

MEETING OF THE ROTTERDAM TOWN BOARD

January 1, 2026

1:00 PM

Organizational Meeting

Swearing in Proceedings

Supervisor John Polimeni - Sworn in by Honorable Michael Godlewski

Councilmember Michael S. DeSantis – Sworn in by Ian DeSantis

Councilmember Patty Matelitz- Sworn in by Samantha Quinn

Town Clerk – Megan Griffin – Sworn in by Diane Marco

Receiver of Taxes –Diane Martin – Sworn in by Louis Martin

Town Justice Nadia Viscusi-Stanners – Sworn in by Michael Viscusi

Town Justice Keith Muse – Sworn in by Honorable Kevin Burke

Highway Superintendent Robert J. Denny – Sworn in by John R. Mertz Esq.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

SUPERVISOR’S REMARKS: Supervisor John Polimeni

PUBLIC HEARING

PUBLIC COMMENT – PRIVILEGE OF THE FLOOR:

Those members of the public wishing to address the Town Board will be asked to sign in before the meeting is called to order on the sign-in sheets being provided. Speakers will be called to the podium in the order of their signing in. Persons recognized by the Chair to speak during the privilege of the floor shall direct his/her comments to the Town Supervisor as Chair of the meeting. Persons granted the privilege of the floor shall first clearly state his/her name and address for the record. Persons so addressing the Chair through the use of a prepared written statement shall submit a copy of the same to the Town Clerk for the purpose of maintaining clear and accurate official minutes of the Town Board meeting.

GENERAL RULES OF PROCEDURE FOR PUBLIC HEARINGS & PRIVILEGE OF THE FLOOR:

Any person recognized by the Town Supervisor to speak during the privilege of the floor shall direct his/her comments to the Town Supervisor as chair of the meeting. Any person granted the privilege of the floor shall first clearly state his/her name and address for the record. The purpose of the privilege of the floor shall be for speakers to express their views, thoughts, and speak freely. Each speaker who wishes to address the Town Board shall have an equal and reasonable opportunity to be heard by the Town Board. Each speaker should be given a maximum of three (3) minutes to address the Town Board.

INTRODUCTION OF MOTIONS, ORDERS AND RESOLUTIONS RESOLUTIONS

- 1.26** To appoint Ronald Schlag to the position of Deputy Supervisor.
- 2.26** To appoint Elisa Squeglia-Blum to the position of Confidential Secretary to the Supervisor.
- 3.26** To appoint John R. Mertz, Esq. as attorney for the Rotterdam Town Board, Planning Commission, and Zoning Board of Appeals.
- 4.26** To appoint Alison Grace to the position of Comptroller.
- 5.26** To appoint Megan Griffin to the position of Registrar of Vital Statistics.
- 6.26** To appoint Kelsey Cappello as Deputy Town Clerk and Deputy Registrar of Vital Statistics.
- 7.26** To appoint Giana Benedetto as 2nd Deputy Town Clerk.
- 8.26** To appoint Donna Davignon to the position of Deputy Receiver of Taxes.
- 9.26** To appoint Joseph Marsello as Deputy Highway Superintendent.
- 10.26** To appoint marriage officers and alternates.
- 11.26** To appoint Lynn Flansburg as Chairperson of the Town of Rotterdam Planning Commission.
- 12.26** To appoint Thomas Zink as a member of the Town Planning Commission.
- 13.26** To negotiate and execute an agreement with Donna Levasseur for secretarial and transcription services for the Planning Commission.
- 14.26** To appoint Phil Eats as chair of the Zoning Board of Appeals.
- 15.26** To appoint Angelo Melillo as a member of the Zoning Board of Appeals.
- 16.26** To negotiate and execute an agreement with Lisa Gallo for secretarial and transcription services for the Zoning Board of Appeals.
- 17.26** To negotiate and execute an agreement with Michael Mansion Esq. as attorney for the Ethics Board.
- 18.26** To appoint members of the Town of Rotterdam Ethics Committee.
- 19.26** To appoint various members to the Town of Rotterdam Emergency Medical Board.
- 20.26** To appoint members of the Town of Rotterdam Conservation Advisory Council.
- 21.26** To appoint members of the Town of Rotterdam Parks and Recreation Advisory Committee.
- 22.26** To appoint individuals to various part-time positions and duties for the calendar year 2026.
- 23.26** To appoint employees to various additional duties for the calendar year 2026.
- 24.26** Adopting Rules of Order for regularly scheduled Town Board meetings.

- 25.26** Authorizing and approving the Investment Policies and Guidelines for the Town of Rotterdam.
- 26.26** Authorizing and approving the Purchasing Policy and Procedures for the Town of Rotterdam.
- 27.26** Appointing the Town Board of Rotterdam as the official Board of Health for 2026.
- 28.26** Appointing individuals as members of the Sick Leave Fund Committee.
- 29.26** Adopting the 2026 Town of Rotterdam Meetings Schedule.
- 30.26** Adopting the 2026 salaries of all elected officials, appointed officials, and annually rated permanent employees in the competitive and non-competitive classes of civil service employment and directing payment thereof.
- 31.26** Approving the extension of benefits to qualified elected and full-time appointed positions.
- 32.26** Approve overtime payments to employees upon written approval of the Town Supervisor and/or designees, except in emergency situations.
- 33.26** Authorizing the Supervisor and/or her designee to approve the attendance of employees at various schools and authorize the payment of expenses thereon.
- 34.26** Authorizing the Chief of Police and/or his designee to approve the attendance of any member of the police department at various schools, training sessions, conventions, conferences, or other meetings requiring said attendance.
- 35.26** Authorize and direct the Supervisor and/or designee to prepare and file with the Town Clerk the annual financial report within one hundred twenty (120) days of the close of the 2025 fiscal year and direct the Town Clerk to publish the necessary legal notice.
- 36.26** Establish petty cash funds.
- 37.26** Establish bank depositories for the Town of Rotterdam.
- 38.26** Establishing the reimbursement rate for mileage.
- 39.26** Designate the Daily Gazette as the official newspaper.
- 40.26** Authorize the utilization of specific engineering firms to act as Town Designated Engineers for 2026.
- 41.26** To negotiate and execute an agreement with FCM Engineering, PLLC.
- 42.26** To negotiate and execute an agreement for participation in the Schenectady County Stop-DWI Program for the year 2026.
- 43.26** To negotiate and execute an agreement with Ben Moore Photography/Video.
- 44.26** To negotiate and execute an agreement with the Boys and Girls Club.
- 45.26** To negotiate and execute an agreement with The Arts Center and Theatre (Open Stage Media).

46.26 To negotiate and execute an agreement with Orrick, Herrington & Sutcliffe LLP Bond Counsel.

47.26 To negotiate and execute an agreement with Scott M. Ronda, LLC to represent tax litigation matters.

LIAISON REPORTS

MISCELLANEOUS

ADJOURNMENT

John Polimeni, Supervisor

RESOLUTION NO. 1.26

TO APPOINT RONALD SCHLAG TO THE POSITION OF DEPUTY SUPERVISOR

WHEREAS, Supervisor John Polimeni has appointed Ronald Schlag to the position of Deputy Supervisor of the Town of Rotterdam, pursuant to Section Forty-Two (42) of the Town Law of the State of New York, effective January 1, 2026; and

WHEREAS, Ronald Schlag has graciously accepted the appointment of Deputy Supervisor of the Town of Rotterdam; and

WHEREAS, Deputy Supervisor Ronald Schlag has filed the oath of office, pursuant to Section Twenty-Five (25) of the Town Law of the State of New York; **NOW**

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby acknowledges the appointment of Ronald Schlag to the position of Deputy Supervisor of the Town of Rotterdam commencing January 1, 2026, through December 31, 2026.

SECTION 2. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			

RESOLUTION NO. 3.26

TO APPOINT JOHN R. MERTZ ESQ. AS ATTORNEY FOR THE ROTTERDAM TOWN BOARD, PLANNING COMMISSION AND ZONING BOARD OF APPEALS

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby appoints and designates John R. Mertz, Esq. of Rotterdam, New York, to the position of Town Attorney, for the Rotterdam Town Board, Planning Commission, and Zoning Board of Appeals, at an annual salary not to exceed \$154,000.00 dollars commencing January 1, 2026, through December 31, 2026.

SECTION 2. John R. Mertz Esq. shall receive full employee benefits afforded by members of the CSEA for the year 2026, except for the ability to earn overtime and/or compensatory time.

SECTION 3. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			

RESOLUTION NO. 4.26

TO APPOINT ALISON GRACE TO THE POSITION OF COMPTROLLER

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby appoints Alison Grace of Schenectady, New York to the position of Comptroller, full-time, at an annual salary of \$131,585.00 based upon a 40-hour work week commencing January 1, 2026, through December 31, 2026.

SECTION 2. Alison Grace shall receive all the benefits afforded by CSEA members, including annual COLAs and longevity, except for the ability to earn overtime and/or compensatory time, and shall be granted four (4) weeks of vacation accruals for the year 2026.

SECTION 3. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			

RESOLUTION NO. 6.26

TO APPOINT KELSEY CAPPELLO AS DEPUTY TOWN CLERK AND DEPUTY REGISTRAR OF VITAL STATISTICS

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby recognizes the appointment of Kelsey Cappello, of Rotterdam, New York, to the position of Deputy Town Clerk, full time, with full employee benefits, for the Town of Rotterdam pursuant to New York State Town Law Section 30, Subpart (10)(a), commencing January 1, 2026, through December 31, 2028.

SECTION 2. Kelsey Cappello of Rotterdam, New York, is hereby appointed to the position of Deputy Registrar of Vital Statistics with no additional compensation commencing January 1, 2026, through December 31, 2028.

SECTION 3. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			

RESOLUTION NO. 7.26

TO APPOINT GIANA BENEDETTO AS 2ND DEPUTY TOWN CLERK

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby recognizes the appointment of Giana Benedetto, of Rotterdam, New York, to the position of 2nd Deputy Town Clerk, full time, with full employee benefits, for the Town of Rotterdam pursuant to New York State Town Law Section 30, Subpart (10)(a), commencing January 1, 2026, through December 31, 2028.

SECTION 2. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			

RESOLUTION NO. 8.26

TO APPOINT DONNA DAVIGNON TO THE POSITION OF DEPUTY RECEIVER OF TAXES

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby recognizes the appointment of Donna Davignon, of Rotterdam, New York, to the position of Deputy Receiver of Taxes, full-time, with full employee benefits, for the Town of Rotterdam pursuant to New York State Town Law, Section 37, commencing January 1, 2026, through December 31, 2028.

SECTION 2. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			

RESOLUTION NO. 9.26

TO APPOINT JOSEPH MARSELLO AS DEPUTY HIGHWAY SUPERINTENDENT

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby appoints Joseph Marsello, of Rotterdam, New York, to the position of Deputy Highway Superintendent for the Town of Rotterdam pursuant to New York State Town Law, Section 37, on a part-time basis without benefits, and subject to pre-employment background checks, at an hourly rate of \$33.50, and not to exceed \$35,000.00 annually, commencing January 1, 2026, through December 31, 2026.

SECTION 2. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			

RESOLUTION 10.26

TO APPOINT MARRIAGE OFFICERS AND ALTERNATES

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby appoints Diane M. Marco of Rotterdam, New York, to the position of Marriage Officer with no additional compensation, commencing January 1, 2026, through December 31, 2028.

SECTION 2. The Town Board of the Town of Rotterdam hereby appoints Diane J. Martin and John J. Woodward of Rotterdam, New York, to the position of Alternate Marriage Officer with no additional compensation, commencing January 1, 2026, through December 31, 2028.

SECTION 3. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			

RESOLUTION NO. 11.26

**TO APPOINT LYNN FLANSBURG AS CHAIRPERSON OF THE TOWN OF
ROTTERDAM PLANNING COMMISSION**

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby appoints Lynn Flansburg of Rotterdam, New York, as the Chairperson of the Town of Rotterdam Planning Commission for a one (1) year term, commencing January 1, 2026, through December 31, 2026.

SECTION 2. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			

RESOLUTION NO. 12.26

TO APPOINT THOMAS ZINK AS A MEMBER OF THE TOWN PLANNING COMMISSION

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby appoints Thomas Zink of Rotterdam, New York, as a member of the Town of Rotterdam Planning Commission for a seven (7) year term, commencing January 1, 2026, through December 31, 2032.

SECTION 2. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			

RESOLUTION NO. 13.26

**TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH DONNA LEVASSEUR
FOR SECRETARIAL AND TRANSCRIPTION SERVICES FOR THE PLANNING
COMMISSION**

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute an agreement with Donna Levasseur of Rotterdam, New York, to provide secretarial and transcription services for the Town of Rotterdam Planning Commission, and on an as-needed basis for the Town of Rotterdam Zoning Board of Appeals, commencing January 1, 2026, through December 31, 2026.

SECTION 2. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			

RESOLUTION NO. 14.26

TO APPOINT PHIL EASTS AS CHAIR OF THE ZONING BOARD OF APPEALS

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby appoints Phil Eats of Rotterdam, New York, as the Chairperson of the Town of Rotterdam Zoning Board of Appeals for a one (1) year term, commencing January 1, 2026, through December 31, 2026.

SECTION 2. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			

RESOLUTION NO. 15.26

TO APPOINT ANGELO MELILLO AS A MEMBER OF THE ZONING BOARD OF APPEALS

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby appoints Angelo Melillo of Rotterdam, New York, as a member of the Town of Rotterdam Zoning Board of Appeals for a five (5) year term, commencing January 1, 2026, through December 31, 2030.

SECTION 2. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			

RESOLUTION NO. 16.26

TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH LISA GALLO FOR SECRETARIAL AND TRANSCRIPTION SERVICES FOR THE ZONING BOARD OF APPEALS

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute an agreement with Lisa Gallo of Rotterdam, New York to provide secretarial and transcription services for the Town of Rotterdam Zoning Board of appeals, and on an as needed basis for the Town of Rotterdam Planning Commission, for a one (1) year term commencing January 1, 2026 through December 31, 2026.

SECTION 2. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			

RESOLUTION NO. 17.26

**TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH MICHAEL MANSION,
ESQ. AS ATTORNEY FOR THE ETHICS BOARD**

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute an agreement with Michael Mansion, Esq, as attorney for the Town of Rotterdam Ethics Board for the year 2026.

SECTION 2. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			

RESOLUTION NO. 18.26

TO APPOINT MEMBERS OF THE TOWN OF ROTTERDAM ETHICS COMMITTEE

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The following individuals of Rotterdam, New York, are hereby appointed as members to the Town of Rotterdam Ethics Committee for a two (2) year term commencing on January 1, 2026, through December 31, 2027:

Tabetha Unser
Yvonne Cleveland
Renee Mertens

SECTION 2. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			

RESOLUTION NO. 19.26

**TO APPOINT VARIOUS MEMBERS TO THE TOWN OF ROTTERDAM
EMERGENCY MEDICAL BOARD**

WHEREAS, Town Code Chapter 27 established the Town of Rotterdam Emergency Medical Board and provides that membership on such Emergency Medical Board shall consist of, two members from the Town of Rotterdam Town Board, two members from the Rotterdam Police Department, two members from the current town-based ambulance service provider, two members from fire department rescue squads and two residents of the Town of Rotterdam; **NOW**

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby appoints and/or reappoints the following individuals to the Town of Rotterdam Emergency Medical Board, who shall serve at the pleasure of the Town Board and so long as they qualify, with a term to otherwise expire December 31, 2026:

- Councilmember Patricia Matelitz – Chair
- Councilmember Mike DeSantis
- Deputy Chief William Male – Recording Secretary
- Sgt. Paul Chevalier
- Michael Komazinski
- Keith Collins
- (Fire)
- (Fire)
- Christopher Amorosi
- Robert Beston

SECTION 2. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			

RESOLUTION NO. 20.26

**TO APPOINT MEMBERS OF THE TOWN OF ROTTERDAM CONSERVATION
ADVISORY COUNCIL**

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The following individuals of Rotterdam, New York are hereby appointed as members to the Town of Rotterdam Conservation Advisory Council for a two (2) year term commencing on January 1, 2026, through December 31, 2027:

Angelica Morris
Randy Pascarella
Eric Blum
Biagina Roberts

SECTION 2. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			

RESOLUTION NO. 21.26

TO APPOINT MEMBERS OF THE TOWN OF ROTTERDAM PARKS AND RECREATION ADVISORY COMMITTEE

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The following individuals of Rotterdam, New York, are hereby appointed as members to the Town of Rotterdam Parks and Recreation Advisory Committee for a three (3) year term commencing on January 1, 2026, through December 31, 2028:

Russ Collura
Jeffrey Briere
Harry Marx

SECTION 2. Harry Marx, of Rotterdam, New York, is hereby appointed as the Chair of the Town of Rotterdam Parks and Recreation Advisory Committee for a one (1) year term, commencing January 1, 2026, through December 31, 2026.

SECTION 3. Nate Ryan, of Rotterdam, New York, is hereby appointed as the Vice-Chair of the Town of Rotterdam Parks and Recreation Advisory Committee for a one (1) year term, commencing January 1, 2026, through December 31, 2026.

SECTION 4. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			

RESOLUTION NO. 22.26

**TO APPOINT INDIVIDUALS TO VARIOUS PART-TIME POSITIONS AND DUTIES
FOR THE CALENDAR YEAR 2026**

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The following individuals are hereby appointed to various part-time positions at the indicated rates of pay, on an as-needed basis as directed by the Supervisor or his/her designee, with no employee benefits for the year 2026 as follows:

Title	Employee	Status	Rate of Pay
Bingo Inspector	William Purcell	Part-Time	\$17.00 per hour
Clerk – Highway Department	Donna Larsen	Part-Time	\$19.50 per hour
Clerk – Police Department	Allison Armstrong	Part-Time	\$24.38 per hour
Clerk – Consultant	Diane Marco	Part-Time	\$35.00 per hour
Clerk – Receiver of Taxes ¹	Jody Binkley	Part-Time	\$25.00 per hour
Clerk – Receiver of Taxes	Debra Dalton	Part-Time	\$25.00 per hour
Deputy Highway Superintendent ²	Joseph Marsello	Part-Time	\$33.50 per hour
Dog Control Officer	Darla Gullotta	Part-Time	\$15,000 annually
Dog Control Officer	Heather Newell	Part-Time	\$15,000 annually
Fire Inspector ³	Chris Amorosi	Part-Time	\$25.00 per hour
Project Coordinator, Office of the Aging ⁴	Linda Testa	Part-Time	\$35.00 per hour
Senior Center Bus Driver	Mark D’Alessandro	Part-Time	\$20.00 per hour
Senior Center Bus Driver (Back-up)	Frederick Waller	Part-Time	\$20.00 per hour
Stormwater Program Coordinator	Marrie Berrie	Part-Time	\$35.00 per hour
School Traffic Officer ⁵	Floyd Rorick	Part-Time	\$17.00 per hour
Wastewater Treatment Plant Operator	Brion Dufek	Part-Time	\$70.00 per hour

¹ Not to exceed \$23,000 annually.

² Not to exceed \$35,000 annually.

³ Not to exceed 15 hours per week.

⁴ Not to exceed \$32,000 annually.

⁵ Not to exceed 4 hours per day.

SECTION 2. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			

RESOLUTION 23.26

**TO APPOINT EMPLOYEES TO VARIOUS ADDITIONAL DUTIES FOR THE
CALENDAR YEAR 2026**

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The following employees are hereby appointed to various additional duties at the indicated rates of pay, on an as needed basis as directed by the Supervisor or his/her designee, with no additional employee benefits for the year 2026 as follows:

CDL Trainer

Steven Skoda Annual Stipend \$1,000

Fleet Procurement Coordinator

Justin Peterson Annual Stipend \$1,000

Grant Writer/Administrator

Elisa Squeglia-Blum Annual Stipend \$10,000

Stormwater Management Officer

Daniel Marsello Annual Stipend \$3,500

Underground Storage Tank Operator

Steven Skoda Annual Stipend \$500

SECTION 2. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			

RESOLUTION NO. 24.26

ADOPTING RULES OF ORDER FOR REGULARLY SCHEDULED TOWN BOARD MEETINGS

WHEREAS, the Town Board of the Town of Rotterdam is desirous of having public and open meetings; and

WHEREAS, the Town Board of the Town of Rotterdam also believes that Town Board meetings should be conducted with decorum and in an efficient manner as possible so as to afford any and all residents so desiring the ability to be heard; NOW

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam shall conduct regular public (open) meetings pursuant to the attached “Rules of Order and Procedures of the Town Board of the Town of Rotterdam,” which are heretofore adopted.

SECTION 2. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			

RESOLUTION NO. 25.26

**AUTHORIZING AND APPROVING THE INVESTMENT POLICIES AND
GUIDELINES FOR THE TOWN OF ROTTERDAM**

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board or the Town of Rotterdam hereby authorizes and approves the attached “Investment Policies and Guidelines of the Town of Rotterdam.”

SECTION 2. The Office of the Town Comptroller shall maintain a copy of the attached “Investment Policies and Guidelines for the Town of Rotterdam” for public display during normal business hours.

SECTION 3. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			

RESOLUTION NO. 26.26

**AUTHORIZING AND APPROVING PURCHASING POLICY AND PROCEDURES
FOR THE TOWN OF ROTTERDAM**

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes and approves the attached “Purchasing Policy and Procedures”.

SECTION 2. The Office of the Town Comptroller shall maintain a copy of the attached “Purchasing Policy and Procedures” for public display during normal business hours.

SECTION 3. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			

RESOLUTION NO. 27.26

APPOINTING THE TOWN BOARD OF ROTTERDAM AS THE OFFICIAL BOARD OF HEALTH FOR 2026

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Councilmembers of the Town of Rotterdam are appointed to and they do hereby constitute the official Board of Health of the Town of Rotterdam for the year 2026.

SECTION 2. The Town Board of Health of the Town of Rotterdam shall have all the necessary powers to make investigations and examinations into nuisances or questions affecting the health in the Town of Rotterdam.

SECTION 3. The Town Board of Health of the Town of Rotterdam may, from time to time, employ competent persons to render sanitary services and make or supervise practical and scientific investigations requiring expert skills, and prepare plans and reports relative thereto.

SECTION 4. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			

RESOLUTION NO. 28.26

APPOINTING INDIVIDUALS AS MEMBERS OF THE SICK LEAVE FUND COMMITTEE

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The following individuals are hereby appointed as a member of the Town of Rotterdam Sick Leave Fund Committee for a one (1) year term commencing January 1, 2026, through December 31, 2026:

Teri Gallucci
Elisa Squeglia-Blum
Amanda Lawson
Morgan Coryer

SECTION 2. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			

RESOLUTION NO. 29.26

ADOPTING THE 2026 TOWN OF ROTTERDAM MEETINGS SCHEDULE

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board, Planning Commission, Zoning Board of Appeals, Conservation Advisory Council, Parks and Recreation Advisory Committee, of the Town of Rotterdam shall hold regular public (open) meetings from January 1, 2026, through January 1, 2027, pursuant to the meeting schedule attached.

SECTION 2. All Town meetings, pursuant to the attached schedule, shall be held at the John F. Kirvin Government Center, 1100 Sunrise Boulevard, Rotterdam, New York 12306, unless otherwise stated.

SECTION 3. All Town meetings, pursuant to the attached schedule, shall be open to the general public in accordance with Article 7 of the New York State Public Officers Law, also known as the Open Meetings Law.

SECTION 4. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			

RESOLUTION NO. 30.26

ADOPTING THE 2026 SALARIES OF ALL ELECTED OFFICIALS, APPOINTED OFFICIALS, ANNUALLY RATED PERMANENT EMPLOYEES IN THE COMPETITIVE AND NON-COMPETITIVE CLASSES OF CIVIL SERVICE EMPLOYMENT, AND DIRECTING PAYMENT THEREOF

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The salaries of all annually rated permanent employees in the competitive and non-competitive classes of Civil Service Employment are hereby directed to be paid by the Supervisor from the appropriate line items contained in the 2026 Annual Budget, not to exceed the annual budget amount for the year 2026 without prior Town Board approval, at the rates theretofore established at the time of their respective appointments, plus increments as have otherwise been provided for by law, by collective bargaining agreement or salary increment schedules where applicable and duly adopted.

SECTION 2. The salaries of the elected officials of the Town of Rotterdam shall be paid an annual compensation as follows:

Supervisor	\$13,000.00
Councilmembers (4)	\$10,000.00 (each)
Town Justices (2)	\$39,390.00 (each)
Superintendent of Highways	\$73,449.00
Town Clerk	\$61,519.00
Receiver of Taxes	\$61,519.00
Deputy Town Supervisor	\$3,000.00

SECTION 3. The salaries of the appointed officers or employees of the Town of Rotterdam shall be paid an annual compensation as follows:

Conservation Advisory Council Member (7)	\$250.00 (each)
Zoning Board of Appeals Member (3)	\$2,625.00 (each)
Zoning Board of Appeals Chair	\$4,200.00
Zoning Board of Appeals Vice Chair	\$3,150.00
Planning Commission Member (5)	\$4,200.00 (each)
Planning Commission Chair	\$8,400.00
Planning Commission Vice Chair	\$4,935.00
Board of Assessment Review (5)	\$550.00 (each)
Confidential Secretary to the Supervisor	\$53,840.00

Deputy Town Clerk	\$49,563.00
2 nd Deputy Town Clerk	\$48,077.00
Deputy Receiver of Taxes	\$49,277.00
Historian	\$500.00

SECTION 4. The Comptroller is hereby authorized to modify the 2026 Adopted budget by transferring funds from the Contingency Account (A-1990-4172) to the respective Personal Services appropriations accounts as necessary to be consistent with the salaries listed.

SECTION 5. The pay period of each officer or employee, whether bi-weekly or monthly, shall continue as heretofore established in regard to respective positions.

SECTION 6. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			

RESOLUTION NO. 31.26

APPROVING THE EXTENSION OF BENEFITS TO QUALIFIED ELECTED AND FULL-TIME APPOINTED POSITIONS

WHEREAS, the Town Board of the Town of Rotterdam has determined that certain elected and appointed officials provide valuable service to the town; and

WHEREAS, the Town of Rotterdam needs to clarify the intent of the Town with regard to the benefits provided to certain elected and appointed positions; NOW

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. Effective January 1, 2026, members of the Town Board of the Town of Rotterdam, including the Supervisor, Deputy Supervisor, and Town Councilmembers, shall not be entitled to dental insurance, vision care insurance, or medical and/or health insurance from the Town in any amount. This section shall not apply to any benefits received by an above-mentioned elected official when such benefits are received as a result of prior employment with the Town of Rotterdam.

SECTION 2. The Town Board of the Town of Rotterdam hereby approves the extension of benefits as they relate to contracts from January 1, 2006, as in effect and all subsequent contractual agreements, to the following elected and full-time appointed positions of Town Comptroller, Town Justice, Highway Superintendent, Town Clerk, Receiver of Taxes, Deputy Town Clerks, Deputy Receiver of Taxes and Assessor.

SECTION 3. The Town Board of the Town of Rotterdam hereby affords, at a minimum, the benefits contained in the Memorandum of Agreement dated January 1, 2024 through December 31, 2027, as in effect and all subsequent contractual agreements negotiated between the Town of Rotterdam and the Town of Rotterdam Unit of the Civil Service Employees Association Inc., to all elected and full-time positions contained in Section 2 above.

SECTION 4. The only exceptions to Section 3 above shall be the following:

The salaries of the aforementioned appointed employees shall be established by the Town Board.

Any appointed employee who shall leave their position as an appointed exempt employee after the effective date of this resolution to accept a position as an employee of the Town of Rotterdam whereby they would become eligible for benefits under the existing CSEA contract, shall have the right to carry over all accumulated sick leave, personal and vacation time which may have been earned while in their previous position as an appointed employee.

Any appointed employee who shall assume a position as an elected official of the Town of Rotterdam shall be compensated for all accumulated vacation time upon the effective date of their elected position.

The Supervisor of the Town of Rotterdam, subject to state law and the approval of the Town Board of the Town of Rotterdam, shall establish the workweek and hours of employment for all appointed employees.

The individuals holding the appointed and elected positions as listed in Section 2 above shall not be entitled to earn overtime pay or to accumulate compensatory time as part of their employee benefits.

SECTION 5. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			

RESOLUTION NO. 32.26

**APPROVE OVERTIME PAYMENTS TO EMPLOYEES UPON WRITTEN APPROVAL
OF TOWN SUPERVISOR AND/OR DESIGNEES, EXCEPT IN EMERGENCY
SITUATIONS**

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam does hereby approve overtime payment to Town Employees only with the prior written approval of the department head or Town Supervisor and/or designee except in the case of an emergency involving the health, safety and welfare of the general public for the year 2026.

SECTION 2. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			

RESOLUTION NO. 33.26

AUTHORIZING THE SUPERVISOR AND/OR HIS DESIGNEE TO APPROVE THE ATTENDANCE OF EMPLOYEES AT VARIOUS SCHOOLS AND AUTHORIZE THE PAYMENT OF EXPENSES THEREON

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby delegates its authority and authorizes the Supervisor of the Town of Rotterdam and/or his/her designee to approve, only upon written request accompanied by a cost estimate, the attendance of any employee and/or member of the Town of Rotterdam to attend schools, training sessions, conventions, conferences, or other meetings requiring said attendance as approved by the Supervisor. The reasonable cost of said attendance shall be paid from the appropriate line item as contained in the 2026 Annual Budget of the Town of Rotterdam, not to exceed said budgeted amount without prior Town Board approval.

SECTION 2. The Comptroller of the Town of Rotterdam is hereby authorized to pay such person attending an authorized function which has been approved by the Supervisor and all actual and necessary expenses for travel, meals and lodging incurred by such person by reason of such attendance; including registration or other fees, as considered a valid charge to be expended from the appropriate line item in the budget of the Town of Rotterdam.

SECTION 3. The Supervisor of the Town of Rotterdam shall adhere to the following guidelines when approving attendance and expenditures of funds as follows:

- A. **Job-related** activities only.
- B. Expenditure levels:
 - 1. Mileage for use of personal vehicle at authorized town rate.
 - 2. The Supervisor of the Town of Rotterdam authorizes full reimbursement for lodging charges for those who have been pre-approved for attendance to various conferences/conventions.
 - 3. Meals: Breakfast not to exceed \$10.00; Lunch not to exceed \$15.00 and Dinner not to exceed \$25.00.
 - 4. Other expenses: miscellaneous expenses such as tolls, course registration fees and materials, transportation and gratuities, etc. upon documentation and reasonable use.
- C. Claims and receipt guidelines pursuant to the Office of the NYS Comptroller, Division of Municipal affairs, Reference Guide #8, as revised 2/29/84 must be followed.

SECTION 2. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			

RESOLUTION NO. 34.26

AUTHORIZING THE CHIEF OF POLICE AND/OR HIS DESIGNEE TO APPROVE THE ATTENDANCE OF ANY MEMBER OF THE POLICE DEPARTMENT AT VARIOUS SCHOOLS, TRAINING SESSIONS, CONVENTIONS, CONFERENCES, OR OTHER MEETINGS REQUIRING SAID ATTENDANCE

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby delegates its authority and authorizes the Chief of Police of the Town of Rotterdam and/or his designee to approve, only upon written request accompanied by a cost estimate, the attendance of any employee and/or member of the Town of Rotterdam Police Department to attend schools, training sessions, conventions, conferences, or other meetings requiring said attendance as approved by the Supervisor. The reasonable cost of said attendance shall be paid from the appropriate line item as contained in the 2026 Annual Budget of the Town of Rotterdam, not to exceed said budgeted amount without prior Town Board approval.

SECTION 2. The Chief of Police of the Town of Rotterdam is hereby authorized to pay such person attending an authorized function which has been approved by the Supervisor and all actual and necessary expenses for travel, meals and lodging incurred by such person by reason of such attendance; including registration or other fees, as considered a valid charge to be expended from the appropriate line item in the budget of the Town of Rotterdam.

SECTION 3. The Chief of Police of the Town of Rotterdam shall adhere to the following guidelines when approving attendance and expenditures of funds as follows:

- A. Job related activities only.
- B. Expenditure levels:
 - 1. Mileage for use of personal vehicle at authorized town rate.
 - 2. The Supervisor of the Town of Rotterdam authorizes full reimbursement for lodging charges for those who have been pre-approved for attendance to various conferences/conventions.
 - 3. Meals: Breakfast not to exceed \$10.00; Lunch not to exceed \$15.00 and Dinner not to exceed \$25.00.
 - 4. Other expenses: miscellaneous expenses such as tolls, course registration fees and materials, transportation and gratuities, etc. upon documentation and reasonable use.
- C. Claims and receipt guidelines pursuant to the Office of the NYS Comptroller, Division of Municipal affairs, Reference Guide #8, as revised 2/29/84 must be followed.

SECTION 2. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			

RESOLUTION NO. 35.26

AUTHORIZE AND DIRECT THE SUPERVISOR AND/OR DESIGNEE TO PREPARE AND FILE WITH THE TOWN CLERK THE ANNUAL FINANCIAL REPORT WITHIN ONE HUNDRED TWENTY (120) DAYS OF THE CLOSE OF THE 2025 FISCAL YEAR AND DIRECT THE TOWN CLERK TO PUBLISH THE NECESSARY LEGAL NOTICE

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam, Pursuant to Section 29 (10-a) of New York Town Law, hereby authorizes and directs the Supervisor of the Town of Rotterdam, in lieu of preparing the report required by Section 29(10) of New York State Town Law, to submit to the Town Clerk of the Town of Rotterdam within one hundred twenty (120) days after the close of the 2025 fiscal year, a copy of the report to the NYS Comptroller required by Section 30 of the New York State General Municipal Law pursuant to Section 29(10-a) of the NYS Town Law, and the Town Clerk shall cause a notice to be published within ten (10) days after receipt thereof, that a copy of such report is on file in the Town Clerk's office and is available for public inspection and copying in the official newspaper.

SECTION 2. The Town Clerk of the Town of Rotterdam is hereby directed to publish in the official newspaper of the Town of Rotterdam within ten (10) days after receipt of a copy of the Annual Financial Report of the 2025 Fiscal Year prepared and filed by the Supervisor pursuant to Section 29 (10-a) of the New York State Town Law within one hundred twenty (120) days after the close of the fiscal year, the following public notice:

**TOWN OF ROTTERDAM
PUBLIC NOTICE**

PLEASE TAKE NOTICE: That a copy of the Annual Financial Report of the Town of Rotterdam filed by the Supervisor pursuant to Section 29 (10-a) of the Town Law of the State of New York in the Office of the Town Clerk of the Town of Rotterdam within one hundred twenty (120) days of the close of the 2025 fiscal year and said report being a true and accurate copy of the report to the Comptroller of the State of New York as required by Section 30 of the New York State General Municipal Law, is on file in the Town Clerk's office and available for public inspection and copying during normal business hours.

**BY ORDER OF THE ROTTERDAM TOWN BOARD
Megan Griffin, Town Clerk**

DATED: January 1, 2026

Daily Gazette: Please publish once on or before May 1, 2026

Town Clerk Post

SECTION 3. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			

RESOLUTION NO. 36.26

ESTABLISH PETTY CASH FUNDS

WHEREAS, Pursuant to Section 64 (1) (a) of the New York State Law, the Town Board of the Town of Rotterdam may establish petty cash funds for various departments within the Town of Rotterdam, and state law outlines the obligations in the handling of said funds; **NOW**

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. Petty cash funds are hereby established for use by various town offices for the year 2026 as follows:

- | | |
|----------------------|------------|
| 1. Receiver of Taxes | \$1,000.00 |
| 2. Comptroller | \$ 140.00 |
| 3. Chief of Police | \$ 250.00 |
| 4. Senior Center | \$ 100.00 |
| 5. Town Clerk | \$ 200.00 |

SECTION 2. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			

RESOLUTION NO. 37.26

ESTABLISH BANK DEPOSITORIES FOR THE TOWN OF ROTTERDAM

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. That monies to the credit of the Town of Rotterdam in amounts not to exceed forty million and 00/100 (\$40,000,000.00) dollars per account be deposited with the following:

1. Key Bank, 1703 Altamont Avenue, Schenectady, New York 12303
2. Greene County Commercial Bank, 425 Main Street, Catskill, New York 12414
3. Pioneer Bank, 1828 Altamont Avenue, Schenectady, New York 12303
4. Arrow Bank, 1963 Altamont Avenue, Schenectady, New York 12303
5. New York Liquid Asset Fund (NYLAF), 300 Westage Business Center Drive, Suite 405, Fishkill, NY 12524.

SECTION 2. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			

RESOLUTION NO. 38.26

ESTABLISHING THE REIMBURSEMENT RATE FOR MILEAGE

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. Pursuant to the provisions of Section 102 of the Town Law of the State of New York, the Town Board of the Town of Rotterdam hereby allows reimbursement for mileage expenses at the IRS standard mileage rate for business travel as in effect at the relevant time. Mileage reimbursement will only be paid to a Town employee when:

1. The employee receives prior approval from the immediate supervisor and
2. The employee is required to use their personal vehicle because a Town vehicle is not available for their use.

SECTION 2. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			

RESOLUTION NO. 39.26

DESIGNATE THE DAILY GAZETTE AS THE OFFICIAL NEWSPAPER

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby designates the Daily Gazette, a newspaper published in the City of Schenectady, New York, located at 2445 Maxon Road Extension, Schenectady, New York, 12408, and having significant circulation in the Town of Rotterdam, be the official newspaper of the Town of Rotterdam for the year 2026.

SECTION 2. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			

RESOLUTION NO. 40.26

AUTHORIZE THE UTILIZATION OF SPECIFIC ENGINEERING FIRMS TO ACT AS TOWN DESIGNATED ENGINEERS FOR 2026

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the utilization of the following engineering firms to act as Town Designated Engineers for the calendar year 2026 on an as-needed basis:

- Barton and Loguidice
- CT Male & Associates
- Clough Harbor and Associates (CHA)
- Colliers Engineering & Design
- Creighton Manning Engineering
- GPI /Greenman Pedersen Inc.
- Ingalls and Associates
- LaBella Associates
- Laberge Group
- PRIME AE Group of NY/KB Engineering
- Steenburgh Consulting Engineering, PLLC

SECTION 2. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute contracts with the above-mentioned engineering firms in 2026.

SECTION 3. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			

RESOLUTION NO. 41.26

**TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH FCM ENGINEERING,
PLLC**

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute an agreement with FCM Engineering, PLLC of 156 Spring Road, Scotia, New York 12302, in accordance with the agreement and fee schedule attached to obtain professional consultant services in connection with providing on-call engineering services through December 31, 2026.

SECTION 2. FCM Engineering PLLC, providing on call engineering services for the Town of Rotterdam, is prohibited from Town Designated Engineering (TDE) assignments during the term of this agreement.

SECTION 3. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			

RESOLUTION NO. 42.26

**TO NEGOTIATE AND EXECUTE AN AGREEMENT FOR PARTICIPATION IN THE
SCHENECTADY COUNTY STOP-DWI PROGRAM FOR THE YEAR 2026**

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute an agreement with the County of Schenectady for participation in the Schenectady County STOP-DWI Program for the year 2026.

SECTION 2. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			

RESOLUTION NO. 43.26

**TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH BEN MOORE
PHOTOGRAPHY/VIDEO**

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute an agreement with Ben Moore, of 120 Dahlia Street, Rotterdam, New York 12306, to provide photography and videography services for the unedited recording of the Town Board Meetings for the year 2026.

SECTION 2. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			

RESOLUTION NO. 44.26

TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH THE BOYS AND GIRLS CLUB

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute an agreement with the Boys and Girls Club of Schenectady, P.O. Box 466, Schenectady, New York, 12301, for services to be provided for the Town of Rotterdam for the year 2026.

SECTION 2. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			

RESOLUTION NO. 45.26

TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH THE ARTS CENTER AND THEATRE(OPEN STAGE MEDIA)

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute an agreement with the Arts Center and Theatre of Schenectady, located at 432 State Street, Schenectady, New York 12305, to provide public and government television access, in an amount not to exceed five thousand and 00/100 (\$5,000.00) dollars, annually for the year 2026.

SECTION 2. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			

RESOLUTION NO. 46.26

**TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH ORRICK, HERRINGTON
& SUTCLIFFE LLP BOND COUNSEL**

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute an agreement with Orrick, Herrington & Sutcliffe LLP, Bond Counsel Attorneys, located at 51 West 52nd Street, New York, New York 10019, to provide bond counsel services to the Town of Rotterdam, for the year 2026.

SECTION 2. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			

RESOLUTION NO. 47.26

**TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH SCOTT M. RONDA, LLC
TO REPRESENT TAX LITIGATION MATTERS**

THEREFORE, UPON MOTION OF Councilmember _____,

seconded by Councilmember _____,

BE IT RESOLVED BY THE TOWN BOARD AS FOLLOWS:

SECTION 1. The Town Board of the Town of Rotterdam hereby authorizes the Supervisor to negotiate and execute an agreement with the Scott M. Ronda, LLC, located at 1 Vosburgh Road, Suite 2, Mechanicville, New York 12118, to represent the Town of Rotterdam related to tax litigation matters for the year 2026.

SECTION 2. This resolution shall become effective January 1, 2026.

DATED: January 1, 2026

NAME	AYES	NOES	ABSTAIN
Schlag			
DeSantis			
Gallucci			
Matelitz			
Polimeni			