is known as Tax Map No. 71.6-4-3.

Reasons Supporting This Determination:

(See 617.7(a)-(c) for requirements of this determination)

This project is an Unlisted Action and the Town conducted as a SEQR coordinated review. The applicant has supplied an Environmental Assessment Form and the Town Board has or has caused to complete Part 2 of this checklist.

The Change of Zone on a ± 1.82 -acre parcel from Agriculture (A-1) to Two Family Residential (R-2) to facilitate a potential 3 Lot Subdivision. Property is vacant land located along Fort Hunter Road and the terminus of Valentine Drive

The applicant received a positive report and recommendation from Planning Commission on the Change of Zone request on November 19, 2024.

The Change of Zone request concerns one parcel comprising a total of ± 1.825 -acres located at the terminus of Valentine Drive with additional frontage on Fort Hunter Road. The ± 1.825 -acre parcel to be rezoned is currently zoned Agriculture (A-1). The property is surrounded by both single family and multi-family residential development. This area is very convenient for traveling to and from multiple locations.

After a review of the applicable modifications, Environmental Assessment Form, and comments received on this proposal, the Town Board of the Town of Rotterdam has determined that this proposal will not have a significant adverse impact on the environment.

The Town Board has considered the following criteria to determine if this proposal has significant adverse impacts on the environment:

- (i) a substantial adverse change in existing air quality, ground or surface water quality or quantity, traffic or noise levels; a substantial increase in solid waste production; a substantial increase in potential for erosion, flooding, leaching or drainage problems;
- (ii) the removal or destruction of large quantities of vegetation or fauna; substantial interference with the movement of any resident or migratory fish or wildlife species; impacts on a significant habitat area; substantial adverse impacts on a threatened or endangered species of animal or plant, or the habitat of such a species; or other significant adverse impacts to natural resources;
- (iii) the impairment of the environmental characteristics of a Critical Environmental Area.
- (iv) the creation of a material conflict with a community's current plans or goals as officially approved or adopted;
- (v) the impairment of the character or quality of important historical, archaeological, architectural, or aesthetic resources or of existing community or neighborhood character;
- (vi) a major change in the use of either the quantity or type of energy;
- (vii) the creation of a hazard to human health;
- (viii) a substantial change in the use, or intensity of use, of land including agricultural, open space or recreational resources, or in its capacity to support existing uses;
- (ix) the encouraging or attracting of a large number of people to a place or places for more than a few days, compared to the number of people who would come to such place absent the action;
- (x) the creation of a material demand for other actions that would result in one of the above consequences;
- (xi) changes in two or more elements of the environment, no one of which has a significant impact on the environment, but when considered together result in a substantial adverse impact on the environment; or
- (xii) two or more related actions undertaken, funded or approved by an agency, none of which has or would have a significant impact on the environment, but when considered cumulatively would meet one or more of the criteria in this subdivision.

The Town Board has also considered the reasonably related long-term, short-term, direct, indirect and cumulative impacts, including other simultaneous or subsequent actions, which are:

- (i) included in any long-range plan of which the action under consideration is a part;

(ii) likely to be undertaken as a result thereof; or

(iii) dependent thereon.

(3) The significance of a likely consequence (i.e., whether it is material, substantial, large or important) has been assessed in connection with:

(i) its setting (e.g., urban or rural);

(ii) its probability of occurrence;

(iii) its duration;

(iv) its irreversibility;

(v) its geographic scope;

(vi) its magnitude; and

(vii) the number of people affected

At a regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, Town Hall, 1100 Sunrise Boulevard, Rotterdam, NY on the 22nd day of January, 2025 hereby adopted this NEGATIVE DECLARATION pursuant to 6NYCRR PART 617, State Environmental Quality Review.

Mollie A. Collins
Town Supervisor

For further information contact:

Peter J. Comenzo
Town of Rotterdam Senior Planner
John F. Kirvin Government Center
1100 Sunrise Boulevard
Rotterdam, New York 12306
(518) 355-7575 x-338
pcomenzo@rotterdamny.org

RESOLUTION NO. 76.25

TO ENACT LOCAL LAW NO. 1 OF 2025; TO AMEND CHAPTER 270, ZONING, OF THE TOWN CODE, RELATING TO A CHANGE OF ZONE ON A ±1.82-ACRE PARCEL FROM AGRICULTURAL (A-1) TO TWO FAMILY RESIDENTIAL (R-2) LOCATED ALONG FORT HUNTER ROAD AND THE TERMINUS OF VALENTINE DRIVE

THEREFORE, UPON MOTION OF Councilmember _____,
seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board hereby enacts Introductory Local Law No. 1 of 2025.

SECTION 2. The Town Clerk is directed, following consultation with the Attorney to the Town, to file said Local Law in final form with the New York State Department of State.

SECTION 3. This resolution shall become effective January 22, 2025.

DATED: January 22, 2025

NAME	AYES	NOES	ABSTAIN
Dodson			
Mastroianni			
Gallucci			
Schlag			
Collins			

TOWN OF ROTTERDAM

John F. Kirvin Government Center • 1100 Sunrise Boulevard • Rotterdam, NY 12306
Telephone: 518-355-7575 • Fax: 518-355-7976 • Website: www.rotterdamny.org



LEGISLATIVE REQUEST FORM

DATE: January 14, 2025

TO: Mollie Collins, Town Supervisor

FROM: Peter Comenzo, Senior Planner

TITLE OF REQUEST: Decision on Change of Zone Request on a ± 1.82 -acre parcel from Agriculture (A-1) to Two Family Residential (R-2).

TOWN BOARD MEETING: January 22, 2025

Background Information: CNZ LLC (Contract Vendee)
c/o Ziggy Viscusi
2794 West Lydius Street
Schenectady, NY 12306

Change of Zone Request on a ± 1.82 -acre parcel from Agriculture (A-1) to Two Family Residential (R-2) to facilitate a potential 3 Lot Subdivision. Property is vacant land located along Fort Hunter Road and the terminus of Valentine Drive and is known as Tax Map No. 71.6-4-3.

Evaluation/Analysis: Planning Commission issued a positive recommendation on November 19, 2024. Town Board conducted a public hearing on January 8, 2025.

Recommendation(s): Decision on proposed Change of Zone

Attachment/Document(s): Application Materials
Schenectady County 239-m Recommendation
Planning Commission Report and Recommendation
Planning Commission Verbatim Minutes 11/19/24

Compliance with Purchasing Policy: N/A

Effect(s) on Existing Law(s): NYS Town Law Article 16
Proposed Local Law of the Year 2024

LEGISLATION WILL BE PREPARED BY: Supervisors Office

Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☐ County ☐ City ☒ Town ☐ Village

(Select one:)

of Rotterdam

Local Law No. 1 of the year 20²⁵

A local law To amend Chapter 270, Zoning, of the Town Code, relating to a change of zone request

(Insert Title)

on a ±1.82- acre parcel from Agricultural (A-1) to Two Family Residential (R-2) located

along Fort Hunter Road and the terminus of Valentine Drive.

Be it enacted by the Town Board of the
(Name of Legislative Body)

☐ County ☐ City ☒ Town ☐ Village

(Select one:)

of Rotterdam

as follows:

See attached description of Land Proposed Zone Change

(If additional space is needed, attach pages the same size as this sheet, and number each.)

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. 1 of 2025 of the ~~(County)(City)(Town)(Village)~~ of Rotterdam was duly passed by the Town Board on January 22 2025, in accordance with the applicable *(Name of Legislative Body)* provisions of law.

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) *(Name of Legislative Body)* (repassed after disapproval) by the _____ and was deemed duly adopted *(Elective Chief Executive Officer*)* on _____ 2025, in accordance with the applicable provisions of law.

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) *(Name of Legislative Body)* (repassed after disapproval) by the _____ on _____ 20____. *(Elective Chief Executive Officer*)*

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____ 20____, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) *(Name of Legislative Body)* (repassed after disapproval) by the _____ on _____ 20____. Such local *(Elective Chief Executive Officer*)* law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____ 20____, in accordance with the applicable provisions of law.

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision proposed by petition.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20____, became operative.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph _____ above.

Clerk of the county legislative body, City, Town or Village Clerk or
officer designated by local legislative body

(Seal)

Date: _____

Administrator's Deed

This Indenture, Made the 28th day of March, Two Thousand Twenty-Four,

BETWEEN

LUCILLE GUZZARDI, residing at 179 Boxwood Drive, Schenectady, New York, 12303, Individually and as Administrator d.b.n. of the **ESTATE OF PHILOMENA VALENTINE**, late of the County of Schenectady, New York

Party of the First Part, and

J & N ADAMEC ENTERPRISES, LLC a domestic limited liability company with offices at 389 Masullo Parkway, Schenectady, New York, 12306,

Party of the Second Part.

WITNESSETH, that the Party of the First Part, by virtue of the power and authority to them given in and by Article 11 of the Estates, Powers and Trusts Law, or any amendment thereof from time to time made, and in consideration of Fifty Seven Thousand Five Hundred and 00/100 Dollars (\$57,500.00), lawful money of the United States, paid by the Party of the Second Part, do hereby grant and release unto the Party of the Second Part, its heirs, distributees and assigns, forever,

ALL THAT TRACT, PIECE OR PARCEL OF LAND, situate, lying and being in the Town of Rotterdam, County of Schenectady and State of New York, bounded and described as follows: BEGINNING at a point in the division line between lands of CHARLES J. ZAJAN and lands now or formerly of Kallas, said point being distant 465.38 feet northwesterly from a concrete monument located in the Northerly boundary of lands of said Charles J. Zajan, and said concrete monument is further described as being distant 71.75 feet Westerly from the Northwesterly side of Guilderland Road and running thence North 51 degrees 15 minutes West along said division line between lands of said Zajan and said Kallas a distance of 686.96 feet to a point in the Easterly line of Fort Hunter Road; thence South 01 degrees 02 minutes East along the Easterly line of Fort Hunter Road a distance of 156.19 feet to an iron pipe at lands of Benjamin Valentine and wife; thence South 51 degrees 15 minutes East along the division line between lands of said Charles J. Zajan and Benjamin Valentine and wife a distance of 586.98 feet to an iron pipe; thence North 38 degrees 45 minutes East through lands of said Zajan a distance of 120.0 feet to the point of beginning and containing 1.75 acres.

3
7106
SEC 7106
IDENTITY
LOT

ALSO, ALL THAT CERTAIN LOT, PIECE OR PARCEL OF LAND, situate in the Town of Rotterdam, County of Schenectady, and State of New York, and being more particularly bounded and described as follows:

BEGINNING at an iron pipe in the easterly line of Fort Hunter Road, said point being at the northwesterly corner of the lands now or formerly of Joseph Geloso (Liber 1028, Page 689) and running from said point South 54° 51' East along the lands now or formerly of Geloso a distance of 123.77 feet to a point; thence running from said point South 51° 15' East a distance of 50 feet to a point; thence running North 38° 45' E, a distance of 12.5 feet to a point; thence running North 51° 15' West a distance of 190.41 feet to a point on the easterly line of Fort Hunter Road; and thence running South 1° 03' E along the easterly boundary of Fort Hunter Road, a distance of 26.38 feet to the point or place of beginning.

It is intended to convey that parcel of land with Tax Map I.D. #71.6 - 4 - 3.

BEING a portion of lands described in a Deed from Benjamin A. Valentine and Philomena Valentine to Philomena Valentine, dated March 19, 1986, and recorded in the Office of the Clerk of the County of Schenectady on March 20, 1986, in Book 1098 of Deeds at Page 11.

The said Philomena Valentine died intestate, a resident of the County of Schenectady, New York, on March 6, 2001. On September 16, 2005, Letters of Administration d.b.n. were issued to Lucille Guzzardi by the Schenectady County Surrogate's Court. Said Letters are now in full force and effect and have not been revoked.

This conveyance is made pursuant to a Stipulation of Settlement entered in the Accounting proceedings for the Estate of Philomena Valentine, in the Surrogate's Court for the County of Schenectady, New York, on December 16, 2011. (S.F. #1361-049) and subsequent Order of the Hon. Vincent W. Versaci, Surrogate, dated and filed in the Schenectady County Surrogates Court on March 3, 2015, incorporating a written Stipulation modifying and amending the Stipulation and Settlement dated December 16, 2011.

SUBJECT to all enforceable covenants, easements, conditions, reservations and restrictions of record.

THIS CONVEYANCE is made subject to the conditions, restrictions, agreements, and easements of record and as shown on said map which affect the said premises and to any assessment for public improvements now due or to become due against said premises.

Together with the appurtenances, and the estate which the said Decedent had at the time of her decease, in said premises, and also the estate therein, which the Party of the First Part had or have power to convey or dispose of, whether individually, or by virtue of said estate or statute or otherwise,

To have and to hold the premises herein granted unto the Party of the Second Part, their heirs, distributees, and assigns, forever.

And said Party of the First Part covenant that the Party of the First Part have not done or suffered anything whereby the said premises have been encumbered in any way whatever, except as aforesaid.

Subject to the provisions of Section Thirteen of the Lien Law.

The word "Party" shall be construed as if it reads "Parties" whenever the sense of this indenture so requires.

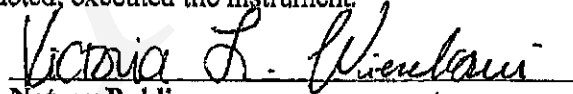
In Witness Whereof, the Party of the First Part have duly executed this Deed the day and year first above written.

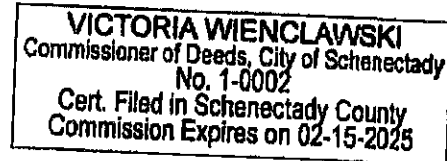
IN PRESENCE OF

 L.S.
Lucille Guzzardi, as Administrator d.b.n.

STATE OF NEW YORK :
COUNTY OF SCHENECTADY : SS.:

On the 28th day of March, 2024, before me, the undersigned, personally appeared LUCILLE GUZZARDI, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her capacity, and that by her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.


Notary Public



R&R: Brick Law Firm
2 Computer Dr. W.
Suite 100
Albany, NY 12205



TOWN OF ROTTERDAM CHANGE OF ZONE APPLICATION

Application Fee \$1,000

Existing Zone Classification: Agricultural

Proposed Zone Classification: R-2

PART II GENERAL INFORMATION

Legal Owner's Name: Ziggy Viscusi, CNZ, LLC
Mailing Address: 2794 West Lydius Street
City: Schenectady State: NY Zip: 12306
Daytime Phone: 518-857-1000 E-mail: soccer12349@hotmail.com

If applicant is not the owner, include written owner authorization for the below-designated contact to serve as representative.

Owner's Designated Contact: Luigi A. Palleschi, P.E., ABD Engineers & Surveyors, LLP

Mailing Address: 411 Union Street
City: Schenectady State: NY Zip: 12305
Daytime Phone: 518-377-0315 E-mail: luigi@abdeng.com
Project/Proposal Site Area: (Acres or sq. ft.) 1.82± acres
Assessor Tax Parcel No.(s) of Site: 71.6-4-3
Adjacent Parcels Owned or Controlled and Tax Map Parcel No: (Acres or sq. ft.) 1.82± acres

Street Address of Proposed Site (if any): Fort Hunter Road (no address assigned yet).

Describe Existing Use(s) on Proposed Site: (commercial vacant, residential, buildings, well, sewer drainfield, etc.)

The existing site is vacant.

School District: Mohonasen Central School District (CSD) Fire District: 2

Water Supply: Rotterdam

LEGAL INFORMATION

Location of Proposal Site: (General description by which direction and how far from roads and intersections and other community features)

The site is 150 feet north of Valentine Drive.

Name of Public Road(s) Providing Access: Fort Hunter Road and Valentine Drive

Width of Property Fronting on the Existing Public Road in Linear Feet: 183± feet

Does the Proposal Have Access to an Arterial or Planned Arterial? () Yes (X) No

Name(s) of Arterial Road(s): _____

A legal description of the proposed site must be attached: (X) Yes () No

A copy of the assessor's map of the proposed site must be attached: (X) Yes () No

A copy of the most current deed(s) of the proposed site must be attached: (X) Yes () No

(All applications must contain a legal description that describes the exterior boundaries of the entire area to be rezoned. Please include the legal description for the entire area to be rezoned and also a copy of the assessor's map. A simple copy of the deed is not sufficient to process the change of zone request).

If you do not hold title to property, what is your interest in it? N/A

What factors support this rezone? (This may be provided on a separate sheet of paper if necessary)

The site is near multifamily projects, duplexes, and single family. This provides a different style homes for the community.

Does any City officer, employee or family member thereof have a financial interest (as defined by General Municipal Law Section 809) in this application? YES _____ NO ☒. If yes, a statement disclosing the name, residence, nature and extent of this interest must be filed with this application.

UTILITIES

Proposed Source of Water:

☐ Individual Wells ☒ Public System ☐ Private Community System
☐ Other, please describe _____

Proposed Means of Sewage Disposal:

☐ Public Sewer ☐ Dry Sewer ☐ Community System ☒
Septic Tank & Leachfield ☐ Other, please describe _____

PART III

SURVEYOR/ARCHITECT/ENGINEER VERIFICATION

I, the undersigned, a licensed land surveyor, architect, and/or engineer, have completed the information requested. The legal description has been prepared by me or under my supervision in accordance with the requirements of the Town of Rotterdam regulations and the laws of the State of New York.

Signed: *Luigi A. Palleschi*
Address: 411 Union Street, Schenectady, NY

Date: October 16, 2024
Phone: 518-377-0315
Zip: 12305

PLEASE AFFIX SURVEYOR/ARCHITECT/ENGINEER SEAL HERE



LEGAL OWNER SIGNATURE

(Signature of legal owner or representative as authorized by legal owner)

I, the undersigned, swear or affirm under penalty of perjury that the above responses are made truthfully and to the best of my knowledge.

I further swear or affirm that I am the owner of record of the area proposed for the previously identified land use action, or, if not the owner, attached herewith is written permission from the owner authorizing my actions on his/her behalf.

Name: Ziggy Viscusi, CNZ, LLC
Address: 2794 West Lydius Street
Schenectady, NY

Date: _____
Phone: 518-858-3504
Zip: 12308

[Signature]
Signature of applicant or representative

10/18/24
Date

NOTARY

STATE OF NEW YORK ss:
COUNTY OF Schenectady

SUBSCRIBED AND SWORN to before me this 19th day of October, 2024

NOTARY SEAL

[Signature]
Notary Signature

Notary Public in and for the State of New York

Residing at:

MELANIE EFAW

My appointment expires: Notary Public, State of New York

Qualified in Montgomery County

Reg. No. 01EF6336694

Commission Expires February 8, 2028

PLEASE AFFIX NOTARY SEAL HERE

TOWN OF ROTTERDAM



John F. Kirvin Government Center • 1100 Sunrise Boulevard • Rotterdam, NY 12306
Telephone: 518-355-7575 • Fax: 518-355-7976 • Website: www.rotterdamny.org

LETTER FROM PROPERTY OWNER GRANTING AUTHORIZATION TO ACT

A COPY OF THIS LETTER MUST BE SUBMITTED FOR EACH PROPERTY OWNER
INVOLVED

I, Ziggy Viscusi, CNZ, LLC, being duly sworn declare that I am the
(PROPERTY OWNER)

owner of the property involved in a proposed subdivision application request before the
Town of Rotterdam for property known as parcel number (s):

Tax Parcel Number(s): 71.6-4-3

I hereby grant Luigi A. Palleschi, P.E., ABD Engineers & Surveyors, LLP
and/or their agent(s) to act on my behalf.

I further declare that all statements, answers, and information herein submitted is in all respects true and
correct to the best of my knowledge and belief.

Signature (Authorized Representative): *[Signature]*

Date: 10/19/24

NOTARY

STATE OF NEW YORK ss:

COUNTY OF Schenectady

SUBSCRIBED AND SWORN to before me this 19th day of October, 2024

NOTARY SEAL

Melanie EFAW
Notary Signature

Notary Public in and for the State of New York

Residing at:

MELANIE EFAW

My appointment expires

Notary Public, State of New York

Qualified in Montgomery County

Reg. No. 01EF6336694

Rotterdam Change of Zoning Application February 8, 2028

2 23 23



Town of Rotterdam
Office of the Planning Commission

Kimberly Ricker Scannell, Chairman
Peter J. Comenzo, Senior Planner

Telephone (518) 355-7575
Facsimile (518) 355-2725

Resolution Number PC63-2024

Moved by Mr. Calder seconded by Mr. D'Alessandro

Applicant: Ziggy Viscusi, CNZ, LLC

**Resolution Adopting a Report and Positive Recommendation on
the Change of Zone Request by Ziggy Viscusi, CNZ, LLC**

WHEREAS, the Town Board of the Town of Rotterdam ("Town Board") has received an application from Ziggy Viscusi, CNZ, LLC the ("Applicant") for a Change of Zone from Agriculture (A-1) to Two Family Residential (R-2) to facilitate a potential Three (3) Lot Subdivision on a ± 1.825 -acre parcel located off of Fort Hunter Road and the terminus of Valentine Drive (Tax Map Parcel No. 71.6-4-3); and

WHEREAS, the Town Board referred the Change of Zone application to the Planning Commission on November 6, 2024 for a report and recommendation thereon; and

WHEREAS, the Applicant presented the Change of Zone application to the Planning Commission at its regularly scheduled meeting held on November 19, 2024; and

WHEREAS, the Planning Commission reviewed the proposed Change of Zone at its regularly scheduled meeting held on November 19, 2024; and

WHEREAS, the Planning Commission has deliberated on the proposed Change of Zone;

NOW, THEREFORE, upon motion of Member Calder, seconded by Member D'Alessandro,

BE IT RESOLVED, by the Planning Commission of the Town of Rotterdam as follows:

1. The Planning Commission hereby adopts the following as its report on the proposed Change of Zone:

The Change of Zone request concerns one parcel comprising a total of ± 1.825 -acres located at the terminus of Valentine Drive with additional frontage on Fort Hunter Road. The ± 1.825 -acre parcel to be rezoned is currently zoned Agriculture (A-1). The property is surrounded by both single family and multi-family residential development. This area is very convenient for traveling to and from multiple locations.

If rezoned to R-2, the following uses would be permissible:

The primary effect of a Change of Zone would be to eliminate all of the currently allowable uses for that portion of the parcel to be changed which includes Agriculture while adding allowable uses of the R-2 zoning district which is more limited and allows for the construction of either a one- and two-family residence per lot.

2. Subject to the considerations set forth in Paragraph 3, below, the Planning Commission hereby adopts a **positive recommendation** on the **Ziggy Viscusi, CNZ, LLC** Change of Zone request for the following reasons:

A. the property is in an area surrounded by similar uses, including single family residential on Valentine Drive and a Multi Family Residential property located adjacent and to the north of the subject property.

B. The applicant is proposing to include adequate buffering and stormwater management to lessen the impacts to the adjoining neighbors.

C. The site is proposed to have two potential points of access that being Fort Hunter Road and the terminus of Valentine Drive.

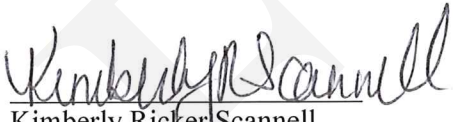
D. Any proposed subdivision to this property would be subject to Planning Commission approval. The location of two driveways onto Valentine Drive may be problematic and any proposed subdivision of this land would need variances to the Town Code for roadway frontage in order to proceed.

3. Neither a positive recommendation by the Planning Commission, nor any rezoning action taken by the Town Board, should be construed as an approval or other favorable position concerning any proposed conceptual development plan. Any proposed development shall remain subject to full review by the Planning Commission.

<u>Member</u>	<u>Aye</u>
Kimberly Ricker-Scannell	X
Mark D'Alessandro	X
Wayne Calder	X
Clark Collins	X
Joseph Signore	X
Lynn Flansburg	X
Joseph Miglucci	X

Nay


Peter J. Comenzo
Senior Planner


Kimberly Ricker Scannell
Planning Commission Chairman

ZONING COORDINATION REFERRAL

SCHENECTADY COUNTY DEPT. OF ECONOMIC DEVELOPMENT & PLANNING
Recommendations shall be made within 30 days after receipt of a full statement of the proposed action.

For Use By SCDEDP

Received 12-17-24
Case No. R-36-24
Returned 1-7-25

FROM: ☒ Legislative Body
☐ Zoning Board of Appeals
☐ Planning Board

Municipality:
Town of Rotterdam

TO: Schenectady County Department of Economic Development and Planning
Schaffer Heights, 107 Nott Terrace, Suite 303
Schenectady, NY 12308

(tel.) 386-2225
(fax) 382-5539

Received
Schenectady County

ACTION: ☒ Zoning Code/Law Amendment
☒ Zoning Map Amendment
☐ Subdivision Review
☐ Site Plan Review
☐ Special Permit
☐ Use Variance
☐ Area Variance
☐ Other (specify)

DEC 17 2024

Economic Development
and Planning Dept.

PUBLIC HEARING OR MEETING DATE: January 8, 2025

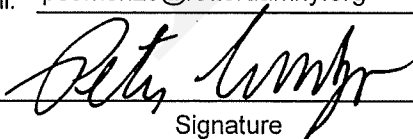
SUBJECT: Ziggy Viscusi, CNZ, LLC – Ft. Hunter Road. Report and Recommendation to the Town Board on a Change of Zone from Agriculture (A-1) to Two Family Residential (R-2) to facilitate a potential Three (3) Lot Subdivision on a ±1.82-acre parcel. Engineer: ABD Engineers & Surveyors.

REQUIRED ENCLOSURES: 1. Public hearing notice & copy of the application.
2. Map of property affected. (Including Tax Map I.D. number if available)
3. Completed environmental assessment form and all other materials required by the referring body in order to make its determination of significance pursuant to the state environmental quality review act.

1. This zoning case is forwarded to your office for review in compliance with Sections 239-l, 239-m and 239-n of Article 12-B of the General Municipal Law, New York State.
2. This material is sent to you for review and recommendation because the property affected by the proposed action is located within 500 feet of the following:
 - ☐ the boundary of any city, village or town;
 - ☐ the boundary of any existing or proposed County or State park or other recreation area;
 - ☐ the right-of-way of any existing or proposed County or State parkway, thruway, expressway, road or highway;
 - ☐ the existing or proposed right-of-way of any stream or drainage channel owned by the County or for which the County has established channel lines;
 - ☐ the existing or proposed boundary of any County or State-owned land on which a public building or institution is situated;
 - ☐ the boundary of a farm operation located in an agricultural district, as defined by Article 25-AA of the agriculture and markets law. The referral requirement of this subparagraph shall not apply to the granting of area variances.

SUBMITTED BY:

Name: Peter Comenzo Title: Senior Planner
Address: 1100 Sunrise Boulevard, Schenectady, NY 12306
E-mail: pcomenzo@rotterdamny.org Phone: 518-355-7575 Ext 338


Signature

Date: 12 12 24



PLANNING & ZONING COORDINATION REFERRAL

Case No. R-36-24

Applicant Ziggy Viscuzi, CNZ, LLC

Referring Officer Peter Comenzo

Municipality Rotterdam

Considerations: Regarding a vacant 1.8 acre parcel, requesting a change in zone from Agriculture (A-1) to Two Family Residential (R-2) to create three residential lots. Located on the easterly side of Fort Hunter Road (CR 71) approximately 500' from Carman Road (SR 146). Two lots are proposed to be accessed from Valentine Drive and one lot from CR 71. Valentine Rd. is a dead end with a substandard turn around.

RECOMMENDATION

Receipt of zoning referral is acknowledged on December 17, 2024. Please be advised that the undersigned Commissioner of Economic Development and Planning of the County of Schenectady (having under the Schenectady County Charter the powers and duties of a County Planning Board) has reviewed the proposed action stated on the opposite side of this form and makes the following recommendations:

- ☐ *Approve of the proposal.
- ☒ Defer to local consideration (No significant county-wide or inter-community impact)
- ☐ Modify/Conditionally Approve. Conditions:

☒ **Advisory Note:**

Consideration should be given to improving the existing turn around at the end of Valentine Road since it does not appear to be adequate for emergency, maintenance or school bus vehicles. The two additional driveways as proposed may worsen the situation.

☐ Disapprove. Reason:

*A recommendation of approval should not be interpreted that the County has reviewed all local concerns and/or endorses the project; rather the proposed action has met certain County considerations.

Section 239-m of the general Municipal Law requires that within 30 days after final action, the referring body shall file a report of the final action it has taken with the Schenectady County Department of Economic Development and Planning. A referring body which acts contrary to a recommendation of modification or disapproval of a proposed action shall set forth the reasons for the contrary action in such report.

12/23/24

Date

Ray Gillen
Ray Gillen, Commissioner
Economic Development and Planning

RESOLUTION NO. 77.25

**TO ADOPT A SEQR NEGATIVE DECLARATION ON A CHANGE OF ZONE
APPLICATION ON ±3.07- ACRES FROM AGRICULTURE (A-1) TO GENERAL
BUSINESS (B-2) LOCATED ALONG OLD MARIAVILLE ROAD**

THEREFORE, UPON MOTION OF Councilmember _____,
seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby adopts the Negative Declaration dated January 22, 2025, as prepared by the Senior Planner, for a Change of Zone request on a ±3.07 acres from Agriculture (A-1) to General Business (B-2) to facilitate the potential construction of three (3) contractor storage buildings located along Old Mariaville Road and is known as Tax Map Nos. 47.-4-8, 47.-4-9, 47.-4-10 and 47.-4-11.

SECTION 2. The Town Board hereby authorizes the Senior Planner to distribute all documents necessary to comply with 6 NYCRR Part 612.12 (State Environmental Quality Review).

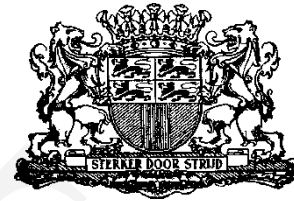
SECTION 3. This resolution shall become effective January 22, 2025.

DATED: January 22, 2025

NAME	AYES	NOES	ABSTAIN
Dodson			
Mastroianni			
Gallucci			
Schlag			
Collins			

TOWN OF ROTTERDAM

John F. Kirvin Government Center • 1100 Sunrise Boulevard • Rotterdam, NY 12306
Telephone: 518-355-7575 • Fax: 518-355-7976 • Website: www.rotterdamny.org



LEGISLATIVE REQUEST FORM

DATE: January 14, 2025

TO: Mollie Collins, Town Supervisor

FROM: Peter Comenzo, Senior Planner

TITLE OF REQUEST: Issuance of a Negative Declaration for a Change of Zone Request on ±3.07 acres parcel from Agriculture (A-1) to General Business (B-2).

TOWN BOARD MEETING: January 22, 2025

Background Information: Mark & Deanna Nardini
Old Mariaville Road
Schenectady, NY 12306

Change of Zone Request on ±3.07- acres from Agriculture (A-1) to General Business (B-2) to facilitate the potential construction of three (3) contractor storage buildings. Property comprises 4 parcels of vacant land located along Old Mariaville Road and is known as Tax Map Nos. 47.-4-8, 47.-4-9, 47.-4-10 and 47.-4-11.

Evaluation/Analysis: Change of Zone application was referred to the Planning Board for a report and recommendation on November 6, 2024. Planning Commission discussed the matter at the November 19, 2024 and December 3, 2024 meetings and issued a positive recommendation on December 3, 2024. Public Hearing was held by the Town Board on January 8, 2025.

Recommendation(s): Town Board should consider adoption of the Draft Negative Declaration as prepared by the Senior Planner pursuant to NYCRR Part 617 – State Environmental Quality Review.

Attachment/Document(s): SEQR Environmental Assessment Form Parts 1 & 2
Draft Negative Declaration

Compliance with Purchasing Policy: N/A

Effect(s) on Existing Law(s): NYCRR Part 617 – State Environmental Quality Review

LEGISLATION WILL BE PREPARED BY: Supervisors Office

Full Environmental Assessment Form
Part 1 - Project and Setting

Instructions for Completing Part 1

Part 1 is to be completed by the applicant or project sponsor. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either "Yes" or "No". If the answer to the initial question is "Yes", complete the sub-questions that follow. If the answer to the initial question is "No", proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

A. Project and Applicant/Sponsor Information.

Name of Action or Project:		
Project Location (describe, and attach a general location map): Nardini Rezoning		
Brief Description of Proposed Action (include purpose or need): Applicant is requesting a zoning change of four parcels (3.07 acres) from A-1 Agricultural to B-2 Business to build two or three office/warehouse buildings.		
Name of Applicant/Sponsor: Mark Nardini		Telephone: 518-857-0781 E-Mail: marknardini@icloud.com
Address: 596 Scotch Ridge Road		
City/PO: Schenectady	State: NY	Zip Code: 12306
Project Contact (if not same as sponsor; give name and title/role): Joseph J. Bianchine, P.E., ABD Engineers & Surveyors, LLP		Telephone: 518-377-0315 E-Mail: joe@abdeng.com
Address: 411 Union Street		
City/PO: Schenectady	State: NY	Zip Code: 12306
Property Owner (if not same as sponsor):		Telephone: E-Mail:
Address:		
City/PO:	State:	Zip Code:

B. Government Approvals**B. Government Approvals, Funding, or Sponsorship.** ("Funding" includes grants, loans, tax relief, and any other forms of financial assistance.)

Government Entity	If Yes: Identify Agency and Approval(s) Required	Application Date (Actual or projected)
a. City Counsel, Town Board, ☒ Yes ☐ No or Village Board of Trustees	Town Board	10/29/2024
b. City, Town or Village ☒ Yes ☐ No Planning Board or Commission	Town Planning Commission	TBD referred
c. City, Town or ☐ Yes ☒ No Village Zoning Board of Appeals		
d. Other local agencies ☐ Yes ☒ No		
e. County agencies ☒ Yes ☐ No	Schenectady County Planning Board	TBD
f. Regional agencies ☐ Yes ☒ No		
g. State agencies ☐ Yes ☒ No		
h. Federal agencies ☐ Yes ☒ No		
i. Coastal Resources.		
i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway?		☐ Yes ☒ No
ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program?		☐ Yes ☒ No
iii. Is the project site within a Coastal Erosion Hazard Area?		☐ Yes ☒ No

C. Planning and Zoning**C.1. Planning and zoning actions.**

Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed? ☐ Yes ☒ No

- If Yes, complete sections C, F and G.
- If No, proceed to question C.2 and complete all remaining sections and questions in Part 1

C.2. Adopted land use plans.

a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located? ☒ Yes ☐ No

If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located? ☒ Yes ☐ No

b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?) ☒ Yes ☐ No

If Yes, identify the plan(s):

NYS Heritage Areas: Mohawk Valley Heritage Corridor

c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan? ☐ Yes ☒ No

If Yes, identify the plan(s):

C.3. Zoning	
a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance. If Yes, what is the zoning classification(s) including any applicable overlay district? <u>Agricultural - A-1</u>	☒ Yes ☐ No
b. Is the use permitted or allowed by a special or conditional use permit?	☐ Yes ☒ No
c. Is a zoning change requested as part of the proposed action? If Yes, i. What is the proposed new zoning for the site? <u>Business - B-2</u>	☒ Yes ☐ No
C.4. Existing community services.	
a. In what school district is the project site located? <u>Schalmont</u>	
b. What police or other public protection forces serve the project site? <u>Town of Rotterdam</u>	
c. Which fire protection and emergency medical services serve the project site? <u>South Schenectady</u>	
d. What parks serve the project site? <u>Town of Rotterdam Park</u>	

D. Project Details

D.1. Proposed and Potential Development	
a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)? <u>Business & Residential</u>	
b. a. Total acreage of the site of the proposed action?	<u>3.07±</u> acres
b. Total acreage to be physically disturbed?	<u>1.29±</u> acres
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?	<u>3.95±</u> acres
c. Is the proposed action an expansion of an existing project or use? ☐ Yes ☒ No	
i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % <u>348%</u> Units: _____	
d. Is the proposed action a subdivision, or does it include a subdivision? ☐ Yes ☒ No	
If Yes, i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types) _____	
ii. Is a cluster/conservation layout proposed? ☐ Yes ☐ No	
iii. Number of lots proposed? _____	
iv. Minimum and maximum proposed lot sizes? Minimum _____ Maximum _____	
e. Will the proposed action be constructed in multiple phases? ☒ Yes ☐ No	
i. If No, anticipated period of construction: _____ months	
ii. If Yes:	
• Total number of phases anticipated	<u>3</u>
• Anticipated commencement date of phase 1 (including demolition)	<u>4</u> month <u>25</u> year
• Anticipated completion date of final phase	<u>12</u> month <u>26</u> year
• Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: <u>Up to 3 separate buildings. They will be built separately upon tenant demand.</u>	

f. Does the project include new residential uses? ☐ Yes ☒ No				
If Yes, show numbers of units proposed.				
	<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>	<u>Multiple Family (four or more)</u>
Initial Phase	_____	_____	_____	_____
At completion	_____	_____	_____	_____
of all phases	_____	_____	_____	_____

g. Does the proposed action include new non-residential construction (including expansions)? ☒ Yes ☐ No	
If Yes,	
i. Total number of structures <u>3</u>	
ii. Dimensions (in feet) of largest proposed structure: <u>30</u> height; <u>50'</u> width; and <u>140'</u> length	
iii. Approximate extent of building space to be heated or cooled: _____ square feet	

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage? ☒ Yes ☐ No	
If Yes,	
i. Purpose of the impoundment: <u>Stormwater Management</u>	
ii. If a water impoundment, the principal source of the water: ☐ Ground water ☐ Surface water streams ☒ Other specify: <u>Stormwater runoff</u>	
iii. If other than water, identify the type of impounded/contained liquids and their source. <u>N/A</u>	
iv. Approximate size of the proposed impoundment. Volume: <u>TBD</u> million gallons; surface area: _____ acres	
v. Dimensions of the proposed dam or impounding structure: <u>TBD</u> height; _____ length	
vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): <u>Earth</u>	

D.2. Project Operations

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite) ☒ Yes ☐ No	
If Yes:	
i. What is the purpose of the excavation or dredging? <u>Buildings and Site Work</u>	
ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site?	
• Volume (specify tons or cubic yards): <u>TBD</u>	
• Over what duration of time? _____	
iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. <u>Used as on-site fill or removed from site to a spoils area.</u>	
iv. Will there be onsite dewatering or processing of excavated materials? ☐ Yes ☒ No	
If yes, describe. _____	
v. What is the total area to be dredged or excavated? _____ acres	
vi. What is the maximum area to be worked at any one time? _____ acres	
vii. What would be the maximum depth of excavation or dredging? _____ feet	
viii. Will the excavation require blasting? ☐ Yes ☐ No	
ix. Summarize site reclamation goals and plan: _____	

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area? ☐ Yes ☒ No	
If Yes:	
i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): _____	

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:
TBD

iii. Will the proposed action cause or result in disturbance to bottom sediments? ☐ Yes ☐ No
 If Yes, describe: _____

iv. Will the proposed action cause or result in the destruction or removal of aquatic vegetation? ☐ Yes ☐ No
 If Yes:
 • acres of aquatic vegetation proposed to be removed: _____
 • expected acreage of aquatic vegetation remaining after project completion: _____
 • purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): _____
 • proposed method of plant removal: _____
 • if chemical/herbicide treatment will be used, specify product(s): _____

v. Describe any proposed reclamation/mitigation following disturbance: _____

c. Will the proposed action use, or create a new demand for water? ☒ Yes ☐ No
 If Yes:
 i. Total anticipated water usage/demand per day: _____ 1,000 gallons/day
 ii. Will the proposed action obtain water from an existing public water supply? ☐ Yes ☒ No
 If Yes:
 • Name of district or service area: _____
 • Does the existing public water supply have capacity to serve the proposal? ☐ Yes ☐ No
 • Is the project site in the existing district? ☐ Yes ☐ No
 • Is expansion of the district needed? ☐ Yes ☐ No
 • Do existing lines serve the project site? ☐ Yes ☐ No
 iii. Will line extension within an existing district be necessary to supply the project? ☐ Yes ☒ No
 If Yes:
 • Describe extensions or capacity expansions proposed to serve this project: _____
 • Source(s) of supply for the district: _____
 iv. Is a new water supply district or service area proposed to be formed to serve the project site? ☐ Yes ☒ No
 If Yes:
 • Applicant/sponsor for new district: _____
 • Date application submitted or anticipated: _____
 • Proposed source(s) of supply for new district: _____
 v. If a public water supply will not be used, describe plans to provide water supply for the project: _____
Wells
 vi. If water supply will be from wells (public or private), what is the maximum pumping capacity: _____ 5 gallons/minute.

d. Will the proposed action generate liquid wastes? ☒ Yes ☐ No
 If Yes:
 i. Total anticipated liquid waste generation per day: _____ 1,000 gallons/day
 ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): _____
Sanitary waste water

iii. Will the proposed action use any existing public wastewater treatment facilities? ☐ Yes ☒ No
 If Yes:
 • Name of wastewater treatment plant to be used: _____
 • Name of district: _____
 • Does the existing wastewater treatment plant have capacity to serve the project? ☐ Yes ☐ No
 • Is the project site in the existing district? ☐ Yes ☐ No
 • Is expansion of the district needed? ☐ Yes ☐ No

• Do existing sewer lines serve the project site? ☐ Yes ☒ No • Will a line extension within an existing district be necessary to serve the project? ☐ Yes ☒ No If Yes: • Describe extensions or capacity expansions proposed to serve this project: _____	
iv. Will a new wastewater (sewage) treatment district be formed to serve the project site? ☐ Yes ☒ No If Yes: • Applicant/sponsor for new district: _____ • Date application submitted or anticipated: _____ • What is the receiving water for the wastewater discharge? _____	
v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans): <u>Septic systems to groundwater</u>	
vi. Describe any plans or designs to capture, recycle or reuse liquid waste: _____ <u>TBD</u>	
e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction? ☒ Yes ☐ No If Yes: i. How much impervious surface will the project create in relation to total size of project parcel? <u>4818</u> Square feet or <u>0.88±</u> acres (impervious surface) <u>133,834</u> Square feet or <u>3.07±</u> acres (parcel size) ii. Describe types of new point sources. <u>Impervious surface runoff</u> iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)? <u>Stormwater management facility</u> • If to surface waters, identify receiving water bodies or wetlands: _____ <u>Poentic Kill</u> • Will stormwater runoff flow to adjacent properties? ☐ Yes ☒ No	
iv. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater? ☒ Yes ☐ No	
f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations? ☒ Yes ☐ No If Yes, identify: i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles) <u>Heavy equipment</u> ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers) <u>N/A</u> iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation) <u>Heating</u>	
g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit? ☐ Yes ☒ No If Yes: i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year) ☐ Yes ☐ No ii. In addition to emissions as calculated in the application, the project will generate: • _____ Tons/year (short tons) of Carbon Dioxide (CO₂) • _____ Tons/year (short tons) of Nitrous Oxide (N₂O) • _____ Tons/year (short tons) of Perfluorocarbons (PFCs) • _____ Tons/year (short tons) of Sulfur Hexafluoride (SF₆) • _____ Tons/year (short tons) of Carbon Dioxide equivalent of Hydrofluorocarbons (HFCs) • _____ Tons/year (short tons) of Hazardous Air Pollutants (HAPs)	

h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)? ☐ Yes ☒ No

If Yes:

i. Estimate methane generation in tons/year (metric): _____

ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): _____

i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations? ☐ Yes ☒ No

If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): _____

j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services? ☐ Yes ☒ No

If Yes:

i. When is the peak traffic expected (Check all that apply): ☐ Morning ☐ Evening ☐ Weekend
☐ Randomly between hours of _____ to _____.

ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks): _____

iii. Parking spaces: Existing _____ Proposed _____ Net increase/decrease _____

iv. Does the proposed action include any shared use parking? ☐ Yes ☐ No

v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe: _____

vi. Are public/private transportation service(s) or facilities available within ½ mile of the proposed site? ☐ Yes ☐ No

vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles? ☐ Yes ☐ No

viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes? ☐ Yes ☐ No

k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy? ☒ Yes ☐ No

If Yes:

i. Estimate annual electricity demand during operation of the proposed action: _____
TBD

ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other):
Local utility

iii. Will the proposed action require a new, or an upgrade, to an existing substation? ☐ Yes ☒ No

l. Hours of operation. Answer all items which apply.

i. During Construction:

- Monday - Friday: _____ 7 am to 5 pm
- Saturday: _____ 7 am to 5 pm
- Sunday: _____
- Holidays: _____

ii. During Operations:

- Monday - Friday: _____ 7 am to 9 pm
- Saturday: _____ 7 am to 4 pm
- Sunday: _____
- Holidays: _____

m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both? ☒ Yes ☐ No If yes: i. Provide details including sources, time of day and duration: <u>Heavy equipment, 7 am to 5 pm</u>	
ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen? ☒ Yes ☐ No Describe: <u>Tree removal</u>	
n. Will the proposed action have outdoor lighting? ☒ Yes ☐ No If yes: i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures: <u>Building mounted LED down facing</u>	
ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen? ☒ Yes ☐ No Describe: <u>Tree removal</u>	
o. Does the proposed action have the potential to produce odors for more than one hour per day? ☐ Yes ☒ No If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: _____ _____	
p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage? ☐ Yes ☒ No If Yes: i. Product(s) to be stored _____ ii. Volume(s) _____ per unit time _____ (e.g., month, year) iii. Generally, describe the proposed storage facilities: _____	
q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation? ☐ Yes ☒ No If Yes: i. Describe proposed treatment(s): _____ _____	
ii. Will the proposed action use Integrated Pest Management Practices? ☐ Yes ☐ No	
r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)? ☒ Yes ☐ No If Yes: i. Describe any solid waste(s) to be generated during construction or operation of the facility: • Construction: <u>1</u> tons per <u>month</u> (unit of time) • Operation : <u>1</u> tons per <u>month</u> (unit of time) ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste: • Construction: <u>Reuse</u> • Operation: <u>Recycle</u> iii. Proposed disposal methods/facilities for solid waste generated on-site: • Construction: <u>To carrier</u> • Operation: <u>To carrier</u>	

s. Does the proposed action include construction or modification of a solid waste management facility? ☐ Yes ☒ No

If Yes:

i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): _____

ii. Anticipated rate of disposal/processing:

- _____ Tons/month, if transfer or other non-combustion/thermal treatment, or
- _____ Tons/hour, if combustion or thermal treatment

iii. If landfill, anticipated site life: _____ years

t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste? ☐ Yes ☒ No

If Yes:

i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: _____

ii. Generally describe processes or activities involving hazardous wastes or constituents: _____

iii. Specify amount to be handled or generated _____ tons/month

iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: _____

v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility? ☐ Yes ☐ No

If Yes: provide name and location of facility: _____

If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility: _____

E. Site and Setting of Proposed Action

E.1. Land uses on and surrounding the project site

a. Existing land uses.

i. Check all uses that occur on, adjoining and near the project site.

☐ Urban ☐ Industrial ☒ Commercial ☒ Residential (suburban) ☐ Rural (non-farm)

☐ Forest ☐ Agriculture ☐ Aquatic ☐ Other (specify): _____

ii. If mix of uses, generally describe: _____

b. Land uses and covertypes on the project site.

Land use or Covertype	Current Acreage	Acreage After Project Completion	Change (Acres +/-)
• Roads, buildings, and other paved or impervious surfaces	0	0.88	+0.88
• Forested	3.07	1.78	-1.29
• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)	0	0.41	+0.41
• Agricultural (includes active orchards, field, greenhouse etc.)	0	0	0
• Surface water features (lakes, ponds, streams, rivers, etc.)	0.04	0.04	0
• Wetlands (freshwater or tidal)	0.04	0.04	0
• Non-vegetated (bare rock, earth or fill)	0	0	0
• Other Describe: _____			

c. Is the project site presently used by members of the community for public recreation? ☐ Yes ☒ No
i. If Yes: explain: _____

d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site? ☒ Yes ☐ No
If Yes,
i. Identify Facilities:
Jefferson Elementary School

e. Does the project site contain an existing dam? ☐ Yes ☒ No
If Yes:
i. Dimensions of the dam and impoundment:
• Dam height: _____ feet
• Dam length: _____ feet
• Surface area: _____ acres
• Volume impounded: _____ gallons OR acre-feet
ii. Dam's existing hazard classification: _____
iii. Provide date and summarize results of last inspection: _____

f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility? ☐ Yes ☒ No
If Yes:
i. Has the facility been formally closed? ☐ Yes ☐ No
• If yes, cite sources/documentation: _____
ii. Describe the location of the project site relative to the boundaries of the solid waste management facility: _____
iii. Describe any development constraints due to the prior solid waste activities: _____

g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste? ☐ Yes ☒ No
If Yes:
i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred: _____

h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site? ☐ Yes ☒ No
If Yes:
i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply: ☐ Yes ☐ No
☐ Yes – Spills Incidents database Provide DEC ID number(s): _____
☐ Yes – Environmental Site Remediation database Provide DEC ID number(s): _____
☐ Neither database
ii. If site has been subject of RCRA corrective activities, describe control measures: _____
iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database? ☐ Yes ☒ No
If yes, provide DEC ID number(s): _____
iv. If yes to (i), (ii) or (iii) above, describe current status of site(s): _____

v. Is the project site subject to an institutional control limiting property uses? ☐ Yes ☒ No

- If yes, DEC site ID number: _____
- Describe the type of institutional control (e.g., deed restriction or easement): _____
- Describe any use limitations: _____
- Describe any engineering controls: _____
- Will the project affect the institutional or engineering controls in place? ☐ Yes ☐ No
- Explain: _____

E.2. Natural Resources On or Near Project Site

a. What is the average depth to bedrock on the project site? _____ over 5 feet

b. Are there bedrock outcroppings on the project site? ☐ Yes ☒ No
If Yes, what proportion of the site is comprised of bedrock outcroppings? _____ %

c. Predominant soil type(s) present on project site:

Burdett-Scriba	28 %
Fluvaquents	58 %
Nunda	14 %

d. What is the average depth to the water table on the project site? Average: _____ Over 5 feet

e. Drainage status of project site soils: ☐ Well Drained: _____ N/A % of site
☒ Moderately Well Drained: _____ 14 % of site
☒ Poorly Drained: _____ 86 % of site

f. Approximate proportion of proposed action site with slopes: ☒ 0-10%: _____ 52 % of site
☒ 10-15%: _____ 4 % of site
☒ 15% or greater: _____ 44 % of site

g. Are there any unique geologic features on the project site? ☐ Yes ☒ No
If Yes, describe: _____

h. Surface water features.

i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)? ☒ Yes ☐ No

ii. Do any wetlands or other waterbodies adjoin the project site? ☒ Yes ☐ No
If Yes to either i or ii, continue. If No, skip to E.2.i.

iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency? ☒ Yes ☐ No

iv. For each identified regulated wetland and waterbody on the project site, provide the following information:

• Streams:	Name	876-99	Classification	B
• Lakes or Ponds:	Name		Classification	
• Wetlands:	Name	Federal Waters, Federal Waters, Federal Waters,...	Approximate Size	0.04
•	Wetland No. (if regulated by DEC)			

v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies? ☐ Yes ☒ No
If yes, name of impaired water body/bodies and basis for listing as impaired: _____

i. Is the project site in a designated Floodway? ☐ Yes ☒ No

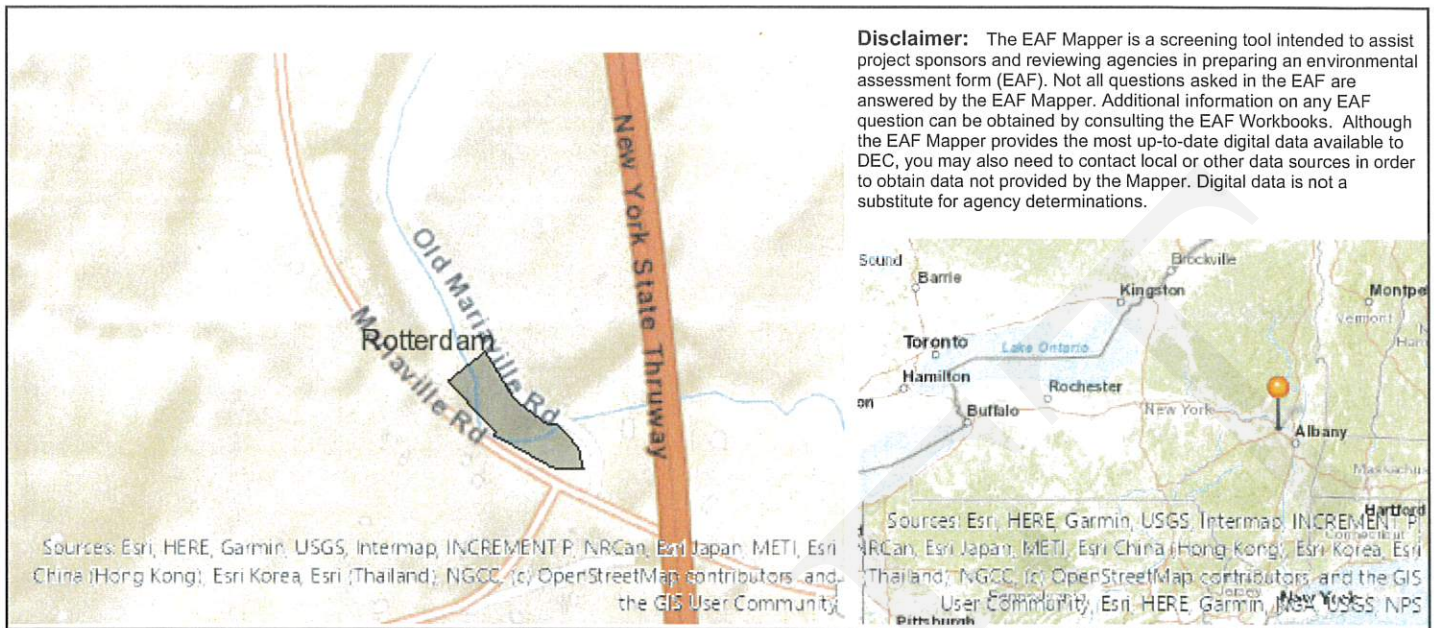
j. Is the project site in the 100-year Floodplain? ☒ Yes ☐ No

k. Is the project site in the 500-year Floodplain? ☐ Yes ☒ No

l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer? ☒ Yes ☐ No
If Yes:

i. Name of aquifer: Principal Aquifer, Sole Source Aquifer Names: Schenectady-Niskayuna SSA

m. Identify the predominant wildlife species that occupy or use the project site: Typical Suburban Wildlife _____ _____	
n. Does the project site contain a designated significant natural community? ☐ Yes ☒ No If Yes: i. Describe the habitat/community (composition, function, and basis for designation): _____ ii. Source(s) of description or evaluation: _____ iii. Extent of community/habitat: • Currently: _____ acres • Following completion of project as proposed: _____ acres • Gain or loss (indicate + or -): _____ acres	
o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? ☐ Yes ☒ No If Yes: i. Species and listing (endangered or threatened): _____ _____	
p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? ☐ Yes ☒ No If Yes: i. Species and listing: _____ _____	
q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? ☐ Yes ☒ No If yes, give a brief description of how the proposed action may affect that use: _____ _____	
E.3. Designated Public Resources On or Near Project Site	
a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? ☐ Yes ☒ No If Yes, provide county plus district name/number: _____	
b. Are agricultural lands consisting of highly productive soils present? ☐ Yes ☒ No i. If Yes: acreage(s) on project site? _____ ii. Source(s) of soil rating(s): _____	
c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? ☐ Yes ☒ No If Yes: i. Nature of the natural landmark: ☐ Biological Community ☐ Geological Feature ii. Provide brief description of landmark, including values behind designation and approximate size/extent: _____ _____	
d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? ☐ Yes ☒ No If Yes: i. CEA name: _____ ii. Basis for designation: _____ iii. Designating agency and date: _____	



B.i.i [Coastal or Waterfront Area]	No
B.i.ii [Local Waterfront Revitalization Area]	No
C.2.b. [Special Planning District]	Yes - Digital mapping data are not available for all Special Planning Districts. Refer to EAF Workbook.
C.2.b. [Special Planning District - Name]	NYS Heritage Areas: Mohawk Valley Heritage Corridor
E.1.h [DEC Spills or Remediation Site - Potential Contamination History]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h.i [DEC Spills or Remediation Site - Listed]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h.i [DEC Spills or Remediation Site - Environmental Site Remediation Database]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h.iii [Within 2,000' of DEC Remediation Site]	No
E.2.g [Unique Geologic Features]	No
E.2.h.i [Surface Water Features]	Yes
E.2.h.ii [Surface Water Features]	Yes
E.2.h.iii [Surface Water Features]	Yes - Digital mapping information on local and federal wetlands and waterbodies is known to be incomplete. Refer to EAF Workbook.
E.2.h.iv [Surface Water Features - Stream Name]	876-99
E.2.h.iv [Surface Water Features - Stream Classification]	B
E.2.h.iv [Surface Water Features - Wetlands Name]	Federal Waters
E.2.h.v [Impaired Water Bodies]	No
E.2.i. [Floodway]	No
E.2.j. [100 Year Floodplain]	Yes

E.2.k. [500 Year Floodplain]	No
E.2.l. [Aquifers]	Yes
E.2.i. [Aquifer Names]	Principal Aquifer, Sole Source Aquifer Names:Schenectady-Niskayuna SSA
E.2.n. [Natural Communities]	No
E.2.o. [Endangered or Threatened Species]	No
E.2.p. [Rare Plants or Animals]	No
E.3.a. [Agricultural District]	No
E.3.c. [National Natural Landmark]	No
E.3.d [Critical Environmental Area]	No
E.3.e. [National or State Register of Historic Places or State Eligible Sites]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.3.f. [Archeological Sites]	No
E.3.i. [Designated River Corridor]	No

Full Environmental Assessment Form
Part 2 - Identification of Potential Project Impacts

	Agency Use Only [If applicable]
Project :	Nardini Old Mariaville COZ
Date :	January 22, 2025

Part 2 is to be completed by the lead agency. Part 2 is designed to help the lead agency inventory all potential resources that could be affected by a proposed project or action. We recognize that the lead agency's reviewer(s) will not necessarily be environmental professionals. So, the questions are designed to walk a reviewer through the assessment process by providing a series of questions that can be answered using the information found in Part 1. To further assist the lead agency in completing Part 2, the form identifies the most relevant questions in Part 1 that will provide the information needed to answer the Part 2 question. When Part 2 is completed, the lead agency will have identified the relevant environmental areas that may be impacted by the proposed activity.

If the lead agency is a state agency **and** the action is in any Coastal Area, complete the Coastal Assessment Form before proceeding with this assessment.

Tips for completing Part 2:

- Review all of the information provided in Part 1.
- Review any application, maps, supporting materials and the Full EAF Workbook.
- Answer each of the 18 questions in Part 2.
- If you answer “**Yes**” to a numbered question, please complete all the questions that follow in that section.
- If you answer “**No**” to a numbered question, move on to the next numbered question.
- Check appropriate column to indicate the anticipated size of the impact.
- Proposed projects that would exceed a numeric threshold contained in a question should result in the reviewing agency checking the box “Moderate to large impact may occur.”
- The reviewer is not expected to be an expert in environmental analysis.
- If you are not sure or undecided about the size of an impact, it may help to review the sub-questions for the general question and consult the workbook.
- When answering a question consider all components of the proposed activity, that is, the “whole action”.
- Consider the possibility for long-term and cumulative impacts as well as direct impacts.
- Answer the question in a reasonable manner considering the scale and context of the project.

1. Impact on Land Proposed action may involve construction on, or physical alteration of, the land surface of the proposed site. (See Part 1. D.1) <i>If “Yes”, answer questions a - j. If “No”, move on to Section 2.</i> ☐ NO ☒ YES			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may involve construction on land where depth to water table is less than 3 feet.	E2d	☒	☐
b. The proposed action may involve construction on slopes of 15% or greater.	E2f	☒	☐
c. The proposed action may involve construction on land where bedrock is exposed, or generally within 5 feet of existing ground surface.	E2a	☒	☐
d. The proposed action may involve the excavation and removal of more than 1,000 tons of natural material.	D2a	☒	☐
e. The proposed action may involve construction that continues for more than one year or in multiple phases.	D1e	☒	☐
f. The proposed action may result in increased erosion, whether from physical disturbance or vegetation removal (including from treatment by herbicides).	D2e, D2q	☒	☐
g. The proposed action is, or may be, located within a Coastal Erosion hazard area.	B1i	☒	☐
h. Other impacts: _____		☐	☐

2. Impact on Geological Features The proposed action may result in the modification or destruction of, or inhibit access to, any unique or unusual land forms on the site (e.g., cliffs, dunes, minerals, fossils, caves). (See Part 1. E.2.g) ☒ NO ☐ YES <i>If "Yes", answer questions a - c. If "No", move on to Section 3.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Identify the specific land form(s) attached: _____	E2g	☐	☐
b. The proposed action may affect or is adjacent to a geological feature listed as a registered National Natural Landmark. Specific feature: _____	E3c	☐	☐
c. Other impacts: _____		☐	☐

3. Impacts on Surface Water The proposed action may affect one or more wetlands or other surface water bodies (e.g., streams, rivers, ponds or lakes). (See Part 1. D.2, E.2.h) ☐ NO ☒ YES <i>If "Yes", answer questions a - l. If "No", move on to Section 4.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may create a new water body.	D2b, D1h	☒	☐
b. The proposed action may result in an increase or decrease of over 10% or more than a 10 acre increase or decrease in the surface area of any body of water.	D2b	☒	☐
c. The proposed action may involve dredging more than 100 cubic yards of material from a wetland or water body.	D2a	☒	☐
d. The proposed action may involve construction within or adjoining a freshwater or tidal wetland, or in the bed or banks of any other water body.	E2h	☒	☐
e. The proposed action may create turbidity in a waterbody, either from upland erosion, runoff or by disturbing bottom sediments.	D2a, D2h	☒	☐
f. The proposed action may include construction of one or more intake(s) for withdrawal of water from surface water.	D2c	☒	☐
g. The proposed action may include construction of one or more outfall(s) for discharge of wastewater to surface water(s).	D2d	☒	☐
h. The proposed action may cause soil erosion, or otherwise create a source of stormwater discharge that may lead to siltation or other degradation of receiving water bodies.	D2e	☒	☐
i. The proposed action may affect the water quality of any water bodies within or downstream of the site of the proposed action.	E2h	☒	☐
j. The proposed action may involve the application of pesticides or herbicides in or around any water body.	D2q, E2h	☒	☐
k. The proposed action may require the construction of new, or expansion of existing, wastewater treatment facilities.	D1a, D2d	☒	☐

l. Other impacts: _____ _____		☐	☐
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4. Impact on groundwater The proposed action may result in new or additional use of ground water, or may have the potential to introduce contaminants to ground water or an aquifer. (See Part 1. D.2.a, D.2.c, D.2.d, D.2.p, D.2.q, D.2.t) <i>If "Yes", answer questions a - h. If "No", move on to Section 5.</i>			
		☐ NO	☒ YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may require new water supply wells, or create additional demand on supplies from existing water supply wells.	D2c	☒	☐
b. Water supply demand from the proposed action may exceed safe and sustainable withdrawal capacity rate of the local supply or aquifer. Cite Source: _____	D2c	☒	☐
c. The proposed action may allow or result in residential uses in areas without water and sewer services.	D1a, D2c	☒	☐
d. The proposed action may include or require wastewater discharged to groundwater.	D2d, E2l	☒	☐
e. The proposed action may result in the construction of water supply wells in locations where groundwater is, or is suspected to be, contaminated.	D2c, E1f, E1g, E1h	☒	☐
f. The proposed action may require the bulk storage of petroleum or chemical products over ground water or an aquifer.	D2p, E2l	☒	☐
g. The proposed action may involve the commercial application of pesticides within 100 feet of potable drinking water or irrigation sources.	E2h, D2q, E2l, D2c	☒	☐
h. Other impacts: _____ _____		☐	☐

5. Impact on Flooding The proposed action may result in development on lands subject to flooding. (See Part 1. E.2) <i>If "Yes", answer questions a - g. If "No", move on to Section 6.</i>			
		☐ NO	☒ YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in development in a designated floodway.	E2i	☒	☐
b. The proposed action may result in development within a 100 year floodplain.	E2j	☒	☐
c. The proposed action may result in development within a 500 year floodplain.	E2k	☒	☐
d. The proposed action may result in, or require, modification of existing drainage patterns.	D2b, D2e	☒	☐
e. The proposed action may change flood water flows that contribute to flooding.	D2b, E2i, E2j, E2k	☒	☐
f. If there is a dam located on the site of the proposed action, is the dam in need of repair, or upgrade?	E1e	☒	☐

g. Other impacts: _____ _____		☐	☐
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6. Impacts on Air The proposed action may include a state regulated air emission source. ☒ NO ☐ YES (See Part 1. D.2.f., D.2.h, D.2.g) <i>If "Yes", answer questions a - f. If "No", move on to Section 7.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. If the proposed action requires federal or state air emission permits, the action may also emit one or more greenhouse gases at or above the following levels: i. More than 1000 tons/year of carbon dioxide (CO ₂) ii. More than 3.5 tons/year of nitrous oxide (N ₂ O) iii. More than 1000 tons/year of carbon equivalent of perfluorocarbons (PFCs) iv. More than .045 tons/year of sulfur hexafluoride (SF ₆) v. More than 1000 tons/year of carbon dioxide equivalent of hydrochlorofluorocarbons (HFCs) emissions vi. 43 tons/year or more of methane	D2g D2g D2g D2g D2g D2h	☐ ☐ ☐ ☐ ☐ ☐	☐ ☐ ☐ ☐ ☐ ☐
b. The proposed action may generate 10 tons/year or more of any one designated hazardous air pollutant, or 25 tons/year or more of any combination of such hazardous air pollutants.	D2g	☐	☐
c. The proposed action may require a state air registration, or may produce an emissions rate of total contaminants that may exceed 5 lbs. per hour, or may include a heat source capable of producing more than 10 million BTU's per hour.	D2f, D2g	☐	☐
d. The proposed action may reach 50% of any of the thresholds in "a" through "c", above.	D2g	☐	☐
e. The proposed action may result in the combustion or thermal treatment of more than 1 ton of refuse per hour.	D2s	☐	☐
f. Other impacts: _____ _____		☐	☐

7. Impact on Plants and Animals The proposed action may result in a loss of flora or fauna. (See Part 1. E.2. m.-q.) ☒ NO ☐ YES <i>If "Yes", answer questions a - j. If "No", move on to Section 8.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may cause reduction in population or loss of individuals of any threatened or endangered species, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2o	☐	☐
b. The proposed action may result in a reduction or degradation of any habitat used by any rare, threatened or endangered species, as listed by New York State or the federal government.	E2o	☐	☐
c. The proposed action may cause reduction in population, or loss of individuals, of any species of special concern or conservation need, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2p	☐	☐
d. The proposed action may result in a reduction or degradation of any habitat used by any species of special concern and conservation need, as listed by New York State or the Federal government.	E2p	☐	☐

e. The proposed action may diminish the capacity of a registered National Natural Landmark to support the biological community it was established to protect.	E3c	☐	☐
f. The proposed action may result in the removal of, or ground disturbance in, any portion of a designated significant natural community. Source: _____	E2n	☐	☐
g. The proposed action may substantially interfere with nesting/breeding, foraging, or over-wintering habitat for the predominant species that occupy or use the project site.	E2m	☐	☐
h. The proposed action requires the conversion of more than 10 acres of forest, grassland or any other regionally or locally important habitat. Habitat type & information source: _____	E1b	☐	☐
i. Proposed action (commercial, industrial or recreational projects, only) involves use of herbicides or pesticides.	D2q	☐	☐
j. Other impacts: _____		☐	☐

8. Impact on Agricultural Resources The proposed action may impact agricultural resources. (See Part 1. E.3.a. and b.) ☒ NO ☐ YES <i>If "Yes", answer questions a - h. If "No", move on to Section 9.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may impact soil classified within soil group 1 through 4 of the NYS Land Classification System.	E2c, E3b	☐	☐
b. The proposed action may sever, cross or otherwise limit access to agricultural land (includes cropland, hayfields, pasture, vineyard, orchard, etc).	E1a, E1b	☐	☐
c. The proposed action may result in the excavation or compaction of the soil profile of active agricultural land.	E3b	☐	☐
d. The proposed action may irreversibly convert agricultural land to non-agricultural uses, either more than 2.5 acres if located in an Agricultural District, or more than 10 acres if not within an Agricultural District.	E1b, E3a	☐	☐
e. The proposed action may disrupt or prevent installation of an agricultural land management system.	E1 a, E1b	☐	☐
f. The proposed action may result, directly or indirectly, in increased development potential or pressure on farmland.	C2c, C3, D2c, D2d	☐	☐
g. The proposed project is not consistent with the adopted municipal Farmland Protection Plan.	C2c	☐	☐
h. Other impacts: _____		☐	☐

9. Impact on Aesthetic Resources The land use of the proposed action are obviously different from, or are in sharp contrast to, current land use patterns between the proposed project and a scenic or aesthetic resource. (Part 1. E.1.a, E.1.b, E.3.h.) <i>If "Yes", answer questions a - g. If "No", go to Section 10.</i>			
		☒ NO	☐ YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Proposed action may be visible from any officially designated federal, state, or local scenic or aesthetic resource.	E3h	☐	☐
b. The proposed action may result in the obstruction, elimination or significant screening of one or more officially designated scenic views.	E3h, C2b	☐	☐
c. The proposed action may be visible from publicly accessible vantage points: i. Seasonally (e.g., screened by summer foliage, but visible during other seasons) ii. Year round	E3h	☐ ☐	☐ ☐
d. The situation or activity in which viewers are engaged while viewing the proposed action is: i. Routine travel by residents, including travel to and from work ii. Recreational or tourism based activities	E3h E2q, E1c	☐ ☐	☐ ☐
e. The proposed action may cause a diminishment of the public enjoyment and appreciation of the designated aesthetic resource.	E3h	☐	☐
f. There are similar projects visible within the following distance of the proposed project: 0-1/2 mile 1/2 -3 mile 3-5 mile 5+ mile	D1a, E1a, D1f, D1g	☐	☐
g. Other impacts: _____ _____		☐	☐

10. Impact on Historic and Archeological Resources The proposed action may occur in or adjacent to a historic or archaeological resource. (Part 1. E.3.e, f. and g.) <i>If "Yes", answer questions a - e. If "No", go to Section 11.</i>			
		☒ NO	☐ YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may occur wholly or partially within, or substantially contiguous to, any buildings, archaeological site or district which is listed on the National or State Register of Historical Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places.	E3e	☐	☐
b. The proposed action may occur wholly or partially within, or substantially contiguous to, an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory.	E3f	☐	☐
c. The proposed action may occur wholly or partially within, or substantially contiguous to, an archaeological site not included on the NY SHPO inventory. Source: _____	E3g	☐	☐

d. Other impacts: _____ _____		☐	☐
If any of the above (a-d) are answered "Moderate to large impact may occur", continue with the following questions to help support conclusions in Part 3:			
i. The proposed action may result in the destruction or alteration of all or part of the site or property.	E3e, E3g, E3f	☐	☐
ii. The proposed action may result in the alteration of the property's setting or integrity.	E3e, E3f, E3g, E1a, E1b	☐	☐
iii. The proposed action may result in the introduction of visual elements which are out of character with the site or property, or may alter its setting.	E3e, E3f, E3g, E3h, C2, C3	☐	☐

11. Impact on Open Space and Recreation The proposed action may result in a loss of recreational opportunities or a reduction of an open space resource as designated in any adopted municipal open space plan. (See Part 1. C.2.c, E.1.c., E.2.q.) If "Yes", answer questions a - e. If "No", go to Section 12.			
		☒ NO	☐ YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in an impairment of natural functions, or "ecosystem services", provided by an undeveloped area, including but not limited to stormwater storage, nutrient cycling, wildlife habitat.	D2e, E1b E2h, E2m, E2o, E2n, E2p	☐	☐
b. The proposed action may result in the loss of a current or future recreational resource.	C2a, E1c, C2c, E2q	☐	☐
c. The proposed action may eliminate open space or recreational resource in an area with few such resources.	C2a, C2c E1c, E2q	☐	☐
d. The proposed action may result in loss of an area now used informally by the community as an open space resource.	C2c, E1c	☐	☐
e. Other impacts: _____ _____		☐	☐

12. Impact on Critical Environmental Areas The proposed action may be located within or adjacent to a critical environmental area (CEA). (See Part 1. E.3.d) If "Yes", answer questions a - c. If "No", go to Section 13.			
		☒ NO	☐ YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in a reduction in the quantity of the resource or characteristic which was the basis for designation of the CEA.	E3d	☐	☐
b. The proposed action may result in a reduction in the quality of the resource or characteristic which was the basis for designation of the CEA.	E3d	☐	☐
c. Other impacts: _____ _____		☐	☐

13. Impact on Transportation

The proposed action may result in a change to existing transportation systems.
(See Part 1. D.2.j)

☒ NO

☐ YES

If "Yes", answer questions a - f. If "No", go to Section 14.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Projected traffic increase may exceed capacity of existing road network.	D2j	☐	☐
b. The proposed action may result in the construction of paved parking area for 500 or more vehicles.	D2j	☐	☐
c. The proposed action will degrade existing transit access.	D2j	☐	☐
d. The proposed action will degrade existing pedestrian or bicycle accommodations.	D2j	☐	☐
e. The proposed action may alter the present pattern of movement of people or goods.	D2j	☐	☐
f. Other impacts: _____		☐	☐

14. Impact on Energy

The proposed action may cause an increase in the use of any form of energy.
(See Part 1. D.2.k)

☒ NO

☐ YES

If "Yes", answer questions a - e. If "No", go to Section 15.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action will require a new, or an upgrade to an existing, substation.	D2k	☐	☐
b. The proposed action will require the creation or extension of an energy transmission or supply system to serve more than 50 single or two-family residences or to serve a commercial or industrial use.	D1f, D1q, D2k	☐	☐
c. The proposed action may utilize more than 2,500 MWhrs per year of electricity.	D2k	☐	☐
d. The proposed action may involve heating and/or cooling of more than 100,000 square feet of building area when completed.	D1g	☐	☐
e. Other Impacts: _____		☐	☐

15. Impact on Noise, Odor, and Light

The proposed action may result in an increase in noise, odors, or outdoor lighting.
(See Part 1. D.2.m., n., and o.)

☐ NO

☒ YES

If "Yes", answer questions a - f. If "No", go to Section 16.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may produce sound above noise levels established by local regulation.	D2m	☒	☐
b. The proposed action may result in blasting within 1,500 feet of any residence, hospital, school, licensed day care center, or nursing home.	D2m, E1d	☒	☐
c. The proposed action may result in routine odors for more than one hour per day.	D2o	☒	☐

d. The proposed action may result in light shining onto adjoining properties.	D2n	☒	☐
e. The proposed action may result in lighting creating sky-glow brighter than existing area conditions.	D2n, E1a	☒	☐
f. Other impacts: _____ _____		☐	☐

16. Impact on Human Health

The proposed action may have an impact on human health from exposure to new or existing sources of contaminants. (See Part 1.D.2.q., E.1. d. f. g. and h.)

☒ NO

☐ YES

If "Yes", answer questions a - m. If "No", go to Section 17.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action is located within 1500 feet of a school, hospital, licensed day care center, group home, nursing home or retirement community.	E1d	☐	☐
b. The site of the proposed action is currently undergoing remediation.	E1g, E1h	☐	☐
c. There is a completed emergency spill remediation, or a completed environmental site remediation on, or adjacent to, the site of the proposed action.	E1g, E1h	☐	☐
d. The site of the action is subject to an institutional control limiting the use of the property (e.g., easement or deed restriction).	E1g, E1h	☐	☐
e. The proposed action may affect institutional control measures that were put in place to ensure that the site remains protective of the environment and human health.	E1g, E1h	☐	☐
f. The proposed action has adequate control measures in place to ensure that future generation, treatment and/or disposal of hazardous wastes will be protective of the environment and human health.	D2t	☐	☐
g. The proposed action involves construction or modification of a solid waste management facility.	D2q, E1f	☐	☐
h. The proposed action may result in the unearthing of solid or hazardous waste.	D2q, E1f	☐	☐
i. The proposed action may result in an increase in the rate of disposal, or processing, of solid waste.	D2r, D2s	☐	☐
j. The proposed action may result in excavation or other disturbance within 2000 feet of a site used for the disposal of solid or hazardous waste.	E1f, E1g E1h	☐	☐
k. The proposed action may result in the migration of explosive gases from a landfill site to adjacent off site structures.	E1f, E1g	☐	☐
l. The proposed action may result in the release of contaminated leachate from the project site.	D2s, E1f, D2r	☐	☐
m. Other impacts: _____ _____		☐	☐

17. Consistency with Community Plans The proposed action is not consistent with adopted land use plans. (See Part 1. C.1, C.2. and C.3.) <i>If "Yes", answer questions a - h. If "No", go to Section 18.</i>			
		☒ NO	☐ YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action's land use components may be different from, or in sharp contrast to, current surrounding land use pattern(s).	C2, C3, D1a E1a, E1b	☐	☐
b. The proposed action will cause the permanent population of the city, town or village in which the project is located to grow by more than 5%.	C2	☐	☐
c. The proposed action is inconsistent with local land use plans or zoning regulations.	C2, C2, C3	☐	☐
d. The proposed action is inconsistent with any County plans, or other regional land use plans.	C2, C2	☐	☐
e. The proposed action may cause a change in the density of development that is not supported by existing infrastructure or is distant from existing infrastructure.	C3, D1c, D1d, D1f, D1d, E1b	☐	☐
f. The proposed action is located in an area characterized by low density development that will require new or expanded public infrastructure.	C4, D2c, D2d D2j	☐	☐
g. The proposed action may induce secondary development impacts (e.g., residential or commercial development not included in the proposed action)	C2a	☐	☐
h. Other: _____		☐	☐

18. Consistency with Community Character The proposed project is inconsistent with the existing community character. (See Part 1. C.2, C.3, D.2, E.3) <i>If "Yes", answer questions a - g. If "No", proceed to Part 3.</i>			
		☒ NO	☐ YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may replace or eliminate existing facilities, structures, or areas of historic importance to the community.	E3e, E3f, E3g	☐	☐
b. The proposed action may create a demand for additional community services (e.g. schools, police and fire)	C4	☐	☐
c. The proposed action may displace affordable or low-income housing in an area where there is a shortage of such housing.	C2, C3, D1f D1g, E1a	☐	☐
d. The proposed action may interfere with the use or enjoyment of officially recognized or designated public resources.	C2, E3	☐	☐
e. The proposed action is inconsistent with the predominant architectural scale and character.	C2, C3	☐	☐
f. Proposed action is inconsistent with the character of the existing natural landscape.	C2, C3 E1a, E1b E2g, E2h	☐	☐
g. Other impacts: _____		☐	☐

6NYCRR PART 617
State Environmental Quality Review
NEGATIVE DECLARATION
Notice of Determination of Non-Significance

Date: January 22, 2025

This notice has been prepared in accordance with Article 8 of the Environmental Conservation Law by the Town of Rotterdam Department of Public Works Department
(Reference: 6 NYCRR 617.5 Unlisted Action)

SEQRA Status:

Type I	☐
Type II	☐
Unlisted	☒

Conditioned Negative Declaration:

Yes	☐
No	☒

Owner:

Mark & Deanna Nardini
Old Mariaville Road
Schenectady, NY 12306

Tax Map Number(s): 47.-4-8, 47.-4-9, 47.-4-10 and 47.-4-11.

Project Location: Property comprises 4 parcels of vacant land located along Old Mariaville Road

Zoning: Change of Zone Request from Agriculture (A-1) to General Business (B-2)

Action: Change of Zone Request on ±3.07- acres from Agriculture (A-1) to General Business (B-2) to facilitate the potential construction of three (3) contractor storage buildings. Property comprises 4 parcels of vacant land located along Old Mariaville Road and is known as Tax Map Nos. 47.-4-8, 47.-4-9, 47.-4-10 and 47.-4-11.

Reasons Supporting This Determination:

(See 617.7(a)-(c) for requirements of this determination)

This project is an Unlisted Action and the Town conducted as a SEQR coordinated review. The applicant has supplied an Environmental Assessment Form and the Town Board has or has caused to complete Part 2 of this checklist.

The Change of Zone on ±3.07- acres parcel from Agriculture (A-1) to General Business (B-2) to facilitate the potential construction of three (3) contractor storage buildings. Property comprises 4 parcels of vacant land located along Old Mariaville Road and is known as Tax Map Nos. 47.-4-8, 47.-4-9, 47.-4-10 and 47.-4-11; and

The applicant received a positive report and recommendation from Planning Commission on the Change of Zone request on December 3, 2024.

The property is surrounded by a mixed use of commercial and residential uses. The Poentic Kill is located on the property and there is floodplain constraints associated with full development. There is a large amount of roadway frontage on Old Mariaville Road and sufficient area to construct contractor storage buildings. There is limited potential for farming or residential development due to the environmental constraints of the property. There is no public water available and the construction of septic systems difficult due to the environmental constraints of the property and the location of a well. This area is very convenient for traveling to and from multiple locations.

After a review of the applicable modifications, Environmental Assessment Form, and comments received on this proposal, the Town Board of the Town of Rotterdam has determined that this proposal will not have a significant adverse impact on the environment.

The Town Board has considered the following criteria to determine if this proposal has significant adverse impacts on the environment:

- (i) a substantial adverse change in existing air quality, ground or surface water quality or quantity, traffic or noise levels; a substantial increase in solid waste production; a substantial increase in potential for erosion, flooding, leaching or drainage problems;
- (ii) the removal or destruction of large quantities of vegetation or fauna; substantial interference with the movement of any resident or migratory fish or wildlife species; impacts on a significant habitat area; substantial adverse impacts on a threatened or endangered species of animal or plant, or the habitat of such a species; or other significant adverse impacts to natural resources;
- (iii) the impairment of the environmental characteristics of a Critical Environmental Area.
- (iv) the creation of a material conflict with a community's current plans or goals as officially approved or adopted;
- (v) the impairment of the character or quality of important historical, archaeological, architectural, or aesthetic resources or of existing community or neighborhood character;
- (vi) a major change in the use of either the quantity or type of energy;
- (vii) the creation of a hazard to human health;
- (viii) a substantial change in the use, or intensity of use, of land including agricultural, open space or recreational resources, or in its capacity to support existing uses;
- (ix) the encouraging or attracting of a large number of people to a place or places for more than a few days, compared to the number of people who would come to such place absent the action;
- (x) the creation of a material demand for other actions that would result in one of the above consequences;
- (xi) changes in two or more elements of the environment, no one of which has a significant impact on the environment, but when considered together result in a substantial adverse impact on the environment; or
- (xii) two or more related actions undertaken, funded or approved by an agency, none of which has or would have a significant impact on the environment, but when considered cumulatively would meet one or more of the criteria in this subdivision.

The Town Board has also considered the reasonably related long-term, short-term, direct, indirect and cumulative impacts, including other simultaneous or subsequent actions, which are:

(i) included in any long-range plan of which the action under consideration is a part;

(ii) likely to be undertaken as a result thereof; or

(iii) dependent thereon.

(3) The significance of a likely consequence (i.e., whether it is material, substantial, large or important) has been assessed in connection with:

(i) its setting (e.g., urban or rural);

(ii) its probability of occurrence;

(iii) its duration;

(iv) its irreversibility;

(v) its geographic scope;

(vi) its magnitude; and

(vii) the number of people affected

At a regularly scheduled public meeting of the Town Board of the Town of Rotterdam, held at the John F. Kirvin Government Center, Town Hall, 1100 Sunrise Boulevard, Rotterdam, NY on the 22nd day of January, 2025 hereby adopted this NEGATIVE DECLARATION pursuant to 6NYCRR PART 617, State Environmental Quality Review.

Mollie A. Collins
Town Supervisor

For further information contact:

Peter J. Comenzo
Town of Rotterdam Senior Planner
John F. Kirvin Government Center
1100 Sunrise Boulevard
Rotterdam, New York 12306
(518) 355-7575 x-338
pcomenzo@rotterdamny.org

RESOLUTION NO. 78.25

TO ENACT LOCAL LAW NO. 2 OF 2025; TO AMEND CHAPTER 270, ZONING, OF THE TOWN CODE, RELATING TO A CHANGE OF ZONE ON ±3.07 ACRES FROM AGRICULTURE (A-1) TO GENERAL BUSINESS (B-2) LOCATED ALONG OLD MARIAVILLE ROAD

THEREFORE, UPON MOTION OF Councilmember _____,
seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board hereby enacts Introductory Local Law No. 2 of 2025.

SECTION 2. The Town Clerk is directed, following consultation with the Attorney to the Town, to file said Local Law in final form with the New York State Department of State.

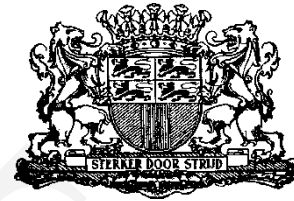
SECTION 3. This resolution shall become effective January 22, 2025.

DATED: January 22, 2025

NAME	AYES	NOES	ABSTAIN
Dodson			
Mastroianni			
Gallucci			
Schlag			
Collins			

TOWN OF ROTTERDAM

John F. Kirvin Government Center • 1100 Sunrise Boulevard • Rotterdam, NY 12306
Telephone: 518-355-7575 • Fax: 518-355-7976 • Website: www.rotterdamny.org



LEGISLATIVE REQUEST FORM

DATE: January 14, 2025

TO: Mollie Collins, Town Supervisor

FROM: Peter Comenzo, Senior Planner

TITLE OF REQUEST: Decision on a Change of Zone Request on ±3.07 acres parcel from Agriculture (A-1) to General Business (B-2).

TOWN BOARD MEETING: January 22, 2025

Background Information: Mark & Deanna Nardini
Old Mariaville Road
Schenectady, NY 12306

Change of Zone Request on ±3.07- acres from Agriculture (A-1) to General Business (B-2) to facilitate the potential construction of three (3) contractor storage buildings. Property comprises 4 parcels of vacant land located along Old Mariaville Road and is known as Tax Map Nos. 47.-4-8, 47.-4-9, 47.-4-10 and 47.-4-11.

Evaluation/Analysis: Change of Zone application was referred to the Planning Board for a report and recommendation on November 6, 2024. Planning Commission discussed the matter at the November 19, 2024 and December 3, 2024 meetings and issued a positive recommendation on December 3, 2024. Public Hearing was held by the Town Board on January 8, 2025.

Recommendation(s): Decision on proposed Change of Zone

Attachment/Document(s): Application Materials
Planning Commission Report and Recommendation
Planning Commission Verbatim Minutes 11/19/24 & 12/3/24

Compliance with Purchasing Policy: N/A

Effect(s) on Existing Law(s): NYS Town Law Article 16
Proposed Local Law of the Year 2024

LEGISLATION WILL BE PREPARED BY: Supervisors Office

Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☐ County ☐ City ☒ Town ☐ Village
(Select one:)

of Rotterdam

Local Law No. 2 of the year 20²⁵

A local law To amend Chapter 270, Zoning, of the Town Code, relating to a change of zone request

(Insert Title)

on a ±3.07 acres from Agricultural (A-1) to General Business (B-2) located

along Old Mariaville Road.

Be it enacted by the Town Board of the
(Name of Legislative Body)

☐ County ☐ City ☒ Town ☐ Village
(Select one:)

of Rotterdam as follows:

See attached description of Land Proposed Zone Change

(If additional space is needed, attach pages the same size as this sheet, and number each.)

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. 2 of 2025 of the ~~(County)(City)(Town)(Village)~~ of Rotterdam was duly passed by the Town Board on January 22 2025, in accordance with the applicable *(Name of Legislative Body)* provisions of law.

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) *(Name of Legislative Body)* (repassed after disapproval) by the _____ and was deemed duly adopted *(Elective Chief Executive Officer*)* on _____ 2025, in accordance with the applicable provisions of law.

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) *(Name of Legislative Body)* (repassed after disapproval) by the _____ on _____ 20____. *(Elective Chief Executive Officer*)*

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____ 20____, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) *(Name of Legislative Body)* (repassed after disapproval) by the _____ on _____ 20____. Such local *(Elective Chief Executive Officer*)* law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____ 20____, in accordance with the applicable provisions of law.

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision proposed by petition.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20____, became operative.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph _____ above.

Clerk of the county legislative body, City, Town or Village Clerk or
officer designated by local legislative body

Date: _____

(Seal)

SUGGESTED DESCRIPTION

Proposed Rezone – Agricultural A1 to Business B2 Lands N/F Nardini

All that parcel of land situate in the Town of Rotterdam, County of Schenectady, State of New York being more particularly bounded and described as follows:

BEGINNING at a point located on the northerly highway boundary of Mariaville Road – N.Y.S. Route 159 at its intersection with the westerly road boundary of Old Mariaville Road; thence from said point of beginning along said northerly highway boundary of Mariaville Road the following three (3) courses and distances:

- 1) North $88^{\circ}24'55''$ West, 107.00 feet to a point; thence
- 2) North $57^{\circ}36'31''$ West, 212.77 feet to a point; thence
- 3) North $57^{\circ}46'31''$ West, 182.06 feet to a point at its intersection with the division line between lands now or formerly Macfarland and Higgins as described in Liber 2075 of deeds at page 523 on the west and lands now or formerly Mark A.

Nardini as described in Liber 1633 of deeds at page 389 on the east; thence along said division line North $29^{\circ}47'16''$ East, 20.01 feet to a point in the division line between the aforementioned lands of Macfarland and Higgins on the south and lands now or formerly Mark A. Nardini and Deanna J. Nardini as described in Liber 1642 of deeds at page 897 on the north; thence along said division line North $43^{\circ}42'34''$ West, 333.80 feet to a point; thence continuing along said division line and along the division line between the aforementioned lands of Mark A. Nardini and Deanna J. Nardini on the east, lands now or formerly Kallicharan as described in Liber 1926 of deeds at page 657 on the west and lands now or formerly Mattoon as described in Liber 1961 of deeds at page 65 on the west North $52^{\circ}26'18''$ East, 226.77 feet to a point in the aforementioned westerly road boundary of Old Mariaville Road; thence along said westerly road boundary of Old Mariaville Road the following five (5) courses and distances:

- 1) South $28^{\circ}41'44''$ East, 212.91 feet to a point of curvature; thence
- 2) Along an arc of a curve to the left having a radius of 340.00 feet, an arc length of 218.50 feet, chord bearing South $47^{\circ}06'20''$ East, 214.75 feet to a point; thence

- 3) South $65^{\circ}30'56''$ East, 131.85 feet to a point; thence
- 4) South $39^{\circ}07'55''$ East, 153.00 feet to a point; thence
- 5) South $02^{\circ}59'55''$ East, 104.81 feet to the **POINT OF BEGINNING**. Containing 3.07 acres of land more or less.



TOWN OF ROTTERDAM CHANGE OF ZONE APPLICATION

Application Fee \$1,000

Existing Zone Classification: A-1 Agricultural

Proposed Zone Classification: B-2 Business

PART II GENERAL INFORMATION

Legal Owner's Name: Mark & Deanna Nardini
Mailing Address: 596 Scotch Ridge Road
City: Schenectady State: NY Zip: 12306
Daytime Phone: 518-857-0781 E-mail: marknardini@icloud.com

If applicant is not the owner, include written owner authorization for the below-designated contact to serve as representative.

Owner's Designated Contact: Joseph J. Bianchine, P.E., ABD Engineers & Surveyors, LLP

Mailing Address: 411 Union Street
City: Schenectady State: NY Zip: 12306
Daytime Phone: 518-377-0315 E-mail: joe@abdeng.com

Project/Proposal Site Area: (Acres or sq. ft.) _____

Assessor Tax Parcel No.(s) of Site: 47.-4-8, 9, 10, & 11

Adjacent Parcels Owned or Controlled and Tax Map Parcel No: (Acres or sq. ft.) _____

194-6 Old Mariaville Road, TM# 47.-4-6.1, 1.55 acres

Street Address of Proposed Site (if any): To be determined

Describe Existing Use(s) on Proposed Site: (commercial vacant, residential, buildings, well, sewer drainfield, etc.)

Vacant with parking area and well.

School District: Schalmont

Fire District: South Schenectady

Water Supply: Rotterdam

LEGAL INFORMATION

Location of Proposal Site: (General description by which direction and how far from roads and intersections and other community features)

North west corner of intersection of Mariaville Road and Old Mariaville Road

Name of Public Road(s) Providing Access: Old Mariaville Road

Width of Property Fronting on the Existing Public Road in Linear Feet: 1,326±

Does the Proposal Have Access to an Arterial or Planned Arterial? ☒ Yes ☐ No

Name(s) of Arterial Road(s): Mariaville Road (will not be used)

A legal description of the proposed site must be attached: ☐ Yes ☐ No

A copy of the assessor's map of the proposed site must be attached: ☐ Yes ☐ No

A copy of the most current deed(s) of the proposed site must be attached: ☐ Yes ☐ No

(All applications must contain a legal description that describes the exterior boundaries of the entire area to be rezoned. Please include the legal description for the entire area to be rezoned and also a copy of the assessor's map. A simple copy of the deed is not sufficient to process the change of zone request).

If you do not hold title to property, what is your interest in it? N/A owner

What factors support this rezone? (This may be provided on a separate sheet of paper if necessary)

Adjacent similar development by Nardini and in a B-2 zone. Site is not conducive to single family homes or agricultural uses because of location between two roads and the Poentic Kill flows through the site with a flood area and portions of the site have steep slopes.

Does any City officer, employee or family member thereof have a financial interest (as defined by General Municipal Law Section 809) in this application? YES ☒ NO ☐. If yes, a statement disclosing the name, residence, nature and extent of this interest must be filed with this application.

UTILITIES

Proposed Source of Water:

☒ Individual Wells ☐ Public System ☐ Private Community System
☐ Other, please describe _____

Proposed Means of Sewage Disposal:

☐ Public Sewer ☐ Dry Sewer ☐ Community System
☒ Septic Tank & Leachfield ☐ Other, please describe _____

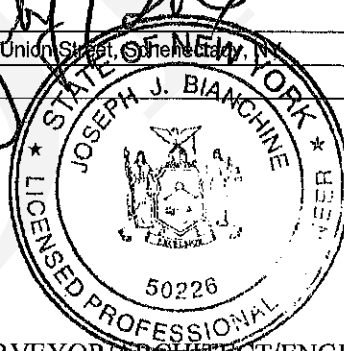
PART III

SURVEYOR/ARCHITECT/ENGINEER VERIFICATION

I, the undersigned, a licensed land surveyor, architect, and/or engineer, have completed the information requested. The legal description has been prepared by me or under my supervision in accordance with the requirements of the Town of Rotterdam regulations and the laws of the State of New York.

Signed: [Signature]
Address: 411 Union Street, Oneida, NY

Date: October 25, 2024
Phone: 518-377-0315
Zip: 12305



PLEASE AFFIX SURVEYOR/ARCHITECT/ENGINEER SEAL HERE

LEGAL OWNER SIGNATURE

(Signature of legal owner or representative as authorized by legal owner)

I, the undersigned, swear or affirm under penalty of perjury that the above responses are made truthfully and to the best of my knowledge.

I further swear or affirm that I am the owner of record of the area proposed for the previously identified land use action, or, if not the owner, attached herewith is written permission from the owner authorizing my actions on his/her behalf.

Name: Mark Nardini
Address: Scotch Ridge Road
Schenectady, NY

Date: October 3, 2024
Phone: 518-857-0781
Zip: 12306


Signature of applicant or representative

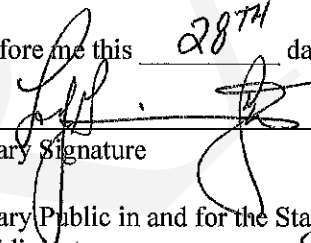
10/28/24
Date

NOTARY

STATE OF NEW YORK) ss:
COUNTY OF Schenectady)

SUBSCRIBED AND SWORN to before me this 28TH day of OCTOBER, 2024

NOTARY SEAL


Notary Signature

Notary Public in and for the State of New York

Residing at: Schenectady County

My appointment expires: July 10, 2027

LOUIS J. GIAMMATTEO
NOTARY PUBLIC, STATE OF NEW YORK
Registration No. 01G14953244
Qualified in Schenectady County
Commission Expires July 10, 2027

PLEASE AFFIX NOTARY SEAL HERE

TOWN OF ROTTERDAM



John F. Kirvin Government Center • 1100 Sunrise Boulevard • Rotterdam, NY 12306
Telephone: 518-355-7575 • Fax: 518-355-7976 • Website: www.rotterdamny.org

LETTER FROM PROPERTY OWNER GRANTING AUTHORIZATION TO ACT

**A COPY OF THIS LETTER MUST BE SUBMITTED FOR EACH PROPERTY OWNER
INVOLVED**

I, Mark Nardini, being duly sworn declare that I am the
(PROPERTY OWNER)

owner of the property involved in a proposed rezoning application request before the
Town of Rotterdam for property known as parcel number (s):

Tax Parcel Number(s): 47.-4-8, 9, 10, & 11

I hereby grant Joseph J. Bianchine, P.E., ABD Engineers & Surveyors, LLP
and/or their agent(s) to act on my behalf.

I further declare that all statements, answers, and information herein submitted is in all respects true and
correct to the best of my knowledge and belief.

Signature (Authorized Representative): *Mark Nardini*

Date: 10/28/2021

NOTARY

STATE OF NEW YORK) ss:

COUNTY OF Schenectady

SUBSCRIBED AND SWORN to before me this 28TH day of OCTOBER, 2021

NOTARY SEAL

[Signature]
Notary Signature

Notary Public in and for the State of New York
Residing at: Schenectady County

My appointment expires: JULY 10, 2027

Rotterdam Change of Zone Application
2 23 23

LOUIS J. GIAMMATTEO
NOTARY PUBLIC, STATE OF NEW YORK
Registration No. 01GI4953244
Qualified in Schenectady County
Commission Expires July 10, 2027

Page 6 of 6



Town of Rotterdam
Office of the Planning Commission

Kimberly Ricker Scannell, Chairman
Peter J. Comenzo, Senior Planner

Telephone (518) 355-7575
Facsimile (518) 355-2725

Resolution Number PC64-2024

Moved by Mr. Signore seconded by Mr. D'Allesandro
Applicant: Mark Nardini

**Resolution Adopting a Report and Positive Recommendation on
the Change of Zone Request by Mark Nardini**

WHEREAS, the Town Board of the Town of Rotterdam ("Town Board") has received an application from Mark Nardini ("Applicant") for a Change of Zone Request on ±3.07- acres parcel from Agriculture (A-1) to General Business (B-2) to facilitate the potential construction of three (3) contractor storage buildings. Property comprises 4 parcels of vacant land located along Old Mariaville Road and is known as Tax Map Nos. 47.-4-8, 47.-4-9, 47.-4-10 and 47.-4-11; and

WHEREAS, the Town Board referred the Change of Zone application to the Planning Commission on November 13, 2024 for a report and recommendation thereon; and

WHEREAS, the Applicant presented the Change of Zone application to the Planning Commission at its regularly scheduled meeting held on November 13, 2024 and the Planning Commission tabled action on this matter with an additional presentation by the applicant on December 3, 2024; and

WHEREAS, the Planning Commission reviewed the proposed Change of Zone upon an updated presentation by the Applicant at its regularly scheduled meeting held on December 3, 2024; and

WHEREAS, the Planning Commission has deliberated on the proposed Change of Zone;

NOW, THEREFORE, upon motion of Member Signore, seconded by Member D'Alessandro;

BE IT RESOLVED, by the Planning Commission of the Town of Rotterdam as follows:

1. The Planning Commission hereby adopts the following as its report on the proposed Change of Zone:

Change of Zone Request on ±3.07- acres parcel from Agriculture (A-1) to General Business (B-2) to facilitate the potential construction of three (3) contractor storage buildings. Property comprises 4 parcels of vacant land located along Old Mariaville Road and is known as Tax Map Nos. 47.-4-8, 47.-4-9, 47.-4-10 and 47.-4-11.

The property is surrounded by a mixed use of commercial and residential uses. The Poentic Kill is located on the property and there is floodplain constraints associated with full development. There is a large amount of roadway frontage on Old Mariaville Road and

sufficient area to construct contractor storage buildings. There is limited potential for farming or residential development due to the environmental constraints of the property. There is no public water available and the construction of septic systems difficult due to the environmental constraints of the property and the location of a well. This area is very convenient for traveling to and from multiple locations.

If rezoned to B-2, the following uses would be permissible:

- All nonresidential uses permitted as of right in the B-2 District.
- Dry-cleaning, carpet-cleaning and laundry facilities.
- Bottling plants.
- Bus barns and public garages.
- Car washes.
- Contractor shops and equipment storage yards.
- Creameries and milk plants.
- Kennels and veterinary hospitals.
- Laboratories for scientific or industrial research, testing and development.
- Lumberyards and building material sales yards.
- Machine shops.
- Mechanical, optical, photographic, scientific or electronic manufacturing conducted entirely within a completely enclosed building.
- Newspaper and printing establishments.
- Saw and planing mills.
- Trucking terminals, warehousing and distributing, provided that no outdoor storage of materials shall be permitted.
- Woodworking mills.
- Fuel-oil storage tanks.
- Wind energy facilities subject to the requirements of the Town of Rotterdam Wind Energy Facility Law

The primary effect of a change of zone would be to eliminate all of the currently allowable uses of the parcel to be changed which includes Agriculture, while adding all allowable uses of the B-2 zoning district. Due to the lack of public water, floodplain constraints, topography, and location it is highly unlikely that many of these potential uses in the B-2 zoning district would be feasible and the proposal for contractor storage or this type of use seems to be one of the only viable options. There is existing B-2 zoning on property owned by the applicant located east side of Old Mariaville Road adjacent to the NYS Thruway which is being used in a similar manner as proposed.

2. Subject to the considerations set forth in Paragraph 3, below, the Planning Commission hereby adopts a **positive recommendation** on the Mark Nardini Change of Zone request for the following reasons:

A. The property is in an area that has similar uses, including contractor buildings and equipment storage located directly east of the proposed Change of Zone.

B. The applicant is proposing the potential construction of three (3) contractor storage buildings on property that comprises 4 parcels of vacant land located along Old Mariaville Road which would be compatible with the area.

C. Not all contractor storage buildings are proposed to be built at once and instead will be built per need for them, thus reducing the impacts on neighboring properties.

D. The site is proposed to have access to Old Mariaville Road and impacts to the neighboring property is minimal. There is limited potential for farming or residential development due to the environmental constraints of the property.

E. Due to the lack of public water, floodplain constraints, topography, and location it is highly unlikely that many potential uses in the B-2 zoning district would be feasible and the proposal for contractor storage or this type of use seems to be one of the only viable options if this zone were to be changed by the Town Board.

F. In addition to the impracticability of many of the permissible uses (as detailed in E hereinabove), a special use permit is required for many permissible B-2 uses, which would allow the Planning Commission an additional opportunity to weigh the benefits and risks of such use upon site plan review.

3. Neither a positive recommendation by the Planning Commission, nor any rezoning action taken by the Town Board, should be construed as an approval or other favorable position concerning any proposed conceptual development plan. Any proposed development shall remain subject to full review by the Planning Commission.

<u>Member</u>	<u>Aye</u>	<u>Nay</u>
Kimberly Ricker-Scannell	X	
Mark D'Alessandro	X	
Wayne Calder	X	
Clark Collins	X	
Joseph Signore	X	
Lynn Flansburg	X	
Joseph Miglucci	X	


Peter J. Comenzo
Senior Planner


Kimberly Ricker Scannell
Planning Commission Chairman

ZONING COORDINATION REFERRAL

SCHENECTADY COUNTY DEPT. OF ECONOMIC DEVELOPMENT & PLANNING

Recommendations shall be made within 30 days after receipt of a full statement of the proposed action.

For Use By SCDEDP

Received 12-17-24
Case No. R-37-24
Returned 1-7-25

FROM: ☒ Legislative Body
☐ Zoning Board of Appeals
☐ Planning Board

Municipality:
Town of Rotterdam

TO: Schenectady County Department of Economic Development and Planning
Schaffer Heights, 107 Nott Terrace, Suite 303
Schenectady, NY 12308

(tel.) 386-2225
(fax) 382-5539
Schenectady County

ACTION: ☒ Zoning Code/Law Amendment
☒ Zoning Map Amendment
☐ Subdivision Review
☐ Site Plan Review

☐ Special Permit
☐ Use Variance
☐ Area Variance
☐ Other (specify) _____

DEC 17 2024

Economic Development
and Planning Dept.

PUBLIC HEARING OR MEETING DATE: January 8, 2025

SUBJECT: Mark & Deanna Nardini - 313 Old Mariaville Road, Mariaville Road & Old Mariaville Road. Report and Recommendation to the Town Board on a Change of Zone from Agricultural (A-1) to General Business (B-2) on a combined ±3.07 acres of property for the potential construction of three (3) office/warehouse buildings. Engineers: ABD Engineers & Surveyors.

REQUIRED ENCLOSURES: 1. Public hearing notice & copy of the application.
2. Map of property affected. (Including Tax Map I.D. number if available)
3. Completed environmental assessment form and all other materials required by the referring body in order to make its determination of significance pursuant to the state environmental quality review act.

- This zoning case is forwarded to your office for review in compliance with Sections 239-l, 239-m and 239-n of Article 12-B of the General Municipal Law, New York State.
- This material is sent to you for review and recommendation because the property affected by the proposed action is located within 500 feet of the following:
 - ☐ the boundary of any city, village or town;
 - ☐ the boundary of any existing or proposed County or State park or other recreation area;
 - ☐ the right-of-way of any existing or proposed County or State parkway, thruway, expressway, road or highway;
 - ☐ the existing or proposed right-of-way of any stream or drainage channel owned by the County or for which the County has established channel lines;
 - ☐ the existing or proposed boundary of any County or State-owned land on which a public building or institution is situated;
 - ☐ the boundary of a farm operation located in an agricultural district, as defined by Article 25-AA of the agriculture and markets law. The referral requirement of this subparagraph shall not apply to the granting of area variances.

SUBMITTED BY:

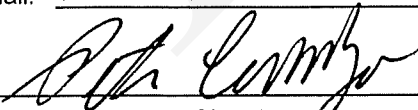
Name: Peter Comenzo

Title: Senior Planner

Address: 1100 Sunrise Boulevard, Schenectady, NY 12306

E-mail: pcomenzo@rotterdamny.org

Phone: 518-355-7575 Ext 338


Signature

Date: 12 12 24



PLANNING & ZONING COORDINATION REFERRAL

Case No. R-37-24

Applicant Mark & Deanna Nardini

Referring Officer Peter Comenzo

Municipality Rotterdam

Considerations: Regarding approximately 3 acres of vacant property, requesting a change in zone from Agricultural (A-1) to General Business (B-2) to construct three contractor storage buildings. Located on the southerly side of Old Mariaville Road approximately 500' west of the NYS Thruway. Individual septic and well is proposed.

RECOMMENDATION

Receipt of zoning referral is acknowledged on December 17, 2024. Please be advised that the undersigned Commissioner of Economic Development and Planning of the County of Schenectady (having under the Schenectady County Charter the powers and duties of a County Planning Board) has reviewed the proposed action stated on the opposite side of this form and makes the following recommendations:

- ☐ *Approve of the proposal.
- ☒ Defer to local consideration (No significant county-wide or inter-community impact)
- ☐ Modify/Conditionally Approve. Conditions:

☐ Advisory Note:

☐ Disapprove. Reason:

*A recommendation of approval should not be interpreted that the County has reviewed all local concerns and/or endorses the project; rather the proposed action has met certain County considerations.

Section 239-m of the general Municipal Law requires that within 30 days after final action, the referring body shall file a report of the final action it has taken with the Schenectady County Department of Economic Development and Planning. A referring body which acts contrary to a recommendation of modification or disapproval of a proposed action shall set forth the reasons for the contrary action in such report.

12/23/24
Date

[Signature]
Ray Gillen, Commissioner
Economic Development and Planning

RESOLUTION NO. 79.25
TO AMEND THE SCHEDULE OF FEES

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby modifies the Schedule of Fees, as previously amended, in accordance with the document included in this adopted Resolution.

SECTION 2. This Resolution shall become effective January 22, 2025.

DATED: January 22, 2025

NAME	AYES	NOES	ABSTAIN
Dodson			
Mastroianni			
Gallucci			
Schlag			
Collins			

TOWN OF ROTTERDAM

John F. Kirvin Government Center • 1100 Sunrise Boulevard • Rotterdam, NY 12306
Telephone: 518-355-7575 • Fax: 518-355-7976 • Website: www.rotterdamny.org



LEGISLATIVE REQUEST FORM

DATE: January 10, 2025
TO: Mollie Collins, Town Supervisor
FROM: Jeffrey Briere, Building Inspector
TITLE OF REQUEST: Schedule of Fees updates
TOWN BOARD MEETING(S): January 22, 2025

Background Information:

The Department of Public Works (Building Department) is looking to update its Schedule of Fees. The last time the departments fees were updated was in 2023.

Evaluation/Analysis:

The Building Department has reviewed the Administration fees for noncompliance and sewer connection fees. Please see attached resolution 166.23 with suggested edits.

Recommendation(s):

Proposed updated Schedule of Fees

Attachment/Document(s):

N/A

Compliance with Purchasing Policy:

N/A

Effect(s) on Existing Law(s):

Supervisors Office

LEGISLATION WILL BE PREPARED BY:

SCHEDULE OF FEES

POLICE DEPARTMENT

Chapter 71, Alarms.

A. Alarm installers

(1) Registration with Rotterdam Police Department required annually

B. Initial permit for the installation of an emergency alarm system required

C. Service fees

(1) First year service fee, payable at the time of application for installation

Type of Alarm	Service Fee (If installed between: January 1 - June 30)	Service Fee (If installed between July 1 - December 31)
A - Residential - UCC	\$80.00	\$40.00
B - Residential Outside Audible	\$60.00	\$30.00
C - Residential – 3 rd Party	\$20.00	\$10.00
D - Commercial - UCC	\$160.00	\$80.00

(2) Annual service fee payable by January 31 of each succeeding year, upon receipt of bill

Type of Alarm	Yearly Fee
A - Residential - UCC	\$ 80.00
B - Residential Outside Audible	\$ 60.00
C - Residential – 3 rd Party	\$ 20.00
D - Commercial - UCC	\$160.00

D. False alarms

(1) False alarm fees (each false alarm)

Number of False Alarms	Fee
1 through 6	\$0.00
7 and over	\$100.00

(2) Non-permitted premises (each false alarm)

Number of False Alarms	Fee
1	\$0.00
2 through 4	\$50.00
5	\$100.00
6	\$200.00
7 and over	\$400.00

Chapter 225, Records, Public Access To.

- A. CD, DVD or DVR \$15.00 each
- B. Certified copies \$10.00 per document

Identification Photograph Fees.

- A. Resident (21 and older) \$20.00 each
- B. Resident (20 and younger) \$10.00 each
- C. Resident Medicare eligible \$10.00 each
- D. Resident senior citizen (62 and older) \$10.00 each
- E. Other government agency \$10.00 each
- F. Hawker, peddler or solicitor \$20.00 each
- G. Town officer or town employee Free
- H. Nonresident (21 and older) \$40.00 each
- I. Nonresident (20 and younger) \$20.00 each
- J. Nonresident Medicare eligible \$20.00 each
- K. Nonresident senior citizen (62 and older) \$20.00 each

JUSTICE COURT**Chapter 266-74, Driver Responsibility Fee.**

- A. Any adjudicated case, with a final disposition of guilt: \$39.00

TOWN CLERK**Chapter 107, Dogs.**

The following dog licensing fees shall be charged:

- A. License fee
 - (1) Altered \$15.00
 - (2) Unaltered \$20.00
- B. Dogs licensed by senior citizens (62 and older)
 - (1) Altered \$5.00
 - (2) Unaltered \$11.00
- C. Late renewal penalty \$10.00
- D. Replacement tag fee \$3.00

Chapter 74, Amusements.

- A. Amusement games and game room \$100.00 per year
\$50.00 after July 1 each year

PARKS AND PLAYGROUNDS**Chapter 194-4 Permits for group activities, field use and tournaments.**

- A. Applicable Fees for Parks and Recreational Equipment
 - (1) Stage Rental \$100.00 per day(Within the
Town of Rotterdam).
 - (2) Stage Rental \$150.00 per day(Outside the
Town of Rotterdam)

Chapter 78, Auctions and Auctioneers.

- A. Auction license fee \$50.00 per day
- B. Yearly auctioneer license \$150.00 per year

Chapter 98, Carnivals and Tent Shows.

- A. License fee \$500.00 per event

Chapter 145, Garage Sales.

- A. License fee \$5.00 per day

Chapter 150, Hawking, Peddling and Soliciting.

- A. Parade license
 - \$25.00 per food vendor
 - \$25.00 per moving vendor
 - \$25.00 for the application
- B. Renewal license \$150.00
- C. All other solicitor permits \$125.00
- D. Renewals of permit

Chapter 173, Junkyards.

- A. License \$500.00 per year

Chapter 244, Solid Waste.

- A. Annual permit fee for waste collector trucks \$75.00 per truck
- B. Annual compost permit fees

Chapter 257, Taxis.

- A. License fee \$125.00 per company, per yr.
- B. Taxi driver license fee \$25.00 per driver, per yr.

DEPARTMENT OF PUBLIC WORKS**Chapter 89, Housing and Building Standards.**

- A. Residential new homes and additions
 - (1) The first 0 - 1,000 square feet \$500.00
 - (2) Each additional square foot over 1,000 square feet \$0.40 per square foot
- B. Nonresidential buildings and additions
 - (1) The first 0 - 1,000 square feet \$600.00
 - (2) Each additional square foot over 1,000 square feet \$0.60 per square foot
- C. Agricultural buildings and structures
 - (1) The first 0 - 1,000 square feet \$200.00
 - (2) Each additional square foot over 1,000 square feet \$0.20 per square foot
- D. Multiple dwellings (enclosed floor area)
 - (1) The first 0 - 1,000 square feet \$500.00
 - (2) Each additional square foot over 1,000 square feet \$0.75 per square foot
- E. Detached accessory buildings and structures
 - (1) The first 100 square feet \$75.00
 - (2) Each additional square foot over 100 square feet \$0.60

- (3) Construction of residential handicapped ramps, and doorways shall be exempt from the provisions of this section.

F. Alterations and repairs

Construction Cost	Fee
\$0 to \$1,000.00	\$50.00
Over \$1,000.00	\$50.00 plus \$25.00 per each additional \$1,000.00 or \$2.50 per \$100 of construction cost

G. Renewable energy (all solar permits become alteration cost of construction)

H. Building demolition

Floor Area (square feet)	Fee
0 to 199	\$100.00
200 to 499	\$200.00
500 to 1,000	\$400.00
1,001 to 3,000	\$500.00
3,001 to 5,000	\$750.00
Over 5,000	\$750.00 + \$35.00 per additional 1,000 square feet

I. A. Pools

- (1) Inground with fence \$150.00
(2) Aboveground \$125.00

J. Permit renewal fee

Before the permit expires,
\$50/20% whichever is higher.
Expired permit 50% of
original permit

- (1) Stop Work Order (no current/valid permits on parcel) 2x the cost of the permit
+\$500.00 per placard
installation

K. Plumbing

- (1) Commercial buildings
(a) One to three fixtures per unit \$100.00
(b) Each additional fixture per unit \$10.00
(2) Multiple family dwellings
(a) One to three fixtures per unit \$75.00
(b) Each additional fixture per unit \$10.00
(3) Residential one- and two-family dwellings
(a) One to three fixtures \$75.00
(b) Each additional fixture \$10.00

L. Fire inspection

- (1) Annual- per public assembly \$150.00
Restaurants/ Stores / places of assembly

(2) Three year-per tenant space	\$75.00 per unit
For any apartment building 3 units or more/ per unit	
M. Zoning letter	
(1) Residential	\$50.00
(2) Commercial	\$100.00
Chapter 230, Sewers.	
A. Septage hauler permits	\$50.00 per 1,000 gallons allowed in annual permit
B. Septage discharge	\$40.00 per 1,000 gallons of truck capacity or \$40.00 per 1,000 gallons Metered
C. Septic system permits	\$150.00
D. Sewer lateral inspection (building to sewer)	\$75.00
E. Sewer connections:	
(1) Fees	
(a) New connection or change of use inside the district or extensions	\$750.00 per dwelling unit. \$1,250.00 per commercial use.
(b) New connection or change of use outside the district or extensions	\$1,000.00 for three (3) bedrooms or less and \$250.00 per bedroom over three (3) bedrooms. or \$1,000 for commercial use up to 5,000 sq ft., \$250.00 for each additional 1,000 sq ft.
(c) Apartments or condominiums	\$750.00 per dwelling unit
(d) Percolation and/or pit test(s)	\$35 per lot
F. Hamburg Street Sewer District 7 and all sewer district extensions	
(1) New Connection June 1, 2025 and after	
(a) <u>One, Two Family and Townhouses</u>	
Per dwelling unit	\$750.00
(b) <u>Multiple Dwellings</u>	
Apartment	\$750.00

Each additional dwelling unit	\$750.00
Hotel	\$750.00
Owner occupied	\$750.00
(c) <u>Commercial</u>	
Per tenant space	\$1,000.00
(d) <u>Mixed Use Building</u>	
Per tenant space	\$1,250.00
Per dwelling unit	\$ 750.00

G. All Sewer Districts – User Rates (O+M Cost)

Sewer 2 and all extensions	\$446.48
Sewer 3	\$273.22
Sewer 4	\$555.56
Sewer 5	\$5,488.91
Sewer 6	\$1,428.57
Sewer 7	\$344.64

Chapter 249, Subdivision of Land.

A. Subdivision

(1) Sketch plan	\$150.00
(2) Final minor subdivision	\$160.00 per lot
(3) Final major subdivision	\$200.00 per lot
(4) Parkland fee for subdivisions which create additional lots	
(a) \$1,000.00 per additional lot created	
(b) In any zone except I-1 or I-2, \$600 per proposed apartment, condominium or townhouse dwelling unit	
(5) Advertising fee	Actual cost of legal notice
(6) Waiver of subdivision review	\$100.00

Chapter 264, Vehicles and Junk , Outside Storage of.

A. Administrative fee for noncompliance	\$100.00
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Chapter 265, Property Maintenance.

A. Administrative fee for noncompliance	\$100.00
---	----------

Chapter 267, Water.

A. Private well permit and inspection	\$25.00 every three yrs.
B. Water service permit	\$75.00

Water Department installed

- (1) One inch tap, same side of street \$1,100.00, plus \$4.00/ft
- (2) One inch tap, opposite side of street \$1,500.00, plus \$4.00/ft
- (3) Contractor certified installation (greater than 1") \$1,650.00

C. Water District 3 and 4 user rates

- (1) Residential users rent/dwelling unit 1 unit/dwelling unit
- (2) Nonmetered commercial users rent/tenant space 1 unit/tenant space

Consumption (gallons)	Rate/Unit
First 75,000	\$511.05
Each additional 75,000 gal. or portion thereof	

Rates as determined by the adopted Town Board budget for the year.

D. Water District 5 user rates

- (1) Residential users rent/dwelling unit 1 unit/dwelling unit
- (2) Nonmetered commercial users rent/tenant space 1 unit/dwelling unit

Consumption (gallons)	Rate/Unit
First 75,000	\$93.02
Each additional 75,000 gal. or portion thereof	

Rates as determined by the adopted Town Board budget for the year.

- E. Advertising and printing notices for sewer district extension Actual Cost
- F. Advertising and printing notices for water district extension Actual Cost
- G. Underground sprinkler system permits \$75.00
- H. Fire suppression system \$50.00
- I. Water from a Hydrant
 - (1) Deposit for meter \$4,000.00
 - (2) Minimum Charge \$250.00
 - (3) After 15,000 gallons \$0.25/2 gallons

Chapter 270, Zoning.

- A. Site Plan
 - (1) Application \$350.00
 - (2) Final site plan approval \$350.00
- B. Fee in lieu of parkland for
 - (1) Residential developments not part of a subdivision \$1,000.00 per dwelling unit
- C. Special use permit.
 - (1) Application fee \$500.00
 - (2) Advertising fee Actual cost of the legal notice
- D. Variance
 - (1) Application fee
 - (a) Undeveloped property \$500.00
 - (b) Developed property \$250.00
- E. Change of zone
 - (1) Application fee \$1,000.00
- F. Waiver of site plan review \$100.00

G. Traffic and sign installation fee	\$250.00 per sign for approved subdivision or site plans
H. Fences	\$75.00
(1) Chicken Permits	\$100.00 for first permit \$50.00 every year after
I. Signage	
(1) Pylon sign (reface)	\$75.00
(2) Pylon sign (new)	\$125.00
(3) All other signage	\$2.50 per square foot.
J. Site development plan	
(1) First acre of land	\$125.00
(2) Each additional acre of land	\$75.00
K. Home occupation permit	\$150.00
(1) Annual renewal	\$25.00
L. Accessory home care units	
(1) Initial permit	\$50.00
(2) Annual renewal	\$25.00
M. Zoning map (For Purchase in Town Clerk Office)	\$20.00
N. Stormwater inspection fee	\$100.00
O. Extension of a Final Subdivision	
(1) 1 st Extension	Free
(2) 2 nd Extension	\$150.00
(3) 3 rd Extension	\$300.00
(4) 4 th Extension	\$600.00
(5) all consecutive extensions	double in cost

HIGHWAY DEPARTMENT

Chapter 270, Zoning.

Highway Permit fees for all contractors shall be as follows:

Work to be performed	Fee
Full road cut	\$750.00 on up to 100 square feet
Cut on pavement not to exceed ½ road cut	\$375.00 on up to 50 square feet
Shoulder cut	\$200.00
Cuts over 100 square feet	\$7.50 per square foot

All public utilities that provide their own restoration shall pay a permit fee of 20¢ per linear foot of trench. The minimum fee for all public utilities shall be \$100.00.

Public utilities shall share a common trench. The public utility applying for the permit shall be responsible for the payment of all fees, the supplying of paints, and the restoration of the project.

The Superintendent of Highways has the option to have the contractor complete all of the paving on large projects that may require an asphalt paver. If the contractor completes the paving, then a permit fee of \$100.00 will be charged.

SCHEDULE OF FEES

DPW
Edits
for Agenda

POLICE DEPARTMENT

Chapter 71, Alarms.

A. Alarm installers

(1) Registration with Rotterdam Police Department required annually

B. Initial permit for the installation of an emergency alarm system required

C. Service fees

(1) First year service fee, payable at the time of application for installation

Type of Alarm	Service Fee (If installed between: January 1 - June 30)	Service Fee (If installed between July 1 - December 31)
A - Residential - UCC	\$80.00	\$40.00
B - Residential Outside Audible	\$60.00	\$30.00
C - Residential – 3 rd Party	\$20.00	\$10.00
D - Commercial - UCC	\$160.00	\$80.00

(2) Annual service fee payable by January 31 of each succeeding year, upon receipt of bill

Type of Alarm	Yearly Fee
A - Residential - UCC	\$ 80.00
B - Residential Outside Audible	\$ 60.00
C - Residential – 3 rd Party	\$ 20.00
D - Commercial - UCC	\$160.00

D. False alarms

(1) False alarm fees (each false alarm)

Number of False Alarms	Fee
1 through 6	\$0.00
7 and over	\$100.00

(2) Non-permitted premises (each false alarm)

Number of False Alarms	Fee
1	\$0.00
2 through 4	\$50.00
5	\$100.00
6	\$200.00
7 and over	\$400.00

Chapter 225, Records, Public Access To.

Updated May 10, 2023

Resolution No. 166.23

E:\departments\dpw\schedule of fees updated 5.10.22.docx

- | | |
|---------------------|----------------------|
| A. CD, DVD or DVR | \$15.00 each |
| B. Certified copies | \$10.00 per document |

Identification Photograph Fees.

- | | |
|--|--------------|
| A. Resident (21 and older) | \$20.00 each |
| B. Resident (20 and younger) | \$10.00 each |
| C. Resident Medicare eligible | \$10.00 each |
| D. Resident senior citizen (62 and older) | \$10.00 each |
| E. Other government agency | \$10.00 each |
| F. Hawker, peddler or solicitor | \$20.00 each |
| G. Town officer or town employee | Free |
| H. Nonresident (21 and older) | \$40.00 each |
| I. Nonresident (20 and younger) | \$20.00 each |
| J. Nonresident Medicare eligible | \$20.00 each |
| K. Nonresident senior citizen (62 and older) | \$20.00 each |

JUSTICE COURT

Chapter 266-74, Driver Responsibility Fee.

- A. Any adjudicated case, with a final disposition of guilt: \$39.00

TOWN CLERK

Chapter 107, Dogs.

The following dog licensing fees shall be charged:

- | | |
|--|---------|
| A. License fee | |
| (1) Altered | \$15.00 |
| (2) Unaltered | \$20.00 |
| B. Dogs licensed by senior citizens (62 and older) | |
| (1) Altered | \$5.00 |
| (2) Unaltered | \$11.00 |
| C. Late renewal penalty | \$10.00 |
| D. Replacement tag fee | \$3.00 |

Chapter 74, Amusements.

- | | |
|----------------------------------|--------------------------------|
| A. Amusement games and game room | \$100.00 per year |
| | \$50.00 after July 1 each year |

PARKS AND PLAYGROUNDS

Chapter 194-4 Permits for group activities, field use and tournaments.

Updated May 10, 2023

Resolution No. 166.23

I:\departments\dpw\schedule of fees updated 5.10.22.docx

A. Applicable Fees for Parks and Recreational Equipment

- | | |
|---------------------|------------------------------|
| 1. Stage Rental | \$100.00 per day(Within the |
| Town of Rotterdam). | |
| 2. Stage Rental | \$150.00 per day(Outside the |
| Town of Rotterdam) | |

Chapter 78, Auctions and Auctioneers.

- | | |
|------------------------------|-------------------|
| A. Auction license fee | \$50.00 per day |
| B. Yearly auctioneer license | \$150.00 per year |

Chapter 98, Carnivals and Tent Shows.

- | | |
|----------------|--------------------|
| A. License fee | \$500.00 per event |
|----------------|--------------------|

Chapter 145, Garage Sales.

- | | |
|----------------|----------------|
| A. License fee | \$5.00 per day |
|----------------|----------------|

Chapter 150, Hawking, Peddling and Soliciting.

- | | |
|--------------------------------|-----------------------------|
| A. Parade license | \$25.00 per food vendor |
| | \$25.00 per moving vendor |
| B. Renewal license | \$25.00 for the application |
| C. All other solicitor permits | \$150.00 |
| D. Renewals of permit | \$125.00 |

Chapter 173, Junkyards.

- | | |
|------------|-------------------|
| A. License | \$500.00 per year |
|------------|-------------------|

Chapter 244, Solid Waste.

- | | |
|---|-------------------|
| A. Annual permit fee for waste collector trucks | \$75.00 per truck |
| B. Annual compost permit fees | |

Chapter 257, Taxis.

- | | |
|----------------------------|-------------------------------|
| A. License fee | \$125.00 per company, per yr. |
| B. Taxi driver license fee | \$25.00 per driver, per yr. |

DEPARTMENT OF PUBLIC WORKS

Chapter 89, Housing and Building Standards.

- A. Residential new homes and additions

Updated May 10, 2023

Resolution No. 166.23

\\departments\dpw\schedule of fees updated 5.10.22.docx

- (1) The first 0 - 1,000 square feet \$500.00
 (2) Each additional square foot over 1,000 square feet \$0.40 per square foot
- B. Nonresidential buildings and additions
 (1) The first 0 - 1,000 square feet \$600.00
 (2) Each additional square foot over 1,000 square feet \$0.60 per square foot
- C. Agricultural buildings and structures
 (1) The first 0 - 1,000 square feet \$200.00
 (2) Each additional square foot over 1,000 square feet \$0.20 per square foot
- D. Multiple dwellings (enclosed floor area)
 (1) The first 0 - 1,000 square feet \$500.00
 (2) Each additional square foot over 1,000 square feet \$0.75 per square foot
- E. Detached accessory buildings and structures
 (1) The first 100 square feet \$75.00
 (2) Each additional square foot over 100 square feet \$0.60
 (3) Construction of residential handicapped ramps, and doorways shall be exempt from the provisions of this section.
- F. Alterations and repairs

Construction Cost	Fee
\$0 to \$1,000.00	\$50.00
Over \$1,000.00	\$50.00 plus \$25.00 per each additional \$1,000.00 or \$2.50 per \$100 of construction cost

G. Renewable energy (all solar permits become alteration cost of construction)

H. Building demolition

Floor Area (square feet)	Fee
0 to 199	\$100.00
200 to 499	\$200.00
500 to 1,000	\$400.00
1,001 to 3,000	\$500.00
3,001 to 5,000	\$750.00
Over 5,000	\$750.00 + \$35.00 per additional 1,000 square feet

I. A. Pools

- (1) Inground with fence \$150.00
 (2) Aboveground \$125.00

J. Permit renewal fee

Before the permit expires,
 \$50/20% whichever is higher.
 Expired permit 50% of
 original permit

(1) Stop Work Order (no current/valid permits on parcel)	2x the cost of the permit +\$500.00 per placard installation
K. Plumbing	
(1) Commercial buildings	
(a) One to three fixtures per unit	\$100.00
(b) Each additional fixture per unit	\$10.00
(2) Multiple family dwellings	
(a) One to three fixtures per unit	\$75.00
(b) Each additional fixture per unit	\$10.00
(3) Residential one- and two-family dwellings	
(a) One to three fixtures	\$75.00
(b) Each additional fixture	\$10.00
L. Fire inspection	
(1) Annual- per public assembly Restaurants/ Stores / places of assembly	\$150.00
(2) Three year-per tenant space For any apartment building 3 units or more/ per unit	\$75.00 per unit
M. Zoning letter	
(1) Residential	\$50.00
(2) Commercial	\$100.00

Chapter 230, Sewers.

A. Septage hauler permits	\$50.00 per 1,000 gallons allowed in annual permit
B. Septage discharge	\$40.00 per 1,000 gallons of truck capacity or \$40.00 per 1,000 gallons metered
C. Septic system permit	\$150.00
D. Sewer lateral inspection (building to sewer)	\$75.00
E. Sewer connections:	
(1) Fees	
(a) New connection or change of use inside the district or extensions	\$750.00 per dwelling unit \$1,250.00 per commercial use
(b) New connection or change of use outside	

the district or extensions

\$1,000.00 for three (3)
bedrooms or less and \$250.00
per bedroom over three (3)
bedrooms

\$1,000 for commercial use up
to 5,000 sq ft., \$250.00 for
each additional 1,000 sq ft.

(c) Apartments or condominiums \$750.00
per dwelling

(d) Percolation and/or pit test(s) \$35 per lot

F. Hamburg Street Sewer District 7 and all sewer district extensions

(1) New Connection June 1, 2025 and after

(a) One, Two Family and Townhouses

Per dwelling unit \$500.00

\$750.00

(b) Multiple Dwellings

Apartment \$750.00

Each additional dwelling unit \$750.00

Hotel \$750.00

Owner occupied \$500.00

\$750.00

(c) Commercial

Per tenant space \$1,000.00

(d) Mixed Use Building

Per tenant space \$1,250.00

Per dwelling unit \$ 750.00

G. All Sewer Districts – User Rates (O+M Cost)

Sewer 2 and all extensions \$306.47

Sewer 3 \$251.37

Sewer 4 \$0

Sewer 6 \$1020.41

Sewer 7 and all extensions \$97.07

Chapter 249, Subdivision of Land.

A. Subdivision

- (1) Sketch plan \$150.00
- (2) Final minor subdivision \$160.00 per lot
- (3) Final major subdivision \$200.00 per lot
- (4) Parkland fee for subdivisions which create additional lots
 - (a) \$1,000.00 per additional lot created
 - (b) In any zone except I-1 or I-2, \$600 per proposed apartment, condominium or townhouse dwelling unit
- (5) Advertising fee Actual cost of legal notice
- (6) Waiver of subdivision review \$100.00

Chapter 264, Vehicles and Junk , Outside Storage of .

A. Administrative fee for noncompliance \$100.00

Chapter 265, Property Maintenance.

A. Administrative fee for noncompliance \$50.00 \$100.00

Chapter 267, Water.

A. Private well permit and inspection \$25.00 every three yrs.

B. Water service permit ~~\$35.00~~ \$75.00

Water Department installed

- (1) One inch tap, same side of street \$1,100.00, plus \$4.00/ft
- (2) One inch tap, opposite side of street \$1,500.00, plus \$4.00/ft
- (3) Contractor certified installation (greater than 1") \$1,650.00

C. Water District 3 and 4 user rates

- (1) Residential users rent/dwelling unit 1 unit/dwelling unit
- (2) Nonmetered commercial users rent/tenant space 1 unit/tenant space

Consumption (gallons)	Rate/Unit
First 75,000	\$650.71
Each additional 75,000 gal. or portion thereof	

Rates as determined by the adopted Town Board budget for the year.

D. Water District 5 user rates

- (1) Residential users rent/dwelling unit 1 unit/dwelling unit
- (2) Nonmetered commercial users rent/tenant space 1 unit/dwelling unit

Consumption (gallons)	Rate/Unit
First 75,000	\$134.85
Each additional 75,000 gal. or portion thereof	

Rates as determined by the adopted Town Board budget for the year.

E. Advertising and printing notices for sewer district extension	Actual Cost
F. Advertising and printing notices for water district extension	Actual Cost
G. Underground sprinkler system permits	\$75.00
H. Fire suppression system	\$50.00
I. Water from a Hydrant	
(1) Deposit for meter	\$4,000.00
(2) Minimum Charge	\$250.00
(3) After 15,000 gallons	\$0.25/2 gallons

Chapter 270, Zoning.

A. Site Plan	
(1) Application	\$350.00
(2) Final site plan approval	\$350.00
B. Fee in lieu of parkland for	
(1) Residential developments not part of a subdivision	\$1,000.00 per dwelling unit
C. Special use permit.	
(1) Application fee	\$500.00
(2) Advertising fee	Actual cost of the legal notice
D. Variance	
(1) Application fee	
(a) Undeveloped property	\$500.00
(b) Developed property	\$250.00
E. Change of zone	
(1) Application fee	\$1,000.00
F. Waiver of site plan review	\$100.00
G. Traffic and sign installation fee	\$250.00 per sign for approved subdivision or site plans
H. Fences	\$75.00
(1) Chicken Permits	\$100.00 for first permit \$50.00 every year after
I. Signage	
(1) Pylon sign (reface)	\$75.00
(2) Pylon sign (new)	\$125.00
(3) All other signage	\$2.50 per square foot.
J. Site development plan	
(1) First acre of land	\$125.00
(2) Each additional acre of land	\$75.00
K. Home occupation permit	\$150.00
(1) Annual renewal	\$25.00
L. Accessory home care units	
(1) Initial permit	\$50.00
(2) Annual renewal	\$25.00
M. Zoning map (For Purchase in Town Clerk Office)	\$20.00

Updated May 10, 2023

Resolution No. 166.23

l:\departments\dpw\schedule of fees updated 5.10.22.docx

N. Stormwater inspection fee	\$100.00
O. Extension of a Final Subdivision	
(1) 1 st Extension	Free
(2) 2 nd Extension	\$150.00
(3) 3 rd Extension	\$300.00
(4) 4 th Extension	\$600.00
(5) all consecutive extensions	double in cost

HIGHWAY DEPARTMENT

Chapter 270, Zoning.

Highway Permit fees for all contractors shall be as follows:

Work to be performed	Fee
Full road cut	\$750.00 on up to 100 square feet
Cut on pavement not to exceed ½ road cut	\$375.00 on up to 50 square feet
Shoulder cut	\$200.00
Cuts over 100 square feet	\$7.50 per square foot

All public utilities that provide their own restoration shall pay a permit fee of 20¢ per linear foot of trench. The minimum fee for all public utilities shall be \$100.00.

Public utilities shall share a common trench. The public utility applying for the permit shall be responsible for the payment of all fees, the supplying of paints, and the restoration of the project.

The Superintendent of Highways has the option to have the contractor complete all of the paving on large projects that may require an asphalt paver. If the contractor completes the paving, then a permit fee of \$100.00 will be charged.

RESOLUTION NO. 80.25

TO APPOINT ANGELINA ROBERTI TO THE POSITION OF DEPUTY COURT CLERK

THEREFORE, UPON MOTION OF Councilmember _____,
seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. Angelia Roberti, of Rotterdam, New York 12306, is hereby appointed to the position of Deputy Court Clerk, provisionally, full time, with full employee benefits, and subject to pre-employment background checks, at an annual salary of forty-six thousand two hundred ninety nine and 09/100 (\$46,299.09) dollars, commencing February 10, 2025.

SECTION 2. This resolution shall become effective January 22, 2025.

DATED: January 22, 2025

NAME	AYES	NOES	ABSTAIN
Dodson			
Mastroianni			
Gallucci			
Schlag			
Collins			

Legislative Request Form

DATE: January 17, 2025
TO: Supervisor Mollie Collins
FROM: Hon. Kenneth P. Litz and Hon. John Mertz

TITLE OF REQUEST: Hiring of Deputy Court Clerk

TOWN BOARD MEETING: January 22, 2025

Background Information: The Justice Department has had the benefit of five full-time clerks for many years. We have found that having five full-time clerks would be the minimum number of clerks necessary to efficiently handle the workload that the Justice Department deals with on a daily basis.

Evaluation/Analysis: To hire one new employee to the position of Deputy Court Clerk. We would be moving forward with five clerks.

Recommendation(s): The Board grant the foregoing request to provide the Justice Department with the adequate staffing necessary for the day-to-day operations of the Justice Department.

Attachment/Documents(s): Civil Service Application for the applicant.

Compliance with Purchasing Policy: Not Applicable

Effect(s) on Existing Law(s): Not Applicable

LEGISLATION WILL BE PREPARED BY: Supervisors Office

Schenectady County is an Equal Opportunity Employer. Schenectady County does not unlawfully discriminate in employment because of age, race, creed, color, national origin, sex, sexual orientation, disability, marital status, arrest and/or criminal conviction record unless based on a bona fide occupational qualification or other exception, genetic predisposition, or domestic violence victim status.



Schenectady County

Human Resources & Civil Service
620 State Street
Schenectady, NY 12305-2114

APPLICATION FOR EXAMINATION OR EMPLOYMENT

FOR COUNTY OFFICES, TOWNS, VILLAGES, SCHOOL DISTRICTS
LIBRARIES AND SPECIAL DISTRICTS

1. Deputy Court Clerk
POSITION TITLE

EXAM NUMBER

Date Received _____ Approved _____

Conditional _____ Disapproved _____

RECEIVED

JAN 07 2025

Town of Rotterdam
SUPERVISORS OFFICE

CIVIL SERVICE DEPT.
USE ONLY

This application is part of your examination. Answer all questions fully. A resume, if submitted, cannot substitute for the application. You are encouraged to read the General Conditions and Instructions for more information.

2. Name and Legal Residence

Robert Angelina J
Last Name First Name Middle Initial

Street Address or Road R.D. # or P.O. Box #

Schenectady, Rotterdam, NY 12306
County City, Town, Village State Zip

Home Phone Number Cell Phone

Email Address

If mailing address is different:

Street Address or Road R.D. # or P.O. Box #

County City, Town, Village State Zip

Social Security Number

3. Police Officer & Firefighter Candidates Only:

Date of Birth (MM/DD/YYYY) ____/____/____

4. **Residency Requirements:** Candidates must meet the Residency Requirements as stated on the examination announcement. You must complete the following to determine if you meet these residency requirements. Indicate how long this has been your legal residence, up to the date of this application, showing that you meet the residency requirements as announced.

	Name	Years	Months
State of:	<u>New York</u>		
County of:	<u>Schenectady</u>		
Village of:			
Town of:	<u>Rotterdam</u>		
City of:	<u>Schenectady</u>		
School District	<u>Mohonasen</u>		

5. Citizenship

A. Are you currently a U.S. Citizen? YES ☒ NO ☐

B. If not, do you have the legal right to accept Employment in the United States? YES ☐ NO ☐
Please give alien registration number: _____

C. Are you a retiree from New York State or any civil division thereof? YES ☐ NO ☒

6. **Special Testing Arrangements** (Refer to General Conditions and Instructions). If you need Special Accommodations to take the examination, contact the Civil Service Office at (518) 388-4233.

Religious ☐ Military ☐ Disability ☐

7. **Crossfiler** - If you have filed or are filing SEPARATE applications for Civil Service Examinations being held on the same date, attach the CROSSFILER APPLICATION. Call to make arrangements no later than two weeks before the test date.

8. **Driver's License:** Complete the following if a license to operate a motor vehicle is required for the position that you are applying.

License #:	
Restrictions:	
Expiration Date:	
Endorsements:	
Class of License:	<u>D</u>
Is this License Currently Valid	YES ☒ NO ☐

9. Veterans Credits: If you wish to apply for Veterans Credits, complete the following questions and complete the Application for Veterans Credits (Refer to General Conditions and Instructions).

	YES	NO
Have you ever served in the Armed Forces of the United States? (The Armed Forces means the Army, Navy, Marine Corps, Air Force, and Coast Guard, including all components thereof and the National Guard when in the service of the US pursuant to call as provided by Law on a full-time active duty basis other than active duty for training purposes).		✓
Have you ever used additional credits as a disabled or non-disabled veteran for appointment to any position in the public employment of New York State or any of its civil divisions?		✓
Do you have a service connected disability rated at 10% or more by the U.S. Department of Veterans Affairs? This disability must have been incurred during a Time of War period listed above.		✓
After you were permanently appointed using non-disabled veteran credits, were you subsequently certified as having a service connected disability rated at 10% or more by the U.S. Department of Veterans Affairs?		✓
Are you currently a resident of New York State?	✓	

10. Additional Questions: Check the appropriate box to the right of each question.

	YES	NO
Were you dismissed or discharged from any employment for reasons other than lack of work or funds?		✓
Did you ever resign from any employment rather than face dismissal?		✓
Did you ever receive a discharge from the Armed Forces of the United States which was other than "Honorable" or which was issued under the other than honorable circumstances?		✓
Have you ever been convicted of any crime (felony or misdemeanor)?		✓
Are you now under charges for any crime?		✓
Have you ever forfeited bail bond posted to guarantee your appearance in court to answer any criminal charge?		✓

If you answered yes to any of the above questions, you may give specifics below. If you elect not to provide specifics, or if such explanation is insufficient, you may be required to submit further information. None of the above circumstances represents an automatic bar to employment. Each case is considered and evaluated on individual merits in relation to the position (s) for which you are applying.

REMARKS: _____

11. Licenses: If a license, certificate or other authorization to practice a trade or profession is listed as a requirement on the announcement of the examination (s) for which you are applying.

Name of Trade or Profession:		Specialty:	
License Number:			
Granted by (Licensing Agency):		City/State	
Date License First Issued:		Registered From:	Registered To:

12. Education: If credit is claimed for a partially completed college curriculum or correspondence course, attach a list of courses and credit or semester hours completed. Indicate how many credit hours or courses are required for graduation. If required to indicate specific course work, do so on an attached sheet.

High School						
Have you ever graduated from High School or do you have possession of a High School Equivalency Diploma?						YES ☒ NO ☐
If Yes, Name and Location of High School or Issuing Government Authority:				Mohonasen High School Rotterdam, NY		
Equivalency Diploma Number:						
College, University, Professional or Technical School						
Name of School	Number of College Credits	Degree Earned	Major Subject/ Courses	Did You Graduate?		Date Degree Expected or Received
				Yes	No	

13. Experience: All sections must be filled out completely even if you attach a resume. Begin with the most recent employment. List all employment or military service that shows that you meet the minimum qualifications for the examination. Omissions or vagueness will not be interpreted in your favor. Under *Description of Duties*, clearly describe the nature of work which you personally performed. Part-time experience will be prorated unless otherwise stated on the examination announcement. Verified and documented volunteer experience will only be credited when specifically stated on the examination announcement. If you move to a different position within the same organization, indicate so in a separate employment box. You may attach additional sheets if you need more space.

Length of Employment		Firm Name:	Dr. Lawrence Kotlow Pediatric Dentistry
From: [Redacted]		Firm Address:	340 Fuller Rd Albany, NY 12203
To: [Redacted]		Description of Duties: Work in a fast paced dental office that performs vital surgeries on babies and older children. Schedule patients routine appointments and surgeries. Collect payments for services after appointments. Ensuring all payments are posted to the correct accounts. Coding and billing insurance companies to receive payments for appointments. Contacting patients about outstanding bills to collect payments. Filing records and patient information after appointments. Reviewing intake paperwork.	
Employment Details			
Your Exact Title		Administrative Assistant	
Name of Your Supervisor		Dr. Lawrence Kotlow	
Supervisor's Title		Dentist	
Hours worked / wk. (exclusive of overtime)		33 hrs	
Reason for Leaving		Currently employed looking for an opportunity for longevity and career advancement.	
Length of Employment		Firm Name:	Center for Disability Services
From: [Redacted]		Firm Address:	314 S. Manning Blvd. Albany, NY 12208
To: [Redacted]		Description of Duties: Oversee day to day operations of a residential program for people with disabilities. Manage a team of 13 people and ensure state wide regulatory policies and procedures are followed 24/7. Staff scheduling, staff training, payroll, reconciling receipts for all money spent by individuals, budgeting individuals money and ensuring accounts stayed within limits to maintain insurance. Staff annual evaluations, Plan meetings, Problem Solved to find solutions to all issues brought to managements attention. Interview and hire staff. Keep all required documents filed accurately according to policies. Responsible for maintaining property safety and cleanliness.	
Employment Details			
Your Exact Title		Program Manager	
Name of Your Supervisor		Horace Jones	
Supervisor's Title		Director	
Hours worked / wk. (exclusive of overtime)		40 hrs	
Reason for Leaving		Work-Life Balance and Needing to care for family.	

Length of Employment	Firm Name:	Center for Disability Services
From: [REDACTED]	Firm Address:	314 S. Manning Blvd. Albany, NY 12208
To: [REDACTED]	Description of Duties:	Oversee all health care needs of individuals served, 8 people total.
Employment Details		
Your Exact Title		Coordinate and go to all doctors appointments
Name of Your Supervisor		Advocate on their behalf for the best
Supervisor's Title		Possible care communicate all information
Hours worked / wk. (exclusive of overtime)		to the family and the team. Give, order, and
Reason for Leaving		maintain inventory for all medications for 8 people.
Promoted within the Company		Have clinical meetings every 2 weeks to review all behavioral and health care information.
Length of Employment	Firm Name:	Center for Disability Services
From: [REDACTED]	Firm Address:	314 S. Manning Blvd Albany, NY 12208
To: [REDACTED]	Description of Duties:	Help provide support in all areas of daily living to people with disabilities. Encouraged independence as much as possible.
Employment Details		
Your Exact Title		Supported them to be active within their community. Grocery shopped for them, managed
Name of Your Supervisor		monthly grocery allotment. Shopped for holidays and birthdays. Communicated with families.
Supervisor's Title		
Hours worked / wk. (exclusive of overtime)		
Reason for Leaving		
Promoted within the Company		

THIS AFFIRMATION MUST BE COMPLETED

I affirm, subject to the penalties of perjury, that the statements made in this application, including statements made in any accompanying papers, are true. I understand that all statements made by me in connection with this application are subject to investigation and verification and that a material misstatement or fraud may disqualify me from appointment and/or lead to revocation of my appointment. I give the employer the right to investigate all references and to secure additional job related information about me. I hereby release from liability the employer and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information. If the position I am applying for is covered by the employer's drug testing policy, I understand that as a condition of appointment to this position, I will be required to take and successfully pass a pre-employment drug test.

Angelina Robert
Signature of Applicant

Angelina Robert
Print Name

01/07/2025
Date

(State below any other name by which you have been known)

DEPUTY COURT CLERK

DISTINGUISHING FEATURES OF THE CLASS: This position exists in the Town of Rotterdam and involves responsibility for participating in functions and activities relating to a court system where civil, criminal, and /or traffic cases are processed. Work is carried out in accordance with established procedures and involves the management of all court operations related to case processing. Work is performed under the general supervision of presiding judges with wide leeway permitted for the exercise of independent judgment in carrying out the details of the work. Does related work as required.

TYPICAL WORK ACTIVITIES:

- Receives and files summonses and traffic tickets in numerical or alphabetical order;
- Accepts fees, fines, and bail money in accordance with defined procedures and gives receipts;
- Enters convictions on drivers' licenses and prepares reports to the Motor Vehicle Department and Department of Audit and Control;
- Receives, date stamps, sorts and distributes incoming mail;
- Responds to inquiries from other courts, government agencies and attorneys concerning court procedures;
- Responds to oral and written inquiries from the public concerning scheduling or cases and court procedures and practices;
- Performs a variety of miscellaneous clerical duties as required, such as typing, filing, and answering the telephone;
- Does related work as required.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Good knowledge of modern office management practices, procedures and equipment; good knowledge of business arithmetic and English; eJusticeNY Criminal Justice Access training; good knowledge of New York Stat Integrates Justice Portal, ability to readily acquire familiarity with the laws, rules, regulations, policies and practices of the court system; ability to read and interpret a variety of written and numeric material including court documents and correspondence; ability to understand and follow oral and written instructions; ability to train, supervise and coordinate the activities of a subordinate staff; ability to handle sensitive matters on a confidential basis; clerical aptitude; good judgment; tact; courtesy.

MINIMUM QUALIFICATIONS

Graduation from high school or possession of a high school equivalency diploma and one (1) year of clerical experience in an office setting.

Adopted
CSC 11/15/16
Revised 08/16/22

JC: COMPETITIVE

RESOLUTION NO. 81.25

**TO AUTHORIZE THE TOWN SUPERVISOR TO EXECUTE THE MEMORANDUM
OF AGREEMENT BETWEEN THE TOWN OF ROTTERDAM AND THE CIVIL
SERVICE EMPLOYEES' ASSOCIATION RECOGNIZING THE NEW JOB TITLE OF
AUTOMOTIVE MECHANIC HELPER**

THEREFORE, UPON MOTION OF Councilmember _____,
seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes The Supervisor to execute the memorandum of agreement between the Town of Rotterdam and the Civil Service Employees' Association recognizing the position of Automotive Mechanic Helper, a position in the non-competitive class of the civil service, as a CSEA bargaining unit position covered under the Collective Bargaining Agreement between the Town of Rotterdam and the CSEA Town of Rotterdam Unit #8504.

SECTION 2. This resolution shall become effective January 22, 2025.

DATED: January 22, 2025

NAME	AYES	NOES	ABSTAIN
Dodson			
Mastroianni			
Gallucci			
Schlag			
Collins			

RESOLUTION NO. 82.25

**TO RENAME THE TOWN PARK CURRENTLY KNOWN AS BOXWOOD PARK TO
THE ROSLYN WARLIK TOWN PARK**

WHEREAS, Roslyn Warlik, of Rotterdam New York, was a committed volunteer within the Town of Rotterdam, serving many committees and organizations, such as founding and becoming President of the Highbridge Civic Association for many years; and

WHEREAS, Roslyn Warlik distinguished herself faithfully as a volunteer to the Town of Rotterdam Parks and Recreation Advisory Committee both as a member and as Vice-Chair since 2002; and

WHEREAS, the Town Board of the Town of Rotterdam desires to recognize Roslyn Warlik for her contributions towards the community over the years; and

WHEREAS, the Town Board of the Town of Rotterdam desires to rename a Town Park located on Boxwood Avenue, currently known as Boxwood Park, to the ***Roslyn Warlik Town Park*** in memory of her dedication to the Town; NOW

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the renaming of a Town Park located on Boxwood Avenue, currently known as Boxwood Park, to the Roslyn Warlik Town Park.

SECTION. This resolution shall become effective January 22, 2025.

DATED: January 22, 2025

NAME	AYES	NOES	ABSTAIN
Dodson			
Mastroianni			
Gallucci			
Schlag			
Collins			