

## Water and Sewer Connections

### PERMIT PROCESS

- Permit application for Sewer or Water Connection is to be completed and submitted.
- Town Highway, or County or, State permits to work in right of way if required.
- Site plan showing location and type of all piping and connections to be used.
- All connections shall meet Water and Sewer Districts Requirements.

### INSPECTION PROESS

All connections will be approved by Department of Public Works or designee prior to backfilling.

In addition, any required inspections that are by passed may require re-excavation of the area so that the proper inspection can be performed.

Any questions concerning the above, please feel free to contact Department of Public Works at 355-7575, Ext 395.

### The Applicant is responsible for the following:

#### -Contact Underground Facilities Protection (1-800-962-7962)

-All excavations and restorations

-Directional Boring when required

### FEES

<b>Water service permit:</b>	\$ 75.00	<b>Sewer connections:</b>	
<b>Water service tap fees:</b>		1. New connection or change of use inside the district or extensions:	
1. Same side of street tap	\$1,100.00 plus \$4.00/ft.	- per dwelling unit	\$500.00
2. Opposite side of street tap	\$1,500.00 plus \$4.00/ft.	- commercial use	\$1,000.00
3. Contractor certified installation (greater than 1")	\$1650.00	2. New connection or change of use outside the district or extensions:	
<b>Sewer lateral inspection (building to sewer):</b>	\$ 75.00	for three (3) bedrooms or less	\$750.00
		per bedroom over three (3) bedrooms	\$250.00
		commercial use up to 5,000 sq ft	\$1,000.00
		for each additional 1,000 sq ft	\$250.00
		3. Apartments/Condominiums:	
		First 1-100 units per dwelling	\$750.00
		101 units or more per dwelling	\$500.00



*Town of Rotterdam*  
Department of *Public works*

**LETTER OF AUTHORIZATION FOR PERMIT AND ZONING APPLICATION**

**To Whom It May Concern:**

I, \_\_\_\_\_, as owner of the property located  
(print name)

**at** \_\_\_\_\_, Town of Rotterdam, in the

**State of New York, hereby designate** \_\_\_\_\_  
(name)

\_\_\_\_\_  
(city, state, zip, and phone number)

**as my contractor and registered agent for the purposes of the applying  
for Permits and Zoning representation regarding my building project.**

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_



**TOWN OF ROTTERDAM**  
**518-355-7575 EXT 395**

**PERMIT APPLICATION FOR WATER CONNECTION**

<b>TO BE COMPLETED BY APPLICANT</b>		<b>DATE:</b>
<b>OWNER INFORMATION</b>	<b>CONTRACTOR INFORMATION</b>	
Names:	Names:	
Address:	Address:	
Phone:	Phone:	
Cell:	Contractor Insurance Certificates: Liability    Workers Compensation (must accompany application)	
Property Location:		
Property Address:		
Proposed Lateral Size & Pipe Type:		
Residential __                      Commercial_                      Multiple Dwelling__		
Applicant (Sign) _____		Date: _____
<b>TO BE COMPLETED BY TOWN OF ROTTERDAM</b>		
Water Rent:                      Permit Fee:	Parcel Identification: _____	
Same Side Tap:	Road Cut Permit: _____	
Opposite Side Tap:	District No: _____	
Total:	Approved: _____	

**ALL WATER CONNECTIONS NEED TO BE INSPECTED / APPROVED BY THE TOWN PRIOR TO BACKFILLING. YOUR COOPERATION IS GREATLY APPRECIATED.**

**TOWN OF ROTTERDAM  
518-355-7575 EXT 395**

**PERMIT APPLICATION FOR SEWER CONNECTION**

**TO BE COMPLETED BY APPLICANT**

<b>OWNER INFORMATION</b>	<b>CONTRACTOR INFORMATION</b>
Names:	Names:
Address:	Address:
Phone:	Phone:
Cell:	Contractor Insurance Certificates: Liability    Workers Compensation (must accompany application)
Property Location:	
Property Address:	
Proposed Lateral Size & Pipe Type	
Residential __                      Commercial__                      Multiple Dwelling__	
Applicant (Sign): _____ Date: _____	
<b>TO BE COMPLETED BY TOWN OF ROTTERDAM</b>	
Fee for Sewer Connection Charge:  Inspection Fee:  <div style="text-align: right;">Total:</div>	Parcel Identification:
	Road Cut Permit:
	District No: _____
	Approved: _____

**ALL SEWER CONNECTIONS NEED TO BE INSPECTED / APPROVED BY THE TOWN PRIOR TO BACKFILLING. YOUR COOPERATION IS GREATLY APPRECIATED.**

**TOWN OF ROTTERDAM  
APPLICATION FOR WATER AND/OR SEWER PERMIT(S)**

Property Owner:	
Property Address:	
Plot:	
Lot#:	
Lot Size:	
Property Owner Phone Number:	
Contractor:	
Contractor Address:	
Contractor Phone Number:	
<b>Liability and Workers Compensation Certificates must be included with application.</b>	
New Construction or Renovation:	
If new construction, has built lot been approved?	
If existing structure, what is current water service? (Well)	
Is this a replacement of an existing water service? If so, what is the reason or problem with existing service?	
Water Service Size:	
Copper or Iron Piping:	
Water Meter Needed:	
Water Tap: (Same Side, Opposite Side Tap or Existing)	
Connect to Public Sewer?	
If Yes, Size:	
Cast Iron Pipe or Plastic:	